

DRAFT MINUTES ANNUAL PARISH MEETING HELD IN THE PARISH ROOMS
BREAGE ON TUESDAY 1 MAY 2018 AT 6.30 P.M.

Present: Cllr T Woodhams (Chairman)
 Cllr T Ackland
 Cllr S Caddick
 Cllr T Coleman
 Cllr Mrs P Darby
 Cllr Mrs K La Borde
 Cllr C M Ralph
 Cllr Mrs R Wyvern Batt

Mrs C Macleod (Clerk)
 2 Members of the Public

THIS IS AN OPEN MEETING AND CAN BE ATTENDED BY ANY MEMBER OF THE PUBLIC WHO MAY SPEAK IF THEY WISH TO DO SO. HOWEVER, SHOULD A VOTE BE TAKEN ON ANY MATTER RAISED, ONLY THOSE ON THE ELECTORAL ROLL FOR BREAGE PARISH MAY VOTE.

The Chairman welcomed those who had attended but expressed sadness that only 2 Parishioners were present when it was the time when Parishioners could tell the Parish Council what they wished the Council to do in the coming year.

1. FIRE EVACUATION PROCEDURE

Fire procedure and emergency evacuation procedures were explained.

2. CONFIRMATION OF MINUTES OF THE ANNUAL PARISH MEETING HELD ON 16 MAY 2017

The Clerk produced the minutes but apologised for not having the Public Participation available. The 2 Parishioners voted that the minutes be confirmed.

3. CHAIRMAN'S REPORT FOR THE YEAR 2017/2018

The Chairman read his report:

In an ever-changing scenario with regard to local government, Breage Parish Council has discharged its specific functions as defined by the various Acts over the past year.

I have attended various civic functions to represent Breage Parish Council in our neighbouring Towns and Parishes

Through prudent financial planning we have been able to achieve a zero percent increase in the Parish precept for this financial year in contrast with the massive circa 6% increase levied by Cornwall Council.

All services and projects have been maintained or enhanced with additional projects commenced and in their early stages. These include:

Completion of the transfer of Ashton Amenity Area to Breage Parish Council.

Commencing a bid for play/exercise equipment for Carleen and Ashton.

Establishing a steering Group to take forward the Neighbourhood Plan for Breage Parish: this will allow much more influence to be exerted upon planning decisions once complete and will become a material consideration.

Refurbishment of the Clerk's office and the Parish Rooms is still ongoing in order to provide a more efficient business environment and a better experience for the electorate who attend our meetings.

Plans to upgrade all streetlights in the ownership of Breage with a view to hand them over to Cornwall Council.

Clean up of the Basketball Court area at Praa Sands. Thanks are recorded to Mr Matt Gordon, M2 Construction for generously donating both time and materials to enable this project to happen.

A circular walk has been created at Praa Green, partly to add interest to the current walks and to provide alternative routes to alleviate wear and tear on the regular paths.

After protracted discussion with Cornwall Council and agreement reached on the way ahead for the future management of Praa Sands Public lavatories, Breage Parish Council re-established a "tenancy at will" with Cornwall Council in order that the facility can remain open for our Parishioners and visitors. In addition financial measures have been put in place to ensure its operation during this financial year 2018/19.

Breage Parish Council has requested that Cornwall Council investigate an alternative system of operation in order to reduce the running cost and the financial burden on the Parish precept. This is currently in progress with a new system that substantially reduces water usage and the cost of emptying. This new system will be installed initially in the ladies facility and is expected to be in place by the end of May 2018. This will cause some inconvenience during the installation phase for which we apologise.

Running concurrent to this project Cornwall Council have agreed at the request of local businesses and some residents to explore the establishment of a Community Interest Company in order to allow the business community to have a greater input into the management of the facility. Breage Parish Council wholeheartedly supports this initiative.

Planning events in and around Ashton have seen the formation of the Ashton Residents Association to ensure that parishioners' views are made clear to the planning authority and also demonstrate their views regarding matters in that area.

Godolphin Cross Community Association is to be congratulated on its overwhelming success and progress with the Old Chapel Community Centre and its continuing varied program of entertainment and community events. Breage Village hall continues to provide a valuable service to the villagers and the Parish generally.

Praa Sands Community Centre continues to be busy and well supported, as does Carleen Village Hall who will hopefully see their exercise equipment installed very soon.

The Parish Council will be welcoming old friends back again to commemorate the N461 Sunderland seaplane event of the Second World War. This will take place on the 2nd June 2018 at Praa Sands with further details published closer to the date.

May 2017 saw the local authority elections; eleven Breage Parish Councillors offered themselves for re-election and were returned which resulted in a cooption as the poll was not claimed and Mr Tony Best was co-opted, returning the Council to full complement.

Cllr Christine Toms resigned during 2017; this created an additional vacancy with the poll not being claimed. This vacancy was filled by the co-option of Mr William Perrin.

The Council has established a Finance and General Purposes committee under the Chairmanship of Cllr Tony Best; this committee is already having a beneficial impact on council business and is currently in the process of reviewing all council policy documents with recommendations being presented to full council.

The business of Breage Parish Council is work in progress and as such is under constant review in order to provide the best possible service and value to our Parishioners.

The Planning policies of Cornwall Council continue to be a challenge and occupy a large part of the Council's time and resources. We continue to represent the views of the parishioners at both the Western area and Strategic planning committees as appropriate, supported by your comments received by email/letter or presented at public participation at our regular meetings.

The Parish is currently being inundated with planning proposals and if unchallenged these would very soon outstrip any infrastructure resources that remain or are expected.

In closing I would like to thank my Vice- Chairman Cllr Rosie Wyvern Batt and all my Councillor colleagues for their support and contribution to the Council's business over the past year. We are all supported by Mrs Carol Macleod, our Clerk/ Financial Responsible Officer and by Mrs Sarah Orpin who manages to keep the administrative offices spic and span. My thanks go to you all.

There were no questions.

4. FINANCIAL REPORT FOR THE YEAR 2017/2018

The RFO had circulated her report that contained a summary of the Accounts 2017/2018. She read out the report omitting the figures. These are shown below. She explained that the Internal Auditor is unwell at present and the Accounts have not yet finished auditing them.

The Clerk is the Responsible Finance Officer. She and Cllrs Best (Chairman), Ackland, Caddick, La Borde and Wyvern Batt formed the Finance and General Purposes Committee for 2017/18.

Payments and other accounts matters are checked by a Member of the Accounts Team before being presented to the Council each month. Bank Reconciliations are also checked before presentation to the Council. The Council's Internal Auditor this year is Mr DJL Gallie.

Accounts Summary 2017/2018

Opening balances as at 1 April 2017:

Bank	£47,405.53	
Petty cash	£150.00	
Add Outstanding receipts 2016/17	£13,821.44	
Deduct 2016/2017 outstanding unrepresented cheques	-£4,705.75	£56,671.22

Add: Receipts in the year

Precept	£74,500.00	
Council Tax Support	£3,040.82	
LMP Payments footpaths	£3,959.84	
SWCP Payments	£2,088.73	
Cemetery fees	£3,117.00	
Administration	£38.50	
Grants and donations	£500.00	
Bank interest	£48.79	
Donations Praa Sands Toilets	£1,296.43	
Miscellaneous income Rates reimbursement previous year	£4,724.62	
Balance of Ashton Community Association Account	£38.74	
VAT DUE 2016/17 not paid until April 2018	-£129.69	

Less: Payments in the year

		£93,223.78
Administration	-£33,742.70	
Grants s137	-£615.00	
Grants other	-£4,216.67	
Contract work	-£11,168.12	
Open Spaces	-£2,214.05	
Public Lighting	-£3,233.13	
Running costs:		
Cemetery	-£544.80	
Praa Sands Toilets	-£15,426.52	
Bus shelters/benches/notice boards/signs/phone box/handyman tasks	-£1,104.60	
Parish Rooms £3,047.66 from 2018/19 budget	-£6,426.03	
Neighbourhood Plan	-£794.66	
VAT paid	-£7,293.06	
		-£86,779.34

Closing balance receipts & payments as at 31 March 2018

£63,115.66

Receipts for 2017/2018 decreased by £8,401.23 compared to the previous year. The Precept, because of good management, remained the same as the previous year and this has been much appreciated by Parishioners. The VAT reclaim not received until April 2018, £ 5,517 and a further £1,705.58 to come; The Council Tax Support grant was increased as was the LMP grant, by £259.24, and the SWCP grant, by £417.75. A rates relief payment was received on the Parish Rooms rates back to 2010. There was no large grant for the Toilets this year but an £800 donation for the use of the toilets and water came from the RNLI and a further £496.43 from the donation box. Cemetery fees were down by £768. Payments decreased by £810.27, helped by a rates relief payment of £1,762.44 meaning that the Council no longer has to pay rates for the Parish Rooms. Praa Sands Toilets' costs decreased by £6,929.65, thanks to sterling work by the Toilets' Committee. Parish Rooms' costs were £6,426.03 but £3,047.66 is

accounted for in the 2018/19 budget. The Rooms have been refurbished and LED lighting, new floor covering installed and the office door replaced. Street Lighting costs were down but maintenance work of £2,934.91 that has been agreed has not yet been carried out or invoiced.

Contract work and Open Spaces work costs increased as more work was done and new areas were cleared at Praa Green.

Grant payments increased this year and were awarded to community groups as follows: £500 to Breage Silver Band towards running costs; £500 to Praa Sands Community Centre towards re-rendering work; £1,500 to Godolphin Cross Community Association towards the purchase of Godolphin Chapel; £500 to Carleen Village Hall towards new tables; £350 to Ashton Village Committee towards lighting for their marquee; £750 to Breage Village Hall towards insulation costs; £100 to Praa Sands Defibrillator Group towards a defibrillators at Praa Sands Post Office. St Breaca Church was paid a £50 annual grant towards the upkeep of the village clock and the British Legion was supported by the purchase of wreaths, £90, for Remembrance Sunday services. Breage Band was awarded a £50 grant for playing at the Remembrance Service. Cornwall Air Ambulance received £250 towards assistance for Parishioners needing aid. Grants of £50 were awarded to CRUSE Bereavement Care to help in supporting bereaved people in the TR13 Breage Parish area and CAB Penzance towards assistance for Breage Parishioners. The Foot's Charities received £75 towards teaching aids for schools in the Parish and end of year gifts for the children.

Expected receipts for 2018/19 are £85,069 and expected payments £101,256. These figures are as listed in the budget figures.

After the accounts had been examined by an Accounts Team Councillor, Cllr Best, they were passed to the Internal Auditor, Mr D J L Gallie. The Annual Audit Return is to be completed and signed by Mr Gallie. Mr Gallie is thanked for auditing the accounts and the Breage Playing Field Accounts this year.

There were no questions.

5.COMMENTS AND QUESTIONS FROM ELECTORS

Council was thanked for all the good work it had done during the past year. This was seconded on behalf of all who were absent.

There being no further business, the meeting closed at 6.44 p.m.

