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Parish Rooms
Breage
Helston
TR13 9PD

**ORDINARY PARISH COUNCIL MEETING HELD IN
THE PARISH ROOMS BREAGE AT 7.00 pm ON TUESDAY 8 JANUARY 2008**

Present: Cllr J Keeling (Chairman)
Cllr T Ackland
Cllr Mrs P Darby
Cllr G Hesketh-Jones
Cllr G Higginson
Cllr B Nicholls
Cllr R Pryor
Cllr Ms C Rashleigh
Cllr Mrs R Wyvern Batt

District Cllr Mrs A Greenstreet
District Cllr L Jenkin

4 Members of the public
*WPC Anne Butcher
*PCSO Mark Mitchell
Mrs C Macleod (Clerk)

The Chairman welcomed everyone to the meeting and wished them a 'Happy New Year'. He told the meeting that Cllr Matthews had resigned and that he would speak about this later.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr J Matthews and County Councillor A Robertson

2. DECLARATION OF INTERESTS

Cllr Keeling asked the Clerk to give his usual declaration of in item 12, Planning, that states, 'As a member of KDC Planning Committee I will not make a final decision on any planning matter until I have heard all the evidence and arguments at the KDC Planning Committee Meeting. I reserve judgement until all the views have been considered.'

Cllr Higginson declared an interest in item 13, Footpaths.

3. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH MEETING held on 11 December 2007 and the EXTRAORDINARY MEETING held on 19 December 2007

Cllr Keeling proposed, Cllr Ackland seconded and it was unanimously resolved that the Minutes of the Ordinary Parish Meeting held on 11 December 2007, with the listed amendments and the Minutes of the Extraordinary Meeting held on 19 December 2007 be signed as true and correct records.

The amendments were: Page 91/07 – delete Trevithick, replace with Trewithick.

Page 92/07 Carleen Village Hall - the work was outside painting not floor work.

Page 97/07 Finance. Income included £224.36 interest.

4. MATTERS ARISING

Cllr Darby asked if the Clerk had received a reply regarding the telephone box at Carleen. She had not. It was asked if £10,000 was the correct figure that was allocated to the road repairs at Penrose Farm as only patchwork repairs had been carried out. The Clerk to check this.

5. POLICE REPORT

As WPC Butcher had not yet arrived this item was deferred.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no announcements other than to repeat his New Year greetings.

7. CO-OPTION OF DISTRICT COUNCILLOR MRS A GREENSTREET AS PARISH COUNCILLOR

The Clerk read District Cllr Greenstreet's letter of application to the meeting. The Chairman told the meeting that Mrs Greenstreet has impeccable credentials.

It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that Mrs A Greenstreet be co-opted as Councillor of Breage Parish Council.

The Chairman said that due to his heavy work commitments Cllr Matthews had forwarded a resignation letter in which he stated that, as he felt unable to move forward with Council issues and topics he would rather leave the position open to someone who could make a difference.

Cllr Greenstreet was invited to take a seat at the table but was asked not to vote in Planning matters.

8. PUBLIC PARTICIPATION

Public Participation was taken here from 7.12 p.m. to 7.15 p.m.

9. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor's Report

County Councillor Robertson had been unable to attend the meeting.

District Councillor's reports

Cllr Jenkin wished everyone a Happy New Year. She said that there had not been too many meetings so far but that she had attended the meetings to set the budget. She had been trying to get some information on how the Open Spaces and Heritage Sites part of her portfolio was to be managed. She had co-ordinated a meeting of holders across the District. At a single-issue panel in January Heritage and Culture had been looked at with a view as to how places like Helston Museum and Godolphin House could be better advertised. She reported that Helston Leisure Centre has a new manager who is encouraging external clubs to use the expanding facilities. She added that Kerrier's very low budget was against her thoughts and she was anxious that services did not decline because of this.

Cllr Greenstreet spoke about a sale of sports equipment that would help Community Groups and a Saturday morning Art Group for over fives. She had not done very much over Christmas. She said that she had only been a Councillor for 7 months and was still learning. It was a very unsettling time at the moment with the expected changes still not fully identified. She thought that the Redruth Town Centre Award was welcome good news. She thanked the Council for co-opting her.

Cllr Keeling had chaired the Kerrier Scrutiny Management Board to dissolve 4 groups to 2. The Council Tax base is 1.55. He appreciated Cllr Jenkin's point about not wanting Kerrier to leave themselves short of funding. He was delighted that someone from Crowan had spoken in the public speaking section at the Planning meeting. If there is need for a Breage Councillor to speak in the future, he would be pleased to speak with them about procedure. He too had not done much over Christmas. There was a lot to do before with the budget and portfolio scrutiny.

Cllr Rashleigh asked about the valley at Trew being flooded. The Chairman said he would raise this at the Footpath meeting on Monday.

Cllr Hesketh-Jones asked for more information about the Scrutiny Board being reduced from 4 groups to 2. He was told that the member base would be increased.

10. MEMBERS' REPORTS TO THE COUNCIL

Cllr Greenstreet reported that she had spoken to Vicar Penny Prince about the Churchyard gate at Godolphin and that she would see what funds were available. She reported that there is no Neighbourhood Watch in Godolphin. The Chairman would try to get someone involved.

Cllr Rashleigh asked about a Heavy Goods Sign at the bottom of Shute Hill, Breage. It was suggested that Highways be contacted. **It was proposed by Cllr Rashleigh, seconded by Cllr Keeling and unanimously resolved that Highways be contacted with regard to an HGV sign at Shute Hill, Breage.**

Cllr Rashleigh asked if a handrail could be installed at Water Lane, Ashton, leading into the Amenity Field. She also asked for a new footpath sign for footpath 19 as it was not obvious that it is a footpath. The Chairman agreed to look into these matters.

11. REPORTS FROM OUTSIDE BODIES

Breage Playing Field

Invoice received for new equipment. £30,884.88. The Council would only be responsible for paying the VAT on this invoice and the Clerk would then reclaim it.

Cllr Rashleigh explained that signs for Breage Playing Fields were needed as soon as possible to make drivers aware of the gate entrances/exits, especially at the top gate, as the children come straight out and across the road. This had been listed on the ROSPA report. The Chairman said that he would speak to the County Councillor.

Carleen Village Hall

There will be a Barn Dance on 26 January 2008 at 7.30 p.m, £3 a ticket with a limited bar and light refreshments.

Cllr Higginson asked if grants were available for play equipment as there is only a goalpost in the meadow at Carleen. The Chairman explained that funding was available depending on the project but a plan needed to be made. The regeneration people could then be invited to help.

Council were told that there is also a new project called Play Out. This is Lottery funded.

Cllr Higginson said that Carleen residents were disillusioned as police officers did not attend The Carleen Neighbourhood Watch meetings. The Chairman would raise this with WPC Butcher.

12. PLANNING:

Cllr Higginson asked if Kerrier could be given a cut-off date by which Planning applications be received by the Council as an application had been added after the agenda was set. The Chairman said that if applications were not dealt with at the meeting an extraordinary meeting would need to be held. He added that he would take it up as a District Councillor.

a) APPLICATIONS

PA07/02071/F – Avante Properties Ltd - Sea Meads Lodge, Hendra Lane, Praa Sands, PENZANCE, Cornwall

Erection of extension to dwelling

This was thought to be a straightforward extension. The fact that it is not Hendra Lane but Greenways was noted. After discussion, **it was proposed by Cllr Keeling, seconded by Cllr Higginson and unanimously resolved that the application be supported.**

PA07/01786/F – Mr & Mrs B Aldgate – Ashleigh, Wheal Vor, Breage, HELSTON, Cornwall

Erection of a kitchen extension to dwelling

The Chairman had viewed this property and he was happy with the application. After discussion, **it was proposed by Cllr Ackland, seconded by Cllr Wyvern Batt and unanimously resolved that the application be supported.**

PA07/02047/F – Mr & Mrs K Last – Honeydew, Grannypolly Lane, Ashton, HELSTON

Erection of extension to workshop/store

After discussion, **it was proposed by Cllr Higginson, seconded by Cllr Ackland and unanimously resolved that the application be supported.**

b) NOTICE OF REFUSAL OF PERMISSION FOR DEVELOPMENT

PA07/01723/F – Mr N Jackman – Pen Gwaai, Pengersick Lane, Praa Sands, PENZANCE, Cornwall TR20 9SL

Erection of extensions and alterations to dwelling

It was asked why plans are not returned when further discussion is required. It was noted that this would be in an AONB area and a flat roof is perhaps not suitable. There had been no criticism by neighbours.

13. FOOTPATHS

- a) Report on meeting. The meeting would be held on Monday 14 January 2008
- b) CCC – LMP request for final invoice.
- c) Wildlife and Countryside Act 1981 – Modification Order 2007 has been made. Notice and copy of order has been served on us. **It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that the Modification Order 2007 (Addition of Bridleway from the A394 to Higher Lane, Ashton in the Parishes of Germoe and Breage) be supported as it would remove horses from the road.**

14. STREETLIGHTING

There was nothing to report.

15. HIGHWAYS

Drains at Castle Drive/ Pengersick Lane, Praa Sands – some work has been done. The Chairman thanked Mrs Board for the information she had supplied. Work that had been carried out has been washed away by further rain and thus, no improvement has been made.

16. CEMETERY

Branches have been removed from old cemetery. The Chairman and Cllr Pryor will meet with a Parishioner who wishes to purchase 4 graves to confirm the siting of the graves.

17. PRAA SANDS

The Chairman felt that Praa Sands needed to get together as a Community as Praa Sands is an AONB but sadly no-one was coming forward with offers of help. He reminded the Council that money is available. Cllr Higginson asked if the money could be made available to other parts of the Parish and he was told that this was possible but that Praa Green was in need.

18. GODOLPHIN VILLAGE GREEN

The Clerk had written to Mr Brodie Luke asking why he had not asked the Council's permission to dig up the Green and insert water pipes. He had replied and the Clerk read out his letter. He had written that he had been informed that it was Common Land and that he had applied for the appropriate licence that had been granted. He said that if the Council wanted to take the matter further, his solicitor could be contacted but the Council must bear the cost. The Clerk was asked to follow up on this and check that the information given was correct.

19. WHEAL VOR BENCH AND LITTER

Councillors were advised that a litter bin would be costly. As the shop had closed and the litter situation may have improved, **it was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the situation regarding the Wheal Vor litter bin be monitored for a while and reported back.**

20. PARISH LITTER BINS AND DOG BINS

Cllr Keeling reported that the numbers and places of Ashton bins were correct. As not all the Councillors had notated the matrix that had been supplied they were asked to do so and report back at the next meeting.

21. RISK ASSESSMENT – ACCOUNTS

Cllr Hesketh-Jones was thanked for supplying the draft Financial Risk Assessment. Councillors worked through each section and amendments were made. Cllr Hesketh-Jones agreed to update the Assessment and make a presentation together with NALC Standing Orders, (item 25). **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that after the amendments have been made the Risk Assessment, Financial be accepted and adopted.**

5 (deferred). POLICE REPORT

* WPC Butcher and *PCSO Mark Mitchell had arrived and WPC Butcher gave the following report:

'This report covers the period from 11 December 2007 to 8 January 2008.

'There have been 6 crimes. There is no pattern or particular area that has been targeted. With the increase in the price of oil there has been a small increase in the theft of oil from domestic tanks across the section. It would be sensible to advise all to take additional precautions.

'The PACT process is being rolled out through the Parish this month so any suggestions as to the best way to contact as many people as possible will be gratefully received.

'Arrangements have been made for Paul Wilkinson, from Highways to come to the area on 15 January and he will be visiting Carleen at 10.00 a.m. and Ashton at 10.30 a.m. as they are two sites where locals wish to speak to him.'

The Chairman then asked for questions from Councillors and Public.

Cllr Wyvern Batt expressed concern over the lethal corner at Godolphin pub.

Cllr Higginson addressed his query over the neglect of the Police regarding Carleen Neighbourhood Watch Group. WPC Butcher told the meeting how busy she was and that this was the third meeting she had attended today. Cllr Higginson said that he appreciated that the Police are very busy but that the group are volunteers who need reassurance that the police are not turning their backs on them. The Chairman assured WPC that no disrespect was intended.

WPC Butcher was asked if fireworks were restricted to only 5 nights in the year. She said that this was not so. The Chairman thanked the Police Officers for their attendance and report.

25. STANDING ORDERS

The Chairman advised the meeting that Standing Orders that should have been adopted two-and-a-half years ago had not been adopted. He recommended that Council adopt NALC Standing Orders. There is no need to change them the Clerk will just have to add in the Council's name etc. Cllr Hesketh-Jones will scan this together with the Financial Risk Assessment. The Code of Conduct should also be included. It is also necessary to have a Complaints Procedure. The Chairman would see if a draft could be obtained from Sarah Mason.

It was proposed by Cllr Keeling, seconded by Cllr Hesketh-Jones and unanimously resolved that the NALC Standing Orders be adopted and that Cllr Hesketh-Jones provide a file containing Standing Orders, the Risk Assessment Financial and Standing Orders.

22. TABLE - PARISH ROOMS

Cllr Higginson said that he realised that the table is old and has a history but it is uncomfortable and impractical. He found it impossible to sit with his legs under the table. Others agreed with this. He also felt that the line of vision was not good. He suggested that the table be sold and chairs with a swivel paper rest be purchased. Cllr Wyvern Batt said that feet could be made to make the table higher and that she could get them turned. It was felt that the table should be kept as it was made for the Parish Rooms and had been there since before 1930. Cllr Rashleigh thought the table should be kept but the height raised. **It was proposed by Cllr Higginson, seconded by Cllr Nicholls and resolved with one vote against that the table height be raised by an amount to be agreed.** Cllr Higginson will bring some blocks of 1,2 and 4 inch wood and test to see which is the more comfortable and preferred height.

23. CARETAKER

The Clerk reported that she had received an apology from the Caretaker. He had had to leave suddenly as his Grandmother who lives up Country, had been taken seriously ill. He wished to carry on with his tasks and had been in this week and cleaned the rooms.

24. FIRE ALARM update

Cllr Ackland will write a specification to include 1 bell, 1 call point and a detector and pass it to the Clerk to obtain quotations.

26. REPORT FROM CLERK

- a) She had contacted Ross Beard about the rabbit holes on Praa Green and he had agreed to fill them.
- b) The lighting quote SEC had been accepted for lights 101BA and 082BA only.
- c) She had written to Mr Laity asking him to inform her each time the bus shelters were cleaned so that they may be checked by a Councillor.
- d) She had written to Mr Paul Brown, Swallowcourt reporting the dangerous pavement and asking that he arrange with the Contractors to make good the damage.
- e) The Handyman has reported that, ' just up from the Helston to Penzance Road, on the right-hand side of Trewithick Road, is a tree that reaches out across the full width of the road and beyond. It is approximately 15 to 20 inches in diameter and is not balanced by any large branches on the other side of the trunk. If it comes down it will bring the electrical power lines down and could cause serious injury'.
- f) The Praa Sands notice board has been removed to the Handyman's workshop.
- g) She had not yet written to Mrs Mannerings, Carleen Village Hall or to Mr Chell about the Knotweed.
- h) She hoped to write this week to all the groups who had applied for donations, telling them the amounts they have been awarded.
- i) She will also try to make a VAT claim so that the money that the Council will be paying for the Playing Field will be recouped.
- j) There is a list of the Council meeting dates on the table.

27. CORRESPONDENCE

KDC – New Register of Electors

CCC – Trescowe Road problem – CCC are unable to help

Areas of Outstanding Natural Beauty – Calendar and request for assistance

CALC – December bulletin

CALC - Financial update on credit arrangements and borrowing

CALC - AGM 9 February 2008 Nominations for members or Councillors to stand for election to be completed by 5 February 2008

No-one wished to stand.

CALC – Nominations for honorary posts of the Association – by 5 February 2008

No-one wished to stand.

CALC – Representing the Association on Outside Bodies – anyone interested to contact Sarah Mason

No-one wished to stand.

CALC – 4th Annual Conference Saturday 9 February 2008, County Hall, Truro. Cost £10

Environment Agency – Calendar Flood Agency

KDC – Citizen of the Year and Young Citizen of the Year – Nominations by 15 February 2008

There were no nominations.

Carbonite – Protection PC back up

KDC – Mr Trevor Clifton the Council's Director retired on 31 December 2007.

All correspondence to be sent to Mr Nick Tregenna

Andrew George MP – Christmas and New Year Greetings and thanks for the opportunity of meeting to speak to members of the Council

CALC - 2020Health and Well Being Strategy launch – Launch, lunch and walk along river (suitable for all abilities) on Monday 21 January 2008, 9.00 am to 3.00 pm, Alverton Manor, Truro

KDC – Planning Changes to Delegated Powers

CRCC – Survey, What has your Parish Plan done for you?

It was agreed that the survey be copied and circulated to Councillors for their comments.

Cornwall County Fire Brigade – Questionnaire, return by 3 March 2008

The Chairman took this survey.

Additional Correspondence

Mary Goodyear – Financial help for Breage Cemetery

The Clerk explained that Ms Goodyear, Cllr Greenstreet's sister, would like the Council

to have £2,000.00 to beautify She hoped that Councillors would discuss it again. It was agreed that the Council could indeed use this money and Cllrs Keeling and Pryor agreed to meet with Cllr Greenstreet and bring suggestions to the next meeting.

KDC – An invitation for the Clerk and 2 Councillors to attend a seminar at the Penventon Hotel, Redruth on 4 February 2008 from 9.00 a.m. – 4.30 p.m. to share ideas and concerns. No-one was available for this meeting.

CCC – temporary Road Closure – B3304 from Stopgate and Methleigh Bottoms, Porthleven. 14 January to 16 February, 8.00 a.m. to 5 p.m.

CRCC – Asking for details of names of village shops, addresses, contact names, telephone numbers as soon as possible

The Clerk said that she has no time to provide this.

KDC – Things to do, places to go booklets
 District Councillors Jenkin recommended these and they were distributed.
 One Cornwall – Communication No. 4
 Clerks and Councils Direct – January 2008
 The Chairman asked to borrow this.

28. FINANCE

The Clerk reported that there was no invoice from the handyman this month as he had been away for a while. An invoice for RTS had been added to the list – a cut to footpath 33, cost £62.52 - making the invoice total £38,265.34 and the total payments £38,883.94.

a) Accounts for payment

Name	cheque Service/item	Net	VAT	Total
EDF Energy	dd Electricity Parish Rooms	£186.68	£9.33	£196.01
Gigabyte Computers	102354 Ink + toner	£98.67	£17.27	£115.94
Mrs C L Macleod (Tiscali)	102355 Internet charges	£12.76	£2.23	£14.99
Playline Design Ltd	102356 cancelled - see next			
Playline Design Ltd	102367 Play equipment Breage Field (part)	£15,744.68	£2,755.32	£18,500.00
Playline Design Ltd	102368 Play equipment Breage Field (part)	£10,540.32	£1,844.56	£12,384.88
Setter Limited	102357 Shelter Breage Field	£5,920.00	£1,036.00	£6,956.00
R W Beard	102358 Replace cheque 102334	£405.00		£405.00
R W Beard	102334 Cancelled - not received	-£405.00		-£405.00
Information Comm's Office	102359 Renewal of entry	£35.00		£35.00
RTS	102360 Cancelled - wrong amount - see next			
RTS	102361 Footpath 33 Cut	£62.52		£62.52
TOTALS		£32,600.63	£5,664.71	£38,265.34
Mrs C L Macleod	102362 Salary	£514.01		£514.01
PO LtdHMRev&Customs	102363 National Insurance	£11.20		£11.20
PO LtdHMRev&Customs	102363 PAYE	£10.00		£10.00
		£535.21		£535.21
Mrs C L Macleod	102364 Travelling 54.5 mls @ 53p per mile	£28.89		£28.89
	102365 Petty Cash reimbursement October	£20.55	£1.12	£21.67
PO Ltd HMRev&Customs	102363 Employer's NI	£12.83		£12.83
C Howard	102366 Caretaker Honorarium	£20.00		£20.00
TOTAL Payments		£33,218.11	£5,665.83	£38,883.94

It was proposed by Cllr Keeling, seconded by Cllr Hesketh-Jones and unanimously resolved that the listed accounts, including the payment to Peter Gordon It was proposed by Cllr Hesketh-Jones, be passed for payment.

- b) Receipts: £5.00 – minutes, £79.94 - Peter Gordon refund of Public liability charge because he has done more hours than he thought he would. The Public Liability insurance figure has therefore been reduced.
 c) Bank balance before the above deductions is £27,592.65 and Petty Cash £78.33.

29. CHRISTMAS MEAL ARRANGEMENTS

The meal will now be at the Queen's Arm, Breage. On Saturday 2 February 2008 at 7.00 p.m.

30. URGENT BUSINESS

The following was briefly discussed: Carleen, adjacent to the Old Methodist Church – a gap had been made in the hedge by EDF to replace a transformer and they were supposed to reinstate the hedge. The Church, who owns the land, had asked for a gate to be erected there instead. Proper procedure had not been followed.

It was proposed by Cllr Ackland, seconded by Cllr Pryor and unanimously resolved that a Planning Enforcement complaint be completed and an enquiry be addressed to Highways re: a new entrance,

31. MATTERS FOR INCLUSION AT FUTURE MEETINGS

1. Confirmation of Standing Orders package.
2. Table - Parish Rooms – try block sizes.
3. Mary Goodyear's donation

32. DATE AND TIME OF NEXT MEETING – Tuesday 5 February 2008 at 7.00 pm

BREAGE PARISH COUNCIL

MINUTES OF PUBLIC PARTICIPATION DURING THE ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS ON TUESDAY 8 JANUARY 2008

At 7.12 pm the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mrs Board referred to Planning Application PA07/02071/F as the address had been given as Hendra Lane, Praa Sands. She pointed out that this is in fact Greenways. She said that no-one had received a letter about the application and that it would be necessary to step over a flowerbed to reach a garage window. She also asked the Chairman to continue with the request for a bus shelter at Praa Sands. She spoke about the blocked drains, the damage that had been done at Praa Green by storm water flooding and the works that had been undertaken to protect the footpath at Praa Green. She provided photographic evidence showing that the repairs had been washed away and a detailed plan of what and where repairs had been done. The Chairman said that he would raise matters with Kerrier. Mrs Board then asked about free bus travel as she was concerned to have read that Kerrier have received a very low amount of funding. The Chairman said that he would look into it and get back to her.

Public Participation ended at 7.15 p.m.