

BREAGE PARISH COUNCIL

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APM 1/13
Parish Rooms
Breage
HELSTON
TR13 9PD

DRAFT MINUTES ANNUAL PARISH MEETING HELD IN THE PARISH ROOMS **BREAGE ON TUESDAY 14 MAY 2013 AT 6.30 P.M.**

Present: Cllr J Keeling (Retiring Chairman)
Cllr Mrs J Anthony (Chairman)
Cllr T Ackland
Cllr A Best
Cllr Mrs T Board
Cllr H Bradford
Cllr Mrs P Darby
Cllr Ms C Rashleigh

Trevor Coleman

Mrs C Macleod (Clerk)

1 Member of the Public

The Chairman welcomed everyone and reminded those present that this is an open meeting and can be attended by any member of the public who may speak if they wish to do so. However, should a vote be taken on any matter raised, only those on the electoral roll for Breage may vote.

1. FIRE EVACUATION PROCEDURE

The Clerk read out the Fire Evacuation Procedure

2. CONFIRMATION OF MINUTES OF THE ANNUAL PARISH MEETING held on 1 May 2012

It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the minutes of the Annual Parish Meeting held on 1 May 2012 be signed as a true and correct record.

3. CHAIRMAN'S REPORT for the year 2012/2013

The Chairman read out the following report:

2012 was perhaps most notable for being the year of the Olympics and the Queens Diamond Jubilee. Parishioners pulled out all the stops to commemorate both events and the celebrations had a very distinctive festive feel and were carried out with great gusto. The organisers and village committees deserve to be congratulated and thanked for their unprecedented efforts to ensure events ran smoothly. In addition, there was an extraordinary influx of people from outside the parish when the Olympic Torch was carried through Ashton and Breage and other villages along the A394 and this iconic gesture was captured for some with images of the runners and their torches on personal photographs; some of which are on the wall inside the Parish Rooms. Breage Parish is never short of challenging planning applications coming forward to give us plenty to think about and the reporting period is no exception. The Devon and Cornwall Housing Association's proposal for 24 Local Needs Housing, with 25% allocated to market housing has now gained full planning permission and it is understood that work will commence soon. This will give hope and comfort to those families in the parish with a strong local connection who are in desperate need of housing and I expect that a surgery will be set up in Breage village by D&C Housing closer to the commencement of the development.

The old Cornwall Motel, on the main road out of Ashton, has been an eyesore for some considerable time with flying tipping and derelict buildings. The welcome news is that a new owner has taken possession of the site and he contacted me recently to say that work will commence very soon and he is hopeful of completion before the start of the summer season.

This year will herald the first Parish Council elections for a number of years, together with elections for Cornwall Council on May 2nd. I would encourage people in the parish to think seriously about taking up the mantle of parish councillor and take this opportunity to get involved in the very rewarding role of being a local representative for your community. Whilst on the subject of councillors, Ann Greenstreet a long standing parish and an ex-district councillor left us last year to devote more time to her family of expanding grandchildren, our thoughts and wishes are with her for the future. Pete Shrimpton also decided to leave the fold and spend more time with his family and his considerable expertise will be sorely missed by

the council and we wish Pete all the best. Nevertheless, we were fortunate enough to gain a new councillor in early November, Howard Bradford, who is a welcome addition to the team and possesses a comprehensive knowledge of building design which brings added expertise to the council.

On a financial note the parish council has kept the precept (amount of money we ask for from Cornwall Council) the same as last year and in an equal world this would have represented a 0% rise for local taxpayer. However, with the introduction of the council tax support scheme, which means that all people of working age will pay something towards their council tax (at least 25%), resulted in the overall tax base being reduced and the amount of precept the parish council is asking for now represents a 8.8% increase rather than the 0% originally envisaged. The council decided that it was prudent to retain the agreed precept to ensure that we can maintain the services we currently provide and safeguard the council from unprecedented increases in precept in the future. Despite this, a few pence per household per week to maintain a parish council still represents good value for money.

Finally, this will be my last report as Chairman of Breage Parish Council and I would like to thank all members of Breage Parish Council, past and present; for all their hard work, loyalty and dedication to the Parish and community. I would also like to thank members of the public who attend our meetings and help the council focus on important issues in and around the parish. Last but not least a special thank you to our Parish Clerk, Mrs Carol Macleod, who has brought her considerable administrative and financial skills to the council and helped overcome some difficult and trying times over the past six years.

4. FINANCIAL REPORT for the year 2012/2013

Copies of the financial report were available for the Public and Councillors had received copies of the financial statement and the internal auditor's report.

Accounts Summary 2012/2013

Opening balances as at 1 April 2012:

Bank	£20,185.77	
Petty cash	£100.00	
		£20,285.77
Add: Receipts in the year		
Precept	£49,000.00	
Grants and donations	£2,997.62	
Donations S/461	£170.00	
LMP Payments footpaths	£3,273.00	
Cemetery fees	£2,472.00	
Administration	£56.70	
Bank interest	£13.38	
VAT recovered	£2,851.07	£60,833.77
Less: Payments in the year		
Administration	-£22,868.85	
Grants s137	-£490.00	
Grants other	-£4,920.00	
Contract work	-£7,224.01	
Open Spaces	-£758.50	
Public Lighting	-£7,416.47	
Running costs:		
Cemetery	-£261.31	
Bus shelters/benches/notice boards/signs/handyman tasks	-£3,579.07	
Parish Rooms	-£2,604.10	
Capital expenses	-£1,250.00	
VAT paid	-£2,851.07	-£54,223.38
Closing balance receipts and payments as at 31 March 2013		£26,896.16

The Clerk did not read out all the figures in the Account's summary but continued:

The Clerk is the Responsible Finance Officer. She, together with Cllrs Keeling, Wyvern Batt, Best and Anthony form the Accounts Team. Payments and other accounts matters are checked by either Cllr Best or Cllr Anthony before being presented to the Council. The Council's Internal Auditor this year was Mr DJL Gallie.

Receipts for 2012/13 increased by £5,365.64 over the previous year. A grant of £500 was received from Cllr Keeling's Cornwall Councillor Community Chest towards the Jubilee mugs and £2,497.62 was received from Cornwall Council towards the new bus shelter in Pengersick Lane, Praa Sands. The Precept was increased by £2,000. Payments increased by £6,705.17. Grants of £500 each were made to community groups this year as follows: to Ashton Amenity Association towards the field costs; to Breage and District Silver Band towards an instrument and music; to Breage Playing field towards new planting/maintenance and new matting; to Breage Village Hall towards new heaters; to Carleen Community Church Care Centre towards a walkway between buildings; to Carleen Pantomime Group towards a sound console; to Carleen Village Hall towards new windows; to Praa Sands and District Community Centre towards roof repairs and to Trelawney House towards a swing for the residents. A further £350 grant was made to Breage Village Hall towards new toilet windows. St Breaca Church was paid an annual grant towards the upkeep of the village clock and the British Legion was supported by the purchase of wreaths and a grant towards the cost of the Band at the Remembrance Day service. Small grants were awarded to Cornwall Playing Fields Association and Devon & Cornwall Crimestoppers for work they do in Breage Parish. Resurfacing of Breage Pump is soon to be carried out.

After the accounts had been examined by an Accounts Team Councillor, Cllr Best on 17 April 2013, they were passed to the Internal Auditor, Mr D J L Gallie. The Annual Audit Return was completed and signed by Mr Gallie on 30 April. He also signed the Financial Statement 2012/2013. Mr Gallie is thanked for his work in auditing the accounts.

5. COMMENTS AND QUESTIONS FROM ELECTORS

Cllr Ackland commented that for a small Parish Council Breage has an excellent remit in how it handles matters which must be very good for the Parishioners.

Cllr Board thanked the Clerk adding that she was thankful for her courtesy and the detail that was put into her work. There was applause from members. Cllr Board also thanked Cllr Keeling.

At this point Cllr Best asked if he could speak. He addressed Cllr Keeling, thanking him on behalf of the Parish Council for his service as Parish Councillor and six years as Chairman of the Breage Parish Council. Cllr Keeling was wished well for the future and was presented, by Cllr Best with a thank you card featuring a photograph of the Parish Rooms that marked his years with Breage Parish Council and had been signed by all the Parish Councillors and the Clerk, and a Keep Calm and Carry On personalized, commemorative mug. Cllr Keeling opened his parcel at the meeting and was delighted with the contents. There was applause for Cllr Keeling.

The meeting closed at 6.47 p.m.

