

BREAGE PARISH COUNCIL

Mrs Carol Macleod
 Clerk to the Council
 Tel: 01326 574781
 e-mail: breageparishcouncil22@tiscali.co.uk

Parish Rooms
 Breage
 Helston
 TR13 9PD

PARISH COUNCIL MEETING TO SET THE PRECEPT FOR 2009/2010 HELD IN THE PARISH ROOMS BREAGE AT 6.00 P.M. ON TUESDAY 28 OCTOBER 2008

Present: Cllr J Keeling (Chairman)
 Cllr T Ackland
 Cllr Mrs P Darby
 Cllr G Hesketh-Jones
 Cllr G Higginson
 Cllr A Le Boeuf
 Cllr B Nicholls
 Cllr M Phillips
 Cllr R Pryor
 Cllr C Rashleigh
 **Cllr R Wyvern Batt

3 Members of the public
 *Mrs C Macleod (Clerk)

The Chairman welcomed everyone to the meeting. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that Cllr Darby act as Clerk because Mrs Macleod had not yet arrived.**

1. APOLOGIES FOR ABSENCE

An apology from County Councillor Robertson had been received. The Clerk received an apology from Cllr Greenstreet after the meeting. She was unwell and unable to attend.

2. DECLARATION OF INTERESTS

The Chairman advised members that if they belonged to any of the organisations/groups who may receive donations in the setting of the Precept/Budget they should declare an interest. Cllr Keeling asked that his usual declaration be made for item 5, Planning, that states, 'As a member of KDC Planning Committee I will not make a final decision on any planning matter until I have heard all the evidence and arguments. The following Councillors declared interest in item 6, Finance c): Cllr Ackland (Carleen Pantomime Group), Cllr Rashleigh (Breage Playing Field), Cllr Darby (Carleen Village Hall) and Cllr Higginson (Carleen Pantomime Group). Cllr Higginson also declared an interest in item 5, Planning as it is a business similar to his own.

*The Clerk arrived at this point and apologised. She had felt unwell, was late coming out and then the car would not start!

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman spoke of the traumatic time he and his wife had gone through regarding the closure of Ashton Post Office. He was relieved that it was over. The post box had been removed from his property as it could not remain on private property but it had not been re-sited as Planning permission needs to be sought and granted.

4. PUBLIC PARTICIPATION

Public Participation took place here from 6.15 p.m. to 6.21 p.m.

5. PLANNING

Application

PA08/01692/F - Mr & Mrs M Garthwaite - Kenneggy Cove Holiday Park, Higher Kenneggy, Rosudgeon, PENZANCE, Cornwall

Erection of a building for use as replacement visitor facilities and alteration to dormer and roof covering
 It was felt that holiday businesses should be fully supported. **It was proposed by Cllr Keeling, seconded by Cllr Nicholls and resolved by 10 votes for and 1 against that the application be supported.**

6. FINANCE

a) Permission to cancel cheque 102500, £25.00 for R Treloar - lost and replace with 102510, £25.00

It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that cheque Number 102500, £25.00 for R Treloar be cancelled and replaced by 102510, £25.00

b) Payments:

no.	Name	cheque	Service/item	Net	VAT	Total
73	Mrs C L Macleod (Alligator)	102501	Signs for Praa Green	£28.00	£4.90	£32.90
74	T F Laity	102503	Painting out graffiti Ashton bus shelter	£25.00		£25.00
75	EDF Energy	dd	Electricity	£604.56	£105.80	£710.36
76	R W Beard	102504	2 cuts Cemetery/Breage&God greens/ Amenity Field	£340.00		£340.00
77	Southern Electric Contracting	102505	Repairs Street Lights 003/005/025/059/090BA	£3,065.05	£536.38	£3,601.43
78	BT	dd	Telephone	£53.62	£9.38	£63.00
79	T F Laity	102506	Removal effluent Germoe Bus shelter	£25.00		£25.00
80	Mrs C L Macleod (Tiscali)	102507	Internet	£12.76	£2.23	£14.99
81	Mrs C L Macleod (Norton)	102508	Update Computer Security System	£39.99		£39.99
82	CC Training Partnership	102509	Training Project Management x 2	£120.00		£120.00
83	R R Pryor (Barry's Office)	102510	Cupboard Parish Rooms	£100.00		£100.00
TOTALS				£4,313.98	£658.69	£4,972.67
	R Treloar	102500	Cancelled lost cheque	-£25.00		-£25.00
	R Treloar	102511	Replacement cheque	£25.00		£25.00
TOTAL Payments				£4,313.98	£658.69	£4,972.67

Cllr Hesketh-Jones had checked the accounts for payment. **It was proposed by Cllr Keeling, seconded by Cllr Higginson and unanimously resolved that the accounts as listed above be passed for payment.**

**Cllr Wyvern Batt arrived at this point and offered her apologies.

c) TO DISCUSS AND SET THE PARISH COUNCIL PRECEPT FOR THE FINANCIAL YEAR 1 APRIL 2009 TO 31 MARCH 2010

The Chairman explained that Cllrs Hesketh-Jones and Nicholls, the Clerk and he had met at a long meeting to produce the suggestions and figures that had been circulated to Members. He asked Cllr Hesketh-Jones to speak about the results. Cllr Hesketh-Jones explained that the Accounts Team recommend a Precept for 2009/2010 of £38,000; this is an increase of £6,000 over the 2008/2009 figure. Most of the major increases have either already been voted on by the Council, or are inflationary increases outside Council control as follows:- **CLERK'S SALARY & NI**; the increase to 30 hours per week was voted on the Council on 2nd September 2008 and is already in force. There will be a national increase in the spinal point hourly payments commencing April 2009. The increase in NI payments relates to the higher salary base. **INSURANCE**; we have to provide for indexation, also for the effective loss of our "No Claims Bonus". **ELECTRICITY/PARISH ROOMS**; as members will be aware, electricity prices have increased greatly this year. **ELECTRICITY/STREET LIGHTING**; - increase in fuel costs. **MAINTENANCE/PARISH ROOMS**; for Health & Safety reasons we have to have the Meeting Room re-wired; during this work an additional small night-store heater will be installed to help to guard against dampness, and a fan heater (wall-mounted for safety) will enable the room temperature to be raised on the days or nights of Winter usage. **GRANTS & DONATIONS**; the Council received requests totalling £14,8000 - equal to almost half of the 2008/9 Precept. Each of these requests was very worthy in its own right but it was felt that the total had to be reduced. **CAPITAL EXPENDITURE**; the parish computer and its software is more than 6 years old and is giving problems; one printer has already been replaced and the main printer cannot perform duplex printing for Minutes etc. With the increased workload, professional-standard equipment is needed. Cllr Hesketh-Jones told the meeting that the Accounts Group had tried to be prudent whilst allocating money where it was needed and some items had been cut from this list.

The Chairman went through each item on the budget/precept sheet, calling on Cllr Hesketh-Jones for further explanation when needed. There was much discussion.

Cllr Higginson expressed his concern that the Clerk's salary was displayed on the budget/precept sheets. He felt that it should not be.

Cllr Nicholls thanked Cllr Hesketh-Jones for all his work on this and finances. He felt that the Council was now moving towards an accountable method of handling finance.

Cllr Le Boeuf asked about the allocated £7,000 income in the form of grants. The Chairman said that the Council would be looking for grants from Grant Authorities to help with such things as bus shelters, the allotment project, Playing Fields etc. and that the Council would have to work harder to do this. In previous years there had been little inclination to raise grants.

A list of requests for donations was looked at. As Cllr Hesketh-Jones had previously explained, a total of £14,800 had been requested. The Team suggested that £6,800 be donated. The Accounts Team had allocated £1,000 to each of the Community groups that had applied. They felt that this was fair. The Chairman asked Councillors if they wished for these donations to be included, stating that they must be listed under the correct Acts. There were no requests for alterations to the donation list. The Chairman had contacted people re: grants towards instruments for Breage Band. After further discussion and minor alterations to the listing the following set of figures was produced:

	2007/2008	2008/2009	2008/2009	2009/2010
INCOME	Actuals	Budget	Actuals	Plan
Precept	£26,000.00	£32,000.00	£32,000.00	£38,000.00
Breage Cemetery	£1,960.00	£800.00	£618.00	£1,000.00
General Admin. (Minutes sent out etc)	£31.58	£30.00	£28.40	£30.00
Grants			£3,080.54	£7,000.00
VAT Recovered	£11,935.08	£3,000.00	£2,179.61	£3,000.00
Cancelled Cheques	£466.97		£20.00	
Cemetery Fence Gift			£1,120.00	
Footpaths repayment from CCC	£2,863.79	£3,150.00	£1,823.96	£3,500.00
Bank Interest	£637.74	£700.00	£250.56	£800.00
Insurance Claim			£535.14	
TOTAL INCOME	£43,895.16	£39,680.00	£41,656.21	£53,330.00
EXPENDITURE	Actuals	Budget	Actuals	Budget
Administration				
Salaries	£7,464.77	£9,000.00	£4,579.74	£13,800.00
Expenses		£200.00		£300.00
Travel	£212.77	£500.00	£81.21	£300.00
Employer's National Insurance	£199.74	£350.00	£240.81	£1,030.00
Chairman's Expenses		£75.00		£100.00
Caretaker Honorarium	£200.00	£300.00	£125.00	£360.00
Councillor and/or Clerk Training	£361.75	£1,000.00	£149.00	£1,200.00
Councillor Travelling Expenses	£27.56	£500.00		£500.00
Bank charges		£120.00		£120.00
Audit Commission/Internal Audit	£628.63	£550.00	£150.00	£600.00
Insurance	£809.86	£850.00	£958.32	£1,200.00
Stationery/Postage/Sundries/Petty Cash	£381.91	£1,350.00	£457.30	£1,200.00
Subscriptions (CALC, Open Spaces etc)	£604.51	£750.00	£718.13	£800.00
Advertising & Website		£200.00	£550.00	£800.00
Election Expenses Provision	£83.55	£1,000.00		£500.00
Legal Expenses (Incl Allotments)	£235.00	£1,000.00		£1,500.00
Parish Rooms				
Electricity	£820.88	£800.00	£237.14	£1,000.00
Telephone	£387.07	£500.00	£123.02	£500.00
Water	£36.00	£100.00	£22.55	£100.00
Maintenance/Repairs/Renewals/Re-wire	£792.64	£1,000.00	£1,879.09	£3,200.00
Rates	£275.28	£350.00	£286.44	£350.00
General Maintenance, Repairs, Cleaning				
Notice Boards/Benches/Signposts/Fences	£2,338.56	£1,000.00	£509.33	£1,000.00
Handyman Miscellaneous Expenses		£600.00		£1,000.00
Bus shelters	£448.75	£1,500.00	£3,137.13	£500.00
Cemetery	£79.99	£500.00	£1,552.24	£500.00
Open Spaces (Praa, Trewell, Trew etc) Provision				£2,000.00
Street Lighting				
Routine Maintenance	£2,642.28	£2,600.00	£1,064.62	£2,500.00
Non-routine Maintenance	£1,037.29	£4,000.00		£4,000.00
Electricity	£3,034.16	£3,500.00	£1,602.90	£4,500.00

Other Expenditure

Contracts Grass/	£3,960.00	£4,000.00	£2,890.00	£4,000.00
Footpaths	£3,202.49	£3,500.00	£2,999.70	£4,200.00
Amenity Area	£7,262.51		£111.55	
Donations/section 137				
Grants & Donations as per list	£2,815.83	£5,100.00	£5,100.00	£6,800.00
Capital Expenditure as per list		£100.00		£4,770.00
Disability discrimination	£349.99	£500.00		£200.00
Contingencies		£1,000.00		£500.00
TOTAL EXPENDITURE	£41,644.02	£48,395.00	£29,525.22	£65,930.00

NB - VAT is not shown in any budget figures as it is all re-claimed.

FINANCIAL STATEMENT 10-Oct-08

Balance brought forward	£17,602.88
Add income to date	£41,656.21
Deduct expenditure to date	£29,525.22
Bank balance + Petty cash	£29,733.87

REQUESTS for Grants & Donations

Breage Silver Band		S137	£1,000.00
Carleen Village Hall		S137	£1,000.00
Breage Playing Field		S137	£1,000.00
Carleen Community Hall/seats		S137	£1,000.00
Carleen Pantomine Group		S137	£1,000.00
Ashton Community Association		S137	£1,000.00
Victim Support Cornwall		LG&ratingAct s31 1997	£100.00
Cornwall Playing Fields Association		S137	£100.00
Home Start West Cornwall		S137	£100.00
Minor Donations Section 137	Inc. Br Legion	£100	£500.00
Grants & Donations Total			£6,800.00

CAPITAL EXPENDITURE

Laminator	£100.00
Computer & Software (Office 2007)	£550.00
High-Speed Duplex printer	£430.00
Projector	
"Welcome to Breage Parish" signs	
Plaque, Trewell Spring & Well	£450.00
Cairn, Trewell Spring & Well	£120.00
Plaque - Breage Village Pump	£120.00
Cemetery Path - Provision	£2,500.00
Praa Green - 2 Benches	£500.00
TOTAL CAPITAL EXPENDITURE	£4,770.00

It was proposed by Cllr Nicholls, seconded by Cllr Rashleigh and unanimously resolved that the Precept should be set at £38,000 on a total expenditure of £65,930 with the difference of £27,930 being met from Parish balances.

The Chairman thanked Members and public for their attendance.

7. DATE AND TIME OF NEXT MEETING - Tuesday 4 November 2008 at 7.00 p.m.

There being no further business the meeting closed at 7.30 p.m.

BREAGE PARISH COUNCIL

MINUTES OF PUBLIC PARTICIPATION DURING THE PARISH COUNCIL MEETING TO SET THE PRECEPT FOR 2009/2010 HELD IN THE PARISH ROOMS ON TUESDAY 28 OCTOBER 2008

At 6.15 p.m. the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mr Darby requested that an update of Trewell Green be given at the next full meeting.

Mrs Board hoped that Praa Green would be suitably included in the precept/budget as she felt there had been shortcomings both in the current year and the previous year. The Chairman asked Mrs Board to give the Clerk a 'wish list' of things she felt should be done at Praa Green as the Clerk was in contact with Phil Walsh re: the possibility of using the £9,700 that Kerrier were holding for such projects. Mr Walsh needed to be informed of specific ideas.

Cllr Ackland had heard that the time limit for saving the red telephone boxes was due to expire at the end of the week. The Clerk was asked to make contact with BT. He reported that the Carleen box had been painted.

Public Participation ended at 6.21 p.m.