

Mrs Carol Macleod
Clerk to the Council
Tel: 01326 574781
E-mail: breageparishcouncil@btconnect.com
Website: www.breagepc.org.uk

Parish Rooms
Breage
Helston
TR13 9PD

**MINUTES ANNUAL PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE
AFTER THE ANNUAL PARISH MEETING ON TUESDAY 4 MAY 2010**

Present: Cllr J Keeling (Chairman)
Cllr T Ackland
Cllr A J Best
Cllr Mrs P Darby
Cllr P Greenough
Cllr Mrs A Greenstreet
Cllr Ms C Rashleigh
Cllr P Shrimpton
Cllr R Wyvern Batt

6 Members of the Public
Mrs C Macleod (Clerk)

The meeting followed on from the Annual Parish Meeting.

1. TO NOTE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Higginson who was away in Somerset, Cllr Nicholls whose wife had had an operation and Cllr Phillips who had recently had leg surgery. The Police also sent their apologies.

2. ELECTION OF CHAIRMAN FOR THE YEAR 2010/2011

There was one nomination for Chairman of Breage Parish Council. **Cllr John Keeling was nominated by Cllr Ackland, seconded by Cllr Greenstreet and, agreeing to stand, was unanimously elected Chairman of Breage Parish Council.**

3. TO RECEIVE CHAIRMAN'S DECLARATION OF OFFICE

Cllr Keeling completed and signed a declaration of office form that was countersigned by the Clerk and he then read his declaration to the meeting.

4. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2010/2011

The Chairman asked for nominations for Vice-Chairman but there were none. The Chairman asked Councillors to consider this matter and come to the next full meeting of the Parish Council on 1 June 2010 with nominations.

5. TO RECEIVE NOMINATIONS OF COUNCILLORS TO BE PART OF PARISH COUNCIL WORKING GROUPS/TEAMS AND/OR OUTSIDE ORGANISATIONS

Accounts: **Cllrs Nicholls and Greenough. It was stated that both the Chairman and Vice-Chairman would also sit on this Team and that they may attend any of the Group meetings.**

Cemetery: **Cllr Phillips.**

Streetlights: **Cllr Ackland.**

Planning: **Cllrs Higginson, Greenstreet and Wyvern Batt.**

Footpaths: **Cllr Darby.**

Praa Sands: **Cllr Keeling.**

Affordable Housing: **Cllrs Greenough and Keeling.**

Breage Playing Field Representative: **Cllr Rashleigh.**

Carleen Village Hall Representative: **Cllr Darby.**

Breage Allotment Growers Representative: **Cllr Phillips.**

Helston & Lizard Community Network Panel Representative: **Cllr Shrimpton.**

Helston & Lizard Community Network Panel Deputy Representative: **Cllr Phillips.**

The Councillors listed above were nominated, to be part of the Parish Council Working Groups/Teams and/or Outside Organisations as listed, by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously elected.

6. UPDATING OF COUNCILLORS' FINANCIAL AND OTHER INTERESTS

The Clerk had distributed Cllrs Notification of Personal Interest forms and had asked that they be returned to her with any necessary amendments. 3 Councillors supplied amendments.

7. DECLARATIONS OF INTEREST

To note declarations of interest in accordance with LGA 2000 - Members and officers to declare personal and prejudicial interests (including details thereof)

a) in respect of any items on this agenda

Cllr Keeling declared a personal interest in item 13. Planning stating that 'As a reserve member of the Planning West Committee I will not make a final decision on any planning matter until I have heard all the evidence and arguments'. Cllr Keeling also declared a personal and prejudicial interest in item 13. Planning, [PA10/00442/F](#) as the applicant is a close friend of his wife.

b) in respect of gifts of a value of more than £25

There were none.

c) Members to give consideration as to whether their Register of Interest forms are fully up to date

Amended forms had been returned by Cllrs Keeling, Shrimpton and Greenstreet.

8. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING held on 6 April 2010

It was proposed by Cllr Keeling, seconded by Cllr Greenough and unanimously resolved that the minutes of the Ordinary Parish Meeting held on 6 April 2010, with one amendment, be signed as a true and correct record. The amendment was page 26/10, item 8 d) Planning, change Watts to Wass.

9. CHAIRMAN'S ANNOUNCEMENTS

The Chairman wished Cllr Nicholl's wife a speedy recovery.

10. POLICE REPORT

To receive and discuss any police report received and other police matters

PCSO Sadler was unable to attend the meeting, had sent apologies and had forwarded her report to the Clerk which she now read:

'Please accept our apologies for not being able to attend this meeting.

'There have been six crimes reported to the Police in the month of April.

'These consist of criminal damage to property in Wheal Vor, theft of tools from a motor vehicle in Godolphin Cross, an assault in Carleen, theft of a motor cycle in Carleen and an attempted burglary in Godolphin Cross.

The sixth crime was an unauthorised taking of a motor cycle that was later found.

'Just a few facts that you and your Parishioners may be interested in: Devon and Cornwall has been declared the fourth safest place to live in the UK. There has been a further 6.4% drop in crime across the County this year, which equates to 1,790 less victims of crime.'

11. PUBLIC PARTICIPATION

Public Participation was held here from 6.58 to 7.15 p.m.

12. REPORT FROM CORNWALL COUNCILLOR

Cllr Keeling delivered the following report:

'I have attended the following meetings for the month of April:

Chaired the Corporate Resources Overview and Scrutiny Committee

Crowan Parish Council

AGM Leedstown Village Hall

Chaired Overview and Scrutiny Management Board

Cabinet

Breakfast at Townshend Village in aid of fund raising

Meeting with police and countryside access officers to identify problems near Nancegollan with regard to motorcyclists on the downs.

West Sub-Area Planning Committee – informal discussions about affordable housing

Joint meetings with Cabinet/Scrutiny and the Strategic Partnerships

Met with Jody Jeffrey/Clerk/Cllr Greenough ref local needs housing at Dolcoath One stop Shop

Initial meeting of the Joint Consultative Committee

Met with the Audit Committee and Audit Commission to discuss better ways of joint working.

'Just to pick up on some of the events of note were the:

Accommodation vision for Cornwall Council now and in the future will be debated at three member's workshops throughout Cornwall by the Corporate Resources Scrutiny committee. With 7 local authorities now subsumed into 1, we need to reduce some 78 buildings to about 30 over the next five years to rationalise our property portfolio and realise capital receipts for further capital investments and a reduction in revenue costs. The £151 million pound Private Finance Investment proposal in housing across the county will be working up an outline business case soon and it is vital that the project provides good, sound value for money and is robustly risk managed. Joint partnership working with the private, voluntary and community sector continues to be an important and vital part of the councils improvement programme. However, it is important that partners cooperate with each other to provide joined-up work practises, provide good value for money and are held to account by elected members.

'Locally, I will be talking to the highways manager about the general condition of the roads and with the onset of warm weather keeping on top of the hedgerow growth, or should I say the sides! I took a look round Praa Sands at the start of the Weekend and it looked quite reasonable, except for raw sewage leaking from the septic tank at the public toilets. Always happens late on Friday afternoons without fail! Credit to Cornwall Council for getting someone out to fix the problem within a very short time.'

Thanks were expressed to Cllr Greenough and the Clerk for their work with the Affordable Housing project.

13. PLANNING

a) TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

PA10/00314/F - Haulfryn Group Ltd - Haulfryn Coast, Praa Sands, Cornwall TR20 9SH

Installation of storage tanks for LPG (bulk gas)

It was proposed by Cllr Greenough, seconded by Cllr Keeling and resolved with one vote against to support the application. The tanks were felt to have good screening.

Cllr Keeling left the room at this point.

PA10/00442/F - Mrs L Matthews – Tamarisk, Rinsey Croft, Ashton, Helston, Cornwall TR13 9TW

Replacement extension to dwelling

Councillors felt that the proposed extension would look far better than the one it would be replacing. **It was proposed by Cllr Greenough, seconded by Cllr Best and unanimously resolved, (in the absence of Cllr Keeling), to support this application.**

Cllr Keeling returned at this point.

PA10/00453/F – Mr M Bows –Trenwheal House, Trenwheal, Leedstown, HAYLE, Cornwall TR27 6BP

Erection of dependant relatives' accommodation

Councillors expressed concern about the construction of the original building as it appears to be a stable made from breeze blocks rather than a disused house but were supportive of the use for dependant relatives' accommodation.

It was proposed by Cllr Ackland, seconded by Cllr Wyvern Batt and unanimously resolved to support the application but Councillors stressed that they did not fully accord and they requested that the use of the building be restricted to dependant relatives and that a stringent condition to this effect to be made.

PA10/00457/F – Mr & Mrs A Paton – Parc Owles, 11 Trewartha Road, Praa Sands, PENZANCE, Cornwall TR20 9ST

Extensions to dwelling and raising of roof space into living accommodation

The Chairman advised Councillors that a revised application was to be received. Letters had been received expressing neighbours' concerns about this application and concern had also been expressed made during Public Participation and these were noted. The Chairman had spoken with neighbours and there was a deal of worry about neighbourliness and the overlooking of neighbours' properties and the owners being abroad for most of the year, using the residence as a business thus breaking a covenant. Councillors too expressed great concern in that the proposed building would affect neighbourliness as it would overlook neighbouring properties. Council found the photographs that were supplied confusing and felt that the line, that at present follows the contour of the hill, would be broken in this Area of Outstanding Natural Beauty. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved not to support the application and Council expressed that it looked forward to receiving the amended plans. In the meantime it was asked that the original application be retained so that it may be compared to the amended plans when they arrive.**

PA10/00478/F – Rowe Farming Ltd – Goon Rinsey Farm, Main Road, Ashton, HELSTON, Cornwall TR13 9SR

Conversion of redundant building into dwelling

It was said that the building at present looked very much like a bungalow and it was felt to be a good use of a redundant building and would tidy the area. **It was proposed by Cllr Ackland, seconded by Cllr Greenough and unanimously resolved to support the application.**

b) TO CONSIDER ADDITIONAL PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON FRIDAY 30 MARCH 2010

PA10/03023 – Mr P Watters – The Farm, Fore Street, Ashton, HELSTON

Conversion of outbuilding to form a dwelling

It was agreed that one-bedroom flats were very much in need in Ashton and it was felt that the application should be supported. However, the wooden cladding was felt to be very much out of character with the surrounding buildings and area. **It was proposed by Cllr Rashleigh, seconded by Cllr Ackland and unanimously resolved that the application be supported the application as they felt the proposed dwelling is needed in Ashton but expressed strong concern about the wooden cladding that they felt to be completely out of keeping with the surrounding buildings and the area.**

- c) **TO CONSIDER LISTED BUILDING CONSENT APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**
PA10/00194/LBC – Mrs A Nye – Trevurvas Wollas, Trevurvas Lane, Ashton, HELSTON, Cornwall TR13 9TY
 Installation of replacement windows
 The Chairman had looked at the property and wooden windows were being replaced with like but with double glazing. All Councillors were very much in favour of this. **It was proposed by Cllr Greenstreet, seconded by Cllr Wyvern Batt and unanimously resolved to support this application.**
PA10/00368/LBC – Mr T Wass – Pengersick Farmhouse, Pengersick Lane, Praa Sands, PENZANCE, Cornwall TR20 9SJ
 Listed Building Consent for a replacement door to dwelling
It was proposed by Cllr Rashleigh, seconded by Cllr Greenstreet and unanimously resolved to support this application.
- d) **TO CONSIDER PLANNING APPLICATION TO DISPLAY ADVERTISEMENTS RECEIVED FROM CORNWALL COUNCIL**
PA10/00296/A - Coastline Housing Ltd – Various Locations
 Erection of notice Board
 This board would advertise Resident Association events.
It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved to support this application.

14. FINANCE

- a) To hold a review into the effectiveness of Internal Audit
 Councillors had all previously received copies of the Internal Auditor's report. It was agreed that Mr Wilkins as in the past, had done an excellent job and that his overseeing of the Accounts was carried out in a thorough manner. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the process of Internal Audit is extremely effective.**
- b) To give approval for submission of Section 1 Statement of Accounts to the Audit Commission
 This section had been prepared and signed by the Clerk and checked by Cllr Nicholls and Mr Wilkins. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that approval be given for submission of Section 1 Statement of Accounts to the Audit Commission.** The Chairman signed Section 1 and also the financial statement for the year 1 April 2009 to 31 March 2010, previously signed by the Clerk, Cllr Nicholls and Mr Wilkins.
- c) To acknowledge completion of and to give approval for submission of Section 2 Annual Governance Statement, items 1-8 to the Audit Commission
 The Chairman read out each statement in this section and waited for Councillors' approval for each before completing and signing the section. **It was proposed by Cllr Keeling, seconded by Cllr Greenough and unanimously resolved that approval for submission of Section 2 Annual Governance Statement, items 1-8 to the Audit Commission.**
- d) To receive Internal Auditor's Report 2009/2010
It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved to receive the Internal Auditor's Report 2009/1010.
- e) To review Finance Regulations
- f) To review Financial Risk Assessment
 Cllrs Greenough and Nicholls and the Clerk had examined the Finance Regulations and Financial Risk Assessment. The clerk had been advised by CALC that new Regulations were in the pipeline. Several minor amendments to the Risk Assessment had been recommended by Cllrs Greenough and Nicholls. **It was proposed by Cllr Keeling, seconded by Cllr Greenough and unanimously resolved that the Finance Regulations remain in existence until new ones are received and that the Financial Risk assessment be updated as recommended by Cllr Nicholls and Greenough.**
- g) To review Asset Register
- h) Cllr Rashleigh thought that the Playing Field area was undervalued. The Clerk and Chairman explained that this is the value as a playing field not as a building plot and that the play equipment is not included in the valuation, it is purely the land.
It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that the Asset register be accepted as received.
- i) To approve May payments
 Cllr Greenough reported that Cllr Nicholls had checked the payments on the same day as e) and f) had been reviewed.
It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that in pursuance of the power conferred by Section 137 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the following payments: items 12,13, 15 and 17.

It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that in pursuance of the power conferred by Local Government Act Miscellaneous Provisions 1972 Section 19 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payment: item 14.

Cllrs Ackland, Keeling and Greenough declared personal interest in this item and abstained from voting as they are members of the Carleen Pantomime Group.

It was resolved by Cllr Wyvern Batt, seconded by Cllr Shrimpton and resolved with three abstentions that in pursuance of the power conferred by Local Government Act 1972 Section 145 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payment: item 16.

It was proposed by Cllr Greenough, seconded by Cllr Keeling and unanimously resolved that the payments as listed above be passed for payment

| no. | Name | cheque | Service/item | Net | VAT | Total |
|-----|-------------------------------|--------|---|------------------|----------------|------------------|
| 4 | Martin Luck Group | 102753 | Stationery | £10.03 | £1.76 | £11.79 |
| 5 | Open Spaces Society | 102754 | Annual subscription | £40.00 | | £40.00 |
| 6 | CALC Southern | 102755 | Annual subscription | £560.41 | £63.21 | £623.62 |
| 7 | ElectricalContracting | 102756 | Routine Maintenance Street lights | £453.03 | £79.28 | £532.31 |
| 8 | BT | dd | Telephone | £60.79 | £10.64 | £71.43 |
| 9 | EDF Energy Southern | dd | Electricity Street lights | £744.72 | £130.32 | £875.04 |
| 10 | ElectricalContracting | 102757 | Non-routine Maintenance Street lights | £81.26 | £14.22 | £95.48 |
| 11 | W E Wilkins | 102758 | Internal Audit | £160.00 | | £160.00 |
| 12 | Breage Silver Band | 102759 | Section 137 The Local Governments Act 1972 Donation towards instrument | £500.00 | | £500.00 |
| 13 | Carleen Village Hall | 102760 | Section 137 The Local Governments Act 1972 Donation towards fence | £500.00 | | £500.00 |
| 14 | Carleen Community Care Centre | 102761 | Section 19 The Local Government (Miscellaneous Provisions) Act 1976 Oven | £500.00 | | £500.00 |
| 15 | Breage Playing Field | 102762 | Section 137 The Local Government Act 1972 - Planters/trees/stakes | £500.00 | | £500.00 |
| 16 | Carleen Pantomime Group | 102763 | Section 145 The Local Government Act 1972 - Audio mixing deck & amplifier | £500.00 | | £500.00 |
| 17 | Ashton Community Ass | 102764 | Section 137 The Local Government Act 1972 - Playing Field costs | £500.00 | | £500.00 |
| 18 | Viking Direct | 102765 | Laminator & pouches | £51.46 | £9.01 | £60.47 |
| 19 | Viking Direct | 102766 | Inks | £76.95 | £13.47 | £90.42 |
| | | | | £5,238.65 | £321.91 | £5,560.56 |
| | Mrs C L Macleod | 102751 | Clerk's Salary April | | | |
| | PO Ltd HMRC | 102752 | PAYE | £189.00 | | £189.00 |
| | PO Ltd HMRC | 102752 | Employer's NI | £129.17 | | £129.17 |
| | | | | £318.17 | | £318.17 |
| | Mrs C L Macleod | 102769 | Travel 47.86ml @ 53p Parking | £25.36 | | £25.36 |
| | | | | £0.50 | | £0.50 |
| | | | | £25.86 | | £25.86 |
| | | | | | | 38/10 |
| | Mrs C L Macleod | 102770 | Petty Cash reimbursement | £64.64 | | £64.64 |
| | R Treloar | 102771 | Caretaker Honorarium | £25.00 | | £25.00 |
| | | | | £5,672.32 | £321.91 | £5,994.23 |

It was proposed by Cllr Greenough, seconded by Cllr Keeling and unanimously resolved that the remainder of payments as listed above be passed for payment.

j) Receipts

The following receipts were acknowledged: £6.10 Admin; £2.50 Donation; Grant War Memorial Trust £1,435.00; Precept £22,500.00

k) Clerk to provide Bank balances

Current account: £5,918.51; Tracker account £19,410.34; Petty cash £35.36.

15. FOOTPATHS**a) To resolve to accept Cornwall Council's offer of LMP grant**

Cllr Darby reported that the grant of £3,101 is £1.71 more than last year and pointed out that amendments to the cutting regime that had been approved last November had not been included in this grant or on the map. Both were therefore to be amended. **It was proposed by Cllr Darby, seconded by Cllr Ackland and unanimously resolved that the current grant be accepted until the amended one was received. Cllr Darby explained that the Contractor was not happy with this mess up.** The Chairman asked Cllr Darby to call a meeting with Colin Bayes and the Contractor.

16. CEMETERY

a) To make a Fee review

It was suggested that a 5% increase be made. The Clerk had provided the figures. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved to raise the fees by 5%.** The Clerk was asked to look at the prices that other cemeteries charge and to report back in three months or so.

b) To report poor state of gates closed churchyards

The Chairman thought it may be Mr Endean who needed to be consulted about this. As Cllr Phillips, who had requested this item, was not present, the item was deferred to the June meeting.

17. HIGHWAYS

a) To raise matter of traffic in Herland Road Godolphin

This had previously been reported to the Chairman. It was reported that damage has been caused to cars and properties in this area. Cars speed down from Herland Road and there is no footway for pedestrians so the area is extremely dangerous. Pedestrians often have to jump into the hedge. 3 residential hedges have been damaged. The Chairman said that he would be speaking with the Regional Engineer tomorrow evening and would see what could be done.

b) To raise the need of Pedestrian sign at Trevena Cross, Breage

Cllr Rashleigh had provided the clerk with a map and photograph of this area highlighting what was reported to be a 'danger zone' for walkers and horse riders as cars travel down the hill and round the corner without slowing down or looking for pedestrians/ horse riders. There is also considerable traffic coming from the Nursery. Walkers and horses are thus in some danger when arriving or leaving the bridleway, whether walking/riding in the centre of the path or keeping close to the hedge. Cllr Rashleigh had experienced some very close encounters and felt that a warning sign at the bottom of the hill, warning approaching cars of pedestrians and horses would be extremely beneficial to walkers and riders.

18. STREETLIGHTING

Cllr Ackland reported that a light in Carleen had been on continuously. The clerk said that she had reported several such lights in the Parish. The ones belonging to the Parish Council had been seen to but the Cornwall Council ones were not treated with the same urgency. The Clerk had been told that the lights will be a day burners for a little while but hopefully not for long. It would not cost anymore as it uses less than the lights did before. However, it was agreed that a day burning light is annoying and it was hoped to have these lights sorted very shortly.

19. PRAA SANDS

a) Report on Shoreline Management meeting 28 April 2010

This meeting has been postponed until 19 May 2010 as one of the speakers was waylaid in Sri Lanka because of the delayed air travel problems caused by the volcanic ash. It will be held in the Praa Sands and District Community Centre at 7.00 p.m. Doors open from 6.30 p.m.

b) Report of bins overflowing after Easter week

The Clerk had received the following message from Tom Marks:

I seem to deal with the same thing year on year at Praa Sands. The council has no statutory duty to clean beaches in the winter which ends as far as the Government is concerned from 1st May until 30th September and budgets are set in line with this. Obviously, Cornwall Council recognises that people use the beaches all year round and try as much as possible to manage the cleaning all year round within the budget. To do this I start cleaning the beaches a week before Easter and had 2 men cleaning PS daily in the week leading up to and during the Easter W/E, we do not put bins out as they would have likely been washed away as they have been on many occasions we will put bins on the beach at end of April for the season as we do each

year. The traders have a duty to supply receptacles for the customers and perhaps they need to review the numbers they have out?

As the weather is good at the moment I arranged for the cleaners to work additional days in April to cover the weekend so they will be working Fri, Sat and Sun during April the full time from 1st May. I have the beach inspected a couple of times and the reports have been good I know that over this weekend the bins by the toilets and the slip got full and overflowed but that should not happen from now on as we have people present each day.

I hope this explains some of the problems we are trying hard to get thing right but it has to be a partnership and the traders have to be prepared to assist.

The Clerk had been advised that the traders had indeed been helping this time. The Chairman said that it was hoped to obtain plastic skip bins as soon as funding permitted.

20. ANNUAL REPORT

To discuss distribution

It was agreed that the report should be displayed on the website, in the Post offices, churches and shops and perhaps in the pubs and Village Halls.

21. COMMUNITY NETWORK PANEL

To receive Councillor's report on recent meeting

Cllr Shrimpton reported that there was one amendment to the report that had been circulated to Councillors and that was that 12 representatives had attended the second meeting. This has now been included in the report below:

Report to Breage Parish Council - Helston & Lizard Community Network Panel

Council members will know from the Breage Parish Council meeting of Tuesday 2nd March '10, that Councillor Shrimpton was elected to become the Parish Council's representative on the Helston & Lizard Community Network Panel (HLCNP). Councillor Phillips was elected as the "reserve" member. Councillor Keeling also attends as a Panel member but he is there in his capacity as Cornwall Councillor (one of 7 in total for the HLCNP area).

Councillor Shrimpton briefly reported at the Council meeting that the inaugural HLCNP meeting was held at Helston College on 17th February '10. The main thrust of the first meeting was to:-

- establish a Constitution for the Panel;
- look at how the Community network can help;
- identify the main issues for each Panel Member's area.

Unfortunately the meeting was poorly attended from within the area's 19 Town & Parish Councils. Only 8 Council members attended. Thus it was difficult to truly establish acceptable, reliable and meaningful output from the inaugural meeting.

However discussion and output from Task groups was achieved and results recorded. From a personal perspective Councillor Shrimpton believed that more time should have been spent on clearly defining the history (why the need?) and purpose (what can it do?) of the HLCNP and how it links into the wider political picture of Cornwall. This information and clarity will assist in identifying exactly what the Panel can realistically achieve.

The second HLCNP meeting took place at Porthleven on 21st April '10 and attendance was much improved with 12 representatives attending.

Prior to the meeting HLCNP members were supplied with several documents.

- HLCNP proposed structure
- HLCN priorities & operational issues (identified from Parish/Community plans 2009)
- Points to consider prior to the meeting
- Document: "Shaping what happens in Cornwall from 2010 to 2030"

The Constitution was agreed and adopted. Agreement was reached on the frequency and location of meetings (4 per year, rotated in the Panel members' area).

There was a brief explanation on how the identified local priorities had been mapped across to sit in similar broader areas contained in Cornwall Council's "Sustainable Community Strategy".

Work groups were created to look at:-

- Affordable housing
- Skills
- Health
- Safer communities
- Provisions for older people
- Schools
- Poverty
- Play provision
- South Kerrier Alliance projects
- Sport relief

After the second HLCNP meeting Councillor Shrimpton believes there is more clarity to the meaning of the Panel and its function.

It can be argued that local government has operated in a “top down” approach. In effect its day to day business decisions are made and produced and given to communities as a “fait accompli”. By the structure of Community Network Panels Cornwall Council seeks to enable all members of Cornwall’s communities to have “a say” in the decisions that are made before their annual financial and operational plans are set in stone.

The Community Network structure is:

Town & Parish Councils represent their respective communities and receive information from them on their main issues. (There are 19 Town & Parish Councils in the Helston & Lizard Community Network Area)

Nominated Members of those Councils go onto their Community Network Panel.

The Network Panels (there are 19 Panels in Cornwall) then seek to bring together the identified issues and through the quarterly meetings, which are attended by their nominated Cornwall Councillors, ensure the local issues are highlighted and addressed.

Extra members and experts can be drafted onto the Panel as required and depending on the subject.

It is believed at this early stage that the Panel will be able to hold to account Cornwall Council if agreement has been made on issues and they are not dealt with without good reason.

However the Panel does not “out rank” the Council on decisions and this forms part of the Constitution.

Councillor Shrimpton submits this report for the information of his Council colleagues and suggests that if Council members would like to see other linked documents in more depth, copies are available from Mrs Macleod, the Parish Council Clerk. He has tried to keep it simple and relatively brief. He will update the Parish Council at its monthly meetings

Councillor Shrimpton also believes that there is potential good in this structure providing actual results are achieved. For example at the next meeting in July, the theme is Transport and related issues. The chief officers of First Direct & Western Greyhound are to be invited. It is proposed to challenge the network of available transport in this very rural area.

Cllr Shrimpton reported that Cllr Rashleigh had raised a question about the elderly in the Parishes and this question formed part of the discussion list. It is early days and if the Parish has issues that need to be taken forward, Cllr Shrimpton needs to be made aware of these. He raised the question of various pieces of information circulated to the Parish Council that would be of interest to Parishioners, like the recently advertised fitness for people with long term conditions. He asked how these matters should be circulated and how people who would benefit could be contacted and collated. Points to be considered for future agendas would be welcome. It is a link that could give advantage to the Parish and rather than lose it, it was suggested that the Council should use it.

Cllr Shrimpton was thanked for this very good report. **It was proposed by Cllr Shrimpton, seconded by Cllr Keeling and unanimously resolved that the report be accepted.**

22. AFFORDABLE HOUSING

Update

Cllrs Keeling and Greenough and the Clerk had met with Jody Jeffrey. It was now time for follow up public meetings. These will be held on 2 June at Praa Sands & District Community Centre and on 8 June at Carleen Village Hall, between 2 and 8 p.m. 10 sites had been offered and 9 had been put forward for the public meetings. The THF proposal for the centre of Breage was not supported by Cornwall Council. THF were, however, at liberty to put in an application. The meetings would be drop in sessions held from 2 – 8 p.m. The first would be at Praa Sands and District Community Centre and the second at Carleen Village Hall. Cllr Greenough would be preparing a questionnaire for Parishioners to complete when they attend the sessions. There will be boards with maps showing the sites and concept statements. Parishioners will have the chance to mark the sites of which they approved or disapproved. When the written comments have been received the sites will be ranked and the Parish Council will meet to discuss the next move ahead.

The Public meetings will be advertised on the Cornwall Council and Parish Council websites, on notice boards, in shops and in the Press. Councillors were asked to please pass on the information about these meetings.

It was proposed by Cllr Greenough, seconded by Cllr Keeling and unanimously resolved that this update be received.

23. STANDING ORDERS 2010

To discuss, amend and adopt Standing Orders 2010

Councillors were asked to e-mail the Clerk with any amendments they wished to make to the proposed 2010 Standing Orders. This item would be deferred until the June meeting.

24. RISK ASSESSMENT

a) Update on Risk Assessment 2010

Cllr Shrimpton has generously offered to assist the Clerk with this. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that Cllr Shrimpton be delegated to assist the Clerk in the preparation of the 2010 update of the Risk Assessment.**

25. SAFETY CHECKS

a) To review safety checks to under-5s play area, Breage Playing Field

b) To review safety checks Street furniture

It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that safety checks for a) and b) above are satisfactory.

26. REPORT FROM CLERK

- a) Bench at Praa Sands – Mrs Proffitt is looking to purchase a granite bench from Turn to Stone. She has sent a map showing where she would like it to be sited and will meet with Cllr Keeling when she is here at Whitsun to find a suitable place.
- b) The Clerk received a form to complete re: grant for loft insulation.
- c) The Clerk had forwarded to Councillors a copy of Mr Wilson's letter re their comments on Outline Planning application PA10/00226/O 2 Penlee Close, Praa Sands. Mr Wilson asked that Council contact him with any queries. However, a revised layout is to be sent to the Clerk. Arthur Edwards, the Planning Officer has seen the revised layout and commented that it clearly shows the application site is larger enough to cater for a new dwelling with adequate parking/turning facilities serving the existing and proposed dwellings and indicates the provision of a passing pace in the event that vehicles are accessing and egressing the site simultaneously.
It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that Breage Parish Council is satisfied that Mr Edwards proceed with the determination of this outline planning application and that it looks forward to viewing the revised layout plan.
- d) The Clerk confirmed that the Affordable Housing meetings have been booked for 2-8 p.m. PSDCC on 2 June and Carleen Village Hall on 8 June. Cllr Greenough had requested that the Art Club give up their afternoon session to enable the Parish Council to use Carleen Village Hall from 2 p.m. The Art Club is happy to do this. Cllr Greenough suggested a donation to them.
- e) The RoSPA check for the Playing Field was carried out in April. The report should be available for the next meeting of the Council
- f) The Clerk had received a report that the gentleman who tidies the Amenity Area at Ashton lit a bonfire on the Bank Holiday Monday, (yesterday) at about 9.30 a.m. The person who reported this hastened to add that this man does an excellent job keeping the field tidy and that they did not wish to decry that. The bonfire was near the footpath wall. The person who reported the matter had a full line of washing out and also suffers from asthma. They could not walk down from their house as the smoke was too thick. They exited by a side gate and asked the man to put the fire out. His reply was apparently, 'It's not affecting you'. The person said they would not have asked for the fire to be extinguished if this had been the case.
The Chairman said that he would speak to the gentleman about this and ensure that it did not happen again.
- g) The Clerk has copies of Mrs Anthony's correspondence re: Haulfryn sewage. A reply was received from the Environment Agency today. It says: *'We have been involved in this development acting in our role as statutory consultee within the planning process and also as regulator regarding the consent to discharge. Our role in the planning process involves commenting within our remit on the suitability of land and use. Although we originally objected to the Phase 1 development on flood risk grounds these objections were overcome and a suitable solution was achieved. The Phase 2 plant is located outside of the area at risk of flooding and we therefore had no objections. There were no other issues within the planning process which we identified that was within our remit as statutory consultee. Regarding the discharge we issued a Consent to Discharge for Haulfryn, which remains unaltered and applies to the whole of the Haulfryn site irrespective of the addition of a phase II plant. My understanding is that they intend to operate both phase 1 and phase II sewage treatment systems during peak occupancy and drop down to phase I during winter as the loadings will not be enough to keep both phases operating during low occupancy periods.*

'So both plants will discharge via the common UV disinfection plant giving one discharge point to which the consent conditions apply in full.

'In the event of a power failure the consent requires that there is no discharge. If there was a discharge during power failure then Haulfryn would not be compliant with the discharge consent. There is also a requirement on the consent for the consent holder to provide full standby power generation facilities to enable automatic resumption to power to the UV disinfection system in the event of an external power failure.

'We could not be prescriptive other than to state that if there is a power loss there will be no discharge. In the event that untreated sewage was discharged during a power failure that polluted the river and possibly contaminated the bathing beach then a number of offences may be committed and if so we would undertake the necessary proceedings.

'We would of course expect the company to maintain full consent compliance and any incident to be reported to us ASAP either by Haulfryn or local residents or beach users.'

Councillors were unimpressed by this reply and were uneasy that it appeared that something drastic had got to happen before further action would be taken. The provision of full stand by generation is apparently not automatic. Someone has to visit the system and okay this to happen. This was still not felt to be satisfactory.

- h) Notices had been received re: the election on Thursday and were available from the Clerk.
- i) The Clerk confirmed that the Environment Agency meeting re: coastal erosion of Praa Sands would be held in Praa Sands and District Community Centre on Wednesday 19th May from 7.00 p.m. Doors will be open at 6.60 p.m.
- j) The Clerk had received a letter from Adam Chell re: Knotweed. He was asking to be informed of any further outbreaks and advising that paths 41,46 and 21 had been identified and were being treated or will be treated next year.
- k) There is to be a temporary road closure of the B3280 from Relubbus Lane to Townshend, (for its entire length), from 1-4 June 2010, 0730 – 1800 hours.
- l) Cllr Higginson had reported that he and the Handyman had inspected the telephone kiosk at Godolphin and that the general condition was generally good. The sides and back are of cast iron and the door is hard wood. The door has rotted out at the bottom and there are two options to deal with this: a) To try and find a second hand door to replace the existing one or b) to repair the door and make a new door frame. The kiosk would then need to be painted to complete the restoration. Councillors thought it best for the Handyman to carry out repairs
- m) Cllr Higginson had reported that the Godolphin bench needed a coat of preservative and bolting down to its concrete base.

27. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Cllr Keeling raised the matter of the missing bottom part of the rubbish bin in Pengersick Lane. The Clerk had reported this twice but would try again. Cllr Keeling asked that the Praa Green path be trimmed and also the area round the bench in Pengersick Lane.

The Ashton Residents had requested permission to erect a notice board on the gable end of the bus shelter in Ashton. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the Ashton Residents Group be given permission to erect a notice board on the gable end of the concrete bus shelter at Ashton.**

Carleen Neighbourhood Watch

Cllr Greenough reported that there would be a Neighbourhood Watch meeting on Friday at 10.00 a.m.

Cllr Greenough reported that the wooden support of the Forth Vein road sign was full of woodworm and needed renewal.

There will be a Godolphin Fete held in the grounds of Godolphin House on 24 July with a BBQ, games and stalls. The money raised will be towards the Christmas Lights and the School. Cllr Greenough said that the free entrance to Godolphin House was hoped to attract a fair amount of visitors. It will be advertised on the National Trust website. Cllr Keeling remarked that he had provided a £250 grant for Nancegollan's fun day and asked if Godolphin needed support. Cllr Greenough said that the cost of hiring a 30ft marquee would be expensive. Cllr Keeling advised that Cllr Greenough obtain and complete a grant request form.

Carleen Village Hall Cllr Darby reported that there would be a Quiz Night on 15 May and that the Secretary thanked the Council for their donation towards the outside fence that had now been erected.

Breage Playing Field

Cllr Rashleigh reminded Council about the problems with the new goal net in that it is not secured at the back of the net and youngsters are removing large boulders from the hedges to lay on it. Some fixings had been obtained and she had checked with RoSPA that these were safe and suitable. They were approved and had now, with Cllr Greenough's assistance, been fitted.

This led to Cllr Rashleigh reporting that she felt that the hedge, further down from the area that the Council had previously repaired now had gaping gaps. People were climbing over this. She felt this to be dangerous and in need of attention. The Chairman agreed to meet with Cllrs Rashleigh and Shrimpton to look at this problem.

Also, by the bottom gate, between the gate and the hedge there is a gap that people are going through. Cllr Rashleigh felt that this should be blocked.

Cllr Rashleigh further reported the following:

- a) Drink cans were being thrown about in Breage field at the shelter end but before they were thrown, the metal was ripped, leaving very dangerous edges. There is no rubbish bin that end.
- b) The Coach Road has been repaired.
- c) The holes in the Troon Row road have not yet been filled but it was in hand.
- d) A new metal post had been inserted in the footway at Troon Row but Cllr Rashleigh still felt there was need of yet another post.
- e) The Trewithick Road sign has not been repaired.
- f) The hedge bulge at the War memorial Cemetery, Breage is bulging dangerously and stones have begun to fall from it.

Cllr Greenstreet reported that the Herland Road sign at Godolphin is leaning. She added that Mr Hosking was prepared to clean the telephone kiosk at Godolphin but wished to know what he should charge. After discussion, Cllr Wyvern Batt offered to do the cleaning of the telephone kiosk for no charge and Cllr Greenstreet said that she also would help with this.

28. CORRESPONDENCE

Communities and Local Government – Increase in level of small business rate relief

CC – Local Council Planning Training Programme – Please inform Clerk if you wish to attend

Devon & Cornwall Police – Truro Neighbourhood Police and Enquiry office details

CC Town and Parish Newsletter April 2010 Edition 13, includes Homechoice briefing

CC – Local Council Planning Forum – invitation to first meeting Saturday 19 June 2010, 9.30 a.m. - 4.00 p.m. Reply by 28 May. Anyone wishing to attend please inform Clerk

CC – Building Control Services – Newsletter April 2010 Edition 3

SLCC – Regional Conference Plymouth Tuesday 18 May 2010, 10.00 a.m. – 3.45 p.m. Cost £55 members, £75 non members

CC – Procurement through CC Contracts

SLCC – Working With Your Council Induction course

CC – Consultation arrangements with CC update

SWestern Ambulance Service – Twenty-four seven Edition 11

CALC – The County Bulletin issue 2

CALC – Training Calendar

Open Spaces Society – Request for financial aid re: gates and posts across public footpaths

To note any correspondence received since the agenda was published

Business Link – Informal one-to-one clinics for social enterprises/community organisations

Cornwall Fire & Rescue – Service Plan 2010/13

Community Network – Big Lunch Campaign 18 July 2010.

PCDT – Grow Your Own potentials – Plant Eat and Teach- PEAT funding

SW Ambulance Service - Edition 11

29. MATTERS FOR INCLUSION AT FUTURE MEETINGS

There were none

30. DATE AND TIME OF NEXT MEETING - Tuesday 1 June 2010 at 7.00 p.m.

This was confirmed

31. EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Keeling, seconded by Cllr Greenough and unanimously resolved that members of the Press and Public be excluded from the meeting on the grounds of the likely disclosure of exempt information, as defined in Part 1, schedule 12A of the Local Government Act 1972, in the agenda items below.

The Chairman thanked the members of the public for attending and enduring the long meeting.

32. HANDYMAN'S REVIEW AND UPDATE

Cllrs Best and Darby declared personal interest in this item as both know Mr Babbage.

Councillors agreed that Mr Babbage has done an excellent job as Handyman and that they are very happy for him to continue. **It was proposed by Cllr Keeling, seconded by Cllr Greenough and was resolved with two abstentions that Mr Babbage receive an hourly pay increase of £1 an hour, from £13 to £14 an hour and that a thank you letter be written to him on behalf of the Council.**

33. CARETAKER REVIEW AND SALARY UPDATE

The Clerk reported that the Caretaker does a good job. It was remarked that the grass at the Parish Rooms needed cutting. **It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that a thank you letter be written to the Caretaker and that his monthly rate remain the same at £25.** The Chairman advised that he would be seeing the Caretaker shortly and would ask him about cutting the grass.

The Clerk left the room at this point.

34. CLERK'S REVIEW AND SALARY/SCALE UPDATE

Discussion followed regarding the standard of the Clerk's work. **It was proposed by Cllr Keeling, seconded by Cllr Greenough and unanimously resolved that the Clerk's salary scale be increased from SCP spinal column point 19 to 20, from £9.253 per hour to £9.591 per hour with effect from 1 May 2010 as the Clerk had performed her duties in an exemplary manner and continues to be an asset to the Parish council and the local community.** The Chairman will write to the Clerk confirming this.

The Clerk returned at this point.

There being no further business, the meeting closed at 9.37 p.m.

BREAGE PARISH COUNCIL

MINUTES OF PUBLIC PARTICIPATION DURING THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 4 MAY 2010 IN THE PARISH ROOMS BREAGE AFTER THE ANNUAL PARISH MEETING

At 6.58 p.m. the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mr Wearne had been in contact with the Clerk about footpath 43 and the signs at Praa Sands picturing this path. The signs are incorrect and show 43 and 44 connected. However, the end of 43 has been blocked by a wall erected by a neighbour and there is no way through. This was originally reported to the Parish Council in 2000 and it was agreed then that the signs would be removed and the Chairman at the time agreed to have this done. However, the signs remain and walkers are entering Mr Wearne's property and reacting quite abusively when being told that there is no way through. Mrs Wearne has recently been knocked over by a walker. Because of the wall there is an excess of running water in this area, (Mr Wearne provided photographic evidence), and the Wearnes have provided sandbags. The Wearnes had offered to share the costs of putting these matters right but his offer had been refused. As he would like to fit a kissing gate and fence Mr Wearne had recently met with Colin Bayes. Mr Wearne stressed that the signs are wrong and asked that they be removed. There is one at the Post Office, Praa Sands, and one at the end of the new tarmac path on the Green. He also asked that the path be clearly signed as blocked and having no way through. Council agreed that the signs should be removed as resolved by the Council in 2000 and the Chairman assured Mr Wearne that the signs would be removed.

Mr Upton referred to item 13a) Planning, [PA10/00457/E](#) – Mr & Mrs A Paton. The proposed development would overlook homes and be un-neighbourly. Mr Upton felt this to be most inappropriate. He also spoke of a possible breach of a covenant that is on the property as it was proposed to be used as a holiday let. He felt that the architect's comments and the photographs muddled the issue. It was suggested that this is a mixed development but Mr Upton said that whilst there were houses at the bottom of the road the area where the proposed development would be is all individual bungalows. A house would therefore be dominant and spoil the roof line that follows the contours of the hill. The Chairman reported that he had received letters of complaint from residents and that an amended design was to be submitted. He suggested that the Parish Council keep the original set to make comparisons. The gable end window would look directly into a neighbour's sun lounge and is definitely a neighbourliness issue. No decision will be taken by Cornwall Council until the amended designs have been received by the Parish Council, discussed and commented on.

Mrs Anthony thanked the Parish Council and Clerk for the support given re; Haulfryn sewage plant. She still hoped to convince the Environment Agency that her concerns are real.

It was reported that a litter bin is needed at Parc Morrep near the bus stop. Cans are being thrown into hedges. The Chairman would contact Tom Marks.

It was reported that the missing bottom of the litter bin at the gate in Pengersick Lane has still not been replaced.

Public participation ended at 7.15 p.m.