

Mrs Carol Macleod
Clerk to the Council
Tel: 01326 574781

E-mail: breageparishcouncil@btconnect.com

Website: www.breagepc.org.uk

Parish Rooms
Breage
Helston
TR13 9PD

MINUTES ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE ON 6 MAY 2014 FOLLOWING THE ANNUAL PARISH MEETING

Present: Cllr Mrs R Wyvern Batt (Chairman)
Cllr T Ackland
Cllr A J Best
Cllr Mrs T Board
Cllr H Bradford
Cllr S P Caddick
Cllr T Coleman
Cllr Mrs P Darby
Cllr I Davis
Cllr P Greenough
Cllr G Higginson
Cllr Ms C Rashleigh

Mrs C Macleod (Clerk)
PCSO Paul Whitford
2 Members of the Public

The Chairman wished everyone a good evening and thanked them for attending.

1. FIRE EVACUATION PROCEDURE

This was not repeated as there were no additional attendees after the APM.

2. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Keeling who had other meetings to attend.

3. ELECTION OF CHAIRMAN FOR THE YEAR 2014/2015

Nominations were requested for Chairman for the year 2014/2015.

There was one nomination for Chairman of Breage Parish Council 2014/2015. **Cllr Mrs Rose Wyvern Batt was nominated by Cllr Ackland, seconded by Cllr Best and, agreeing to stand, was unanimously elected Chairman of Breage Parish Council 2014/2015.**

4. TO RECEIVE CHAIRMAN'S DECLARATION OF OFFICE

Cllr Wyvern Batt thanked the Councillors, completed and read her declaration of office to the meeting and was asked by the Clerk to remain behind to sign her declaration of office form that was to be countersigned by the Clerk.

5. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2014/2015

Cllr Greenough was nominated by Cllr Coleman, seconded by Cllr Ackland and agreeing to stand, was unanimously elected Vice-Chairman of Breage Parish Council 2014/2015.

6. TO RECEIVE NOMINATIONS OF COUNCILLORS TO BE PART OF PARISH COUNCIL WORKING GROUPS/TEAMS AND/OR OUTSIDE ORGANISATIONS

Accounts Team: 2 Members. **It should be stated that both the Chairman and Vice-Chairman will also be Members of this Team and that they may attend any of the Group/Team meeting**
Cllrs Best, Caddick and Higginson agreed to stand and it was proposed by Cllr Ackland, seconded by Cllr Darby and unanimously resolved that these three members plus the Chairman, Vice-Chairman and the Clerk form the Accounts Team 2014/2015.

Cemetery: 1 Member

Cllr Best agreed to stand.

Streetlights: 1 Member

Cllr Ackland and Cllr Wyvern Batt agreed to stand.

Footpaths: 2 Members

Cllrs Darby and Coleman agreed to stand.

Praa Sands: 2 Members

Cllrs Board and Coleman agreed to stand.

Affordable Housing: 2 Members

Cllrs Best, Rashleigh and Coleman agreed to stand.

Breage Playing Field Committee Representative: 1 Member

Cllr Rashleigh agreed to stand.

Carleen Village Hall Committee Representative: 1 Member

Cllr Darby agreed to stand.

Breage Allotment Growers Representative: 1 Member

Cllr Coleman agreed to stand.

Health and Safety/Risk Assessment/ Fire: 1 Member, 1 Deputy

Cllr Ackland agreed to stand and Cllr Bradford agreed to stand as Deputy

Parish Employment Working Group: Chairman and 1 Member

Cllrs Wyvern Batt and Cllr Davis agreed to stand.

The above members, as listed, were nominated by Cllr Coleman, seconded by Cllr Board and unanimously elected.

7. UPDATING OF COUNCILLORS' FINANCIAL AND OTHER INTERESTS

Councillors must check their original register of interests and sign form RI/1, indicating if there are any amendments thereon. Councillors may amend their current forms and sign the alteration or if they prefer, complete a new form. This should be done before the meeting, if possible, or immediately on arrival to ensure that voting during the meeting is legal. All Councillors had checked their interest sheets and returned them to the Clerk. There were no amendments.

8. DECLARATIONS OF INTEREST

a) Cllr Mrs T Board's permanent declaration of interest in accordance with LGA 2000: My beneficial interest in Breage Parish Council owned land registered V.G.621 Praa Green, is that my adjoining property has gate access.

b) To note declarations of interest in accordance with LGA 2000 - Members and officers to declare non-registerable interests or disclosable pecuniary interests (including details thereof) in respect of any items on this agenda and unless you have the benefit of a current and relevant dispensation in relation to these items you must:

(i) not participate, or participate further, in any discussions of these items at the meeting;

(ii) not participate in any vote, or further vote, taken on these items at the meeting; and

(iii) remove yourself from the meeting while any discussion or vote takes place on these items, to the extent that you are required to absent yourself in accordance with the Council's Standing Orders or other procedural rules.

Where a Member has a non-registerable interest in an item that does not benefit from a valid dispensation and that interest only arises from the Member's participation in or Membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community the Member may, (with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop) address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with b). There were none.

c) To take consideration of written requests for dispensations

There were none.

9. TO CONFIRM THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 1 APRIL 2014

The Chairman led Members through each page of the minutes asking for accuracy corrections. **It was proposed by Cllr Greenough, seconded by Cllr Rashleigh and resolved, with 1 abstention, that the minutes of the Ordinary Parish Council Meeting 1 April 2014, with the following corrections, be signed as a true and correct record.** The corrections were item 9, Report from Cornwall Councillor: Cllr Caddick asked if Cornwall Council records were available to the general public; and the Clerk had received amendments from the people who had spoken in Public Participation regarding PA14/01855.

10. POLICE REPORT

a) To receive and discuss any police report received and other police matters

As PCSO Whitford had not yet arrived the Clerk read out the following report that he had supplied:

'There were 7 crimes reported during the month of April 2014

Breakdown as follows:

'Praa Sands:

Section 4 (Cause Fear or Provocation) – ongoing investigation

'Breage:

Criminal Damage to Property under 5000 or less – ongoing investigation

'Wheal Vor Breage: Section 4 Public Order – Restorative Justice – positive outcome

'Ashton:

Theft (non-specific) – ongoing investigation

Theft (by employee) – ongoing investigation

'Balwest Ashton: Theft (honesty boxes) – no further lines of investigation

'Goldolphin Cross:

Theft (no specific) – no further lines of investigation

'Non Crime Problem Solving Plan: This has been raised due to numerous complaints of ongoing Anti Social Behaviour. Ongoing engagement by Police and Partner Agencies are working together to address issues within the village. 'If you have any crimes you would like to report please telephone 101, or should you have any concerns which you would like to discuss please call me on 01326 555158, this is an answer machine service, please leave a message and I will get back to you. Alternatively, please email the team at helston@devonandcornwall.pnn.police.uk.'

The following questions were raised by Cllr Best: What is section 4? What is the significance of under £5,000 or less? He also reported that a call to 101 had taken 16 minutes to be connected.

Cllr Coleman said that he had had to report 2 matters and they had both been dealt with very well by PCSO Whitford. Cllr Greenough reported that Parishioners should be aware that granite mushrooms are again being stolen in the area.

11. PUBLIC PARTICIPATION

Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Listeners should note that decisions cannot be made on items not on the agenda.

Public Participation was held here from 7.00 to 7.15 p.m.

10. POLICE REPORT continued

PCSO Whitford had arrived during Public Participation and was now asked the questions that had been raised. What is section 4? He replied that section 4 is a Public order offence where violence has been offered and that 4A is an assault. What is the significance of under £5,000 or less? PCSO Whitford explained that it is a threshold figure that is set. He was then asked about the varying theft descriptions. He replied that there are classifications non-specific or named like car keys. PCSO Whitford was asked about the 16 minutes delay on the 101 call. He advised that a non-urgent call should be received within 2 minutes and that this is an ongoing concern. Cllr Higginson spoke about crimes being down but Cllr Coleman said that many were not reported. Cllr Coleman thanked PCSO Whitford for dealing with the 2 matters that he had previously mentioned. Cllr Bradford agreed that PCSO Whitford had calmed the nerves of several Parishioners and thanked him. The Chairman thanked PCSO Whitford for attending and he left the meeting as he had others to attend.

12. REPORT FROM CORNWALL COUNCILLOR

As Cllr Keeling had not been able to attend he had provided the following report:

'A busy period with a diverse mixture of issues and challenges but pleased and delighted that the Chief Secretary to the treasury, Danny Alexander announced recently that the Government now recognised the Cornish, the people of Cornwall would be a better description, being recognised as a national minority and will mean that the Cornish will be afforded the same protections as the Welsh, Scottish and the Irish. This means that National minority status will not initially bring any additional funding or powers to the Council or to Cornwall; and we will need to work with partners to make this clear to people in Cornwall. However, there are obviously significant benefits for Cornwall in being included within the Framework Convention which is worth celebrating. Government departments and public bodies will be required to take our views into account when making decisions.

'Other matters include planning committee meeting held in St Clare, PZ and this was followed by a very contentious site meeting in St Erth. The matter of providing affordable housing in villages is not always greeted with enthusiasm and a final decision will be made today on a rural exception site, 16 home proposal. The fairer funding campaign for Cornwall is gathering momentum and the slogan "Stand up for Cornwall" may become a familiar part of council's vocabulary in the not too distant future. The integration of health and social care is an essential piece of work that needs to gather more speed to reflect the need for more joined up thinking on what are the largest areas of council spending now and in the future. A select committee inquiry into School Governance, to assess the effectiveness of governance in our local authority schools was completed last week. School governors are volunteers and usually busy people and like parish councillors need all the support and help they can get. Helston College and the condition of C Block is still raising problems and there needs to be a programme of planned maintenance to ensure habitability and safety. The Partnership Advisory Panel looked at the Alternative Service Delivery Partners including: CORMAC, Newquay CAL (airport), Cornwall Development Company, Cornwall Housing Ltd and Careers Southwest. Some good news on this was that a £1m Council House Scheme, the first for a very long time, near Bodmin is close to completion. Also the subsidy to Newquay Airport is falling along with a reduction in Full Time Equivalents (employees) and though passenger number have fallen the Dawlish closure makes the point that the airport is vital to Cornwall. I will endeavour to put some more information on my website in due course. Full council was interesting and I questioned the use of government funding to provide aid to the homeless and the decision not to proceed with the initial plan to build a Homeless Hostel that was included in the Housing Investment Plan. I ended the month with a refresher training course on the Code of Conduct and it never hurts to do that. Locally I met with Andrew George, Cormac, Highways, Drainage and Sithney PC reference the ongoing problem of field run off and the effects of this flooding on the community; more on this later. I popped into Godolphin School during the Easter Break and I was delighted with the take up of the mobile skate park provided through my community chest, the weather was delightful and photographs are available. Germoe School council met last week and elected their Chair and officers, there are obviously some budding politicians amongst them because they voted in the chairman in her absence!! The beach protection officer, Steve Schotel, is looking into the use of mechanical diggers on the beach; however, following meetings with the Environment Agency to thrash out Cornwall Council's submission for funding requests towards coastal defence repair work around the Cornish coastline. Although this has to be confirmed, funding for works at Praa Sands was successful and he hopes to have the approval to progress the necessary repairs shortly. Sue Nicholls, Senior Beach Ranger is looking into the safety of the steps near the green and that nearly concludes all my activities this past month.'

Cllr Ackland had raised the matter of people from outside the Parish being awarded affordable housing in the adjacent to St Breaca complex with Cllr Keeling. **It was proposed by Cllr Greenough, seconded by Cllr Ackland and unanimously resolved that the Clerk contact DCH and ask what the residential criteria is for the allocation of the new affordable homes in Breage Parish.**

It was agreed that tighter control was needed in future. It was noted that some local people have been awarded homes. Cllr Darby asked about the Motel as the expected date for the application was 3 April. The Clerk was asked to further enquire.

13. PLANNING

a) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

Cllr Higginson declared a disclosable pecuniary interest in [PA14/02949](#) as the applicant is employed by the Councillor. [PA14/00512](#) – **Mr Leslie Stuart Tuckfield – Evergreen Cottage, Rinsey, Ashton, HELSTON TR13 9TR**

To create an internal door way opening

There was some discussion about the door from the garage leading into the lounge, as some Councillors found this strange and wondered if it should be a change of use, but Cllr Greenough said that this was no reason to oppose the application. The Clerk explained that the application does not allow a change of use. The property is a dwelling with a mixed planning unit the garage can be used for any ancillary uses to do with the family/tenants such as a bedroom/utility/home office/storage unless there is a condition restricting the use of the garage to parking only, which, in the planning history there is not. **It was proposed by Cllr Greenough, seconded by Cllr Higginson and resolved by 9 votes for to 3 against that the application be supported.**

[PA14/02750](#) – **Mrs Coward – Car park, Castle Drive, Praa Sands, PENZANCE, Cornwall TR20 9TG**

Proposed unrestricted use of temporary parking area

Cllr Bradford Commented that there is a long planning history related to this site and given this history he was very concerned by this application and the proposal for unrestricted use of a temporary parking area. He did not support the application. He said that above all else this is an AONB that is already under threat from all quarters and it should not be despoiled and further misused by even more cars, vehicles and motor homes. This village frontage was never intended to have that volume and type of vehicles. The 'benefits' are not for the residents, Praa Sands or the AONB but for the applicants. The loss of site area due to erosion is regrettable and inevitable but not a valid reason to support this application Cllr Ackland fully concurred with this and felt there was no reason to remove the condition. Cllr Best pointed out that a fellow car park owner had stated that there is no call for additional car parking, current spaces are sufficient. Cllr Board pointed out that there are photographs of camper vans staying overnight and some stay for days. There are no caravan site facilities and the people who stay there empty their toilet boxes in the public convenience block toilets. There is no fire hydrant. There is no demand through the year. Bank Holiday there were 7 cars on the car park and just 3 children on the beach – governed by weather. Maggie's Patch has spaces and if there are ever unusual events, the local field owners are always happy for their fields to be used. Cllr Board was very much against the application. Cllr Coleman said that the applicant must have been disappointed to lose car parking spaces to the erosion but the number of 30 spaces quoted, he felt to be impossible. **It was proposed by Cllr Bradford, seconded by Cllr Ackland and unanimously resolved that the application not be supported and the objections listed above.**

Cllr Higginson left the room at this point.

[PA14/02949](#) – **Mr R Beard – Connings Farm, Germoe, PENZANCE TR20 9RA**

Proposed agricultural building

Cllr Ackland felt there was no problem with the application. It conformed to what was already there, was a replica and squared the courtyard. It was needed space for the wintering of the cattle. Cllr Darby asked if the footpath would be affected and was informed that it would not. **It was proposed by Cllr Bradford, seconded by Cllr Board and unanimously resolved by voting Councillors that the application be supported.**

Cllr Higginson returned.

[PA14/03651](#) – **Mr Nigel Normington – Grankim Farm, Carnmeal, Breage, HELSTON TR13 9NL**

Demolition of existing single storey extension and construction of a part two-storey, (with balcony), part single storey extension/conservatory

Cllr Bradford commented that this was a clear and understandable set of drawings for nice changes. Although it is large it is very much in keeping and there were no neighbour overlooking issues. Cllr Darby reminded Council that permission had been given for a larger build in the past and that this is smaller. Cllr Caddick said that there was a large flat roof. Cllr Greenough felt the application to be reasonable. **It was proposed by Cllr Bradford, seconded by Cllr Higginson and unanimously resolved that the application be supported.**

[PA14/03471](#) – **Mr John Keeling – Old Post Office, 1 Fore Street, Ashton, HELSTON**

Change of use from Post Office and shop to single cottage for domestic use

It was noted that there is a difference between the description and drawings as to whether or not the applicant wishes to form a 'single cottage' within a cottage – as it will be used as a 'separate dwelling' - or a separate unit. The first floor plan is not legible and it is not possible to see how the separate dwelling within the dwelling is accessed internally. More clarification is needed. Cllr Higginson did not think it was to create a separate dwelling and he felt the application to be confusing. It was felt by Councillors to be sad that the shop had never been offered for sale as a shop. It had been reported to the Council that the granite facing to the front of the building had already been completed and it was wondered if this should have been a retrospective application. Cllr Board said that it looked as though the applicant was trying to go back to what was originally there. Cllr Caddick felt it was a shame that the community was losing an asset.

It was proposed by Cllr Caddick, seconded by Cllr Best and unanimously resolved that the application be supported and that the completed work be reported.

b) TO CONSIDER ADDITIONAL PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON FRIDAY 2 May 2014

PA14/03821 – Mrs Helen Wilkinson – 1 Pengersick Parc, Praa Sands, PENZANCE, Cornwall

Proposed extension to rear bay

It was proposed by Cllr Ackland, seconded by Cllr Coleman and unanimously resolved that the application be supported. It was asked why such a small extension needed an application.

PA14/03405 – The National Trust – The Cider House, Godolphin House, Godolphin Estate. Godolphin Cross

Listed building consent for re-roofing, external steps, internal platform lift and renovations and repairs

Cllr Bradford commented that there is a staggering amount of clear, informative and excellent drawings and information. He had two concerns: One, that the proposed new roof has lost a lot of its distinctive, historic 'curvature' in the new design. He would have hoped for more 'cogging' and notching could be used better to imitate the original roof and to keep its unique style of character. Two, that the proposed handrail to the exterior stairs, albeit necessary for Health and Safety reasons, looks out of character and industrial in its design. He was very pleased to be able to support the application. Cllr Caddick agreed that there is a lot of information but felt that the reasons for use were less than candid. He wondered if there was an element of accommodation. Cllr Rashleigh said that it was just a bag drop. **It was proposed by Cllr Bradford, seconded by Cllr Board and unanimously resolved to support the application.**

PA14/03619 – Mr Ken Babbage – Pendower, Higher road, Breage, HELSTON TR13 9PJ

Two storey extension and roof conversion with dormer window

Cllr Rashleigh said that she had been invited in to look at the rear of the property. Mr Babbage is a Surveyor and has a container there as an office so it would be good to have the office included in the home. Cllr Bradford said that this looked like an enormous, two-storey extension to the rear of the bungalow but that the plot size is adequate and there are large gardens on either side so any overlooking would be minimal. He felt that rooflights should not be permitted on the front elevation in the Village Conservation Area and that it would be better to use larger windows on the east elevation and more traditional dormer windows to form a more appropriate extension. He supported the application in principle but would like to see revised elevations. Cllr Coleman said he would support as long as there were no neighbourly issues. Cllr Higginson that the bungalow would not visually change from the front, the dormer matches the garage and would blend in. **It was proposed by Cllr Coleman, seconded by Cllr Rashleigh and unanimously resolved that the application be supported.**

PA14/03879 – Lucy Edge – The Old Piggery, Pengersick Lane, Praa Sands, PENZANCE, Cornwall TR20 9SY

Proposed alterations and extension

Cllr Higginson had spoken to the Planning Officer who appeared to have no problem with the application. Cllr Bradford said that even the part of this old and historic building that is already being used for domestic habitation, and the proposed alterations and extension could be seen as a natural progression of a conforming and existing use and merely 'more of the same', he was not happy with the application and could not support this application and 'more of the same'. There is so little left of the Historic Pengersick Castle and the buildings that were associated with it and he felt that the Parish Council had a duty to retain and protect what little is left from this sort of relentless alteration, development and loss. More picture windows, patio doors and rooflights really are not compatible with this historic location and site. Cllr Greenough suggested that an Archaeologist should carry out a thorough investigation. The curtilage outline is wrong there is a lot more history that needs investigation as there were lots of buildings there in time past. Cllr Greenough strongly opposed the application and asked that if it is supported by the Planning Officer that it go before the Full Committee. He questioned whether the Officer had used predetermination. Cllr Higginson said that there had been a preapp and guidelines had been given to the applicant. Council thought it would have been good if the Parish council had been made aware of this. Cllr Higginson spoke about a previous extension but felt that no previous plan should set a precedent and that each application should be judged on its own merits. Cllr Board said that the proposed did not look like a farm building with a flat roof. It was screened from the road but not from the Castle and would be in full view from there. Cllr Wyvern Batt spoke about 'fitting in'. She said that she realised that things don't stand still but this is a special site. Cllr Coleman said that if this application had been submitted somewhere else in an ordinary site he would not support it. Cllr Board complained that the application had been received so late, on the Friday morning before the meeting on Tuesday, and that opportunity had not been given for people to give their comments and concerns. She felt that it should be deferred to another meeting to allow parishioners' responses to be voiced. Cllr Greenough expressed concern that if no-one turned up for the meeting it would be held for nothing. Cllr Board spoke about the depth that would be dug for the bathroom and kitchen. This should be no deeper than 30cm over the site of an ancient monument and she felt that it would be deeper for such rooms. She added that all building of granite lasted for years and covering it in wood would cause faster deterioration. The sedum roof with the very wet weather and storms that have recently been experienced would just make the roof soggy. It is not in keeping with the Pengersick Castle complex. The applicant's ambitions to reflect farm buildings do not reflect anything and she found them alien adding that this site is so precious. **It was proposed by Cllr Best, seconded by Cllr Rashleigh and unanimously resolved that the application not be supported and that the application go to full committee in the event of the officer supporting it.**

PA14/03996 – Lucy Edge – The Old Piggery, Pengersick Lane, Praa Sands, PENZANCE, Cornwall TR20 9SY

Listed Building consent for proposed alterations and extension

See previous application for comments. **It was proposed by Cllr Coleman, seconded by Cllr Board and unanimously resolved that the application not be supported and that the application go to full committee in the event of the officer supporting it.** Adverse comments were made about the Cornwall Council Planning website and the difficulties experienced in accessing applications. The lack of detail on some applications was also causing concern among Councillors.

PA14/01743 amended – Mr & Mrs C Lock – Westward Ho, Main Road, Ashton, HELSTON, Cornwall TR13 9SD

Construction of replacement dwelling and annexe with replacement septic tank

Cllr Bradford stated that the amended application is still for an enormous two-storey house, nearly twice the size of the small single-storey bungalow it is to replace. It is not a 'dwelling and annexe' as so described in the application. An annexe, in construction and planning terms, is an addition, something that has been added to the building at a later stage. This is not the case with this application because it is for two separate new self-contained two-storey dwellings, albeit semi-detached, one with 6 bedrooms and the other with two. Each new house is to have its own separate front entrance door, its own back door, entrance lobby and ramped approach. Each is to have its own staircase, kitchen, utility room, bathroom/shower room, etc. and will be fully self-contained. The existing small bungalow on this site, although now abandoned and derelict, was always a single dwelling for single occupation, there was never an annexe added with or without planning permission. Planning permission was given for a porch and kitchen extension to improve it in the 60s and some internal alterations to partitioning and layout within the curtilage of the bungalow were made by the previous owner for use as temporary holiday letting. It never had an annexe. This new proposal, as drawn, shows a complicated internal arrangement of space, clearly two fully self-contained houses and with intercommunicating doors between the two at each level. This should not obscure the fact that this proposal is for two separate individual dwellings irrespective of whether or not they can be or will be connected internally, and as such I cannot support the application. Cllr Caddick spoke about the number of bedrooms before and on this application. He said that two generations wished to live there and there were now interconnecting doors. He thought that the applicants should be permitted to progress and proceed. Cllr Darby spoke about the amended application and apart from the interconnecting doors the only difference she could see was two small windows. She had thought that an annexe had to depend on the dwelling. This matter had been raised before but the applicant had appeared not to have taken this on board. There was still no shared kitchen/bathroom, etc. that would make an the second building an annexe. Cllr Coleman asked if the new plan extended into the adjoining field. Concern was expressed over the impact of additional traffic and access onto an already dangerous bend. **It was proposed by Cllr Bradford, seconded by Cllr Darby and resolved by eleven votes and one abstention that the application not be supported and objection raised citing the comments above.** Concern was expressed by the Parish Council at the lack of time for proper and thorough consideration.

c) **TO RECEIVE GRANTS OF CONDITIONAL PLANNING PERMISSION FROM CORNWALL COUNCIL**

PA14/01197 – Mrs A Laity – 10 Troon Row, Breage, HELSTON TR13 9PY

Construction of a two-storey extension with the inclusion of Juliet balconies on the west elevation

PA14/01467 – Mr Roy Buckley – Glenleven, Wheal Vor, Breage, HELSTON

Single storey extension

PA14/01637 - David Harrison - Trelawney House, Trew, Breage, HELSTON

To improve vehicular manoeuvring to the side of the house. Build garage. Replace single pitched roof and to refurbish the stone and cob walls.

PA14/01875 – Mrs D Lawson – The Sycamores, Carleen, Breage, HELSTON

Conversion of existing dwelling into two dwellings

d) **PREPLANNING**

To discuss whether any advance can yet be made

Cllr Greenough felt that if someone wished to bring a preapp that was offering affordable housing to the Parish Council the Parish council should not refuse to talk. Cllr Caddick felt that the Parish Council would be guilty of disservice if it did not agree to discuss preapps. Cllr Ackland felt that he could not attend any preapp meetings until definite guidelines were accepted by the Parish Council. After further discussion Cllr Greenough and Cllr Best thought that preapp meetings should be reinstated as long as it was clear that there must not be predetermination but there could be predisposition and that the applicants were informed of this. The meetings should have a limited time and not be 5 hours long! **It was proposed by Cllr Greenough, seconded by Cllr Best and resolved by 11 votes to 1 that the Parish Council would hold preapp meeting to consisting of a not more than 20 minute presentation by the applicant followed by not more than 40 minutes of questions/discussion.**

14. TRAINING

a) Code of Conduct/Chairman/New Councillor Training in process of being arranged by CALC

b) **Report on Training Audit and Accountability**

The Clerk gave a brief report:

A very interesting and intense training session covering internal control and stressing how audit needs to be stepped up. It would be good if accounts team Members could attend. There will be additional work for RFOs.

Every transaction needs to be fully traceable and we were advised to put your ability to pay them against each one – like you do for the grants.

Electronic banking -: There must be a clear minute to adopt the electronic system – dds are electronic. If not going to use there has to be a minute for that.

Internal audit needs to be carefully monitored. It was suggested that a list be given to the auditor with perhaps a definite thing to look at each year.

It was felt to be a good idea not to use the same auditor for years and years – perhaps 5 at the most.

It is not fair if just ask for one here and there.

There were delegated power matters and some other matters that I will raise in the closed session.

It was agreed that action points will need to be raised at the next meeting.

15. FINANCE

a) To receive Internal Auditor's Report 2013/2014

The Internal Auditor's Report 2013/2014:

To The Clerk - Breage Parish Council

I would advise that I attended on Monday 28th and Tuesday 29th April 2014 to carry out the annual Internal Audit of Breage Parish Council.

All necessary records were made available for examination following which I was able to complete the Internal Audit section of the Annual Return.

Record keeping and is to a good standard and the Council adheres to its Financial Regulations, Standing Orders and Risk Assessments which are reviewed on a regular basis.

In conclusion I would confirm that there are no matters to bring to the attention of the council.

D J L Gallie

Auditor

Comment was made that the RFO had done an excellent job.

b) To hold a review into the effectiveness of Internal Audit

The Role of the Internal Auditor as given by CALC should be noted:

They should be Independent and have no connection with the Council or Members

They should check Systems and Controls/Financial decision making/Lawfulness of decisions/VAT/PAYE/Management of Risk/Effectiveness of internal systems of control

At the training meeting recently attended by the Clerk it was suggested that the checking of a definite section that the Council wish to have specifically checked could be requested of the Auditor – perhaps a different one each year.

These matters were noted. The Clerk reported that Mr Gallie had spent two days doing a thorough job in examining a huge amount of paperwork. **It was proposed by Cllr Best, seconded by Cllr Ackland and unanimously resolved that Breage Parish Council is thoroughly content with the effectiveness of the Internal Audit 2013/2014.**

c) To resolve to appoint Mr Gallie Breage Parish Council Internal Auditor for 2014/2015

It was proposed by Cllr Wyvern Batt, seconded by Cllr Coleman and unanimously resolved that the term for an internal auditor does not exceed 5 years and that Mr Gallie be appointed Breage Parish Council Internal Auditor for 2014/2015.

d) To resolve to give approval for submission of Section 1 Statement of Accounts to the Audit Commission

Mr Gallie had checked these figures. **It was proposed by Cllr Wyvern Batt, seconded by Cllr Rashleigh and unanimously resolved that approval be given for submission of Section 1 Statement of Accounts to the Audit Commission**

The Clerk had signed the document before audit. The Chairman now signed this section of the form.

e) To complete and to resolve to acknowledge completion of and to give approval for submission of Section 2 Annual Governance Statement, items 1-8 to the Audit Commission

The Chairman worked through each item and each box was completed with a yes apart from the final box which was regarding trusts and was therefore not applicable and was marked N/A. **It was proposed by Cllr Greenough, seconded by Cllr Ackland and unanimously resolved to give approval for submission of Section 2 Annual Governance Statement, items 1-8 to the Audit Commission.** The Chairman and the Clerk signed this section of the form.

f) Finance Regulations were reviewed and renewed at the 1 April 2014 meeting but resolution necessary to remove 5.1 'The Council shall seek credit references in respect of members or employees who act as signatories' and replace with 'signatories to sign a document to say they are not a declared bankrupt or have outstanding CCJs'

It was proposed by Cllr Greenough, seconded by Cllr Rashleigh and unanimously resolved that in Section 1.5 the following be removed: 'The Council shall seek credit references in respect of members or employees who act as signatories' and be replaced with: 'signatories to sign a document to say they are not a declared bankrupt or have outstanding CCJs'.

g) To review Financial Risk Assessment

It was agreed that this be considered at the next meeting.

h) To review Asset Register

It was noted that the values were the purchase values and insurance values on the building/contents and street furniture. It was noted that the insurers should be notified of any new equipment. **It was proposed by Cllr Best, seconded by Cllr Caddick and unanimously resolved that the 2013/2014 Asset register be approved.**

i) To resolve to authorise bank signatories for the coming year

It was proposed by Cllr Wyvern Batt, seconded by Cllr Ackland and unanimously resolved that the 3 current bank signatories, Cllrs Bradford; Coleman and Rashleigh, should continue as signatories for 2014/2015.

j) To resolve to approve May payments

(i) Items 4-14 and 27-31 are normal payments

It was proposed by Cllr Greenough, seconded by Cllr Ackland and unanimously resolved that items 4-14, listed below, be passed for payment.

(ii) Items 22-26 must be resolved thus: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the following payments: items 22-26

It was proposed by Cllr Greenough, seconded by Cllr Coleman and unanimously resolved that in pursuance of the power conferred by Section 137 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the following payments: items 22-26 listed below.

(iii) Items 15, 16, 17, 18, 20 and 21 must be resolved thus: In pursuance of the power conferred by Local Government Act Miscellaneous Provisions 1972 Section 19 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payments: items 15,16, 17, 18, 20 and 21

It was proposed by Cllr Ackland, seconded by Cllr Greenough and unanimously resolved that In pursuance of the power conferred by Local Government Act Miscellaneous Provisions 1972 Section 19 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payments: items 15,16, 17, 18, 20 and 21 listed below.

(iv) Item 19 must be resolved thus: In pursuance of the power conferred by Local Government Act 1972 Section 145 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payments: item 19

It was proposed by Cllr Greenough, seconded by Cllr Caddick and unanimously resolved that in pursuance of the power conferred by Local Government Act 1972 Section 145 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payments: item 19 listed below.

It was acknowledged that Cllr Rashleigh is the Breage Playing Field representative and Cllr Coleman is Ashton Village committee Chairman. As these groups are to receive grants they declared non-registerable interest.

no.	Name	cheque	Service/item	Net	VAT	Total
4	CALC	103353	Annual Membership Subscription	£636.42	£82.13	£718.55
5	BT	dd	Telephone	£18.65	£3.73	£22.38
6	Open Spaces Society	103354	Annual subscription	£45.00		£45.00
7	R W Beard	103355	1 cut Cemetery/B&G greens/2 cuts Field	£279.00		£279.00
8	Viking	103356	Inks/office	£398.08	79.62	£477.70
9	BT	dd	Mobile	£17.50	£3.50	£21.00
10	CALC	103357	Training Audit and Accountability	£30.00	£6.00	£36.00
11	Playsafety Limited	103358	Play equipment inspection	£145.00	£29.00	£174.00
12	D A Hallam	103359	Office lights/emergency light	£215.00		£215.00
13	Martin Luck Group Ltd	103360	Stationery/folders	£58.94	£11.79	£70.73
14	DB Electrical	103361	PAT Testing	£30.00		£30.00
15	Ashton Amenity Association		Section 19 The Local Government Act (Miscellaneous Provisions) Act 1976 Towards Playing Field costs - insurance etc.			
		103362		£500.00		£500.00
16	Ashton Snooker Club		Section 19 The Local Government Act (Miscellaneous Provisions) Act 1976 towards weatherproofing building			
		103363		£500.00		£500.00
17	Ashton Village Committee		Section 19 The Local Government Act (Miscellaneous Provisions) Act 1976 Towards small marquee			
		103364		£400.00		£400.00
18	Breage Playing Field		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 Towards repair/renewal basketball post			
		103365		£400.00		£400.00
19	Breage Silver Band		Section 145 The Local Government Act 1972 Towards cost of free instrument tuition and providing musical entertainment for Parishioners			
		103366		£600.00		£600.00
20	Breage Village Hall		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 Towards replacement front windows			
		103367		£500.00		£500.00
21	PSDCC		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 Towards new kitchen			
		103368		£1,000.00		£1,000.00

no.	Name	cheque	Service/item	Net	VAT	Total
22	Jubilee Sailing Trust		Section 137 The Local Government Act 1972 Towards sailing for disabled Breage			
		103369	Parishioners	£300.00		£300.00
23	Victim Support Cornwall		Section 137 The Local Government Act 1972 Towards help in Court for victims, family			
		103370	and friends from Breage Parish	£50.00		£50.00
24	Cornwall Air Ambulance		Section 137 The Local Government Act 1972 Towards assistance for Parishioners in			
		103371	need	£250.00		£250.00
25	CAB Penzance		Section 137 The Local Government Act 1972 Towards assistance for Breage			
		103372	Parishioners who need help	£50.00		£50.00
26	St Breaca (Breage) Brownies	103373	Section 137 The Local Government Act 1972 Towards travel expenses to activity 100 years	£500.00		£500.00
				£6,923.59	£215.77	£7,139.36
27	Mrs C L Macleod	103351	Salary April			
28	PO Ltd (HMR&C)		PAYE	£259.80		£259.80
28	PO Ltd (HMR&C)		Employer's NI	£133.47		£133.47
		103352		£393.27		£393.27
29	Mrs C L Macleod	103374	Travel 63mils @53p	£33.39		£33.39
30	Mrs C L Macleod		Petty cash reimbursement	£19.89	£0.75	£20.64
			Increase new Finance Regs 1/4/2014	£50.00		£50.00
		103375		£69.89	£0.75	£70.64
31	D R Treloar	103376	Caretaker salary April	£39.60		£39.60
				£7,459.74	£216.52	£7,676.26

k) To acknowledge Receipts

Precept: £24,500; Council Tax Support grant: £2,247.98 plus VAT repayment: £1,693.16 (2013/2014).
These were acknowledged.

l) Clerk to provide Bank balances

The Clerk reported that she had made a transfer of funds before the last meeting to cover that month's payments but that it was not auctioned and until she looked at the bank account a few days later she had not realised that the transfer had not taken place. The only thing she could think of that is that she did not tick the box at the bottom of the page where it asks if you want the transfer to take place even though it may incur a charge. She was very sorry for this error but the account was overdrawn for 2 transactions as the £7,000 streetlighting cheque went out.

Current reconciled: £9,081.83; Tracker: £44,815.86; Petty cash: £79.36. Total, including petty cash reimbursement £54,311.67.

16. FOOTPATHS**a) To resolve to accept SWCP Maintenance Partnership 2014 grant offer of £1,918.45**

It was proposed by Cllr Darby, seconded by Cllr Coleman and unanimously resolved that the SWCP Maintenance Partnership 2014 grant offer of £1,918.45 be accepted.

b) Cutting problem on SWCP

The Clerk explained that some bluebells, along the edge of the path had been caught and cut with the strimmer and she had received a very strong complaint from Colin Bayes. Cllr Darby had gone down and examined the area and found that the area cut was the exact area on the cutting maps that the Parish Council had been given. She felt that the complaint was very rude. The wrong cutting maps had been supplied. An apology had been received but the Contractor had not received a direct apology. The Clerk had been asked to pass it on. Cllr Darby said that the bluebells should not have been cut and that it was

only a very small amount nothing to compare with the number of bluebells pulled on National Trust land for the Flora Day decorations.

- c) LMP Purchase order received

17. CEMETERY

a) To authorise coating of Cemetery walls

It was agreed that this item be deferred to the next meeting to enable Councillors to visit the Cemetery and inspect the walls.

b) To resolve to approve request for memorial for the late William Robert Charles Standerwick (Bob), Section 1, Row 18, Grave section, Grave 344

It was proposed by Cllr Coleman, seconded by Cllr Rashleigh and unanimously resolved that request for memorial for the late William Robert Charles Standerwick (Bob), Section 1, Row 18, Grave section, Grave 344 be approved.

18. HIGHWAYS

a) Replies concerning various matters

In response to the requests made after the previous meeting the Clerk had received the following listing the actions to be taken by the Neighbourhood Steward:

1. He will ask Rupert, our Landscapes Work Manager, to get a team with a cherry picker to remove the branch
2. The keep left bollard has been replaced by highway electrical
3. A gang has removed the tree debris near Polladras campsite
4. The trees at White Cross have been removed
5. He will arrange for resurfacing work to be undertaken in Jews Lane as soon as the new financial year starts
6. The culvert at Redallon is on a public right of way and has forwarded this matter to Dan Senior
7. He has cleared the drain in Trewithick Road.

Cllr Higginson said that the tree debris at Polladras has not been removed. He praised the work done on the new tarmac top to bottom of the road.

b) Cllr Rashleigh reported pot holes at the end of the road past the Parish Rooms.

c) Cllr Wyvern Batt reported that there had been no improvement to Jew's Lane.

d) Cllr Board reported that the hedge at Trean, Pengersick Lane has still not been cut back. It was asked if Cllr Keeling could be given a reminder as Cllr Board had spoken to the home owner and received a hostile look.

19. STREETLIGHTING

There were no matters.

20. PRAA SANDS

a) Hang gliding meeting

Cllr Board and Coleman had looked at the area regarding hang gliding and had come to the conclusion that there is nowhere suitable for anyone to jump from and therefore a meeting would be unnecessary. Cllr Board had produced a comprehensive report that had been circulated to Councillors and is printed at the end of these minutes. **It was proposed by Cllr Coleman, seconded by Cllr Best and unanimously resolved that the proposal to have a meeting with the Chairman of the Kernow Hang Gliding and Paragliding Association be reversed.**

b) Dog ban

The Clerk had received an e-mail from Mr Tom Wass requesting that the dog ban be amended from 7.00 a.m. to 9.00 a.m. The Clerk has made contact regarding the changes but this is a long and complicated process and not as simple as changing the ban by an hour or two. She has been advised that it can take some six months for the whole process to run its course but if everything is carried out satisfactorily it could be in place and ready for next season. It appears that Council must to hold public consultation with the community. Mr Wass has a petition on the go and this will be needed as paperwork evidence. There is a need for the Parish Council to create its own order and for Cornwall Council to rescind the old Kerrier DC order. The order relating to Praa Sands is contained within the generic exclusion order for all Kerrier Beaches and the Clerk has at last managed to secure a copy. The Clerk suggested that Mr Browning, an Environmental Crime Enforcement Officer attend the next meeting to help the Parish Council to follow the correct path. Councillors discussed the matter and Cllr Coleman suggested that a reply be sent to Mr Wass and that The Council invites the Officer to the next meeting. It was proposed by Cllr Wyvern Batt, seconded by Cllr Darby and unanimously resolved that Mr Browning be invited to attend the June meeting to guide the Parish Council through the process of changing the current dog ban at Praa Sands beach.

c) Rabbit holes

The Clerk reported that the filling of the rabbit holes had started. Mr Beard had never seen such deep holes and had brought in some stone to help fill them. Because of the extent of the work he needs to make further visits.

d) Praa Green grass cut due April

It was proposed by Cllr Board, seconded by Cllr Coleman and unanimously resolved that the Contractor be asked to carry out a cut of Praa Green grass, right to the boundary.

Public Conveniences closed after Easter weekend because tank full - This took several days to sort

e) Granite Seat top loose Praa Green

f) It was proposed by Cllr Coleman, seconded by Cllr Higginson and unanimously resolved that the Handyman urgently affix the loose granite seat top on Praa Green.

21. ANNUAL REPORT

a) To approve Annual Report for circulation

It was proposed by Cllr Greenough, seconded by Cllr Caddick and unanimously resolved that the Annual Report 2013/2014 be approved for circulation.

22. WEBSITE

a) To make a decision concerning the updating of the Parish Website

It was proposed by Cllr Ackland, seconded by Cllr Caddick and unanimously resolved that this item be deferred to the June meeting.

23. SAFETY CHECKS

a) To review safety checks to the play area, Breage Playing Field

These checks are carried out in April by RoSPA and in January, July and October by the Handyman. Reports are supplied to Council

b) To review safety checks Street furniture

The benches and bus shelters are checked by the Handyman and the notice boards by the Clerk every six months and matters needing attention reported to Council and listed in a diary.

It was proposed by Cllr Best, seconded by Cllr Wyvern Batt and unanimously resolved that the safety checks to the play area and the safety checks of the street furniture are being carried out correctly and these procedures are satisfactory and do not need amendment.

24. AFFORDABLE HOUSING

a) Carleen project has been halted

b) Breage houses have been allocated

c) It was asked if there was any information about the Trand Tregonning Terrace proposal. The Clerk had received nothing so far. She would enquire.

25. PARISH ROOMS

a) To discuss projector problems and resolve a solution

The projector is unusable at present because it was causing eye pain and headaches for some of the Councillors. It was thought that it may be better to use the wall behind the Chairman for the projection. **Cllr Higginson proposed that the suggestion that the projector be fitted to the ceiling should go ahead. It was thought that the Handyman could fit it. This was seconded by Cllr Best and was resolved by 11 votes to 1.** The Clerk would need to get advice about the wiring.

26. POLLING DISTRICTS AND PLACES REVIEW

a) To consider the following

Is there a need to create further polling districts and polling stations because electors are disadvantaged by the current scheme?

Are the polling stations easy to locate?

Are the buildings suitable for use as polling stations?

Is the parking access acceptable?

Are there more suitable premises that could be used?

The above matters were discussed and it was noted that Breage Village Hall is very cold for the polling clerks and the lack of parking was also raised. Carleen Village Hall was suggested as an additional polling station. It was noted that many people from Breage do not have cars and it would be difficult for them to travel to Carleen and that it would be further for Ashton people to travel.

b) To complete consultation response form

It was proposed by Cllr Rashleigh, seconded by Cllr Best and unanimously resolved that the current polling stations: Chapel Schoolroom, Godolphin Cross; Breage Village Hall and Praa Sands and District Community Centre are acceptable and are easy to locate and should remain and that an additional one be created at Carleen Village Hall as it has a large parking area while there is little parking space at Breage Village Hall and the poll clerks find it cold there. It was noted that many Breage village voters need to walk to the polling station and many Ashton voters also use this station.

27. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Breage Playing Field – RoSPA report

The following items were listed:

1. Basketball post -At end of life – Remove.
2. Toddler Multiplay – Excessive corrosion – Supports at slide run out corroded through – Replace. Strimmer damage to supports.
3. Rocker Sealions – Worn grass area – Make good.
4. Slide Tower Castle – Bolts loose – Tighten fixtures and fittings.
5. Multiplay Junior – Strimmer damage to supports.

Carleen Village Hall

Cllr Darby reported that next week gravel is to be laid to improve the car park at the Village Hall. There will be a soup and pudding lunch on Friday 16th May and a Flea Market on Saturday 7th June.

Cllr Rashleigh reported that the speed sign on the Old Coach Road, Breage is leaning.

Cllr Bradford complained about the amount of dog faeces on the amenity field at Ashton. He said that it was persistently regular people not picking up after their dogs. He hoped that the Ashton Newsletter would remind people that they can be reported and fined. He spoke about the advertised position of 'Change Manager', Cornwall Council, £42K. From the job description he felt that this was what the Directors and Heads of Departments should be doing themselves. He felt that if they were not capable of or not already doing this without help that maybe they should not be in those positions at all.

Cllr Coleman spoke about the bad state of the steps at Praa Sands, the Hendra end. Nothing has been done. The Clerk advised that Steve Schotel has been reminded of this several times. It was suggested that a photograph be sent to Mr Schotel with a copy to the Head of Cornwall Council. Cllr Coleman spoke about the storm damage to Ashton Snooker Club and the shortfall of insurance, some £4,000. Various money-raising ventures were being undertaken and Cllr Coleman would be doing a 100km walk in three weeks time and would welcome sponsorship.

Cllr Board spoke about the erosion at Praa Sands and how she had seen a youth running up the dangerous sand dunes. She felt these needed to be fences in the same way Mr Coward and the RNLI had fenced their areas. Cllr Caddick had obtained some prices. It was agreed that measurements were needed and Cllrs Board and Caddick agreed to obtain these. **It was proposed by Cllr Best, seconded by Cllr Greenough and unanimously resolved that a sum of £300 could be spent on the fencing.** Further quotes would need to be obtained. Cllr Board reported that the Greenways sign asking that the road be kept clear for emergency vehicles had been defaced by removal and re-siting of letters. **It was proposed by Cllr Greenough, seconded by Cllr Darby and unanimously resolved that the Handyman be instructed to remove the defaced sign.**

Cllr Higginson asked if he could approach the local schools regarding the recent free remembrance tree offer from the Woodland Trust. The clerk added that Ashton Amenity Area would like some trees. **It was proposed by Cllr Greenough, seconded by Cllr Wyvern Batt and unanimously resolved that Cllr Higginson approach the local schools with regard to the free remembrance tree offer from the Woodland Trust.**

Cllr Ackland had had an incident reported to him about the overflow car park at the Queen's Arms where a gypsy caravan had been sited overnight. Cllr Davis was asked about this and replied that it had not been a gypsy caravan but a camper van with a solid fuel fire and it was an unexpected guest that had stayed overnight in the overflow car park. Comment had been made that there was still no gate on the overflow car park. Cllr Davis explained that larger posts had to be installed. Cllr Ackland added that the Godolphin phone box looks terrific, really nice.

28. REPORT FROM CLERK

- a) The Clerk explained that a job at the Cemetery allocated to Mr Beard - to make a grave safe and one at Praa Green to the Handyman - to fill the holes had been swapped by the Clerk as the Handyman had not got the stone and necessary filling for the Praa Green holes and Mr Beard said that he had stone available. She hoped that Council would be sympathetic to that.
- b) Because her time has been spent on the accounts and audit the last few weeks she had not had time to complete the playing field survey questionnaire.
- c) The phone box work has been completed and I received an e-mail from Ann Greenstreet: Just a note to say the phone box looks really, really great! Will go down and clean the windows! Regards to all, Ann.
- d) The Clerk asked if Council wished to consider the bookmark suggestion re. 100 years commemoration of the 1st war? Council did not.
- e) Fire Extinguisher booking: 2 months available £85 per person. The Clerk had held off booking held off booking in case the Councillors were different ones this time: The next training dates are this month and next: Thursday 22nd May & Thursday 26th June. There are more dates for August and September. Cllr Ackland explained that he cannot attend on a Thursday. The Clerk will try to obtain bookings for a different day.
- f) Re. Mrs Sarah Tresidder's worries about the climbing frame - Cllr Keeling has contacted someone at Cornwall Council.
- g) Re. the drain put in by Coastline at the rear of Prospect Row, Ashton - The Clerk had received a complaint that a pile of debris had been left there and that the owner of a small field at the end of the bridleway could not get his trailer down there. The Clerk had contacted Coastline and someone is supposed to have visited and sorted it but the Clerk had not yet received confirmation. Regarding the run off query and checking the site - the Clerk has been told that the slope is the other way and will not affect the person who queried it.
- h) The element for the office heater has still not been sourced. The Clerk was asked to obtain prices for a new heater.

29. CORRESPONDENCE

CC - European Election 22 May 2014

Cruse Bereavement - request for a grant

Came & Company - parish Matters Spring 2014

rsnonline - Rural Vulnerability Broadband April 2014

CRCC - Survey Playing Fields

CC - Localism and Devolution Information Bulletin - Town & Parish Council Summit Voluntary Sector 13 May New County Hall

CC Localism and Devolution Information Bulletin 3 April 2014
 MEP – Press release
 rsnonline – Rural Opportunities Bulletin
 CC – Asset listing rsnonline – news 14 April 2014
 rsnonline – news 8 April 2014
 rsnonline – news 14 April 2014
 rsnonline – Rural Vulnerability Fuel Poverty April 2014
 CC - Cornwall Countryside Access Forum – Member Applications requested
 CRCC – Vital Venues newsletter April
 Open Spaces – Latest news
 Rural Services Network – Roundup of news last 12 months
 rsnonline – news 22 April 2014
 FiT -2013 Impact Report
 Starlight – newsletter and request for grant
 Clerks and Councils Direct – Magazine May 2014
 rsnonline – news 28 April 2014
To note any correspondence received since the agenda was published
 SW Water – Future latest
 CC – Localism Information bulletin 29 April 2014

30. MATTERS FOR INCLUSION AT FUTURE MEETINGS

To review Financial Risk Assessment; To make a decision concerning the updating of the Parish Website

31. DATE AND TIME OF NEXT MEETING - Tuesday 3 June 2014 at 7.00 p.m.

This was confirmed

32. EXCLUSION OF PRESS AND PUBLIC

To resolve that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

As no members of the public were still in the building there was no need for a resolution to remove them.

33. HANDYMAN'S REVIEW AND HOURLY RATE UPDATE

There had been no request for an increase. It was proposed by Cllr Ackland, seconded by Cllr Greenough and unanimously resolved that the Handyman's hourly rate remain the same.

34. CARETAKER'S REVIEW AND SALARY UPDATE

It was proposed by Cllr Ackland, seconded by Cllr Wyvern Batt and unanimously resolved that the Caretaker's salary remain the same.

35. BUS SHELTER CLEANING REVIEW AND FEE UPDATE

It was proposed by Cllr Coleman, seconded by Cllr Ackland and unanimously resolved that Mr Laity's fee for bus shelter cleaning remain the same.

36. KNOTWEED IN BREAGE PLAYING FIELD

To consider quotation for treating the knotweed whilst being aware that in the new Financial Regulations 10.3 states that 'An officer issuing an official order shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers'
It was proposed by Cllr Higginson, seconded by Cllr Greenough and resolved by 8 votes to 4 that a re-quote for each treatment be obtained as this would be under the £100 requiring 3 quotes.

37. REQUEST TO MEET WITH PARISH COUNCIL

This was in regard to a meeting to present a proposed development that includes an affordable element. After discussion it was proposed by Cllr Greenough, seconded by Cllr Coleman and resolved by 10 votes to 2 that a meeting be arranged with the applicant.

38. MATTERS ARISING FROM CLERK'S ACCOUNTS AND AUDIT TRAINING

There were several matters that have been passed in Law but for which the regulations are not yet out. It was agreed that a list of recommendations should be brought to Council and Cllr Wyvern Batt and Greenough will look into this. It was proposed by Cllr Greenough, seconded by Cllr Higginson and unanimously resolved that a sum of £100 be available for any immediate arising needs.

There being no further business the meeting closed at 10.30 p.m.

BREAGE PARISH COUNCIL.

Cllrs. Trevor Coleman, Tavis Board.

We met at Praa Sands: the Frontage: to look at the EROSION
& suitability of land for the run, take off for HANG GLIDERS. April 10
Enlarged Photograph on Parish Room wall.

Enclose my interpretation.

Walk: from Pengerside Lane Path, across Green to the Steps.
Then, to look left, where the metal railings: people climbs through
as the Definitive Map - Board at entry: indicates its position.

The slope Frontage has been eroded by the high seas the winter storms.
A meeting - some 3 years ago, to protect the Dunes - a fence, of metal
mesh, to stop the use: came to nought. No funding located.
It still needs protection.

There is old Fencing, from 1983, at their back - a path overgrown,
that was to protect the Frontage, but no maintenance exercised.
Walking west, by the Green fencing: the slope looks intact.

Down the steps by the Beach Comber - to the beach -

The DAMAGE from the winter storms: -

The Car Park Frontage slope - gone - slipped down -

The R.N.L.I. Steps from the Hut, bottom part gone (re-placed)
and the length of the Frontage slope of the Putting Green, Praa Green
Sand Dune - swept away by the sea at the bottom - the Frontage
slipped down, the sand washed away.

Thus: it is very dangerous, for persons to climb through the Steps
down to the beach RAILINGS - to walk west to facilitate a run and
jump off by hang gliders, as has been favoured.

Traditionally, since the fence off, this area has not been used by walkers
ONLY HANG GLIDERS.

People, seeing the use, could be encouraged to think to walk it, or sit on it.

The Frontage is unstable & should remain 'out of bounds'

The Steps, due to high seas 'old age' - the wood frontage of the concrete
step - in some instances, curved away, creating a gap. Walkers - esp.
young, old, possible: trapped shoe. Needs Repair. * and trip.

Further east: The high sea has bashed into the 'HEAD' - it crumbling
and the walk up, down: broken steps, for years, they walked round
- the dune eroded: the access down gone: which went onto the beach.
A gap in the head: too high up.  beach level.

The sand dune marram grass (blackthorn: no where to run "off,"
a slope.

Furthest east: where there is a walked open space: the edge of the cliff
eroded, extensively this year. It's an area, where the erosion, yearly, eating into
the cliff.

Further north, on the Green: two mine shafts surrounded by blackthorn etc
On a Map, line down to the edge 'Adit' on the Frontage, an area that
is vulnerable to the head breaking away, all year round, never mind a STORM!

The sand dune bottom: the beach: needs: suggestion: the orange plastic
netting - to keep: especially youngsters: from running up, down.

Notices of the danger.

(The Frontage of Mr Mrs Cowards, to boundary of Praa Green - it in place,
The sand, of course, has no stability: a child being buried by a sudden fall of
sand is a possibility.

The Council needs to take care..

and ACTION TAKEN NOW.

Tavis Board

BREAGE PARISH COUNCIL

MINUTES OF PUBLIC PARTICIPATION DURING THE ANNUAL PARISH COUNCIL MEETING HELD ON 6 MAY 2014 IN THE PARISH ROOMS BREAGE

At 7.00 p.m. the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

Mr Rayment raised five matters:

1. The problem gate posts on the path to Trevurvas that he had previously brought to Council's attention. This has not yet been actioned but while there he met a gentleman from Cormac who was doing a survey.
2. The application The Old Piggery, Pengersick Lane he felt had peculiarities like the sedum roof and the black timbers covering the granite. Why? He felt the proposal to be too large and he was not in favour.
3. The car park application, the putting green, Praa Sands. Some of the Green had already been lost in 2000 when there was a County Court action. He felt the idea of more cars to be ridiculous as the ground is unstable there. There is erosion and the area is adjacent to a public footpath. This is not to his mind a sensible application. The existing car park is already used as a caravan park for motor caravans.
4. Concern was expressed over the shortness of notice of planning applications by the Planning Authority. He felt that they should not be sent to the Parish Council less than seven days before the meeting.
5. The parking restrictions in Trewartha Road, Praa Sands, begin in June. It is now May. He wished Cornwall Council to be stirred up yet again as nothing is ever done about the illegal parking. The restrictions are not enforced any more since the Police have ceased to have responsibility. He felt that it should be enforced as there are now adequate notices there.

Mr Hodgetts, Pengersick Historic and Education Trust spoke about The Piggery applications. He felt that because of the effect on the historic assets there is strong need for a geophysical survey. It is not known what underlying archaeology is there. There is confusion between English Heritage and ancient Monuments. This is a scheduled monument area, with a third to a half in the scheduled monument original eastern courtyard of Pengersick Castle. There is no information on this and no archaeological report. The corner will be cut off at the gatehouse where there is evidence of domestic apartments along the southern wall. It is archeologically important. The level of the ground is more or less at its original level and groundworks should be no deeper than 30cm. There is information there that could be lost. Mr Hodgetts appreciated that things move forward and progress but he looked and hoped for for a more sensitive design.

He also wished to object to the car park application.

The matter of the recent event at Beacon Crag, Porthleven was raised as the noise had apparently been horrendous.

Parishioners had heard about underage drinking. It had also been heard that ID was not being thoroughly checked. PCSO Whitford assured the meeting that this was a planned and licensed event for 2,500 to 3,000 people. 2 Police Officers, paid for by the organisers, had attended.

Public Participation ended at 7.15 p.m.