
DRAFT MINUTES ANNUAL PARISH MEETING HELD IN THE PARISH ROOMS
BREAGE ON TUESDAY 3 MAY 2016 AT 6.30 P.M.

Present: Cllr Mrs R Wyvern Batt (Chairman)
Cllr T Ackland
Cllr H Bradford
Cllr Mrs T Board
Cllr S Caddick
Cllr T Coleman
Cllr Mrs P Darby
Cllr P Greenough
Cllr G Higginson
Cllr Ms C Rashleigh

Mrs C Macleod (Clerk)
3 Members of the Public

The Chairman welcomed everyone to the Annual Meeting and wished them a Good Evening, telling them that the meeting would be recorded.

THIS IS AN OPEN MEETING AND CAN BE ATTENDED BY ANY MEMBER OF THE PUBLIC WHO MAY SPEAK IF THEY WISH TO DO SO. HOWEVER, SHOULD A VOTE BE TAKEN ON ANY MATTER RAISED; ONLY THOSE ON THE ELECTORAL ROLL FOR BREAGE PARISH MAY VOTE.

1. FIRE EVACUATION PROCEDURE

This was read out by the Clerk.

2. CONFIRMATION OF MINUTES OF THE ANNUAL PARISH MEETING HELD ON 5 MAY 2015

The Chairman led The Councillors through both pages of draft minutes asking for inaccuracies.

Nothing was raised. It was proposed by TA, seconded by TB and resolved with one abstention, as the Councillor had not been present that the minutes of the meeting of the APM on 5 May 2015 be signed as a true and correct record.

3. CHAIRMAN'S REPORT FOR THE YEAR 2015/2016

The Chairman read out the following report:

The Annual meetings in May 2015 were very well attended by 20 Parishioners who were concerned about a particular planning application. Meetings are now voice recorded, apart from the closed sessions.

The Mayor of Helston requested our presence at his Church Service, meeting in the Guildhall and then processing to St Michael's. A very good service and many children winning awards.

The Mayor of Porthleven had a similar, well-attended service in the Church.

Cllr Bradford kindly represented the Parish Council at the Remembrance Sunday service at Breage as I was away.

Godolphin pub finally shut the doors in October; planning permission for three bungalows in the car park was refused. A further application for two houses is currently being considered. A group representing Godolphin Community tried to put together a purchase package but could not raise the money needed.

Godolphin Methodist Church closed on 24 April this year. Godolphin Community Group is now trying to put a bid together to purchase the Church and has requested that Cornwall Council considers Godolphin Methodist Church for inclusion in the Council's List of Assets of Community Value. As well as losing the Church, the hall, used by the Community, will also be lost. The Post Office is trying to find a location in which to hold Post Office sessions. Permission to use the hall until September 2016 has however, now been given. The Community Group asks Parishioners to please support the functions held in the hall.

The Parish Council has agreed to run the Praa Sands toilets for a year. A Parish Council sub-committee is to be formed to help out with this. Keys were handed over to me on 29 March 2016.

There has been no finalisation regarding Ashton Amenity Area Playing Field and the quest is ongoing.

The telephone kiosk at Carleen Village Hall has been adopted by the Parish Council and received repairs and a sparkling new coat of paint. 2 other kiosks at Praa Sands could not be adopted as the owner of the land on which one stood did not wish it to remain there and the other was in a very poor condition.

After tender, new grass cutting and footpath/SWCP cutting contracts were awarded in 2015, both contracts going to R Sanders.

A workplace pension has been put in place for the Clerk, thanks to Cllr Greenough who spent considerable hours doing this.

Thank you to Cllr Board for her comprehensive report on the Dune Management Plan and future management options.

A site meeting at Ashton Motel was informative but, as yet, no planning application has been received. So, sadly, this remains a blot on the landscape. A few more streetlights have been brought up to Cornwall Council standard and have been taken over.

The Breage Allotment Group has disbanded and has been closed down. The remaining money has been returned to the Parish Council and has been ring-fenced for future use at Ashton Playing Field should the Parish Council be permitted to take this on.

Breage Playing Field has managed some equipment repairs and renewals this year which is good news for children – and parents.

It was good to have the Queen's Arms open once more in Breage after its eight-month closure - the longest closure in its 500-year history. The new publicans: Neil and Jodie invited the Parish Council to attend the opening that saw queues around the block.

It is sad that the Parish Council now rarely sees the Community Police Constable or receives a report. They are greatly missed. Apparently everything is now on-line!

There have been purchases for the Parish Rooms this year: An A3 printer to enable planning applications to be printed as Cornwall Council has gone paperless on these and a new computer as the old one had given 'up the ghost' and the Clerk was struggling with it! There has been a little water entering through the ceiling of the meeting room and also in the toilet but the Handyman is putting things to rights.

We said goodbye and thank you in 2015 to Ian Davis and hello and welcome to Karen La Borde. Also a goodbye and thank you to Peran Treloar who had been Caretaker of the Parish Rooms and a welcome to Mrs Sarah Orpin who joins us as Cleaner.

The Councillors enjoyed a lovely meal together at the Lion and Lamb in Ashton in December.

My thanks go to all the Councillors for the support they have given the Parish Council this year.

4. FINANCIAL REPORT FOR THE YEAR 2015/2016

The following report had been printed out and was available for the public. The Clerk read out the report but did not read out the set of figures: I am the Responsible Finance Officer and together with Cllrs Wyvern Batt, Best, Caddick, Greenough and Higginson form the Accounts Team. Payments and other accounts matters are checked by Cllr Best, Caddick, Greenough or Higginson before being presented to the Council each month. Three-monthly financial statements are also checked before presentation to the Council. The Council's Internal Auditor this year was Mr DJL Gallie.

Accounts Summary 2015/2016

Opening balances as at 1 April 2015:

Bank	£35,944.11	
Petty cash	£150.00	£36,094.11
Add: Receipts in the year		
Precept	£49,000.00	
Council Tax Support	£3,618.79	
LMP Payments footpaths	£3,273.00	
SWCP Payments	£1,670.98	
Cemetery fees	£1,409.00	
Administration	£118.15	
Bank interest	£21.22	
Grant Paperless Planning	£700.00	
Breage Allotment Growers Closure	£1,228.28	
VAT reclaimed	£4,103.01	£65,142.43
Less: Payments in the year		
Administration	-£27,457.27	
Grants s137	-£525.00	
Grants emergency	-£497.60	
Grants 2014/2015	-£800.00	
Grants other	-£4,224.86	
Contract work	-£8,882.14	
Open Spaces	-£612.98	
Public Lighting	-£5,551.80	
Solicitor's fees Cemetery	-£300.00	
Running costs:		
Cemetery	-£459.46	
Praa Sands Toilets	-£105.00	
Bus shelters/benches/notice boards/signs/phone box/handyman tasks	-£1,418.37	
Parish Rooms	-£3,663.23	
VAT paid	-£4,103.01	
		-£58,600.72
Closing balance receipts & payments as at 31 March 2016		£42,635.82

Receipts for 2015/2016 decreased by £1,667.24 compared with the previous year. There was no increase in the Precept this year, it remained at £49,000 but a reduced Council Tax Support grant of £3,618.79 was also received. Grants were received towards the South West Coastal Path cutting, £1,670.98 – some two hundred and fifty pounds less than the previous year and the Footpaths cutting, £3,273.00 – the same as the previous year. Cemetery fees were down by £2,496. A 3,000 grant was received from Cornwall Council for a new bus shelter at Breage. It had been hoped to have it on the Trewithick Road side of the main road but Cornwall Council did not own the ground and it therefore had to be put on the Shute Hill side. There was also a £700 grant to help with the Paperless Planning costs. £1,228.28 was received from the BAG.

Payments decreased by £2,558.33. An outstanding 2014/15 grant of £800 was paid to Carleen Village Hall towards storm drainage. 2015/16 grants were made to community groups this year as follows: £500 to Ashton Snooker Club towards re-pointing the building; £200 to Breage Village Hall towards storage cupboards; £400 to Ashton Village Committee towards a sound system; £1,000 to Breage Playing Field towards repair/renewal of play equipment; £600 to Breage Silver Band towards running costs; £300 to Carleen Village Hall towards a new water boiler; £1,000 to Praa Sands Community Centre towards further kitchen work; £174.86 to Godolphin Community Centre to insurance and licences costs for Youth Work; £300 was awarded to the Jubilee Sailing Trust towards sailing for disabled Breage Parishioners. Sadly, so far, no possible recipients for this have been found. An emergency grant of £497.60 was made to Ashton Snooker Club for emergency heaters and dehumidifiers to dry out the building.

St Breaca Church was paid a £50 annual grant towards the upkeep of the village clock and the British Legion was supported by the purchase of wreaths, £90 for Remembrance Sunday and £35 for the VE day celebration at Godolphin. Breage Band was awarded a £50 grant for playing at the Remembrance Service. Cornwall Air Ambulance received £250 towards assistance for Parishioners needing aid. Grants of £50 were awarded to Victim Support Cornwall to help victims, witnesses, families and friends in Truro Magistrates Court and to CAB Penzance (nearest branch) to help Parishioners sort their problems.

A new computer and a new A3 printer were purchased for the office as the old computer was causing me much trouble and the printer was needed to enable me to print the Planning Applications that are no longer to be printed by Cornwall Council.

Expected receipts for 2016/17 are £84,615, a large increase as the Precept has been increased to cover Praa Sands Toilet costs. Expected payments are £88,728, again, an increase to cover Praa Sands Toilet costs. These figures are as listed in the budget figures.

After the accounts had been examined by an Accounts Teak Councillor, Cllr Higginson, on 15 April 2016, they were passed to the Internal Auditor, Mr D J L Gallie. The Annual Audit Return was completed and signed by Mr Gallie on 28 April 2016. Mr Gallie is thanked for auditing the accounts and also the Breage Playing Field Accounts.

The Clerk asked for any questions or comments. There were none.

5. COMMENTS AND QUESTIONS FROM ELECTORS

The Chairman asked if there were any comments or questions from the Electors. There were none.

The meeting was closed at 6.43 p.m.