

Mrs Carol Macleod
Clerk to the Council
Tel: 01326 574781

E-mail: breageparishcouncil@btconnect.com

Website: www.breagepc.org.uk

Parish Rooms
Breage
Helston
TR13 9PD

MINUTES ANNUAL PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE AFTER THE ANNUAL PARISH MEETING ON TUESDAY 1 MAY 2012

Present: Cllr J Keeling (Chairman)
Cllr T Ackland
Cllr Mrs J Anthony
Cllr Mrs T Board
Cllr S Caddick
Cllr T Coleman
Cllr Mrs P Darby
Cllr Ms C Rashleigh
Cllr P Shrimpton
Cllr Mrs R Wyvern Batt

Mrs C Macleod (Clerk)
3 Members of the Public

The Chairman wished everyone a good evening and welcomed them.

1. FIRE EVACUATION PROCEDURE

The Clerk did not read out the Fire Evacuation Procedure as the persons present were the same as at the Annual Parish Meeting.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Greenstreet who was with her daughter who had a new babe, Cllr Best who had work commitments and the Police.

3. ELECTION OF CHAIRMAN FOR THE YEAR 2012/2013

There was one nomination for Chairman of Breage Parish Council 2011/2012. **Cllr John Keeling was nominated by Cllr Ackland, seconded by Cllr Coleman and, agreeing to stand, was unanimously elected Chairman of Breage Parish Council 2012/2013.**

4. TO RECEIVE CHAIRMAN'S DECLARATION OF OFFICE

Cllr Keeling thanked the Councillors, completed and read his declaration of office to the meeting and signed his declaration of office form that was countersigned by the Clerk. He stated that this would be his last year as next year was an election year and he wished to concentrate on Cornwall Council elections.

5. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2012/2013

There were two nominations for Vice-Chairman of Breage Parish Council 2011/2012. Cllr Wyvern Batt was nominated by Cllr Keeling and seconded by Cllr Ackland and Cllr Rashleigh was nominated by Cllr Anthony and seconded by Cllr Board. A vote was held, resulting in Cllr Wyvern Batt obtaining 6 votes and Cllr Rashleigh 4. Cllr Wyvern Batt, agreeing to stand, was therefore elected Vice-Chairman of Breage Parish Council 2012/2013.

6. TO RECEIVE NOMINATIONS OF COUNCILLORS TO BE PART OF PARISH COUNCIL WORKING GROUPS/TEAMS AND/OR OUTSIDE ORGANISATIONS

Accounts Team: 2 Members. **It should be stated that both the Chairman and Vice-Chairman will also be Members of this Team and that they may attend any of the Group/Team meetings.**

Cllr Shrimpton agreed to stand and Cllr Best was nominated in his absence.

Cemetery: 1 Member

Cllr Shrimpton agreed to stand.

Streetlights: 1 Member

Cllr Ackland agreed to stand.

Footpaths: 2 Members

Cllrs Darby and Coleman agreed to stand.

Praa Sands: 2 Members

Cllrs Anthony and Board agreed to stand.

Affordable Housing: 2 Members

Cllrs Coleman and Rashleigh agreed to stand.

Breage Playing Field Committee Representative: 1 Member

Cllr Rashleigh agreed to stand.

Carleen Village Hall Committee Representative: 1 Member

Cllr Darby agreed to stand.

Breage Allotment Growers Representative: 1 Member

Cllr Best was nominated in his absence.

Helston & Lizard Community Network Panel Representative: 1 Member and 1 Deputy:

Cllr Greenstreet was nominated as the Representative in her absence and Cllr Caddick agreed to stand as Deputy.

Parish Employment Working Group: Chairman and 1 Member

Cllr Keeling and Cllr Shrimpton agreed to stand.

The above members, as listed, were nominated by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously elected.

7. UPDATING OF COUNCILLORS' FINANCIAL AND OTHER INTERESTS

Councillors may amend their current forms and sign the alteration or if they prefer, complete a new form. This should be done immediately to ensure that voting during the meeting is legal.

Cllr Keeling had earlier amended and signed his form. There were no other alterations to Councillors forms.

8. DECLARATION OF INTERESTS

To note declarations of interest in accordance with LGA 2000 - Members and officers to declare personal and prejudicial interest (including details thereof)

Cllr Board restated her permanent declaration: Cllr Mrs T Board's permanent declaration of interest in accordance with LGA 2000: My beneficial interest in Breage Parish Council owned land registered V.G.621 Praa Green, is that my adjoining property has gate access.

a) in respect of any items on this agenda

There were none.

b) in respect of gifts of a value of more than £25

There were none.

c) Members to give consideration as to whether their Register of Interest forms are fully up to date

Members are asked to note that if they own homes in the Parish, these should be listed on the forms. There were no alterations – see item 7.

9. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING held on 3 April 2012 AND THE EXTRAORDINARY MEETING HELD ON WEDNESDAY 18 APRIL 2012

It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that with two amendments the minutes of the meeting on 3 April 2012 be signed as a true and correct record. The amendments were: on page 32/12, item 12, Highways, line 2 add 'the closure on a previous occasion last year' and on the Public Participation page, 6th paragraph - incorrect spelling of Le Borde. **It was proposed by Cllr Keeling, seconded by Cllr Wyvern Batt and unanimously resolved that the minutes of the extraordinary meeting on 18 April 2012 be signed as a true and correct record.**

10. POLICE REPORT

a) To receive and discuss any police report received and other police matters

In the absence of the Police the Clerk read out the following report:

'Please accept my apologies for not being able to attend your meeting.

'There have been eight crimes reported to the Police for the month of April.

'This compares to six reported at the same time last year.

'In Ashton there has been a case of Arson, a Burglary to a garage where nothing was stolen and a case of Criminal Damage caused to a vehicle's windscreen that was passing through.

'In Praa Sands there have been cases of two Thefts and a case of Criminal Damage caused to a vehicle. One of the Thefts was a quantity of heating oil and the damage caused to a vehicle was by a glass being thrown at it.

'Finally in the Rinsey area there has been an Assault and in the Wheal Vor area there has been a Theft of granite mushrooms.

'All the above are still under investigation and we would urge anyone to come forward if they have any knowledge that would help with any enquiries.

'Please do not hesitate to get in touch if you see anything suspicious in your Parish.'

11. PUBLIC PARTICIPATION

Public Participation was opened and closed at 7.00 p.m. as no-one wished to speak.

12. REPORT FROM CORNWALL COUNCILLOR

Cllr Keeling gave the following report:

It has been a very busy month and several interesting problems came my way. The new waste collection contract, with CORY, hit the streets, or not depending on where you live, on the 1st of April and not without considerable backlash from the public. Streets and back lanes were missed and confusion over recycling added to the frustration of residents. Cornwall Councillors were active in reporting missed collections in their respective areas and a special briefing was held with CORY on Friday 20th April for elected members to put forward issues and problems. Notwithstanding this the Corporate Resources Scrutiny Committee, of which I am Chairman of, raised the matter of the council's reputation and performance in regard to the CORY Contract and I moved a resolution that an enquiry is held into what went wrong following an in depth investigation by the Waste Advisory Panel and Environmental Scrutiny.

Political management of the council is up for debate and possible change following the Localism Bill giving the Local Authorities the option of returning to the Committee System of governance. Cornwall Council presently uses the Strong Leader Cabinet model with an executive-scrutiny split and this has been in place since 2000 when the, then, Labour Government replaced the Committee System of governance for the present system. There is a proportion of Cornwall Councillors who wish to return to a Committee "Style" form of political management and a Governance Review Group has been set up, of which I am the Chairman, to bring forward recommendations towards the end of the year. There are advantages and disadvantages with both forms of political management with the Cabinet/Executive system seen as too centralised, but enabling faster decision making; whilst the Committee system is seen as far more democratic, giving all members an opportunity for strategic decision making; but inherently slower and cumbersome in terms of decision making.

I attended an event at the Innovation Centre Poole to a "Have Your Say" session on how we would like to see the Council following the elections in 2013 and the how we can put the lessons learned over the past 3 years in place for the benefit of the people of Cornwall.

On reflection, it has been an interesting year all round and the challenges have tested us to the limit at times. There is a need for the council to engage more with the public and listen to the needs of the people they represent. The next few years will see a significant change in way local government does business and it is important that the elected members of Cornwall Council are ready for the changes; and particularly the impact of further reductions in central government funding.

Challenges such as: incinerator at St Dennis, furore over the stadium for Cornwall, concessionary fares, public toilets and the recent waste contract.

Local stuff

I met with Dave Vincent, Highways, to discuss the positioning of a bus shelter, Pengersick Lane. The bench will have to be moved to the side and the grassed area behind the position of seat dug out and tarmac laid to enable the shelter to be put in place and allow people to use the footway. Dave said that he can find a budget to do the groundwork and at no cost to the Parish Council so an application for funding has been put forward.

On the matter of the Cornwall Motel, I have spoken to Mr Fletcher, the owner, and he appears as anxious as I am about the condition of the Motel site and the continued fly tipping. He has agreed that granite blocks/boulders could be placed across the entrance to prevent access to the area by unauthorised vehicles. However, since the owners had the last pile of rubbish removed another has appeared and before granite boulders are put in position it would be necessary to remove the rubbish. This was done and I checked this out on Sunday and the top end of the site was clear of rubbish.

Regarding planning, I am willing to enter into a dialogue between the architect and the planning service at the Dolcoath One Stop Shop site (former Kerrier) to seek a solution and explore possibilities for the site. I have an interest in the outcome of this given that I recommended to the planning committee that the original application be approved back in late 2010. I have advised the architect that I now sit on the planning committee. I mentioned the National Planning Policy Framework and that the policy is now used by planning authorities to guide planning decision making and perhaps this may have an impact on the present conditions and approval for the site.

Praa Sands Community Centre held a very successful Open Evening and several meetings with interested people, and is now in a position to hold an Extraordinary General Meeting to elect a new Management Committee. The meeting is to be held at 7.00pm on Wednesday 9th May at the Community Centre. All residents of the Centre's area of benefit are welcome and entitled to vote.

Cllr Keeling invited questions.

Cllr Wyvern Batt asked about the Cornwall Motel and if something was going to be built there. Cllr Keeling said that the holiday home idea had been found to be too extortionate with the additional VAT inclusion. He was still having dialogue with the Architect, the Owners and the Planners.

Cllr Ackland referred to Cornwall Council's advertised 'cost-cutting' to aid next year's budget and asked how much money was wasted on the incinerator and other such failures. He asked if the exact wastage could be ascertained. The Chairman felt that the requested detail would be difficult to obtain.

Cllr Anthony felt that some costs were being hidden. The presentation about public conveniences given to this Parish Council was a complete waste of money.

Cllr Keeling agreed that there is a lot of waste going on and that value for money is needed.

Cllr Anthony felt that the Cornwall Council call centre was an 'unbelievable' set-up.

Cllr Keeling said that it is the Government's intention to reduce money for Councils and the Councils will have to cope with this. Efficiency savings need to be made in order to balance the books. He said that there will soon be a report issued.

13. PLANNING

a) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

PA12/01828 – Mr Jeffrey - Waltham House, Breage, HELSTON TR13 9PX

Construction of dwelling and associated works

The Chairman reminded Council that a previous application was granted planning permission a long time ago but the agent had wrongly reported that the property was on main drainage. This error was uncovered during the recent sale of the property and as it is a material planning consideration the above application had to be submitted. He asked if Councillors had any doubts or objections.

Cllr Coleman had no problems with the application, Cllr Anthony did not approve of what she felt was infilling in a Conservation Area.

It was proposed by Cllr Coleman, seconded by Cllr Ackland and resolved by 7 votes to 2 by voting Councillors that the application be approved.

Cllr Ackland told Council that he would abstain from voting on the remaining applications as he had not studied them.

PA12 /03405 – Mr & Mrs W Barclay – Tivoli One, Rinsey Lane, Ashton, HELSTON

Single storey rear extension

It was proposed by Cllr Coleman, seconded by Cllr Caddick and resolved by voting Councillors with one abstention that the application be supported.

PA12/02834 – Mr S Smith – Rose Cottage, Higher Road, Breage, HELSTON TR13 9PJ

Two storey and single storey extensions to dwelling and replacement of front windows

Cllr Rashleigh felt that this application to add a slate roofed extension to a listed building with a thatched roof would affect the character and setting of the building. She felt it was totally wrong for the second storey to fit into a thatched in this way. Cllr Wyvern Batt felt that the proposed extensions would be an improvement. Cllr Board explained that the original roof was a tin roof and that the thatched roof is a more recent adornment. She felt that the extension would benefit the house and stated that the frontage would remain the same. Cllr Anthony found the extension to be large and overpowering. She asked why Historic had not responded and asked if they have been consulted. She asked that the Planning Officer please get a comment from them. Cllr Coleman did not find the extension to be bad but would have felt differently if the front of the cottage was to be changed. He did not feel that the slate joining the thatch was a problem.

It was proposed by Cllr Coleman, seconded by Cllr Wyvern Batt and resolved by 6 votes to 2 by voting Councillors with one abstention that the application be supported and that English Heritage and the Conservation Officer be contacted for comment.

PA12/02835 – Mr S Smith – Rose Cottage, Higher Road, Breage, HELSTON TR13 9PJ

Listed Building Consent for the two storey and single storey extensions to dwelling and replacement of front windows

It was proposed by Cllr Coleman, seconded by Cllr Wyvern Batt and resolved by 6 votes to 2 by voting Councillors with one abstention that the application be supported and that English heritage and the Conservation Officer be contacted for comment.

b) **TO CONSIDER ADDITIONAL PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON FRIDAY 27 APRIL 2012**

PA12/03262 –Mr P Bee – Godolphin Count House, Godolphin Cross, HELSTON, Cornwall

The Alteration and reconfiguration of the partitioning, two bathrooms and accommodation at first floor level

It was proposed by Cllr Anthony, seconded by Cllr Board and resolved by voting Councillors with one abstention that the application be supported.

Cllr Darby declared a personal and prejudicial interest as she is a friend of the Harrisons and left the room at this point.

PA12/03345 – Mr & Mrs Harrison – Trelawney House, Trew, Breage, HELSTON

To demolish a small rear single storey lean-to and replace with a two storey rear extension

Councillors agreed that the owners have so far carried out a very good job on the building, returning it to how it used to be.

It was proposed by Cllr Coleman, seconded by Cllr Board and resolved by voting Councillors with one abstention that the application be supported.

Cllr Darby returned at this point.

PA12/03797 – Mr B Skuse – 5 Godolphin Crescent, Godolphin Cross, HELSTON TR13 9RB

To construct a double garage/workshop and conservatory

Cllr Wyvern Batt felt that there was no problem with this application as there is plenty of room. However, Cllr Anthony queried why there were no dimensions/measurements for the conservatory and asked that the Planning Officer be asked about this. **It was proposed by Cllr Coleman, seconded by Cllr Wyvern Batt and resolved by voting Councillors by 5 votes to 3 with one abstention that the application be supported.**

PA12/02253 – Mr Peter Prowting – Sea Meads Lodge, Sea Meads, Praa Sands, PENZANCE TR20 9TA

16 free standing solar panels mounted on a wooden frame behind Sea Meads Lodge

Councillors questioned whether this should have been a retrospective application as 20 solar panels have already been mounted behind Sea Meads Lodge. Cllr Caddick commented that the application is not available to view on-line. Contrary to the information given in the application the panels can be seen from the Public Highway. **It was proposed by Cllr Board that the application be supported but there was no seconder. It was proposed by Cllr Rashleigh, seconded by Cllr Anthony and resolved by 7 votes to 1 by voting Councillors with one abstention that the application not be supported for the following reasons: it was felt by Council that this should have been treated as a retrospective application as the work has already been completed, (this is verified by the fact that the photograph provided shows the panels in place on the wooden frame); this application was not available to view on-line; there are 20 panels and not 16 as stated in the application and the panels can be seen from the public highway and it is stated in the application, under 10, that they cannot be seen.**

PA12/03337 – Mr E Sharp – Grenville House, Fore Street, Ashton, HELSTON, Cornwall TR13 9RW

Retention and completion of vehicular access relocation

Councillors felt that this too should have been a retrospective application as most of the work has been completed. Cllr Board felt that the application should not be supported because of the danger of traffic coming round the bend into the village and Cllr Coleman expressed concern of the danger of vehicles exiting the proposed driveway and turning right. It was felt that vision would be very poor. Cllr Shrimpton commented that the reduction of the speed limit may benefit the applicant. **It was proposed by Cllr Board, seconded by Cllr Anthony and resolved by voting Councillors with one abstention that the application not be supported. Council would be grateful to hear the Highway Officer's view on this proposed access.**

c) TO RECEIVE GRANTS OF CONDITIONAL PLANNING PERMISSION FROM CORNWALL COUNCILPA12/02135 – Mr Andrew Gibbons – Wingletang, Treweloe Road, Praa Sands, PENZANCE, Cornwall

Removal of roof to construct first floor accommodation, demolition of garage and erection of extensions

PA12/02367 – Mr & Mrs William Whittaker – Players Folly, Trenwheal, Leedstown, HAYLE

Construction of first floor extension on rear elevation

d) TO NOTE WITHDRAWAL OF PLANNING APPLICATION AS ADVISED BY CORNWALL COUNCILPA12/00458 - Mr Jonny Hewett (WCR Ltd) - Penbro Farm, Breage, HELSTON, Cornwall

Installation of a 55kW micro wind turbine on a 25m monopole tubular tower

e) LOCAL COUNCIL PLANNING FORUM

Report on meeting held on 25 April 2012

Cllr Anthony told Council that the meeting had been very well attended. She had produced the following report that had been circulated to Councillors:

REPORT ON LOCAL PLANNING FORUM HELD ON 25 APRIL 2012

The forum is the second to be held for Town and Parish Councils to provide an update on changes in Planning and the new National Planning Policy Framework. In their outline of the current situation **Mike Varney** (Member and planning 'champion') and **Phil Mason** (Head of Planning) confirmed the following:

- The 49 pages of the NPPF replace the PPSs' - **but** importantly, Mike Varney confirmed that there will have to be local policies and guidelines for Local Councils that do not have Neighbourhood Plans and that these will be contained within the Core Strategy (now to be known as the Local Plan).
- How 'growth' is to happen has changed under the NPPF, but this does not say how Councils should do it - **however**, the emphasis is on 'promoting and encouraging development'.
- "Central Government is withdrawing funding and there will therefore be a reduction of income, although the level of applications remain the same". The result of this is that Cornwall Council is to cut the Planning budget by £2.8m and the decision that 40-45 staff will be made redundant (there was however **no** mention of the amount of income from the New Homes Bonus paid to the Council for all new homes!) and that changes will have to be made to the way planning works. An example given by Phil Mason was that they know how much it costs to process an application but that it costs 10 times more if it has to go to committee. The message here is obvious that they would like all applications to be signed off by the Planning (now Development) Officer. **My strong view however is that if there are difficult issues with a planning application that requires a committee of ELECTED members to decide on rather than a single officer whose stated remit is to encourage and support development, then this is what should happen! If this is costly so be it and maybe the applicant should pick up the extra cost of this? This may encourage applicants to consult with neighbours before they submit an application and may also encourage applicants to put forward sensible, well thought out and reasonable plans.**

We then split into workshops and I chose **Enforcement** and **The Core Strategy and CIL**.

ENFORCEMENT:

This session was run by John Drew - Enforcement Group Leader, Central. Area. The main areas covered were:

- PPG 18 now replaced by the Localism Act/NPPF and whilst Enforcement action still has to be commensurate with the breach - i.e. that the test is does it cause harm? there are some major new features that will hopefully strengthen enforcement.
- New regulations and penalties for concealment, with new powers to take action after the 4 year period.

- The right for a LPA to decline to determine a retrospective planning application if an enforcement notice has previously been issued to any part of the development.
- If a planning application has been made but an enforcement notice has been issued before the time for making a decision has expired the developer cannot appeal against the enforcement notice.
This power could encourage Councils to take enforcement action whilst a retrospective application is still in progress, rather than wait for the application to be determined, as is the case now - **I can think of a few cases where this would have been beneficial.**

There are many changes and I will update the Parish Council further after I have attended the Enforcement training session in May. However on general points of enforcement it seems that **many** local councils encounter the problems we have found with lack of information and updates. John Drew confirmed the following:

- Acknowledgement of a report to Enforcement should be received within 3 days.
- Should be an informal visit by the Enforcement Officer within 2 weeks.
- Enforcement should update the complainant within 6 weeks with ongoing updates.
- With the Enforcement Cases notified to the Parish Council, if the Parish Council has an interest in any of the cases we should inform the Enforcement Officer and they should then ensure that we are kept updated.
- The Group Leader for **West** is **Hayley Jewells**.

CORE STRATEGY AND CIL

The Core Strategy is, under the NPPF, now the Local Plan (again!) and will cover all Cornwall and will contain the strategic framework, generic planning policies and neighbourhood plans.

The Community Infrastructure Levy is a new charge that will:

- be charged on new developments excluding affordable housing/charities/change of use.
- be charged on single dwellings and above, and 100sqm and above.
- be charged at £ per sq m (rates not yet decided)
- S106 will still exist (site specific)
- CIL is a fixed charge - will not be site specific - can be collected in one place and spent in another.

Contentious points raised by Local Council representatives:

- Concern that CIL can be used for maintenance - fears that it will go into the central pot, used and swallowed up for things other than infrastructure.
- Concern that only a proportion (not yet decided) will go to the local community.
- Concern that the local community that gets the development will not automatically get any of the CIL.
- Concern about who/which department at County Hall would hold and distribute the money - accountability and complete transparency necessary.
- When the money would be collected - if not at the beginning concern about developers going bust and not paying the CIL. With spending the CIL, the following is still to be decided:
- **list of critical infrastructure.**
- **spending priorities.**
- **That is can be spent on maintenance.**
- **consultation with providers and Members.**
- **'meaningful proportion' to local communities that receive development.**
- **distribution of spend.**

We were told that the decisions on these spending issues would be taken in conjunction with Local Councils and that consultation would take place by the Autumn and I think this may possibly be via the Community Network Areas. I would therefore like to put this as an item on the next Parish Council meeting agenda, to discuss so that if this is the case our representative has a mandate from this Committee.

The Chairman thanked Cllr Anthony for attending the meeting and for her report.

14. FINANCE

a) To receive Internal Auditor's Report 2011/2012

Mr David Gallie had carried out the Internal Audit and had given the following report:

I am pleased to confirm that the records are kept to a high standard and I have completed the appropriate section of the Annual Return and further that there are no matters to be brought to the attention of the council.

It was proposed by Cllr Shrimpton, seconded by Cllr Caddick and unanimously resolved that the Internal Auditor's report be noted as received.

b) To hold a review into the effectiveness of Internal Audit

It was agreed that the Internal Auditor had spent a good number of hours on a comprehensive audit and that Council is happy with the effectiveness of the audit.

c) To resolve to give approval for submission of Section 1 Statement of Accounts to the Audit Commission

This section had been prepared and signed by the Clerk and checked by Cllr Shrimpton and Mr Gallie.

It was proposed by Cllr Wyvern Batt, seconded by Cllr Ackland and unanimously resolved to give approval for submission of Section 1 Statement of Accounts to the Audit Commission.

The Chairman signed Section 1 and also the financial statement for the year 1 April 2011 to 31 March 2012, previously signed by the Clerk, Cllr Shrimpton and Mr Gallie.

d) To resolve to acknowledge completion of and to give approval for submission of Section 2 Annual Governance Statement, items 1-8 to the Audit Commission

The Chairman read out each statement in this section and waited for Councillors' approval for each before completing and signing the section. **It was proposed by Cllr Shrimpton, seconded by Cllr Ackland and unanimously resolved that approval for submission of Section 2 Annual Governance Statement, items 1-8 to the Audit Commission.**

e) To review Finance Regulations

There had been no amendments made.

It was proposed by Cllr Shrimpton, seconded by Cllr Caddick and unanimously resolved that the Finance Regulations remain unchanged.

f) To review Financial Risk Assessment

There had been no amendments made.

It was proposed by Cllr Ackland, seconded by Cllr Coleman and unanimously resolved that the Financial Risk Assessment remain unchanged.

g) To review Asset Register

New insurance values had been entered for the Parish Rooms and contents, the new Cemetery shed added and the old one removed.

It was proposed by Cllr Shrimpton, seconded by Cllr Rashleigh and unanimously resolved that the Asset register be accepted as amended.

h) To resolve to authorise bank signatories for the coming year noting the Internal Auditor's recommendation

It was proposed by Cllr Ackland, seconded by Cllr Caddick and unanimously resolved that Cllrs Keeling, Rashleigh and Coleman be cheque signatories for Breage Parish Council and that two out of the three should sign every cheque and initial the relevant cheque stub. These three should sign a new mandate and the old mandate should be cancelled. The Council continues to use Barclays Bank Plc as its bankers. Cllr Keeling should continue have use of the Bank's telephone and computer banking services as the Clerk is not permitted to use these.

i) To resolve to approve May payments

The Clerk explained that item 3 should read £1,010.04 and not £1,014.04 as on the agenda and that item 20 should include VAT of £4.19. The amended totals are as at below. Cllr Shrimpton confirmed that he had checked the May payments and the amendments.

It was proposed by Cllr Shrimpton, seconded by Cllr Caddick and unanimously resolved that the payments as shown below be passed for payment.

no.	Name	cheque	Service/item	Net	VAT	Total
3	Broker Network Ltd	103047	cancellation of cheque			
	(Came & Co)		Insurance	£1,010.04		£1,010.04
3	Broker Network Ltd	103061	Replacement cheque original not authorised by bank - alteration	£1,010.04		£1,010.04
16	BT	dd	Telephone Parish Rooms	£63.60	£12.72	£76.32
17	R Sanders	103064	78/1,47/1,2/1,13/1,3/1, 15/1,63/1,81/1,81/1 Stiles 10/1,6/3,13/1,3/1 Two cuts	£150.69		£150.69
18	R W Beard	103065	Cemetery/B&Ggreens/field	£360.00		£360.00
19	CALC	103066	Annual membership subscription	£581.31	£75.00	£656.31
20	Mrs C L Macleod	103067	Land Registry information	£20.95	4.19	£25.14
				£1,176.55	£91.91	£1,268.46
	Mrs C L Macleod	103062	Salary April			
	PO Ltd (HMR&C)	103063	PAYE	£233.40		£233.40
	PO Ltd (HMR&C)	103063	Employer's NI	£98.06		£98.06
				£331.46		£331.46
	Mrs C L Macleod	103068	Travel 20 mls@53p	£10.60		£10.60
	Mrs C L Macleod	103069	Petty cash reimbursement	£90.25	£7.58	£97.83
	D R Treloar	103070	Caretaker honorarium	£24.00		£24.00
				£1,632.86	£99.49	£1,732.35

j) Receipts

Cemetery fees: £110; Admin £6; Grant Jubilee mugs £500; VAT repayment 2011/2012 £1,549.29.

k) Clerk to provide Bank balances

As at 31 April 2012: Current reconciled: £1,821.06 + £76.32 May dd;; Tracker £35,579.63; Petty cash £2.17; Total, including petty cash reimbursement: £37,577.01

15. FOOTPATHS

a) To resolve to accept Cornwall Council's offer of LMP grant

The grant is approximately £37 less than last year. However, Cllr Darby reported that there appear to be several paths missing from the schedules, which should increase the value of the grant. She has spoken to the Contractor who does not know why this has been done. There was therefore no resolution to accept the LMP grant. More time was needed to allow for the missing paths to be questioned with Cornwall Council.

Cllr Darby expressed concern that it is becoming more and more difficult to contact Colin Bayes and that she had been advised to contact Dan Senior.

Cllr Coleman reported that he had received another phone call about footpath 64. Cllr Keeling advised that the matter is in hand with Enforcement and that work would be carried out.

16. CEMETERY

To approve the application for a memorial and inscription for the late William Wallace Stirling, C/R 33

It was proposed by Cllr Ackland, seconded by Cllr Wyvern Batt and unanimously resolved that the proposed memorial and inscription for the late William Wallace Stirling, grave C/R 33, be approved.

17. HIGHWAYS

It was reported that kerbs and drains at Ashton had been cleaned.

Cllr Anthony said that the road closure for 20-26th April did not happen, nor the work done. Workmen had arrived today and closed the road. Cllr Keeling said that he would check what is happening..

Cllr Board added that the works were a form of matting, covered by tar and chippings on top of that. It was felt to be a cheap job.

Cllr Board added that below Castle Drive the soil and dirt has blocked the drain again. The Clerk said that she had reported this. Cllr Board felt that a vehicle is needed to pick up the soil and remove it as there is so much there and there is nowhere to put it.

Some of the pile of tarmac previously left after repairs had been carried out, that Cllr Board had hoped could be used for the potholes near the Basketball area, Praa sands, has been used.

18. STREETLIGHTING

The Clerk had reported streetlight BA088 at the Snooker Hall Ashton as it had been out for a while and Parishioners had complained. It had been repaired but only lasted 2 days. The Clerk will report again.

19. PRAA SANDS

a) To receive report on Erosion Meeting held on 18 April 2012

Cllr Anthony provided the following notes:

IN THE PARISH COUNCIL ROOMS

Present: Colin Bayes Cornwall Council

Steve Schotel Cornwall Council

John Keeling BPC

Tanis Board BPC

Phil Darby BPC

Trevor Coleman BPC

Jan Anthony BPC

- Colin Bayes confirmed that the area on Praa Green that we wish to fence off to discourage people from walking is not a public right of way and therefore there is no legal problem with us doing this.
- John Keeling confirmed that the Parish Council had agreed that an amount of £1,500 would be made available from the Praa Sands 106 Agreement to carry out fencing and planting work on Praa Green and that he was also going to seek funding from the Coastal Communities Project Fund. Steve Schotel advised that the closing date for applications of interest to the Fund was next Friday. At this stage it would be an expression of interest and that if that was successful, a full case and application would be required. Steve gave John Keeling an application form and he confirmed that he would submit it by the required deadline date.
- With regard to actual planting, John Keeling said that Cornwall College had shown reasonable interest, but asked if Colin and Steve could assist with getting them 'on board'.
- Steve and Colin strongly recommended that we involve the Ecology unit at Cornwall Council who have a lot of experience and suggested contacting Phillipa Hoskin (Maritime Environment Officer) to arrange a meeting. John Keeling said he would do this.

- What could be done in the near future was discussed and Colin Bayes confirmed that he had posts available for the missing and new footpath signs and that these could be placed in the near future. Jan Anthony gave Colin a map showing the locations for these posts which had been agreed previously at the meeting on Praa Green on 11 January 2012. It was decided that the fencing could also be done and that this work could be carried out by Steve Babbage. Trevor Coleman agreed to meet with Tanis and Jan at Praa Green the following evening to measure the fencing that was required, and the meeting then closed.

Cllr Keeling confirmed that he had applied for a £50,000 grant. He had spoken to the Handyman and asked that he contact Cllr Anthony so that work might be progressed. Cllr Keeling was thanked for applying for the grant.

20. OLYMPIC TORCH

a) Rotary Club will not be giving out bacon rolls at Trelyn, Breage

b) Preparations:

The verges have been cut at Ashton and Breage.

Cllr Coleman said that the Ashton bunting had been put up. Breage's will be put up at the weekend. The Lion and Lamb had already received 50 bookings for breakfasts.

21. BUS SHELTERS

To report on progress

Cllr Keeling reported that all had been done. He had told Cornwall Council not to take away the bench. Mr Vincent had agreed this. It was suggested that the Handyman could move the bench to one side. The base will be inserted back from the footway. The funding is awaited.

22. QUEEN'S DIAMOND JUBILEE

Breage C of E School had asked to borrow some bunting for their Jubilee party on 29th May.

Breage Parish Councillors will be giving out mugs at both Breage and Godolphin schools.

23. ANNUAL REPORT

The Clerk still awaits the Affordable Housing report and so has not yet finalised the report.

24. PARISH ROOMS

A verbal reply has been received from Breage Village Hall and a written reply from Carleen Village Hall.

This will now be a closed session item on next month's agenda.

25. DEFIBRILLATOR

a) To receive Report of findings from Cllr Shrimpton

Cllr Shrimpton had spoken to the insurance company. If a defibrillator is purchased and is a gift to the Parish, in the unlikely event of its use, it would be covered by the Parish Council insurance, as would any litigation, under financial award. Cllr Shrimpton had spoken to his wife who has been trained in the use of a defibrillator who had said that the training is simple to understand and that the device talks the user through. Cllr Shrimpton had also spoken to St John and asked, 'How do you know when to use the defibrillator?' The device can be fully automatic and will know if there is no pulse and the user would be talked through the procedure.

Cllr Shrimpton asked if there was a decision to purchase where should the defibrillator be kept? He felt that it should be at a place where it is available as many hours as possible, i.e. Breage Post Office or R+J Supplies at Praa Sands. Would they want to? Would their insurance permit it? Perhaps one would not be sufficient and two may well be needed.

Cllr Shrimpton continued: If a location is agreed, who should be trained to use the defibrillator and would that person be on call? He felt that it was a tremendous idea at first but now was not so sure.

Cllr Coleman had been connected with football all his life and six years ago a player died. There were 2,000 people there and no machine. He felt that instant attendance would be needed.

Cllr Wyvern Batt said that on the farm many people are employed and she felt that training and a defibrillator were necessary so that it would be there when needed.

Cllr Ackland added that if the defibrillator were to be kept in the Parish Rooms it is a long way from the rest of Breage, Praa Sands, Ashton and Carleen. He felt that it was not the Parish Council's responsibility.

After much discussion it was felt that the purchase of a defibrillator was not a good idea for Breage Parish. It was felt that there are probably many places in the Community that already have them, like Breage House and the Lifeguards on the beach.

The Chairman thanked Cllr Shrimpton for his work in investigating the possibilities and benefits/worries of having a defibrillator in the Parish but the conclusion appeared to be that it was not such a good idea as was originally thought.

It was proposed by Cllr Keeling, seconded by Cllr Rashleigh and unanimously resolved that the Parish Council does not consider the purchase of a defibrillator.

b) To consider Presentation by St John Ambulance

In view of the above resolution this presentation will not be necessary.

26. RISK ASSESSMENT

2012 update to take place in October 2012

It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the update for the Risk Assessment be noted for October 2012.

27. SAFETY CHECKS

- a) To review safety checks to under-5s play area, Breage Playing Field
- b) To review safety checks Street furniture

It was proposed by Cllr Keeling, seconded by Cllr Coleman and unanimously resolved that the safety checks in a) and b) above remain as prescribed.

28. STANDARDS COMMITTEE DRAFT CODE

For comment by 6 June 2012

Cllr Keeling declared a personal interest at this point.

He explained that if the code is accepted Cornwall Council will carry out the work needed. He asked that any comments Councillors wished to make be sent to the Clerk by the middle of May. **It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the clerk be given delegated power to collate and forward any comments received from Councillors.**

29. POLLING DISTRICTS AND POLLING PLACES REVIEW

Response required by 25 May 2012

It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that the polling places for Breage Parish are still suitable and that Breage Parish Council has no problem with the 2013 Polling arrangements.

30. LANNER PARISH COUNCIL

Request for support re. Judicial review

After much discussion **it was proposed by Cllr Keeling, seconded by Cllr Coleman and unanimously resolved that Breage Parish Council not comment on the above judicial review.**

The Chairman asked Councillors that if they wished to support this judicial review to do so individually and personally.

31. REPORT FROM CLERK

a) The HMR&C final submission has been made for PAYE and National Insurance. A missing 11p has now been accounted for.

b) The Fields in Trust had asked if you would like an official certificate so the Clerk has said, 'Yes, please'.

c) The Clerk had sent a Reply from Devon & Cornwall First to Councillors and also an e-mail from Mr Truscott. The Clerk had thanked Mr Truscott for his assistance.

d) The Clerk is still trying to confirm the ownership of the land at Prospect Close, Ashton where the well once was.

e) The Handyman has painted the ceiling water damage in the main Parish Room as no more water has come through since he carried out a repair.

f) The help rails have arrived for the Parish Rooms toilet and the Handyman has been asked to fit these.

g) The Handyman has made a start on painting the notice boards.

h) Cornwall Landscape Character Best Practice Guide – A reply has been received from Crowan Parish Council requesting some dates.

i) Knotweed – a reply has been received from Adam Chell saying that footpath 41 has been treated and is on the programme for revisiting again this year.

j) CC- Planning and Regeneration Survey has been received – does Council wish to complete it?

k) The Clerk asked Councillors to collect their receipts for their Jubilee mugs after the meeting.

32. CORRESPONDENCE

Kenneggy Action Group – development at Higher Kenneggy

Open Spaces – Appeal

CC – West Sub-Area Planning Committee – agenda

Zurich Municipal – changes to Town, parish & Community Council Team

HELPING HAND - Promoting Green Olympics – ask to display poster. Various litter picking items available to purchase

CC – Leader's message to members

rsn online – weekly news 10 April 2012

Inter-Link Cornwall – monthly news

CC – Celebrate the Jubilee for someone else

SLCC – Minutes of meeting 22 February 2012

Local Works – requesting support re. The Sustainable Communities Act Amendment Act of 2010

SLCC – CPD courses

Cornwall Sports Partnership – Could you be a Sportsmaker?

rsn online – weekly news 16 April 2012-04-26

Funny Faces – face painting, Art and Drama workshops

NALC – Repeal of the Power of Well-being

CALC - The Week issue 11

Nick Truscott – Response to letter to First Devon and Cornwall re. bus services Praa Sands

rsn online – weekly news 23 April 2012

To note any correspondence received since the agenda was published

Helston Mayor – invitation for Chairman to a Civic Service and Diamond Jubilee Commemoration

CC – Leader’s message 27 April 2012

MEP – April news

Cornwall AONB – Job advert

CALC – The Week issue 12

NALC – Events

rsn online – weekly news 30 April 2012-04-30 CC – Localism Newsletter

Germoe School newsletter – Schools Olympic Torch

33. MEMBERS’ REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Cllr Caddick spoke about an item raised at the last meeting, re. a half circle of damage on the corner road at Polladras. It had been wondered if this was a mine shaft opening. Cllr Caddick had looked at the area and thought that it was just road wear and said that there used to be a retaining hedge there. The Clerk has reported the matter.

Cllr Darby added that there is wear and tear all the way down the road.

Carleen Village Hall

Cllr Darby reported that there is a Flea Market on Saturday and a Quiz Night on 19 May.

Breage Playing Field

Cllr Rashleigh reported that the Jubilee plaque had been erected inside the playing field.

She also reported knotweed in Trevena Lane.

Cllr Coleman reported that an auction at the Lion and Lamb in Ashton had raised £1,500 for St Julia’s Hospice. The prizes were unbelievable, many given in support of a local man who had died.

Cllr Board reported that a notice regarding water quality has been put at the Western end of Praa Sands. She had walked across Praa Green from the Eastern end to the path and there were 20 dog toilets. She felt that more strategically placed bins were needed.

34. TO RECEIVE ADVANCE NOTICE OF ITEMS FOR NEXT AGENDA

There were none.

35. DATE AND TIME OF NEXT MEETING - Tuesday 12 June 2012 at 7.00 p.m.

NB - A week later than normal because of the Diamond Jubilee additional Bank Holiday

36. EXCLUSION OF PRESS AND PUBLIC

To resolve that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

It was proposed by Cllr Keeling, seconded by Cllr Caddick and unanimously resolved that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

Members of the public left the meeting.

37. HANDYMAN’S REVIEW AND SALARY UPDATE

After discussion, **it was proposed by Cllr Keeling, seconded by Cllr Caddick and unanimously resolved that the Handyman’s work is of an excellent standard and that his hourly rate be increased by £1 an hour.**

38. CARETAKER REVIEW AND SALARY UPDATE

It was agreed that the caretaker’s salary be increased as last year’s increase was taken by income tax. **It was proposed by Cllr Ackland, seconded by Cllr Wyvern Batt and unanimously resolved that the Caretaker’s salary be increased by £7 a month.**

39. NALC

Legal news regarding retirement payments and the Government’s plans for all employees to be in pension schemes and its proposals to abolish the regulations that currently permit council to pay retirement gratuities.

At present the Parish Council has no pension scheme in place, though the Clerk would be entitled to a retirement gratuity. This matter was discussed and it was agreed that more provision will need to be put in place if the Government’s plans are put in place, as the changes would have to be embraced.

It was proposed by Cllr Keeling, seconded by Cllr Ackland and unanimously resolved that provision be put into place for a pension scheme in view of the proposed abolishment the regulations that permit pay retirement gratuities.

There being no further business the meeting closed at 9.41 p.m.

