

BREAGE PARISH COUNCIL

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**DRAFT MINUTES FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD IN THE PARISH ROOMS
BREAGE ON THURSDAY 26 APRIL 2018 FOLLOWING THE PARISH COUNCIL MEETING**

Present: Cllr A J Best (Chairman)
Cllr Mrs R Wyvern Batt

Mrs C Macleod (Clerk)

As the meeting was not quorate the Chairman made the decision to defer the meeting to next month. The Clerk explained that the Auditor would be unable to complete the Audit for 1 May meeting so there would be time for the F & GP Committee to meet before the June meeting.

1. **FIRE EVACUATION PROCEDURE**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **PUBLIC PARTICIPATION**
5. **TO CONFIRM THE MINUTES OF THE MEETING 15 MARCH 2018**
These have been published as draft and accepted at Full Council
 - a) **Chairman to sign**
6. **FINANCE**
 - a) To receive Cllr Best's recommendation regarding 2017/18 Accounts that he has checked
 - b) Any questions to RFO
 - c) To consider the Annual Governance and Accountability Return 2017/18 Part 3
To resolve to recommend approval of section 1, sound system of internal control and section 2, the end-of-year figures submitted by the RFO for external audit, to be accepted at the Annual Meeting on 1 May 2018
 - d) To raise any financial matters for the 1 May meeting
7. **CEMETERY PACKAGE**
Update
8. **STREET LIGHTING**
 - a) **To recommend approval of submission of the grant request form to be accepted at the Annual Meeting on 1 May 2018**
9. **ITEMS FOR NEXT AGENDA**
10. **DATE & TIME OF NEXT MEETING**
To be arranged