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Parish Rooms
Breage
Helston
TR13 9PD

ORDINARY PARISH COUNCIL HELD IN THE PARISH ROOMS BREAGE
AT 7.00 pm ON TUESDAY 2 DECEMBER 2008

Present: Cllr J Keeling (Chairman)
Cllr T Ackland
Cllr Mrs P Darby
Cllr Mrs A Greenstreet
Cllr G Hesketh-Jones
Cllr A Le Boeuf
Cllr B Nicholls
Cllr M Phillips
Cllr R Pryor
Cllr Ms C Rashleigh
Cllr Mrs R Wyvern Batt

3 Members of the public
Mrs C Macleod (Clerk)

The Chairman welcomed everyone to the meeting, expressing pleasure at seeing so many Councillors present.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Higginson who is in the Congo with Shelterbox.

2. DECLARATION OF INTERESTS

Cllr Keeling asked the Clerk to make his usual declaration for item 9, Planning, that states, 'As a member of KDC Planning Committee I will not make a final decision on any planning matter until I have heard all the evidence and arguments'.

3. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 4 NOVEMBER 2008 AND OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON FRIDAY 21 NOVEMBER 2008

It was proposed by Cllr Ackland, seconded by Cllr Nicholls and unanimously resolved that, with one amendment, the minutes of the Ordinary Parish Council Meeting held on 4 November 2008 be signed as a true and correct record. The amendment being: Page 93/08 Item 8 Reports from Outside Bodies, Carleen Village Hall – change name of lane from Sparnham to Sparnon. **It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that the Minutes of the Extraordinary Parish Council Meeting on 21 November 2008 be signed as a true and correct record.**

4. POLICE REPORT

No report had been received. The Chairman said that he would look into this.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman said that he was pleased that Breage Band had obtained a new instrument.

6. PUBLIC PARTICIPATION

Public Participation was held here from 7.07 to 7.10 p.m.

7. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

District Councillor Greenstreet gave the following report:

'Since attending my last meeting at Breage, I have been to two Kerrier Old People's Forums and two committee meetings for the Forum.

'I have also attended three Homeless Reviews, a Helston Hospital Board meeting, two Council meetings at Kerrier, two Scrutiny 'A' meetings and several meetings for Breage and Germoe Parishes. I have also had a week's holiday in October.

'A Training Session was cancelled because of lack of support.

'I was honoured to lay the wreath for Kerrier on Remembrance Sunday at Godolphin Memorial and enjoyed the Church service afterwards.

'Life at Kerrier continues, with many disruptions. Some of its car parking has been taken over, by the building by Midas, going on next door. Planners are looking into making alterations as necessary for the new One Cornwall. These last three months there has been a continual wave of staff leaving and new staff taking over.

'The new Head of the One Cornwall Council – Kevin Lavery – has been out visiting the Districts and generally making himself known. Kerrier were very proud that a Member of their staff, Jane Barlow, will now be Head of Housing for One Cornwall. One Cornwall is still in the throes of recruiting officers. These Heads of Service will take up their new roles as soon as possible, as far as Design, Budget and Implementation are concerned.

'The One Stop Shops will be subject to refurbishment throughout Cornwall.

'Everyone was relieved that the Post Office has won its long running battle to continue distributing pensions. Ashton Post Office is being missed and 'refugees' are to be seen at Praa Sands and Breage Post Offices!

'Various drop-in days have been arranged for CC, District, Town and Parish Councillors throughout Cornwall, to gain knowledge about One Cornwall.

'At the last meeting of Scrutiny 'A', a reported under-spend by KDC was discussed and it was hoped that monies may be granted to Parish Councils who have requests for funding. I am away for two days until Friday and I have not yet received a letter, that may go out to Parishes as well, so I have had no formal confirmation of this.'

District Councillor Keeling gave the following report:

'Several meetings reference One Cornwall including a fact finding visit to Durham County Council during the latter part of October. They have a positive approach to their transition to a unitary authority strengthened by the fact that they have already elected their council. Nevertheless, my impression was that Cornwall is as well advanced in the preparations for unitary as Durham; but with a few fundamental differences.

'Financial issues are paramount in my work with the One Cornwall Team and preparations are going ahead with work on the budget setting process, which is hoped to be finished and a recommendation forwarded to the Implementation Executive in time for their December meeting. In terms of some interesting figures:

The council tax requirement for 2009/2010 needs to be averaged across the county, an averaged Band D at the moment is £1176.91 now increase that by say 4% and that gives us £1223.93. This represents a £26.71 increase for the former Kerrier residents (2.23%) but an increase of £71.42 for the former Penwith residents (6.2%). In fact the former Kerrier residents will experience the smallest rise of all, which really means we are paying at present more than the other 5 districts. Naturally this raises the issue of capping when council tax rises go above 5%, which it would do for Penwith; if the averaged council tax increase was to take account of the dispossessed district councils. I think One Cornwall is seeking advice from CLG at the moment regarding this issue, but the recommended indicative increase is 2% at present.'

8. REPORTS FROM OUTSIDE BODIES

Carleen Village Hall – Cllr Ackland spoke about the Pantomime – Beauty and the Beast. There will be a Christmas Lunch on 13 December, a Flea Market on Christmas Saturday and a quiz on 20 December.

9. PLANNING:

a) APPLICATIONS

PA08/01823/F – **Haulfryn Group – Haulfryn Coast, Praa Sands, PENZANCE, Cornwall TR20 9SP**

Erection of an extension and alterations to facilities building to provide indoor swimming pool, fitness suite and Conservatory

The Clerk was asked to urge that the rights of way not be compromised in any way. There are 2 rights of way here, 41 and 42, and only 1 is shown on the application. After discussion **it was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the application be supported but with the proviso that the rights of way should not be compromised in any way.**

PA08/01817/F – **MR S M Laity – Millpool Farm, Millpool, Goldsithney, PENZANCE, Cornwall**

Conversion of redundant barn to form a dwelling

After thorough discussion and consideration that Council had supported a previous application **it was proposed by Cllr Wyvern Batt, seconded by Cllr Hesketh-Jones and unanimously resolved that the application be supported.**

b) CONDITIONAL PERMISSION FOR DEVELOPMENT

PA08/01595/F – **Haulfryn Group – Haulfryn Coast, Praa Sands Holiday Village, Praa Sands, PENZANCE, Cornwall TR20 9SH**

Siting of LPG storage vessels erection of fence

PA08/00901/F – **Trevena Cross Nurseries and Garden Centre – Trevena Cross Nurseries and Garden Centre, Trevena Cross, Breage, HELSTON, Cornwall TR13 9ND**

Conversion of and rebuilding of redundant barn into residential accommodation for staff quarters and installation of a septic tank

10. FINANCE

a) Payments - Amended

The Clerk apologised and explained that the payment sheet cheque numbers and HMRC payments had been amended as they had been wrongly listed. The correct list is shown below:

no.	Name	cheque	Service/item	Net	VAT	Total
88	Mrs C L Macleod (Tiscali)	102523	Internet	£12.76	£2.23	£14.99
TOTALS				£12.76	£2.23	£14.99
	Mrs C L Macleod	102521	Salary November			
	PO LtdHMRev&Customs	102522	National Insurance	£53.47		£53.47
	PO LtdHMRev&Customs	102522	PAYE	£87.00		£87.00
	PO Ltd HMRev&Customs	102522	Employer's NI	£62.21		£62.21
				£202.68		£202.68
	Mrs C L Macleod	102524	Travelling 20mils @ 53p per mile	£10.60		£10.60
	Mrs C L Macleod	102525	Petty Cash reimbursement	£59.64	£0.66	£60.30
	R Treloar	102526	Caretaker Honorarium	£25.00		£25.00
TOTALS				£310.68	£2.89	£313.57

The payments had been checked by Cllr Hesketh-Jones. **It was proposed by Cllr Keeling, seconded by Cllr Hesketh-Jones and unanimously resolved that the payments as listed above be passed for payment.**

b)KDC – Precept 2009/10 form received.

c)Bank balance: Current £2,057.67; Tracker £27,218.51; Petty Cash £39.70.

11. ALLOTMENTS

A meeting has been arranged with Sarah Tresidder. On Wednesday 10 December at 10 a.m. in the Parish Rooms. The Clerk and Cllrs Keeling and Hesketh-Jones would attend. The Chairman invited Cllr Rashleigh who agreed to attend. Cllr Hesketh-Jones had obtained a draft allotment constitution. It would be up to the interested parties to form a committee and adopt a constitution. This meeting would give Mrs Tresidder the necessary information.

There was no news on available land. The Clerk had placed a request on the website.

12. ASHTON POST BOX

The Clerk had received a reply to the letter written about the removal of the post box and had spoken with Andy Bennett who had written the letter. It appeared that the box would not be re-sited until the New Year. The Clerk told the meeting that a local resident had offered his land free of charge so that the box could be sited now. Royal Mail, after considering a site outside Ashton garage were now considering an alternative site a few doors down from where the box was originally sited. **It was proposed by Cllr Pryor, seconded by Cllr Nicholls and unanimously resolved that the receipt of the letter from Royal Mail be noted.**

13. FOOTPATHS

A letter from Mrs J Burke enclosing copy of letter to CCC re: footpath 46 had been received. She expressed concern that the narrow footpath was being used as a Bridleway. Cllr Darby informed the meeting that footpaths are 1 ½ metres wide whilst Bridleways are 2 ½ metres. **It was proposed by Cllr Keeling, seconded by Cllr Rashleigh and unanimously resolved that the Clerk write to Breage and Germoe Bridleways Association asking for their co-operation in informing riders about the problem of footpath 46 being used as a Bridleway, mentioning the different widths.** Knotweed was also mentioned in Mrs Burke's letter. She has reported this.

14. CEMETERY

There was nothing to report.

15. HIGHWAYS

With regard to the damage to Mr Bowen's property, reported in Public Participation, Cllr Keeling said that he would make contact regarding the possibility of a street sign prohibiting large vehicles of a certain size. He would ask the County Councillor to look into it.

16. STREETLIGHTING

There was nothing to report.

17. PRAA SANDS/GREEN

- a) Adopt a Beach: Cllr Keeling had completed the application form, as agreed by Council at the last meeting, to adopt the west end of Praa Sands beach, to the west of Welloe Rock. **It was proposed by Cllr Wyvern Batt, seconded by Cllr Pryor and unanimously resolved that the application to adopt a beach be sent by the Clerk.**
- b) Intention to use S106 developers' financial contribution: The Clerk had sent Mr Walsh four suggestions:
 1. Tarmac of path that is badly eroded at present. The benefits would include ease of access particularly for elderly and disabled users of the path onto Praa Green. Flooding issues are a major problem and cause the access path to become badly pitted. Tarmac would better facilitate water run-off.
 2. A selection of seats, preferably of cast-iron construction for durability and ease of maintenance. These would be situated near the beach access, maximising the beautiful sea views and giving visitors a place to sit and empty the sand from their shoes. These could be maintained by the Parish Council's handyman subject to allocation of funding - not yet discussed.
 3. A landscaping scheme to mitigate against the 'Motorway barrier fencing' on the West end of Praa Green. This fencing is totally inappropriate in an ANOB. The matter was looked into after legal advice had been taken by Kerrier. It was confirmed that a barrier up to 2 metres high could be erected on one's own land and there is no planning legislation to control it. Breage Parish Council do not own the land on which it stands. Regular complaints are received from residents about the fencing and it would be good to be able to use landscaping to screen this awful sight. This could be maintained by the Parish Council's gardening contractor subject to allocation of funding - not yet discussed.
 4. A further landscaping scheme on the triangle adjacent to the development site, i.e. Burebrook Properties Ltd. This too could be maintained by the Parish Council's gardening contractor subject to allocation of funding - not yet discussed

Mr Walsh has responded, saying that the projects look to fit the criteria. Costings now have to be obtained. Cllr Le Boeuf will look into prices for the benches, Cllr Keeling will check with Trevena Cross re: planting and the Clerk will arrange for tenders for the tarmac path.

It was proposed by Cllr Keeling, seconded by Cllr Pryor and unanimously resolved that the report as above be noted.

- c) Praa Sands and District Community Centre: The Chairman had met with the people who run the Centre. They are looking to find funding for disabled toilets and asked for advice.
- d) Pengersick Lane: Cllr Rashleigh spoke of the ongoing problem with pampas grass in Pengersick Lane. The County Councillor had said that he would contact the owners of the property in question. The Clerk was asked to contact the Councillor regarding this.
- e) Praa Green: Cllr Rashleigh reported a massive rabbit hole and an eroded area behind Mrs Board's bungalow. **It was proposed by Cllr Le Boeuf, seconded by Cllr Rashleigh and unanimously resolved that Mr Beard be asked to fill the large rabbit hole and eroded area on Praa Green.**

18. TREWELL GREEN

Trew Green: Cllr Hesketh-Jones reported that the 2006 Act came into force in November and all regulations, forms and requirements have changed. He will look into this when he returns from his break in February. Councillors agreed that the work on the house on the Green is looking lovely.

Trewell Green: Cllr Darby had met with someone on 18 November at the site of the rubbish dumping on the Green. He took photographs and said that he would write to the residents with a copy to the Clerk. He would then pass the photographs to the section responsible for the removal of the rubbish. Cllr Darby added that it looked as though more rubbish had been added to the pile. The Clerk had received no communication.

19. TRAINING

- a) Restormel Training Day: The following report had been circulated.

RESTORMEL TRAINING DAY, 20th NOVEMBER 2008

This was attended by our Clerk and GWHJ and the main focus of the event was how to put voluntary bodies of all types – from Parish Councils through to Village Hall Committees and to Allotment Groups – in a better position to succeed in grant applications which, in these credit-crunch days and with Lottery funding drying up due to the 2010 Olympics, are becoming more difficult to find. Information on grant-aid was provided and can be used in conjunction with the *grant-finder* on the Kerrier website which links into the national **Grantnet** programme. We assume that ONE CORNWALL will produce a similar **Grantnet** link for 2009 onwards. The current link is via

ILCM

Many grant applications fail simply because, whilst the applicant body has totally valid reasons for applying for the grant, they have failed to ensure that their own internal administration/organisation is up to the standard that grant-funders will look for. To take simple matters, in a Parish Council we are familiar with the routines of agendas, minuted meetings, AGMs, joint signatures of cheques etc. and these are the sort of routine disciplines that grant-funders need to see in operation in a volunteer body before they will offer grants. It is estimated that more than half of all grant applications are rejected simply because the applicants do not have an administration pattern to the right standards, and often three or four rejections will be made until the applicant's organisation is finally up to standard.

ILCM (Inter-link Community Model) is partly a grantfinder, partly an organisation-adviser for volunteer bodies. They are a national organisation who happen to be based in Penwith and their mission is to train volunteer bodies up to the standard where their administration meets the level required by grant-funders. They have six levels of certification and Level 2 (which BPC could easily meet) is the minimum standard required for applications for grants of over £500. Volunteer bodies which achieve Level 2 or above are entitled to put the ILCM logo onto their letterhead which immediately identifies their administration standard to grant-funders. Contact details are Email:- enquiries@ilcm.org.uk and website www.ilcm.org.uk. Note that some funders will not give grants to statutory bodies such as Parish Councils, whilst others exclude volunteer groups whose constitution state that, on dissolution, the assets go to the parish council.

GOVERNANCE

This section was presented by Peter Burton of the Cornwall Rural Community Council (CRCC) and Anna Hoyle of the East Cornwall Council for Voluntary Service, and mainly dealt with the different types of legal structures which voluntary bodies can adopt; this will be very useful if the current ideas for an allotment society in Breage come to fruition and Anna Hoyle is to send me a copy of the constitution etc recently drawn up for a similar bodies in East Cornwall (our Clerk also has access to draft constitutions via the Society of Clerks website). Anna also indicated that the O2 Foundation might provide up to £10K towards the purchase of allotment land and can help us even though we are not in East Cornwall. CRCC points out that there are literally thousands of grant-funding organisations in the UK so their interesting website at www.cornwallmoneymatters.org.uk (also their booklet) focus on those most relevant to Cornwall. Thinking purely in terms of our 2009/2010 Precept I found possible funding sources to which we could have applied to cover the planned plaques at Trewell Green and the Breage Village pump. Other sources could have accepted applications concerning (a) improvements to cemeteries e.g., Godolphin (NOT maintenance) (b) I also found two possible sources for grants for installation of solar heating panels on the roofs of village halls such as Carleen Village Hall but the list of possibilities is long even though success is not guaranteed.

VOLUNTEERS AND THE LAW

This presentation was by Jenny Wilkins of the Restormel Volunteer Centre which covers all of Cornwall except Penwith. The word "volunteers" covers not only the people who give up their time to, for example, Carleen Village Hall Committee and the Breage Playing Fields Association, but also the members of Breage Parish Council. There are no specific Acts of Parliament relating to volunteers, but we are all covered by various aspects of the Health & Safety Act 1974 (Section 3), The Data Protection Act 1998, the Copyright, Designs and Patent Act 1988 and the Disability Discrimination Acts of 1995 and 2005. Some interesting points came up:-

- There is no limit to how many hours a person who is receiving unemployment benefit may serve as a volunteer. (They still of course have to "sign on" in the regular way, and must notify the Job-Centre that they are volunteering)
- To protect both the organisation and the volunteers, a written statement of expectations must be signed by both parties. The word "expectations" is important; creating "obligations" by for example specifying that a minimum number of hours MUST be worked would create a Contract of Employment.
- The insurance policy for the organisation must provide Employers Limited Liability cover for all volunteers (*we need to read through the BPC policy to check this aspect*)
- Personal Data held on volunteers must be stored securely; it may only be retained for as long as they are volunteers but must be destroyed once they leave/resign. (*In other words, personal data on past councillors needs to be removed from our records and destroyed*)
- If a volunteer were to design a logo for a body, then the rights to that design belong to the volunteer, and not to the organisation – unless a disclaimer agreement has been signed
- Money may not be paid to volunteers other than in the form of verifiable expenses, e.g., car mileage allowance or bus/train fares; phone expenses; meals if away from base for a whole day; child care; stationery and tools etc. Money paid other than for verifiable expenses again creates a Contract of Employment.
- If an organisation pays for a volunteer to go on a training course but then the volunteer leaves, the organisation cannot attempt to reclaim the cost of the training. Pre-training – e.g., as a Samaritan's phone adviser, does not create a Contract of Employment.

- All organisations who involve volunteers must display the standard Health & Safety posters on their offices/premises (*This therefore applies to Breage Parish Council etc*)

106/08

RISK MANAGEMENT

Here the speaker was Amanda Hale, the Risk & Insurance Manager at Restormel, who explained that it was not enough to just sit back and assume that our existing insurance policies provide full cover in the event of problems – we need to (a) identify risks (b) analyse the effect that they might have on our operation (c) see how we can set out to reduce the risk event actually happening and (d) monitor the world-wide situation to take account of changes. To take an example, if the parish hall was destroyed by fire we as councillors could meet elsewhere – our physical assets would be replaced under the insurance and the Clerk takes regular back-ups of the computer files to take away from the office – but we would suffer the loss of a vast amount of documentary history which is still in paper form and we cannot mitigate against this by installing a sprinkler system! Another point is that our Clerk is, for most of her time, working alone in the building. Should we be installing a viewing eye-glass and a bell on the front door of the Parish Rooms so that she can keep the door locked when she is inside alone?

Apart from displaying the H & S posters as above, we also have a statutory duty to maintain a Risk Register which identifies risks, describes them and their consequences, and what action should be taken to minimise the risk – and by whom. We have to try to think widely – what would be the effect on BPC of a major outbreak of Asian Flu; of a natural disaster such as Boscastle, or of the accidental death of one of our subcontractors for which, under the new Corporate Manslaughter act, we could possibly be held responsible.

If any councillors use their cars for council business and are paid a mileage allowance, this does count a “business use” so should be declared to your insurance company who should endorse the words “business use” onto your insurance policy if it is not already covered.

Cllr Hesketh-Jones said that the Training had been very worthwhile and focussed mainly on grants and how to obtain them. He and the Clerk had learned a lot about how things work, had met some useful people and obtained much information. He emphasised that insurance and law were relevant to volunteers as well as paid employees. The following points needed to be followed up:

b) Action points:

H & S poster: The Clerk was asked to obtain a poster.

Risk Register: It was agreed that this should be updated.

Front Door bell and spy hole: **It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that a doorbell, spyhole and chain for additional protection for the Clerk be fitted by the Handyman.**

Cllr Hesketh-Jones was thanked for all the work involved in the training and production of the report.

20. QUALITY COUNCIL

The Chairman suggested that given the political climate and Cllr Hesketh-Jones' investigations an expression of interest should be put forward as more funding would be able to be drawn down if Quality Council status were achieved. The Clerk is pursuing her training, which is a necessity for this qualification. It was also suggested that a sub-group be formed to look into the possibility. There would be an 18-month programme of providing evidence that all qualities were met. Cllr Rashleigh asked if any of the Councillors had read the information on the Internet for which the Clerk had circulated details. She felt that this should be studied before consideration was given to Quality Council status. It was agreed that all Councillors should look at the relevant information and the Clerk was asked to provide a hard copy of this in the Parish Rooms

21. STANDING ORDERS

Proposal to amend 74. 2)

Cllr Nicholls proposed, Cllr Keeling seconded and it was unanimously resolved that the amount in part 74. 2) of Breage Parish Council's Standing Orders be amended to read ‘ Any proposed contract for the supply of goods, materials, services and execution of work with an estimated value in excess of £1,000 shall be procured on the basis of a formal tender as summarised in (3) below.

22. MEETINGS

Cllr Rashleigh asked if it might be acceptable to alter the Parish Council meeting dates to a later date in the month as Planning Applications, that needed to be reviewed before the following meeting date, were arriving after the monthly meeting. Consequently, two meetings a month had been needed recently. After discussion it was agreed that applications did not arrive at set times in the month so whatever date was chosen later applications may well be received. It was felt that that there should be fewer applications received, down by some 75%, because of the new Planning Act that came into force on 1 October 2008. The Chairman agreed to try and keep meetings to a minimum but that he had to call additional meetings should they be necessary.

23. ELECTORAL REVIEW FOR CORNWALL UPDATE

A hard copy would be received by 9 November and an email by 5th. This would be for 123 Councillors. The Chairman said that the Breage area would probably contain Breage, Germoe and part of Crowan. Council were asked to consider the proposals as they impact on Breage area. A representative is needed to attend a consultation meeting. After discussion, **it was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that Cllrs Keeling and Hesketh-Jones attend the set meeting on 18 December at Penwith Council Offices.**

23. REPORT FROM CLERK

- a) The Clerk reported that a fire extinguisher has fallen off the wall. Councillors asked that the Clerk contact the supplier as they had fixed the extinguisher to the wall.
- b) The Clerk had received a letter from Planning Enforcement re: the access to Breage House. It has been decided that it does not represent a breach of planning Control and the Planning Enforcement Officer proposes to close his file.
- c) A letter of thanks had been received from Royal British Legion for the £40 towards the band.
- d) Cllr Rashleigh has kindly provided a printed a first page of the website so the Clerk will be able to affix this to the notice boards with the website address.
- e) The Clerk had received a letter from the Information Commissioner's Office. Approval for all existing publication schemes for the Freedom of Information will expire on 31 December.
A new model publication scheme is available, that all sectors must adopt from 1 January 2009. It can be adopted without modification. PC can simply adopt the scheme and it will be valid until further notice. A template has been produced. The new scheme and the completed template should be made available to the public from 1 January. This can be on the website or notice boards.
- f) The Clerk has written to Stephen Ford and sent a completed expression of interest form regarding Closed Cemeteries under the Active Partnering scheme.
- g) The Clerk reported that the new computer arrived safely, that it is wonderful and is very speedy but that it was still not connected to the Internet thanks to problems with Tiscali. They have been so unhelpful and the Clerk requested that a new provider be sought. **It was proposed by Cllr Hesketh-Jones, seconded by Cllr Ackland and unanimously resolved that the Clerk cancel the agreement with Tiscali and transfer to BT for Broadband provision.**
- h) The Clerk had received a reply from Planning re: PA08/01086/F – Mr R J Glasson – Parc Eglos Vean, Carleen, Breage, HELSTON, Cornwall and the question of the need for an application for his conservatory. Apparently by virtue of its projection from the rear, which for a detached dwelling is 4 metres, the conservatory exceeds the limits of the new Act and therefore needs Planning Permission.

25. MEMBERS' REPORTS TO THE COUNCIL

Cllr Hesketh-Jones spoke about the expression of interest form regarding Closed Cemeteries under the Active Partnering scheme. Working with Councillor Phillips, the Church Verger, he had produced a cutting schedule that had been sent to various contractors with a request for them to tender. These would be submitted to One Cornwall by 15 December. He was meeting with Vicar Penny tomorrow to confirm the information. A service could be provided by the Community through this scheme.

Cllr Greenstreet had heard that Breage Village Hall floor needs replacing and Godolphin Churchyard gates need replacing if money does become available from Kerrier.

Cllr Ackland reported that the Carleen phone box had been repaired.

Cllr Darby spoke about Carleen Pantomime Group, saying they would need the money for lighting and sound before the grant payment due from the Parish Council in May. She asked if a promissory letter could be issued. The Clerk was asked to liase with Cllr Hesketh-Jones to see if this was possible.

Cllr Rashleigh asked if it was possible for money to be borrowed from the reserve to enable new heaters to be fitted in the Parish Room before the next financial year, as it is so cold. Cllr Rashleigh had turned the one heater on early to warm up the room but it had had little effect. Discussion took place and the Chairman suggested the use of mobile heaters. The Clerk advised that this would be against Health and Safety ruling. **It was proposed by Cllr Keeling, seconded by Cllr Nicholls and unanimously resolved that that the Clerk, Cllr Hesketh-Jones, the Chairman and Vice-Chairman arrange for the provision of heaters as quickly as possible.** The Clerk has already asked for quotes to insulate the loft space and was looking to see if grants were available.

Cllr Darby also asked if The Carleen Neighbourhood Watch could be included on the website. The Clerk said that this was possible should they wish to be included.

Cllr Pryor had received a report that there was graffiti on the new bus shelter at Praa Sands. The Chairman said that this was not true.

Cllr Pryor also reported that the grass round the bus shelter at Germoe crossroads was unsightly.

Cllr Wyvern Batt spoke of her concern over the poor appearance of Godolphin Churchyard and hoped that it would be included in the cutting programme.

26. CORRESPONDENCE

The Heath Project – Booklets in collaboration with Historic Environment Service
Residents of Casterills Road – the nearest road to the proposed Sainsbury's Supermarket, Helston
The Clerk was asked to note receipt of this letter and Councillors were asked to make contact with the residents and let them have their views.

Cornwall Blind Association – a new resource centre in Penzance opened in February. Annual review.

Asking for a grant. Offering a visit

KDC – Community Grant Scheme.

It was agreed that this should be investigated. The Chairman will check.

Four Lanes District Projects Group – Asking for financial support

No funds are available.

CCC – A Guide to Children's Centres in Cornwall – 2 booklets

Additional

CCC- Community Grant Scheme – Any projects eligible? It was agreed that this grant should be looked into.

Councillors were asked to let the Clerk know of any projects.

One Cornwall – Newsletter 15

27. MATTERS FOR INCLUSION AT FUTURE MEETINGS

There were no matters.

28. DATE AND TIME OF NEXT MEETING –Ordinary Parish Council Meeting on Tuesday 13 January 2009 at 7.00 p.m.

The Chairman thanked Councillors for their enthusiasm and their attendance.

There being no further business, the meeting closed at 8.58 p.m.

BREAGE PARISH COUNCIL**MINUTES OF PUBLIC PARTICIPATION DURING THE ORDINARY PARISH COUNCIL MEETING
HELD IN THE PARISH ROOMS ON TUESDAY 2 December 2008**

At 7.07 p.m. the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mr Darby reported that additional garden waste had been left on Trewell Green.

Mr Bowen, who lives on the junction of Shute Hill and the road where the Parish Rooms are situated, reported his concern over the size of vehicles permitted down this road. His property has been damaged three times in the last three years. Slates have been dislodged and broken and the end of his garage damaged. Last week there was further minor damage. He asked if there could be a limit on the size of vehicles using the road, or that perhaps it could be made a one-way system. The Chairman said that he would raise the matter with the County Councillor and that the matter would be discussed under Highways on the agenda.

Public Participation ended at 7.10 p.m.