

BREAGE PARISH COUNCIL

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Parish Rooms
Breage
Helston
TR13 9PD

ANNUAL PARISH COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS BREAGE AFTER THE ANNUAL PARISH MEETING ON TUESDAY 1 MAY 2018

To: Members of the Public and Press

You are hereby invited to attend the above Meeting. Planning Applications are in the Parish Rooms for your inspection.

Applications received after the posting of this notice, up to 12 noon on Thursday 26 April 2018, will be examined and commented on by Council Members. Members of the public should contact the Parish Clerk on 01326 574781/07767165077 or email breageparishcouncil@btconnect.com after 12 noon on the Thursday before the meeting for information on further applications received.

X Carol Macleod

Carol Macleod
Clerk/RFO to Breage Parish Council

AGENDA

1. FIRE EVACUATION PROCEDURE

2. APOLOGIES FOR ABSENCE

a) To receive apologies for absence

3. ELECTION OF CHAIRMAN FOR THE YEAR 2018/2019

4. TO RECEIVE CHAIRMAN'S DECLARATION OF OFFICE

5. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2018/2019

6. DECLARATION OF INTERESTS

a) To note declarations of interest in accordance with LGA 2000 - Members and officers to declare non-registerable interests or disclosable pecuniary interests (including details thereof) in respect of any items on this agenda and unless you have the benefit of a current and relevant dispensation in relation to these items you must:

(i) not participate, or participate further, in any discussions of these items at the meeting;

(ii) not participate in any vote, or further vote, taken on these items at the meeting; and

(iii) remove yourself from the meeting while any discussion or vote takes place on these items, to the extent that you are required to absent yourself in accordance with the Council's Standing Orders or other procedural rules.

Where a Member has a non-registerable interest in an item that does not benefit from a valid dispensation and that interest only arises from the Member's participation in or Membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community the Member may, (with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop) address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with b)

b) To take consideration of written requests for dispensations

c) Each Member to ensure that their register of interests is up-to-date

7. PARISH COUNCIL WORKING GROUPS/TEAMS/COMMITTEES AND/OR OUTSIDE ORGANISATIONS

a) Members to be nominated

8. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING held on 3 April 2018

9. PUBLIC PARTICIPATION

a) Each member of the public is entitled to speak once only in respect of business itemised on the agenda or in respect of something they wish to bring to the Parish Council's attention for inclusion on a future agenda and may speak for a period of time which is at the Chairman's discretion

b) A question asked by a member of the public during this public participation session shall not require a response or debate

c) The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for oral response or to the Clerk for a written or oral response

d) A record of the public participation session shall be included on a separate page in the minutes of the meeting

10. REPORT FROM CORNWALL COUNCILLOR

11. PLANNING

a) TO CONFIRM PARISH COUNCIL'S DECISION

After last month's meeting the following was received from the Planning Officer:

Whilst I appreciate the local councillors comments in this respect; in planning terms there is no justification for such a condition as there are no recorded historic remains in the vicinity of the site. When imposing planning conditions they need to be reasonable otherwise we are at risk of being challenged for being unreasonable. In this case I consider that there is no justification for such a condition as buried remains/treasure could literally be anywhere and there is no evidence that this development will affect anything. Obviously if the applicant does find anything this is covered under separate laws in respect of buried treasure or ancient remains. Therefore are you able to confirm that in this instance the application can be approved under delegated powers? The Clerk circulated this and there was no objection from Councillors.

To resolve to confirm that Councillors had no objection to the application being approved under delegated powers.

d) Enforcement matters

12. FINANCE

a) Budget 2017/2018

i) To resolve to reserve £3,000 originally allocated for Non-routine Maintenance Street Lights but unused as agreed work not yet taken place, for the agreed update of 5 Street lights 097BA, 091BA, 096BA, 098BA and 102BA

b) To review Financial Regulations and make any necessary resolution

c) To review Financial Risk Assessment and make any necessary resolution

d) To review Asset Register and make any necessary resolution

e) To note that the date for publication for the 2017/2018 Annual Return will be 4 June 2018 and the dates of the period for the exercise of public rights is 4 June 2018 to 20 July 2018

f)To resolve to approve May payments

no.	Name	cheque	Service/item	Net	VAT	Total
9	Mrs C L Macleod	104022	Underpayment 2017/18	£102.63		£102.63
14	CALC	104026	Annual Membership subscription	£771.45	£104.54	£875.99
15	BT queried awaiting result	dd	Internet	£112.00	£22.40	£134.40
16	BT	dd	Internet	£91.40	£18.28	£109.68
17	RM & S J Jones & Son	104027	PS Toilets tank emptying/disposal	£220.00	£44.00	£264.00
18	BT	dd	Telephone May	£25.60	£5.12	£30.72
19	Open Spaces Society	104028	Annual Subscription	£45.00		£45.00
20	E-on	dd	Electricity Streetlights March	£243.70	£48.74	£292.44
21	Cornwall Council	104029	PS Toilets Rates June	£114.00		£114.00
22	BT	dd	Mobile	£20.00	£4.00	£24.00
23	R Sanders	104030		?	?	?
24	T F Laity	104031	Bus shelter cleaning May	£49.17		£49.17
25	Ashton Village Committee		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 grant towards			
		104032	a generator to run marquee lights	£379.00		£379.00
26	Breage Christmas Lights	104033	s137 grant for replacement lights	£1,000.00		£1,000.00
27	Breage and District Silver Band		Section 145 The Local Government Act 1972 Towards running costs/repairs&update			
		104034	of instruments/music stands&cases/cupboard	£800.00		£800.00
28	Breage Snooker & Social Club	104035	s137 grant towards toilet works	£300.00		£300.00
29	Carleen Village Hall		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 grant towards			
		104036	tarmac for dangerous surfacing	£1,000.00		£1,000.00
30	Godolphin Cross Community Association		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 grant towards			
		104037	solar panels and insulation	£1,000.00		£1,000.00
31	PSDCC		Section 19 The Local Government (Miscellaneous Provisions) Act 1976 grant towards			
		104038	folding tables	£1,000.00		£1,000.00
32	Cornwall Air Ambulance		Section 137 The Local Government Act 1972			
		104039	Towards assistance for Parishioners in need	£250.00		£250.00
33	Mabe Parish Council	BACS	Code of Conduct Training	£10.00		£10.00
			sub totals	£7,533.95	£247.08	£7,781.03
10	Mrs C L Macleod	BACS	Salary April			
11	Post Office Ltd (HMR & C)	104023	PAYE Employer's NI	£508.60 £310.31		£508.60 £310.31
				£818.91		£818.91
13	NEST	104025	Pension April Clerk Pension April Employer	£98.58 £73.94		£98.58 £73.94
				£172.52		£172.52
34	Mrs C L Macleod	104040	Travel 28.5 mls @ 53p parking	£14.84 £0.60		£14.84 £0.60
				£15.44		£15.44
35	Mrs C L Macleod	104041	Petty cash	£34.30	£4.43	£38.73
12	Mrs S Orpin	104024	Cleaner salary April	£43.20		£43.20
			Totals	£8,618.32	£251.51	£8,869.83

(i) Items 9-24 & 33 -35 are normal payments

(ii)Item 27 must be resolved thus: In pursuance of the power conferred by Local Government Act 1972 Section 145 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payments: item 27

(iii)Items 25 & 29-31 must be resolved thus: In pursuance of the power conferred by Local Government Act Miscellaneous Provisions 1972 Section 19 and being of the opinion that the expenditure satisfies the requirements of this section the Council approves the following payments: items 25 & 29-31

(iv)Items 26, 28 & 32must be resolved thus: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the following payments: items 26, 28 & 32

f)To resolve to authorise bank signatories for the coming year

g) **To resolve to approve BACS/CHAPS payments as and when necessary – to be confirmed by a Member of the Accounts Team and checked on the bank statements**

h) **To acknowledge Receipts**

Cemetery fees: £44; Admin: £20; VAT: £5,717.17; Precept: £37,250; Council Tax grant: £1,143.23

i) **To receive bank balances**

13. FOOTPATHS

14. CEMETERY

15. HIGHWAYS

16. STREETLIGHTING

a) **Report from Cllr Ackland**

b) **To resolve to approve F&GP recommendation of a fixed loan, 6 years from PWLB of £31,000 to update 43 street lights in order for Cornwall Council to take over financial/maintenance responsibility for them and to agree the completed application may be forwarded to CALC**

17. SAFETY CHECKS

a) **To review safety checks to the play area, Breage Playing Field and make any necessary resolution**

b) **To review safety checks Street furniture and make any necessary**

18. RISK ASSESSMENT Program 2018

a) **Report from Cllr Perrin**

19. NEIGHBOURHOOD DEVELOPMENT PLAN

a) **Update to receive the Steering Group report**

b) **Any questions for Cllr Ralph**

c) **Request £200 from BPC NDP budget head to support SG meeting in other venues**

20. ANNUAL REPORT

a) **To approve Annual Report for circulation**

21. PRAA SANDS

a) **TOILETS**

i) **Update**

b) **N461**

i) **Update**

22. PLAYGROUND & SPORTS EQUIPMENT

i) **Update**

23. TRAINING

a) **CODE OF CONDUCT TRAINING**

i) **To resolve how often Code of Conduct Training should be updated**

24. REPORT FROM CLERK

25. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

26. CORRESPONDENCE

Current list available from the Clerk

27. MATTERS FOR INCLUSION AT FUTURE MEETINGS

28. DATE AND TIME OF NEXT MEETING - Tuesday 5 June 2018 at 7.00 p.m.