

**BREAGE PARISH COUNCIL**

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Parish Rooms  
Breage  
Helston  
TR13 9PD

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**ORDINARY PARISH COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS  
BREAGE ON TUESDAY 5 JULY 2016 AT 7.00 P.M.**

To: Members of the public and press

You are hereby invited to attend the above Meeting. Planning Applications are in the Parish Rooms for your inspection.

Applications received after the posting of this notice will be examined and commented on by Council Members. Members of the public should contact the Parish Clerk on 01326 574781/07767165077 or email [breageparishcouncil@btconnect.com](mailto:breageparishcouncil@btconnect.com) before noon on the Friday before the meeting for information on applications received.

## X Carol Macleod

Carol Macleod  
Clerk and RFO to Breage Parish Council

### AGENDA

**1. FIRE EVACUATION PROCEDURE**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

a) Cllr Mrs T Board's permanent declaration of interest in accordance with LGA 2000: My beneficial interest in Breage Parish Council owned land registered V.G.621 Praa Green, is that my adjoining property has gate access.

**b) To note declarations of interest in accordance with LGA 2000 - Members and officers to declare non-registerable interests or disclosable pecuniary interests (including details thereof) in respect of any items on this agenda and unless you have the benefit of a current and relevant dispensation in relation to these items you must:**

(i) not participate, or participate further, in any discussions of these items at the meeting;

(ii) not participate in any vote, or further vote, taken on these items at the meeting; and

(iii) remove yourself from the meeting while any discussion or vote takes place on these items, to the extent that you are required to absent yourself in accordance with the Council's Standing Orders or other procedural rules.

Where a Member has a non-registerable interest in an item that does not benefit from a valid dispensation and that interest only arises from the Member's participation in or Membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community the Member may, (with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop) address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with b).

c) To take consideration of written requests for dispensations

d) Members to give consideration as to whether their Register of Interest forms are fully up to date

**4. TO CONFIRM THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 7 JUNE 2016**

**5. PUBLIC PARTICIPATION**

a) Each member of the public is entitled to speak once only in respect of business itemised on the agenda or in respect of something they wish to bring to the Parish Council's attention for inclusion on a future agenda and may speak for a period of time which is at the Chairman's discretion

b) A question asked by a member of the public during this public participation session shall not require a response or debate

c) The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for oral response or to the Clerk for a written or oral response

d) A record of the public participation session shall be included on a separate page in the minutes of the meeting

**6. REPORT FROM CORNWALL COUNCILLOR**

**7. PLANNING**

**a) TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

PA16/04314 - Mr And Mrs Turner - 7 Higher Row, Ashton, HELSTON TR13 9RY

Proposed first floor extension

PA16/04591 - Celtic Land - Penbro Farm, Breage, HELSTON Cornwall

Change of use of part of Penbro Farm to form a camp site. Provision of new site entrance amenity building and access track

PA16/05531 - Mr And Mrs Alan Bradbury – Woollahra, Hendra Close, Ashton, HELSTON TR13 9SS

Proposed rear single storey extension to provide dining/kitchen area and pitched roof extension over garage to form en-suite bathrooms.

Existing external wall finishes to be replaced with new. Existing windows and door to be replaced with new

PA16/05183 (Amended) Certificate of lawfulness existing use - Mr John Taylor - Carleen Subtropical Gardens, Wheal Vor, Breage, HELSTON Cornwall

Certificate of lawfulness existing use: To continue using the caravan as a dwelling house and garden

PA16/05397 - Mr Peter Thomasson- Land West Of Godolphin Cottage, Pengersick Lane, Praa Sands, PENZANCE TR20 9SL

Certificate of Lawfulness for stationing of two caravans. Use as dwellings both long term and short term.

PA16/05479 - Mr J Salter- Silverbridge, Pengersick Lane, Praa Sands, PENZANCE TR20 9SL

Erection of a Replacement Dwelling

**b) TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON 1 JULY 2016**

**c) TO RECEIVE ADVICE FROM CORNWALL COUNCIL OF CONDITIONAL PLANNING PERMISSION**

**14.06.2016 PA16/03446 APPROVED**

**Applicant:** Mr Roger Thorpe

**Location:** Penhale Paddock Main Road Ashton TR13 9SD

**Proposal:** Proposed new Agricultural Storage unit

**10.06.2016 PA16/03529 APPROVED**

**Applicant:** Mr Christopher Garner

**Location:** Tan Y Bryn Prospect Row Ashton Helston Cornwall

**Proposal:** Loft conversion to bungalow to create two further bedrooms and additional bathroom with a dormer roof

**14.06.2016 PA16/03792 APPROVED**

**Applicant:** Mr And Mrs D Stevens

**Location:** Huers Higher Kenneggy Rosudgeon Penzance Cornwall

**Proposal:** Side extension to dwelling.

**21.06.2016 PA16/03392 APPROVED**

**Applicant:** Mr N Lee

**Location:** Perrows Croft Great Work Ashton TR13 9TH

**Proposal:** Proposed demolition of part of a barn, removal of Leylandii and erection of stables

**20.06.2016 PA16/03552 APPROVED**

**Applicant:** Mr B Williams

**Location:** Sandway Lodge Castle Drive Praa Sands TR20 9TF

**Proposal:** Construction of vertical gable to enable enlargement of existing loft room to include a small dormer window

**d) TO RECEIVE ADVICE FROM CORNWALL COUNCIL OF REFUSAL OF PLANNING PERMISSION**

**13.06.2016 PA16/03109 REFUSED**

**Applicant:** Mr M Finch

**Location:** Bondi Castle Drive Praa Sands Penzance Cornwall

**Proposal:** Alterations and extension to existing private detached dwellinghouse

**e) TO RECEIVE ADVICE FROM CORNWALL COUNCIL OF PART APPROVAL/ART REFUSAL OF PLANNING APPLICATION**

**16.06.2016 pa16/03935 Part Approved/Part Refused**

**Applicant:** Mr Steve George

**Location:** Orio Fort Vean Godolphin Cross Helston Cornwall

**Proposal:** Works to trees subject to a tree preservation order involving six sycamores

**f) CORNWALL PLANNING PARTNERSHIP**

(i) Minutes of meeting 7 June 2016 received

(ii) Next 2 meeting dates: 15 September and 15 December 2016

**8. FINANCE**

**a) To resolve to approve and adopt New Financial Regulations – already circulated**

**b) To discuss and resolve to purchase the 10<sup>th</sup> Edition Arnold Baker at a reduced price of £73.60**

**c) To resolve to approve July payments**

no.	Name	cheque	Service/item	Net	VAT	Total
51	BT	dd	Telephone	£21.74	£4.35	£26.09
52	e-on	dd	Electricity Streetlights May	£262.35	£52.47	£314.82
53	Cornwall Council	103693	PS toilets rates July & Aug	£297.80		£297.80
54	Cormac Solutions Ltd	103694	PS Toilets tank emptying/disposal April	£1,575.18	£315.04	£1,890.22
55	BT	dd	Mobile	£17.50	£3.50	£21.00
56	Cormac Solutions Ltd	103695	PS Toilets Cleaning April & May	£624.56	£124.92	£749.48
65	Cornwall Council		Legal fees Ashton Amenity Area May			
		103696	to be reimbursed by Trustees 2 cuts Cemetery/B&G greens/Breage Field/ Parish Rooms 1 cut Praa Green and triangle	£27.56	£5.51	£33.07
57	R Sanders	103697		£435.00	£87.00	£522.00
58	SLCC	103698	Membership renewal	£187.00		£187.00
59	British Gas	103699	Electricity PS Toilets 29 Mar - 9 Jun	£59.98	£2.99	£62.97
60	BT	dd	Internet Jun-Aug	£87.00	£17.40	£104.40
61	T F Laity	103700	Bus shelter cleaning June	£49.17		£49.17
62	E Thomas	103701	Computer re set	£75.00		£75.00
			<b>sub</b>	<b>£3,719.84</b>	<b>£613.18</b>	<b>£4,333.02</b>
47	Mrs C L Macleod	103690	Salary June			
48	Post Office Ltd		PAYE	£322.00		£322.00
	HMR & C		Employer's NI	£223.42		£223.42
		103691		£545.42		£545.42
50	NEST		Pension May Clerk	£60.61		£60.61
			Pension May Employer	£45.45		£45.45
		dd		£106.06		£106.06
63	Mrs C L Macleod	103702	43mls @ 53p	£22.79		£22.79

64	Mrs C L Macleod	103703	Petty cash reimbursement	<b>£32.43</b>	<b>£1.22</b>	<b>£33.65</b>
49	Mrs S Orpin	103693	Cleaner salary June	<b>£20.00</b>		<b>£20.00</b>
				<b>£4,446.54</b>	<b>£614.40</b>	<b>£5,060.94</b>

**d) To acknowledge receipts**

BAG shed: £45

**e) Clerk to provide Bank balances**

**9. FOOTPATHS**

- a) 46
- b) 77 – The Countryside Access Team has asked Crown if the PC would be willing to take on the small part of 77 that is in Breage Parish next year. Crown PC meets again in 2 months time
- c) 39, 82 and 41 – requests for cutting
- d) Letter from Alan Percy North Coast Cluster LMP agreements footpaths and street cleaning

**10. HIGHWAYS**

- a) Pellor Road, Breage growth on Cornish Hedge causing visual problems on exit from Pellor Fields and crossing the road
- b) Willavean to Garden Centre footway is overgrown and reduced from the verges. The centre part of the remaining footway is very narrow

**11. STREET LIGHTING**

- a) **To discuss the request made by a Parishioner for the reinstatement of a streetlight at Carleen and make any necessary resolution**
- b) Confirmation has been received that the following streetlights have adopted by CC and will be plotted on CC's system: 028BA/029BA/037BA/061BA/063BA/080BA/081BA/088BA/ 092BA. New numbers still to be confirmed

**12. CEMETERY AND CLOSED GRAVEYARDS**

- a) The burial of ashes Denis Vesper James Mitchell, Section 1, Row 15, Grave 289 was held on 27 June 2016
- b) Many complaints have been received re. the overgrown state of Breage Churchyard. The Clerk has asked when it is next to be cut
- c) **To discuss the removal of growth from the bottom of the closed graveyard wall over the footway, Sethnoe Way, Breage and make any necessary resolution**

**13. CONTRACT GRASS CUTTING**

- a) Overgrowth from the kerbs of the footway on Breage Green had been reported and the Contractor has kindly cleared this
- b) The Contractor has noted that there are many places in a similar state throughout the Parish and that he is willing to give a price for weed killing, etc. for which he is qualified. **To resolve to ask the Contractor for a quote re weed growth removal from kerbs throughout the Parish**

**14. PRAA SANDS**

a) TOILETS

1. To receive the minutes of the Praa sands Toilet Sub-committee held on Wednesday 29 May at 11.00 a.m. in the Sandbar, Praa Sands
2. **To resolve approve and sign the Service Level Agreement for the Cleaning Praa Sands Toilets**
3. **To discuss information obtained by the Clerk regarding Committees and make any necessary resolutions**
4. **To resolve to confirm that Councillors voted for 2 emergency numbers to be added to the Parish Office phone for problems pertaining to the Toilets**
5. **DEVOLUTION FUND: To consider the Sub-Committee's wishes and amend if necessary. To resolve that the Clerk submit the agreed list for grant request**
6. Committee status, Terms of Reference and other matters – report from Clerk as to present status. **To resolve that this be further investigated by the Clerk and Clr KLB and brought to the August meeting**

b) BUS SHELTER

Update from Clr Board

c) DRAFT PS BEACH AND DUNE MANAGEMENT PLAN

**To resolve for comments received to be approved for forwarding**

**15. ASHTON AMENITY FIELD**

Update

**16. COMPLAINTS PROCEDURE AND POLICY**

- a) **To resolve to approve and adopt revised Complaints Procedure and Policy**

**17. CAMBORNE RECREATION GROUND**

- a) **To resolve to permit the petition to be circulated**

**18. GODOLPHIN TELEPHONE KIOSK**

- a) **To consider a request made by Godolphin Parishioners to use the Telephone kiosk to house the to-be-purchased defibrillator for Godolphin and make any necessary resolution**
- b) **To resolve to have the electricity supply connected**

**19. GOVERNANCE REVIEW**

Cornwall Council is reviewing how Cornwall is governed and managed and this is your chance to understand the issues and make your opinions known especially on the following:

- We have a Cabinet system - is that the best way for Cornwall to be governed?
- What should the Unitary Council be doing and what should the Towns and Parish Councils be doing?
- How should decisions about public services in Cornwall be made in the future?

Nearest meetings: **Penzance, Acorn Theatre: 19 July; Pool, Heartlands: 11 July; Truro, Fal Theatre, Truro College: 18 July. All events will be held in the evening from 7pm to approx 9pm.**

**20. REPORT FROM CLERK**

**21. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

## **22. CORRESPONDENCE**

Rsn – Rural Vulnerability Service Fuel Poverty June 2016

CC – Communities and Devolution newsletter May 2016

CC – Communities and Devolution – Public Transport system survey

Wheal Jane Group – Newsletter 7

Rsn – Weekly news 13 June 2016

Rsn – Rural Economy Spotlight June 2016

Cornwall Sports Partnership – Nominations for volunteer coach/official/club member for the 2016 Cornwall Sports Awards

Rsn – weekly news 20 June 2016

Rsn – Rural Vulnerability Rural Transport June 2016

Rsn – weekly news 27 June 2016

CC – Communities and Devolution – Blue Badge Holders free parking

Rsn – Spotlight on Older People in Rural Areas

PCDT – June 2016

**To note any correspondence received since the agenda was published**

## **23. TO RECEIVE ADVANCE NOTICE OF ITEMS FOR NEXT AGENDA**

### **24. TO CONFIRM THE DATE AND TIME OF NEXT MEETING**

**ORDINARY PARISH MEETING TO BE HELD AT 7.00 P.M. ON TUESDAY 2 AUGUST 2016**

### **25. EXCLUSION OF PRESS AND PUBLIC**

**To resolve that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972**

### **26. PRAA SANDS TOILETS**

**a) To discuss and make necessary resolution regarding Electricity supply for Praa Sands Toilets**

**b) To consider new waste disposal costings obtained by the sub-committee**

**To consider resolving for tendering for waste disposal as suggested by the Sub-Committee. This would need to be done on a monthly basis at present**

### **27. MATTERS PERTAINING TO THE CLERK**

**a) To resolve to approve the amended Contract/job descriptions for the Clerk/RFO**

**b) To discuss the draft Appraisal Meeting form and make any necessary amendments and resolution**