

BREAGE PARISH COUNCIL

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67/12

Parish Rooms
Breage
Helston
TR13 9PD

MINUTES ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE ON TUESDAY 3 JULY 2012 AT 7.00 P.M.

Present: Cllr J Keeling (Chairman)
Cllr T Ackland
Cllr Mrs J Anthony
Cllr A J Best
Cllr Mrs T Board
Cllr S Caddick
Cllr T Coleman
Cllr Mrs P Darby
Cllr Ms C Rashleigh
Cllr Mrs R Wyvern Batt

Mrs C Macleod (Clerk)
1 Member of the Public

The Chairman wished everyone a good evening and welcomed them.

1. FIRE EVACUATION PROCEDURE

The Clerk read out the Fire Evacuation Procedure

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Police.

3. DECLARATIONS OF INTEREST

To note declarations of interest in accordance with LGA 2000 - Members and officers to declare personal and prejudicial interest (including details thereof)

Cllr Mrs T Board's permanent declaration of interest in accordance with LGA 2000: My beneficial interest in Breage Parish Council owned land registered V.G.621 Praa Green, is that my adjoining property has gate access.

a) in respect of any items on this agenda

Cllr Keeling declared a personal interest in item 18, Governance Review as he is Chairman of the Governance Review Panel.

b) in respect of gifts of a value of more than £25

There were none.

c) Members to give consideration as to whether their Register of Interest forms are fully up to date

Members are asked to note that if they own homes in the Parish, these should be listed on the forms, and to give consideration as to whether their Register of Interest forms are fully up to date.

4. TO RECEIVE THE RESIGNATION OF CLLR PETE SHRIMPTON

The Clerk read out Cllr Shrimpton's resignation letter. The Chairman expressed the sadness felt by members at losing such a valued member who was meticulous in all he did for the Council. He said that he would write a letter of thanks to Pete for his service to the Parish Council.

5. ELECTION

- a) **To elect a Member of the Accounts Team, to replace Pete Shrimpton, who will be responsible for checking the monthly payments, salaries, 3,6 and 9 monthly financial statements and end-of-year accounts prior to Parish Council meetings and also to attend the precept/ budget planning meeting**
Cllr Anthony, volunteering to stand, was proposed by Cllr Coleman, seconded by Cllr Wyvern Batt and unanimously elected as an Accounts Team Member.
- b) **To elect a Cemetery Councillor, to replace Pete Shrimpton, who will be responsible for checking the safety of memorials in the cemetery and checking that new memorials, inscriptions are correctly done**
Cllr Best, volunteering to stand, was proposed by Cllr Ackland, seconded by Cllr Board and unanimously elected as Cemetery Councillor.

c) **To elect a Member of the Parish Employment Working Group to replace Pete Shrimpton who, together with the Chairman will be responsible for general staff matters such as staff health and safety matters, implementing equalities/diversity or dignity at work policies, handling recruitment matters, making recommendations to the Council on the issuing, varying and terminating of employment contracts, and taking management responsibility for the Clerk by carrying out the Clerk's appraisals, handling any informal or formal grievance and initiating any informal or formal disciplinary action in the first instance**
Cllr Wyvern Batt, volunteering to stand, was proposed by Cllr Best, seconded by Cllr Coleman and unanimously elected as a Member of the Parish Employment Working Group.

d) **To elect a Community Network Panel Member, to replace Ann Greenstreet, who will attend the Network Panel meetings and take Members questions to the meetings**

Cllr Caddick, volunteering to stand, was proposed by Cllr Best, seconded by Cllr Wyvern Batt and unanimously elected Community Network Panel Member to represent Breage Parish Council.

As Cllr Caddick held the post of Deputy Community Network Panel Member it was necessary to elect a new deputy.

Cllr Anthony, volunteering to stand, was proposed by Cllr Keeling, seconded by Cllr Rashleigh and unanimously elected as Deputy Community Network Panel Member to represent Breage Parish Council.

The Clerk added that Pete Shrimpton had also been Health and Safety Councillor and it was agreed that this could be discussed once new Councillors have been elected/co-opted.

6. TO CONFIRM THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 12 JUNE 2012

It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and resolved, with one abstention from a Councillor who had not attended the meeting, that the minutes of the meeting on 12 June 2012, with two amendments, be signed as a true and correct record. The amendments were page 57/12, item 9, Planning, PA12/01635, last sentence – add 'and bat entries' and page 62/12, item 16 d), Praa Sands, first sentence - remove 'in' from insufficient.

7. CHAIRMAN'S ANNOUNCEMENTS

There were none.

8. POLICE REPORT

a) To receive and discuss any police report received and other police matters

The Clerk read out the following report:

'Please accept my apologies for not being able to attend your meeting.

'There have been seven crimes reported to the Police for the month of June. This compares to the same amount reported at the same time last year.

'These consist of two cases of Arson, one of a vehicle in Breage and the other to a property in Praa Sands.

'There has been a Theft of Photography Equipment from an insecure vehicle in Praa Sands and a Burglary from an insecure shed of Garden Machinery in Breage.

'There has been a case of Injury Caused by a Dog to a Carer in Carleen.

'All the above are still under investigation pending any further information coming to light.

'Finally there have been two cases of Drink Driving detected, one on the B3302 towards Nancegollan and the other on the A394 in Breage.

'Please do not hesitate to get in touch if you see anything suspicious in your Parish.'

9. PUBLIC PARTICIPATION

Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Listeners should note that decisions cannot be made on items not on the agenda.

Public Participation was held here from 7.14 to 7.18 p.m.

10. REPORT FROM CORNWALL COUNCILLOR

Cllr Keeling gave the following report:

'Lots of meetings and discussions over the month that would take far too long to regurgitate and most were commercial in confidence; so I will concentrate on those areas that would be of interest to local people:

'The Annual Shelter box Raft Race is scheduled to take place this year at Praa Sands on 12th August and for the first time I will be involved in meeting with various colleagues in the Council, the RNLI Lifeguards and organisers to ensure that arrangements are put in place to make the events both enjoyable and safe. I always look forward to this "Festival" which is fast becoming an iconic annual event.

'Breage School are organising a children's Olympics and the Community Network Manager, Charlotte Chadwick has offered to attend with her torch (she was one of the torch bearers in the Olympic Torch Relay). The torch, and Charlotte, will be there for half an hour on Saturday 14th July 2pm – 2:30pm at Breage School and I will be attending as the Breage Divisional Member.

'I attended a Planning Conference at Heartlands earlier in the month, together with my fellow Cornwall Councillors. Phil Mason, Head of Planning, led the event and a lot of emphasis was put on the relationship between Town and Parish Councils and the Planning Service. I joined in with one of working groups to discuss how improvements could be made and it was evident that Breage Parish Council was one of the forerunners in establishing good relations with the planning office

which was not the case with many others. However, the main thrust of the conference was how the Planning Committee structure and process has undergone significant changes since the former County/District days. There is a need to continue to evolve in line with today's budgetary constraints and tomorrow's forecasts. At the same time we need to make improvements to ensure consistency and achieve customer and community satisfaction.

'(Public spending cuts of £8.95m during 2010/11 to £5.45m in 2012/13 have impacted on the Planning and Regeneration Service which represents a significant reduction. 'No doubt some of you will have read the West Briton's interview with Kevin Lavery and the so called Graph of Doom. The assumption is that the rising cost of adult care compared to potential cuts in central government funding will in the long term result in squeezing out some of the normal services we receive and expect from the council. 'We already know that the population of Cornwall is expected to rise – based on current predictions it could reach one Million by 2100. 'Accommodating all that growth will cost a lot of money in extra infrastructure, housing and all the other things you need if your population rises dramatically. What is to be done?

Maybe adopt a sustainable steady state population target for one and for another elect a government that believes in providing appropriate funding!

'Or we may need to find a better way of working with our health partners to try to integrate social and healthcare to drive down rising costs. The future challenges facing local government are not going to be easy as we come under increasing financial constraints. But at least Cornwall Council is better placed than most others to weather the storm ahead.'

Cllr Keeling invited questions:

Parking problems at Praa Sands were raised as the Annual Raft Race fast approaches.

Mr Lavery's interview was referred to and Cllr Anthony asked questions about a better way to do things. Cabinet numbers and make-up were explained by the Cllr Keeling. He spoke of his recent day of meetings with independent people like Bishop Tim. He spoke about panels and committees and Cllr Ackland asked how much money all of the panels took from the budget resources. Cllr Keeling explained that there was a mandate from Cornwall Council for consultation processes to take place and if there is insufficient funding more would have to be requested.

11. PLANNING

Cllr Keeling's statement: 'As a member of the Planning West Committee I will not vote on Planning Applications and will not make a final decision on any planning matter until I have heard all the evidence and arguments'.

Cllr Ackland stated that he would abstain from voting as he had not looked at the applications.

a) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

PA12/05051 – Breage C of E Primary School – Breage Church of England School, Trewithick Road, Breage

Roof space conversion to provide SEN teaching space and installation of new external escape staircase

It was proposed by Cllr Wyvern Batt, seconded by Cllr Rashleigh and unanimously resolved by voting Councillors that the application be supported.

PA12/04969 - Mr A Fornear – Hillsdale Holiday Cottages, Polladras, Carleen, HELSTON TR13 9NT

Removal of condition 1 of planning permission PA78/01480/OD03 relating to occupancy of the bungalows as holiday accommodation

Councillors held long discussion on this application. It was thought that there could be problems with the shared access if the cottages were sold as affordable or market homes as there is only one entrance. Although holiday trade is important in Cornwall it was agreed that these were not suited or 'up to scratch' to be holiday cottages and they had been up for sale previously for a long time. **It was proposed by Cllr Best, seconded by Cllr Rashleigh and unanimously resolved by all voting Councillors that the application be supported with consideration given to Affordable or shelter-type housing.**

b) **PA12/03797 – Mr B Skuse – 3 Godolphin Crescent, Godolphin Cross, HELSTON TR13 9RB**

To construct a double garage/workshop and conservatory

Since the last meeting Breage Parish Council's voting Councillors agreed, by 7 to 1 that the application be decided under delegated powers. **This is to be noted by resolution.**

It was proposed by Cllr Keeling, seconded by Cllr Best and unanimously resolved that the above decision be noted.

c) **TO CONSIDER PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON 29 JUNE 2012**

There were none.

d) **TO RECEIVE CONDITIONAL PLANNING PERMISSION FROM CORNWALL COUNCIL**

PA12/01411 – Mr & Mrs P Allsopp – Sandpiper, Praa Green, Praa Sands, PENZANCE

Erection of conservatory extension to SW elevation

PA12/02894 – Mr Perry Marsh – 8A Higher Row, Ashton, HELSTON, Cornwall TR13 9RY

Erection of a garage

PA12/02253 Retrospective – Mr Peter Prowting – Sea Meads Lodge, Sea Meads, Praa Sands, PENZANCE TR20 9TA

20 free standing solar panels mounted on a wooden frame behind Sea Meads Lodge

e) **COMPLAINT REGARDING NR10/0042/WAS – NON INSTALLATION OF STANBY GENERATOR AT PRAA SANDS HOLIDAY PARK**

Complaint closed by Cornwall Council

Councillors felt that the matter should be passed to the Local Government Ombudsman as advised by Dave Christophers, Principal Customer Relations Officer, Environment, Planning and Economy.

Cllr Anthony asked that Cornwall Planning Procedures Panel also be contacted as no explanation had been given in Phil Mason's letter as to why this error had happened and no assurance that a similar thing would not happen in the future. She felt it to be such a serious matter that it needed the Panel's attention. Janet Ferguson, the independent investigator had told the Clerk that it was one of the clearest cases she had ever seen. **It was proposed by Cllr Anthony, seconded by Cllr Board and unanimously resolved that the Ombudsman and Cornwall Planning Procedures Panel be contacted.**

12. FINANCE

a) To acknowledge receipt of Audit Commission's external audit

b) To resolve to approve July payments

no.	Name	cheque	Service/item	Net	VAT	Total
36	Germoe Parish Council	103087	Towards gas for Jubilee Beacon	£50.00		£50.00
37	R W Beard		2 cuts B&G greens/Cemetery/field	£388.00		£388.00
			Trim Path to Praa Green	£40.00		£40.00
		103090		£428.00		£428.00
38	EDF Energy	dd	Electricity Parish Rooms	£268.08	£13.40	£281.48
39	T F Laity	103091	Bus shelter cleaning half-year	£182.50		£182.50
40	R Sanders		Footpaths silver: 01/1,48/1,48/2,48/3, 04/1,11/1 gold: 15/1 Stiles: 02/1,49/1,07/3,07/4,06/3,06/1, 103092 09/2,09/3,72/1,15/1,64/1,37/2,38/1,70/2	£285.73		£285.73
41	Tracey Rickard digital media	103097	Website charges	£175.00		£175.00
42	Mrs C L Macleod (Eurooffice)	103093	Inks/stationery	£207.32	£41.46	£248.78
				£1,596.63	£54.86	£1,651.49
	Mrs C L Macleod	103088	Salary June + back pay May			
	PO Ltd (HMR&C)	103089	PAYE	£264.40		£264.40
	PO Ltd (HMR&C)	103089	Employer's NI	£118.56		£118.56
				£382.96		£382.96
	Mrs C L Macleod	103094	Travel 18.5 mls@53p	£9.80		£9.80
	Mrs C L Macleod	103095	Petty cash reimbursement	£21.06		£21.06
	D R Treloar	103096	Caretaker honorarium	£29.60		£29.60
				£2,040.05	£54.86	£2,094.91

Cllr Wyvern Batt confirmed that she had checked the payments.

It was proposed by Cllr Keeling, seconded by Cllr Best and unanimously resolved that the payments as listed above be passed for payment.

c) To acknowledge receipts

Interest: £3.20; Sale of Jubilee mugs £42; BAG towards polytunnel £445.03

d) Clerk to provide Bank balances

Current reconciled: £3,774.57 (additional information since meeting); Tracker: £25,582.83; Petty cash £78.94; Total including Petty cash reimbursement £29,457.40

e) To resolve to permit Pete Shrimpton to help with the checking of monthly payments

The Clerk advised that both SLCC and CALC have advised against this. There was therefore no resolution.

13. FOOTPATHS

a) Temporary prohibition of through traffic footpath 42 to continue to 16 June 2013 due to unsafe footpath (This should read footpath 54/2 **not** 42)

b) LMP queries still not resolved. **Resolution to sign the grant form stating that acceptance is pending resolution of outstanding queries**

It was proposed by Cllr Wyvern Batt, seconded by Cllr Darby and unanimously resolved that the Clerk sign the LMP grant form stating that acceptance is pending satisfactory resolution of outstanding queries

c) The matter of footpath 64 in Ashton was raised. Cllr Keeling is to meet with Linda Holloway. Enforcement wish to tidy the footpath. Mr Allsopp has complied with what he has been instructed to do but the access is still felt to be dangerous. Cllr Coleman reported that the grass, etc. is some 6 – 7 feet high and there are lumps of granite on the middle 200m. Mr Allsopp has said that he will remove the granite if the grass is cut down.

Cllr Darby felt that the grant should be raised to cover this footpath as only the stiles are at present on the schedule.

d) Byway 47 the bridlepath to Beachcroft was reported as needing cutting.

- e) Footpath 13 was reported to be overgrown. Cllr Darby said that this has two cuts a year and has had one of those cuts.
- f) Cllr Darby reported that there is a PAROW meeting on 18 July.

14. HIGHWAYS

- a) Sign at Carleen had not been ordered so two vacant posts
- b) Patching work at Godolphin scheduled for August/September
- c) Hawthorne bush Polladras Farm – owner’s responsibility
- d) Coach Road, Breage – 3 bushes removed
- e) Footway out of Ashton regarded as perfectly usable
It was still felt that this is not useable and would be very difficult for someone with a pushchair. They would have to cross the road. The Clerk was asked to report the Council’s comments.
- f) Further matters were reported:
Potholes on the road to Lower Polladras - stone is now exposed.
Cllr Ackland asked when there would be speed indicators in Carleen. Cllr Keeling said that it is so expensive to install sockets. There is the possibility of a socket in Breage but there are no funds available for this.
Four potholes near the Basketball area Praa Sands.

15. STREET LIGHTING

16. CEMETERY/CLOSED GRAVEYARDS

- a) **To decide who should tidy the box hedges in the Cemetery as they are very overgrown**
Cllr Keeling volunteered to do this.
- b) **To resolve to permit Pete Shrimpton to complete Cemetery policy**
It was proposed by Cllr Keeling, seconded by Cllr Best and unanimously resolved that Pete Shrimpton be permitted to complete the Cemetery Policy.

17. PRAA SANDS

- a) Donated granite bench has been dug away at base and concrete blocks exposed - Reported to PCSO Sadler
- b) Cllr Keeling reported that the signage and netting would be erected in the erosion area.
- c) Cllr Board reported that the main path by the Basketball area needed to be cut and that tents were still being erected.

18. GOVERNANCE REVIEW – RESPONSE FORM – due by 6 July 2012

To consider whether to complete response form as a Parish Council

It was agreed that this should be completed after the meeting by a group of 7 Councillors.

19. PUBLIC CONVENIENCES – BREAGE PARISH

To consider request from Peter Tatlow, Network manager (West) for a meeting with Parish Council Members to discuss matters

Cllrs Ackland, Board, Coleman and Darby expressed interest in attending a meeting.

It was proposed by Cllr Ackland, seconded by Cllr Coleman and unanimously resolved that the possibility of a meeting with Peter Tatlow be looked into by the Chairman.

20. RURAL SERVICES NETWORK SURVEY

Parish Council has been requested to complete survey about RSN services
Councillors will do this individually.

21. REPORT FROM CLERK

- a) A lovely Certificate had been received for the QEII field. This was shown to Council. The Clerk wondered why the notice could not have been like that. The notice was shown – a green Perspex notice mostly advertising Asda.
The Chairman read out the following:
- b) There is a change of meeting subject at Ludgvan 18 July 2012, 7-9 p.m.. This will now be Code of Conduct Information meeting. Anyone who wishes to attend please let the Clerk know.
- c) The Clerk has written to PSDCC about the Parish Rooms not being sold and had a lovely reply from the Chairman – ‘Thank you for the update, I’m glad you are staying in the parish rooms as it’s a lovely building and it would have been a shame to lose it.’
- d) An evaluation report has been issued re. the Olympic Torch. The Clerk noted that the attendance figures for Ashton and Breage were much understated.
- e) The Clerk has asked the Handyman to have a look at the water tap in the Cemetery as it is leaking and has also asked him to fill the holes around the granite bench at Praa Sands. **This was unanimously supported by a proposal from Cllr Best, seconded by Cllr Wyvern Batt and thus unanimously resolved.**
- f) The Clerk had received a general e-mail re. bunting asking that it be removed as soon as possible. She has forwarded this to Roy Treloar.

- g) Legal Notes have been received from NALC on:
 1. Disposal and Appropriation of land by Local councils and
 2. Retirement Gratuities – further information.
- h) The clerk has not yet completed the 3 month financial statement.
- i) The Councillors' resignation information will go onto the notice boards on Friday 6 July 2012.
- j) Should a bylaw sign be erected near the donated bench at Praa Sands as there are often tents camped there and bonfires lit.
- k) Amendments to the Licensing Service – a possible seminar in September. If anyone is interested please contact the Clerk.

22. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Carleen Village Hall

Cllr Darby reported that there will be a Jubilee Cream Tea on Sunday from 2 – 5 p.m. There will be a magician in attendance.

The usual Quiz Night will be held.

Cllr Rashleigh reported that it appeared that the pedestrian sign at Trevena Cross had just been turned around.

She reported a camper van that appears to have been permanently parked in Sethnoe Way for some long time.

Cllr Anthony spoke about parking and vehicles on the beach. She felt that the Defra Bathing Water notices were not showing that there is treated sewage passing into the stream at Praa Sands and that parents should be made aware of this so that they could stop their children playing there should they so wish.

Breage Playing Field

Sign received to display in the field to say it has been protected forever

To decide whether to have sign erected

This decision will not be made. The Clerk advised that the sign must be erected as this was in the signed agreement but felt that it was a pity that the sign could not have been viewed prior to the signing.

23. CORRESPONDENCE

rsnonline – weekly e-mail 18 June 2012

rsnonline – weekly e-mail 25 June 2012

CALC – The week 18

MEP – June 2012 news

SLCC – Code of Conduct

CC – Register of Electors brought forward

CRCC– Bulk Oil buying scheme

Open Spaces – AGM 11.00 a.m. Tuesday 10 July 2012 at Friends' House, Euston Road, London / Proxy voting form /

Annual report and accounts 2011 /Magazine Summer No. 4

CALC – The Week 19

To note any correspondence received since the agenda was published

NHS – Out-of -hours service

FIT – Have a field day

rsnonline – weekly e-mail 2 July 2012

24. TO RECEIVE ADVANCE NOTICE OF ITEMS FOR NEXT AGENDA

There were none.

25. TO CONFIRM THE DATE AND TIME OF NEXT MEETINGS

ORDINARY PARISH COUNCIL MEETING Tuesday 7 August 2012 at 7.00 p.m. in the PARISH ROOMS

This was confirmed.

There being no further business the meeting closed at 9.10 p.m.

BREAGE PARISH COUNCIL

MINUTES OF PUBLIC PARTICIPATION DURING THE ORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 3 JULY 2012 IN THE PARISH ROOMS BREAGE AT 7.00 P.M.

At 7.14 p.m. the Chairman invited the one member of the public who was present to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mr Rayment spoke about:

1. The state of the Motel in Ashton, describing it as a total disaster and saying that it does not reflect well on Breage Parish. He asked it was possible for it to be scatted down. The Chairman said that it would be referred to in his Cornwall Councillor's report.
2. The car parking problem that is still occurring in Trewartha Road, Praa Sands. Mr Rayment is concerned because the Raft Race is due again soon and the parking was horrendous last year, the whole village was totally cluttered. The 9 to 9 no parking signs were totally ignored and a sports car was left there for a week after the last Raft Race. He had been told that the area is checked once a week. He wrote to a director in County Hall at the beginning of June to ask if something could be done but still nothing has been done. He had had a communication from someone in Bassett House, Truro to say that nothing can be done as there is no money available. There is a notice in Castle Drive, Praa sands about the no-waiting at anytime plan. Mr Rayment noted that comments are due by 19th July – too late for the Raft Race. He has written to the Chief Executive suggesting that a clamping firm be employed as Cornwall Council does not have the ability to do anything. Mr Rayment expressed grave concern about the lack of Enforcement.

Public participation ended at 7.18 p.m.