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Parish Rooms
Breage
Helston
TR13 9PD

**ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE
AT 7.00 pm ON TUESDAY 1 JULY 2008**

Present: Cllr J Keeling (Chairman)
Cllr Mrs P Darby
Cllr Mrs A Greenstreet
Cllr G Hesketh-Jones
Cllr G Higginson
Cllr B Nicholls
Cllr R Pryor
Cllr C Rashleigh

* WPC A Butcher
9 Members of the public
Mrs C Macleod (Clerk)

The Chairman welcomed everyone to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Ackland who had another engagement and Wyvern Batt who was working and from County Councillor Robertson.

2. DECLARATION OF INTEREST

Cllr Keeling asked the Clerk to make his usual declaration for item 9, Planning, that states, 'As a member of KDC Planning Committee I will not make a final decision on any planning matter until I have heard all the evidence and arguments.

3. CONFIRMATION OF MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 27 MAY 2008 AND THE ORDINARY PARISH COUNCIL MEETING HELD ON 3 JUNE 2008

Cllr Keeling proposed, Cllr Nicholls seconded and it was unanimously resolved that the Minutes of the Extraordinary Meeting held on 27 May 2008 be signed as a true and correct record. It was proposed by Cllr Keeling, seconded by Cllr Higginson and unanimously resolved that the Minutes of the Ordinary Parish Council Meeting held on 3 June 2008, with one amendment be signed as a true and correct record.

The amendment was: page 47/08, item 19 Members' Reports to the Council, line 14, add 'as reported to her by a member of the public'.

4. POLICE REPORT

As WPC Butcher had not yet arrived this item was deferred.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman commented on the weather being wonderful for the Royal Cornwall Show and spoke about his daughter's forthcoming wedding.

6. PUBLIC PARTICIPATION

Public Participation was held here from 7.05 to 7.19 p.m.

WPC A Butcher arrived at this point.

4. (deferred) POLICE REPORT

WPC Butcher gave the following report:

' This report covers the period from 4 June 2008 to 1 July 2008.

'There have been 6 crimes this month and 1 arrest. There has been no pattern to the crimes. The arrest resulted in the detection of 2 crimes: disqualified driving and excess alcohol.

'There was an Internet crime and a making off without payment from a garage. The other 2 were minor criminal damages.

'Traffic education has continued, concentrating especially in Breage where I have concerns regarding the School Crossing Patrol. In 2 half-hour sessions at the morning period, when the Crossing Patrol was present, flashing lights operating and all signs correct, 7 tickets were issued and 10 warnings. All of these were only given to vehicles travelling over 35 m.p.h. I have contacted Bodmin regarding the safety of the School Crossing Patrol and they have agreed to reassess the location as I expressed my concerns re: the welfare of their employee. I have since continued to concentrate on the area. It is improving but tickets are still being issued but at reduced rates.'

The Chairman addressed the problem being experienced at Bridleway 71, Ashton, of vehicles using the Bridleway and asked for WPC Butcher's assistance with this matter. WPC Butcher agreed that she would look into this matter and refer it to the Police Authority.

WPC Butcher was asked whether anything further had been done in regard to the speeding at the entrance to Carleen. WPC Butcher explained that it was a difficult place to find a place to stop vehicles because of the bend in the road but that she would carry on looking into it.

7. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Robertson had supplied the Clerk with a copy of his report as he was unable to attend the meeting. This was read to the meeting by the Clerk:

TOPICS

'One Cornwall – At this month's County Council meeting, the Leader of the Council faced a vote of 'no confidence'. This was prompted by his submission of a bid for a Unitary Authority of 90 Members and 58 Electoral Divisions to the boundary Committee. As he chairs the Implementation Executive, which had resolved to support a bid for 130 Members in single-member Divisions, this was felt to be inappropriate. He survived the vote but Members remain unconvinced that the Implementation Executive really has the authority that it should. The Boundary Committee's response to the Implementation Executive's 130 Member bid was that there was insufficient evidence to support an increase in the number of 'County Councillors', as the role of Elected Members in the 'new' Authority had not been defined. They have, therefore, undertaken a further 6 week period of consultation to address this question. This, of course, increases the time pressure they are already under and, consequently, the probability of 2009 elections under the present 82 Electoral Divisions is greater.

'Post Office Closures – Following on from my report last month, the Community Policy Development and Scrutiny Committee has decided to write to all Cornish Parish and Town Councils to ensure that they are properly informed on the present situation. The closure announcements on 15 July will be followed by a special meeting of the Committee on 18 July. This will examine measures to mitigate detrimental impact on our communities and Members of Essex County Council, who have taken a lead in this area, have been invited.

'Incinerator Planning Application – SITA Cornwall Ltd have proposed construction of an 'Energy Recovery Centre' at St Dennis, near St Austell. The County Planning Committee will be considering this application against a background of calls for a public enquiry, supported by local MPs, on Cornwall's waste management. Any major delay in providing an alternative to landfill will cost the Council Tax payer millions of £s in landfill taxes so minds are very concentrated on this issue and additional training sessions have been provided for Planning Committee Members.

Locally

'Trevena Cross Footway – This has now been completed and has, so far, met with universal approval. Even the construction has been complimented. This would not have been possible without the generosity of Miss Betty Penrose and her family who gifted the necessary strip of land. There will be a Press session with Miss Penrose cutting a ribbon, on Thursday 3 July at 4.00 p.m. Councillors and Parishioners are invited to attend.

District Councillor Greenstreet reported that the Queen's Voluntary Awards were looking for nominees from any voluntary bodies and asked that names be put forward. She had attended a meeting about Coronation Park and Museum Development and the Boundary Review. A new logo for One Cornwall had been talked about. She had attended several Old People's Forum meetings, an opening of an enlarged gymnasium and would be attending a Scrutiny A meeting tomorrow.

District Councillor Keeling gave the following report:

The One Cornwall Scrutiny Committee as convened two meetings one at Restormel (St Austell) and Carrick (Truro) this month and many and varied issues were debated and discussed. There was particular focus on critical services such as planning and licensing to ensure that a robust and frank review is being carried out of the situation to ensure centralised support and professional resources are on those services that are truly critical. I was delighted that, during public participation at Carrick, a member of the public took up my offer to speak and spoke on his concerns about the impact on Town and Parish councils of additional responsibilities following the transition to a unitary authority.

'The committee is planning a visit to one of the other local authorities transiting to unitary. Also, if time permits, a visit to an existing unitary to observe and learn from their past and current experiences. It is my experience

that most improvements to organisations seem to happen following visits and the capture of good ideas and innovation.

'I attended the Customer Focus Strategic Group at County Hall last week; and there was a very good presentation on the Customer First Programme. There was a general acknowledgement that interaction with the public needed to be improved with the measurable aim of improving customer satisfaction with access to council services and to improve efficiency in customer services. If the Customer First ethos can be embedded into the culture of the new organisation, with an appropriate level of training, we may be aspiring to deliver the kind of excellent service the people deserve. I think it is important that scrutiny continues to monitor the progress of the "Customer First" vision and also that the programme addresses crosscutting issues with other strategic sub-groups, particularly service design work.

'A full meeting of the Implementation Committee was held at County Hall last Tuesday 23/6, the issue of Branding was up for decision and a compromise was reached in that a new logo resembling the coat of arms and using the Cornish tartan would be used on all of the livery, uniforms etc, but the traditional coat of arms with "One and All" the miner and fisherman would be retained for more formal and ceremonial uses. The budget setting process is now of prime importance and details are now required in respect of the Forward Budget and there are a host of issues surrounding the budget ranging from inflation rates, fees and charges to performance and reserves. Other issues are the transition of staff to the new authority, the implementation plan and the development of One Cornwall telephone numbering system. The proposed telephone system would comprise one main number supported by a number of themed numbers. The customer has flexibility to directly dial a number they require or a main number for the council. The main number will be staffed-advisers who have the widest range of skills and experience and who have completed the most cross training. This means that most callers to the main number will have their query resolved at the first point of contact. The Implementation Committee has now made the recommendation to the Minister for Local Government, John Healy, that the elections for Town and Parish Councils be held in 2013 as outlined in the Cornwall (structural

change) order 2008. There was a good response to the consultation and about 102 responded at the time of the meeting with some 78 in favour of May 2013.

'There is a current proposal that recommends a total of 18 Community Networks, supported by three sub-networks. Sub-networks will not have the governance arrangements attributed to a Community Network, but rather are considered as a means of recognising different characteristics of these areas. It is envisaged these areas could have dedicated engagement leading to specific recognition within the relevant Community Network Area Plan. The sub areas being proposed are the areas to the north (St Agnes) and south (The Roseland) of Truro and also the China Clay sub area to the north of St Austell. It is important to note that the boundaries cannot be finalised until the current boundary review is complete in the autumn.'

8. REPORTS FROM OUTSIDE BODIES

Breage Field: Cllr Rashleigh reported that the Committee are going ahead to install a barrier at the field gate in Higher Road. She asked about rubbish bins and was told by the Chairman that there are still none available. The next meeting will be on 24 June in the Parish Rooms at 7.30 p.m.

Carleen Village Hall: There will be a barn dance on Saturday evening and on Saturday morning there will be a Flea Market. On 18 July there will be a quiz and on 13 September the Carleen and District Show. Cllr Darby left some prospectuses with the Clerk.

9. PLANNING:

a) Procedure for Planning Applications received after publication and posting of agenda and notices

The Chairman spoke about the concern expressed during Public Participation at the last meeting regarding planning applications that were received too late to be included on the agenda. The following 4 actions were considered:

1. Do nothing.
2. Continue to examine late applications as before. The applications are in the public domain so in theory this should be acceptable in principle. However, perception procedures could be clouded by lack of clarity as to which applications the council will be looking at.
3. Continue to examine late applications, with a cut-off date of noon on the Monday before the Tuesday meeting. Annotate the agenda, as standard, with a suitable comment to inform the public that **applications received after the posting of this notice** (giving the statutory time period for council agenda to be posted prior to the actual meeting) will be examined and commented on by council members. Members of the public should contact the Parish Clerk on 01326 574781 or email breageparishcouncil2@tiscali.co.uk before noon on the Monday before the meeting for information on applications received.
4. Give the Chairman and clerk delegated power to comment on late and contentious planning applications that have been re-submitted with little or no modification and submit to Kerrier planning control, then bring a report to the next full council meeting

Action 3 was preferred by Councillors. Councillor Higginson suggested an earlier cut off time of before noon on the Friday before the meeting. **It was proposed by Cllr Higginson, seconded by Cllr Nicholls and unanimously resolved that the Council should continue to examine late applications, with a cut-off date of noon on the Friday before the Tuesday meeting. The agenda should be annotated, as standard, with a suitable comment to inform the public that applications received after the posting of the agenda will be examined and commented on by council members and that Members of the public should contact the Parish Clerk on 01326 574781 or email breaageparishcouncil2@tiscali.co.uk before noon on the Monday before the meeting for information on applications received.**

b) Action and Correspondence Re: PA08/00506/F – Wind turbines and solar panels, Godolphin

The Clerk reported that she had written to Mr Reynolds advising him that no Councillors had trespassed on his property and apologising for the misunderstanding. Mr Reynolds asked that the comment regarding Councillors visiting the site be deleted from Kerrier's website. The Clerk had contacted Kerrier and had requested that they remove the comment. Mr Reynolds approved of this action.

c) APPLICATIONS

PA08/00948/F – Messrs National Grid Wireless – Wireless Site, Higher Pentreath, Praa Sands, Cornwall TR20 9TL

Installation of antenna associated with switchover to digital television

It was agreed that these 2 small dishes were essential. **It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that the application be supported.**

PA08/01001/F – Mrs Beswick – Flat 1, 19 Trewartha Road, Praa Sands, PENZANCE, Cornwall

Erection of conservatory extension to dwelling

It was proposed by Cllr Nicholls, seconded by Cllr Higginson and unanimously resolved that the application be supported.

PA08/01067/F – Mr S Thompson – Chy Pendra, Newtown, Germoe, PENZANCE, Cornwall

Erection of detached garage with ancillary accommodation

It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that the application be supported.

PA08/01030/F – Messrs M, D & E Rowe – Land Opposite Godolphin Cottage, Pengersick Lane, Praa Sands, PENZANCE, Cornwall

Formation of vehicular access and hard standing

It was felt that the possibility of widening the existing entrance should be considered as the proposed entrance would be closer to a bend in the busy road where there is a history of road accidents. Traffic would be travelling at a much slower speed when using the existing entrance. The owner of the entrance was at the meeting and was happy for this to be done. Council agreed that if Kerrier was minded to approve the application there should be a request that it go before the full Planning Committee. Anxious Parishioners had contacted the Clerk regarding the proposed moving of the public bench that had been sited in remembrance of a local family and very much wanted the bench and the trees that were planted at that time to remain where they were. **It was proposed by Cllr Higginson, seconded by Cllr Rasleigh and unanimously resolved that the application not be supported as Councillors felt that consideration should be given to widening and using the existing entrance on Highway grounds and that if Kerrier Planning is minded to approve the application, it goes before the full Planning Committee in due course.**

d) NOTICE OF CONDITIONAL PLANNING PERMISSION

PA08/00142/F – Mr & Mrs E Champion – Polladras Farm, Polladras, Breage, HELSTON, Cornwall

TR13 9NS

Conversion of redundant barn to holiday let

PA08/00473/F – Mrs L Campbell – Higher Polladras, Carleen, HELSTON, Cornwall TR13 9NR

Erection of a building for use as stables, feed store and tack room

PA08/00449/F – Mr & Mrs Iliffe – Raisemere Cottage, Trenwheal, Leedstown, HAYLE, Cornwall

TR27 6BP

Erection of extension to dwelling

PA08/00542/F – Mr N W Pascoe – Higher View, 7 Pellor Fields, Breage, HELSTON, Cornwall TR13 9UL

Erection of a replacement two-storey extension and a conservatory to dwelling

PA08/00626/F – Ms A Chessun – Wheal Vreagh Farm, Wheal Vor, Breage, HELSTON, Cornwall

TR13 9NW

Erection of a two-storey extension to dwelling

PA08/00599/F – Mr M Miller – Hendra Vean, Hendra Lane, Ashton, HELSTON, Cornwall TR13 9TT

Erection of a conservatory extension to dwelling and continued use of former agricultural land as part of domestic curtilage

PA08/00306/F – Mr & Mrs Coles – Bojowan, Chy an Dour Road, Praa Sands, PENZANCE, Cornwall

TR20 9SY

Erection of extensions and alterations to dwelling

e) NOTICE OF CONSENT FOR THE FELLING, TOPPING OR LOPPING OF TREES AND WOODLANDS

PA08/00294/TPO – The National Trust – Godolphin Estate, Godolphin Cross, HELSTON, Cornwall

TR13 9RE

Lopping and topping of nine Oak and felling of nine Sycamore

f) NOTICE OF REFUSAL OF PERMISSION FOR DEVELOPMENT

PA08/00457/F – Mr & Mrs J M Laity – An Garth, Higher Kenneggy, Rosudgeon, PENZANCE, Cornwall TR20 9AU

Erection of a conservatory extension to dwelling

10. FINANCE

a) Accounts for payment

no.	Name	cheque	Service/item	Net	VAT	Total
31	CALC		102443 Membership Subscription + donation	£524.55	£50.58	£575.13
32	SLCC		102444 Annual Subscription	£113.00		£113.00
33	R W Beard		102445 2 cuts Breage Cemetery/B&G greens/ Amenity Area	£320.00		£320.00
34	EDF Energy	dd	Electricity Parish Rooms	£92.47	£4.62	£97.09
35	SW Water		102446 Water Cemetery	£10.55		£10.55
36	SW Water		102447 Water parish Rooms	£10.55		£10.55
37	Gigabyte Computers		102448 Ink	£45.51	£7.96	£53.47
38	R W Beard		102449 Repair fences Cemetery/trim,brush, spray paths/remove growth water pump	£160.00		£160.00
39	T F Laity		102450 Cleaning bus shelters 6 months	£105.00		£105.00
40	Mrs c L Macleod (Tiscali)		102451 Internet	£12.76	£2.23	£14.99
TOTALS				£1,394.39	£65.39	£1,459.78
	Mrs C L Macleod		102452 Salary June			
	PO LtdHMRev&Customs		102453 National Insurance	£28.67		£28.67
	PO LtdHMRev&Customs		102453 PAYE	£52.20		£52.20
	PO Ltd HMRev&Customs		102453 Employer's NI	£33.86		£33.86
				£114.73		£114.73
	Mrs C L Macleod		102454 Travelling 26.75mls @ 53p per mile Parking	£14.18		£14.18
				£0.50		£0.50
				£14.68		£14.68
	R Treloar		102455 Caretaker Honorarium	£25.00		£25.00
	Mrs C L Macleod		102456 Petty Cash reimbursement	£44.06	£0.84	£44.90
TOTAL Payments				£1,592.86	£66.23	£1,659.09

The payments had been checked by Cllr Hesketh-Jones. **It was proposed by Cllr Keeling, seconded by Cllr Nicholls and unanimously resolved that the accounts as listed above be passed for payment.**

c) Receipts: £86.00 Memorial fees

d) Bank balance: £22,964.49, Petty Cash: £55.10.

11. FOOTPATHS

Cllr Darby reported that the next meeting will be on 28 July. It had been a busy month with various enquiries about cutting of paths. Colin Bayes had been unable to attend the last meeting and Cllr Darby had e-mailed queries. She had received answers. The Clerk was asked to provide an e-mail address for Adam Chell as there was need to contact him regarding Knotweed. There had been a misunderstanding between Councillors and Contractor about when the Contractor's invoice should be paid. The Clerk had spoken with Mr Sanders and explained what had happened. The Chairman thanked Cllr Darby for doing such excellent work. A footpath sign had been removed from the footpath next to the school playground in Breage. As this is a public right of way it was felt that the sign should be replaced. The Clerk was asked to make enquiries.

12. CEMETERY

a) To approve fee of £24.00 for 18"x18" plaque in cremated remains section

No price for a stone of this size is shown on the Council's fee list. **It was proposed by Cllr Pryor, seconded by Cllr Hesketh-Jones and unanimously resolved that the price for an 18"x18" plaque be listed as £24.00.**

b) To approve applications for memorial stones

It was proposed by Cllr Pryor, seconded by Cllr Keeling and unanimously resolved that permits to erect a monument for Kate Louise Jeffery and a cremated remains plaque for Veronica Cooper, as per diagrams submitted to the Clerk, be issued.

Cllr Pryor reported that he had been advised that dog faeces were being deposited in the Cemetery. **It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that the Clerk write to the owner of the dog.**

The Clerk asked if she could remove the prices for kerbstones from the fee list as they were no longer permissible beyond row 18 of the Cemetery, (this by an earlier resolution). **It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that prices for kerbstones be removed from the Cemetery fee list.**

13. HIGHWAYS

The Clerk had received a reply from Highways regarding the drain at Pengersick, Praa Sands. It had been agreed that renovation work would be carried out.

Cllr Keeling spoke about the verges where there is Parish Council bench in Pengersick Lane, saying that they were over 5 feet high and proving a hazardous obstruction to motorists' vision.

It was proposed by Cllr Keeling, seconded by Cllr Greenstreet and unanimously resolved that County Councillor Robertson be contacted about this. Cllr Keeling agreed to make contact.

The exit from Trevena Cross, turning right is very difficult as there is little visibility. Cllr Keeling would speak with County Councillor Robertson about this.

There are ruts and the grass is about 3-4 feet high at St Breaca Close. Highways used to cut this. Again, the Chairman will speak to County Councillor Robertson.

14. STREETLIGHTING

Cllr Pryor reported that Mr Henry assured him that he will contact the Clerk this week by e-mail in regard to the possibility of the taking over of 18 streetlights.

15. PRAA SANDS/GREEN

- a) Notice at Praa Sands car park It was agreed that the Clerk should obtain a notice BREAGE PARISH COUNCIL / PARKING / Restricted to maximum 7 vehicles. / Time limit 2 hours. and the Handyman should fit it alongside the car park at Praa Sands.
- b) 2 benches at Praa Green It was agreed that the Handyman look at these and make the necessary repairs.
- c) Coastal footpath The Clerk had received that the upkeep of this is in County's system. Basketball court.
- d) It was agreed that the Handyman cut back the surrounds of the Basketball court further than one metre.
- e) It was reported that 9 rats had been seen round the 2 Kerrier bins at Welloe Rock. The Clerk was asked to report this to Environmental Health.
- f) Cllr Keeling spoke about cutting back the rough area on the Green, saying that if this were done the rabbit holes would need to be filled afterwards so that they were not a risk to walkers. He said that he would speak to Mr Sanders and Mr Beard to obtain costings for cutting the area

It was proposed by Cllr Keeling, seconded by Cllr Higginson and unanimously resolved that the items a), b), d), e) and f) be actioned as listed above.

16. REPORTS FROM THE CLERK

- a) The Clerk reported that the office photocopier/scanner/printer was no longer working and was not repairable. After discussion, **it was proposed by Cllr Keeling, seconded by Cllr Hesketh-Jones that the Clerk order a suitable photocopier/scanner/printer from Viking Direct at a price not exceeding £189.99 + VAT.**
- b) The Youth Offender Team had agreed that the water pump could be painted by a Young Offender but one had yet to be allocated to Breage.
- c) The Clerk had asked the Handyman to quote for removing the plaster on the window wall in the Parish Rooms and he had said that it would take 5 to 6 hours. He had then spoken to the Chairman and somehow had thought that he should do the work, and he had done an excellent job. The pointing would take a little longer, about 7 to 8 hours. Councillors agreed that a decision on this be left until a later date. The notice boards at Ashton and Godolphin have had work completed on them. The Trescoves one has been repainted but the glass still has to be replaced. The new letterbox has been fitted.
- d) The Clerk had checked with Paul Wilkinson, once more, about the ownership of Godolphin Green but received a message that he is away until 27 June and that I would be contacted. I have not heard from him yet.
- e) The Clerk had e-mailed Sheila Healy and Sarah Mason re: your vote on the date of the Election and received a reply that your comments would be used in the Consultation. It was decided to support the majority of views put forward, that being option 4, elections in 2013 (102 views received in total, 78 supporting option 4).
- f) The Clerk had written to Kerrier Planning re: late applications.
- g) The Clerk gave a reminder about the 2009/10 Precept and asked that Councillors please think about:
 - i) Capital items or projects that Council should consider and cost and
 - ii) Additional work for our community that Council should consider undertaking in the New Year.

17. COMPLAINTS PROCEDURE

The Clerk had circulated a copy of the proposed Code of Practice for Handling Complaints to Councillors prior to the meeting. The Chairman said that a Complaints Procedure had been resolved some years ago but had never been issued. **It was proposed by Cllr Keeling, seconded by Cllr Higginson and unanimously resolved that the Code of Practice for Handling Complaints, (as printed below), be adopted by Breage Parish Council.** The Chairman felt that a Compliments Code of Practice should also be available.

CODE OF PRACTICE FOR HANDLING COMPLAINTS

Breage Parish Council recognises that from time to time there will be concerns expressed by members of the public over the activities of the Council or one of its members or employees. To address these issues the Council has adopted a procedure for the handling of complaints. This procedure allows people to have a form of address to the Council if they feel they have a complaint or have been unfairly treated in their dealings with the Council staff, Councillors, the Council or its Committees.

VERBAL COMPLAINTS

1. On receipt of a complaint by telephone, letter or email the Clerk will try to satisfy the complainant immediately or as soon as is practicable.
2. If the Clerk is unable to answer the complaint immediately, then full details of the complaint together with the complainant's telephone number etc will be recorded so that a further verbal response can be made as soon as possible.
3. If a verbal response is unable to satisfy, then the Clerk will ask that the complaint be put in writing in order that it can be investigated more fully.

WRITTEN COMPLAINTS

1. On receiving a written complaint, the Clerk shall try to settle the complaint directly.
2. If the complaint is about the behaviour of a member or employee of the Council, the Clerk must also notify the person and offer the opportunity for comment on the manner in which it is intended to try and settle the complaint.
3. If necessary, the Clerk will send a holding letter to the complainant to allow further time to address the issues raised
4. Council and the Clerk shall notify the complainant of the date of the meeting. The Complainant will be offered the opportunity to explain the nature of the complaint to the meeting.
5. The Clerk will consult with the Chairman/Vice Chairman to consider whether the written complaint warrants discussion at a Council meeting in the absence of the press and public, with the decision on the complaint to be announced at the Council meeting in public.
6. The Clerk will communicate to the complainant, in writing, the decision that has been made by the Council and the nature of any action taken by the Council.

COMPLAINTS AGAINST A MEMBER/OFFICER OF THE COUNCIL

1. Any complaint against a member or officer must be submitted in writing.
2. If the complaint is against the actions of the Clerk, it should be submitted in writing to the Chairman.
3. If the complaint is made against the actions of a member or employee, the Clerk will present the complaint to the Council for consideration at a meeting held in the absence of the press or public.
4. If the complaint is made against the actions of the Clerk, the Chairman will present the complaint to the Council for consideration at a meeting held in the absence of the press or public.
5. The Complainant may be invited to attend part of the meeting to explain the nature of their complaint, in the absence of the public and press.
6. Persons mentioned in the complaint will have the opportunity to explain the nature of their actions to the meeting held in the absence of the public and press.
7. The result of any Council consideration of a complaint will be announced at a Council meeting in public.

If a member of the public feels that the above procedures are inappropriate he may submit a complaint against member/members of the Council to the Monitoring Officer of the local District Council. More information on this process can be found by contacting the Standards Board for England:

Standards Board for England

4th Floor

Griffin House

40 Lever Street

Manchester

M1 1BB

Telephone: 0800 107 2001

Email: referrals@standardsboard.gov.uk

Website: www.standardsboard.gov.uk

18. MEMBERS' REPORTS TO THE COUNCIL

Cllr Rashleigh asked about the Troon Row sign that was damaged by Cormac some eighteen months ago. There was no news on this as County Councillor Robertson was unable to be at the meeting.

Cllr Rashleigh also asked about the gravel outside Breage House. The problem has been acknowledged By Kerrier Enforcement.

She asked if the handrail had been sited at Ashton Community Field and was assured by the Chairman that it had.

The Knotweed in the Playing Field did not appear to have been treated. The Chairman would contact Adam Chell.

19. CORRESPONDENCE

CRCC – Grant Application for web site

The Chairman and Clerk would complete the application.

BTCV – Conservation Charity Voluntary work – footpaths, hedges, parks, countryside, open spaces.

As a one of task or service level agreement. Prices kept to a minimum. Small charge of £185 + vat a day (up to 15 volunteers) plus any materials

It was wondered if this group could be used at Praa Sands.

Marazion Surgery – Asking for support - Save our Dispensary

Some of the Councillors used this service and many knew Parishioners who do. **It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that a letter of support be written to Marazion Surgery.**

Matthew Taylor MP – Asking for support in campaign for a public enquiry re: Waste incinerator St Dennis

After discussion, **it was proposed by Cllr Keeling, seconded by Cllr Higginson and unanimously resolved that a letter of support for a public enquiry, as per Matthew Taylor's letter be sent to the Secretary of State for Communities and Local Government, Hazel Blears and a copy to Matthew Taylor MP.**

Open Spaces Society – Annual Report/accounts 2007, Magazine

Stephen Otter, Chief Constable – Plans to improve/List of Local points of contact

Additional:

Land Registry – notice to an adjoining owner.

It was proposed by Cllr Keeling, seconded by Cllr Nicholls and unanimously resolved that the Clerk and Chairman be delegated the power to take this further

Cornwall County Fire Brigade IRMP Service Plan – Plans to make Cornwall safer and how to identify an reduce risk, long and short term objectives. Details of what achieved over last year.

One Cornwall Newsletter - Issue 10

20. MATTERS FOR INCLUSION AT FUTURE MEETINGS

Ideas and costings for Precept 2009/10, Standing Orders modification.

21. DATE AND TIME OF NEXT MEETINGS – Extraordinary Parish Council Meeting on Tuesday 15 July 2008 at 7.00 p.m. Ordinary Parish Council Meeting on Tuesday 5 August 2008 at 7.00 p.m.

22. EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Keeling, seconded by Pryor and unanimously resolved that the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972.

23. CEMETERY FENCE

A quotation had been received for a wooden fence but Councillors were now looking into the cost if a Cornish hedge. Neither Cllr Higginson nor Cllr Keeling had been able to obtain firm quotations. It was agreed that Mr R Beard and Mr S Babbage be asked to quote for this work. Cllr Pryor said that the 3 bungalow owners would need to be consulted about a Cornish hedge because of their deeds. It was agreed to defer this until quotes had been received.

There being no further business, the meeting closed at 9.11 p.m.

BREAGE PARISH COUNCIL

MINUTES OF PUBLIC PARTICIPATION DURING THE ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS ON TUESDAY 1 JULY 2008

At 7.05 p.m. the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mr Darby spoke about item 15 b) – 2 benches at Praa Green and asked if the benches could be repaired. He felt that the faults could be rectified. He added that someone had already tried to lever them out and had managed to loosen them so they should be easy to remove. He asked about an insurance claim but the Clerk thought that too long a time had elapsed since the damage had been done. No-one could supply actual dates.

Mr Darby had handed the Councillors a copy of a map with an orange ring marked on it. This land is being used as a dumping site, though it is registered Common Land. Mr Darby felt that something needed to be done to uphold the rights of Common Land. The Chairman said that he would chase this through Kerrier District Council and come back to Mr Darby with a response.

Several Parishioners showed interest in item 9, Planning, PA08/01030/F, the new proposed entrance opposite Godolphin Cottage, Pengersick Lane, Praa Sands. They were worried about the speed that cars would approach the entrance and felt that the existing entrance could be widened. The owner of the entrance was at the meeting and said that he had no problem with this at all. The proposed entrance is very near the bend on a road fraught with danger. Mr Thomasson reiterated the danger worries. Mr Mann agreed with what had been said. He said that there had never been an entrance there in the past because of the danger. All he could see was danger.

Mrs Overton asked whether there had been any progress in regard to Bridleway 71 as she had been asking since last October. Cllr Keeling said that he would bring it to the Police's attention when WPC Butcher arrived.

Mr Young asked about a Barn Conversion at Trewellas Cottage as he had expected it to be on this month's agenda. A Councillor informed the Chairman that it had been on the previous agenda. The Chairman looked this up and gave Mr Young the information he wished for.

Mr Rayment, a neighbour of Mrs Beswick wished to give his support to item 9 Planning, application PA08/01001/F, Erection of conservatory at Flat 1, 19 Trewartha Road, Praa Sands.

Mr Rowe added his worries to the list about the proposed entrance opposite Godolphin Cottage, Pengersick Lane, Praa Sands. He was concerned that the bench would be moved as this was a memorial to the Kittos, as were the two pink hawthorn trees planted there. He too was concerned about road safety.

Public Participation ended at 7.19 p.m.