

**MINUTES ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS
 BREAGE ON TUESDAY 5 APRIL 2016 AT 7.00 P.M.**

Present: Cllr Mrs R Wyvern Batt (Chairman)
 Cllr T Ackland
 Cllr A Best
 Cllr Mrs T Board
 Cllr S Caddick
 Cllr Mrs P Darby
 Cllr P Greenough
 Cllr G Higginson
 Cllr Ms C Rashleigh

Mrs C Macleod (Clerk)
 6 Members of the Public

The Chairman welcomed everyone and wished them a Good Evening, telling them that the meeting would be recorded.

1. FIRE EVACUATION PROCEDURE

The Clerk read out the Fire Evacuation Procedure.

2. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Bradford who was attending Exeter hospital, Cllr Coleman who had had a fire at his home that morning and Cllr Keeling who was unwell.

3. DECLARATIONS OF INTEREST

a) Cllr Mrs T Board's permanent declaration of interest in accordance with LGA 2000: My beneficial interest in Breage Parish Council owned land registered V.G.621 Praa Green, is that my adjoining property has gate access.

b) To note declarations of interest in accordance with LGA 2000 - Members and officers to declare non-registerable interests or disclosable pecuniary interests (including details thereof) in respect of any items on this agenda and unless you have the benefit of a current and relevant dispensation in relation to these items you must:

i) not participate, or participate further, in any discussions of these items at the meeting;

ii) not participate in any vote, or further vote, taken on these items at the meeting; and

iii) remove yourself from the meeting while any discussion or vote takes place on these items, to the extent that you are required to absent yourself in accordance with the Council's Standing Orders or other procedural rules.

Where a Member has a non-registerable interest in an item that does not benefit from a valid dispensation and that interest only arises from the Member's participation in or Membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community the Member may, (with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop) address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with b).

PG declared a pecuniary interest re. item 9, Planning, PA16/01658 as it is his application. GH declared a pecuniary interest in the same item as he and his wife socialise with the applicants and in PA16/01844 as he has employed the applicant. KLB declared non-registerable interest in item 9, Planning, PA16/01913 and PA16/02019 as they are regarding Godolphin House where she volunteers. The Clerk declared pecuniary interest in items 28 and 29 as they are dealing with her appraisal and contract.

c) To take consideration of written requests for dispensations

There were none.

d) Members to give consideration as to whether their Register of Interest forms are fully up to date

Nothing was declared.

4. TO CONFIRM THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 1 MARCH 2016 AND THE EXTRAORDINARY MEETING OF 7 MARCH 2016

The Chairman led The Councillors through each page of both sets of draft minutes asking for inaccuracies.

Nothing was raised. It was proposed by TA, seconded by TB and unanimously resolved that the minutes of the meeting of 1 March 2016 be signed as a true and correct record. It was proposed by SC, seconded by TB and unanimously resolved that the minutes of the meeting of 7 March 2016 be signed as a true and correct record.

5. POLICE REPORT

a) To receive and discuss any police report received and other police matters

No report had been received.

6. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

7. PUBLIC PARTICIPATION

a) Each member of the public is entitled to speak once only in respect of business itemised on the agenda or in respect of something they wish to bring to the Parish Council's attention for inclusion on a future agenda and may speak for a period of time which is at the Chairman's discretion

b) A question asked by a member of the public during this public participation session shall not require a response or debate

c) The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for oral response or to the Clerk for a written or oral response

d) A record of the public participation session shall be included on a separate page in the minutes of the meeting

Public participation was held here from 7.05 to 7.12 p.m.

8. REPORT FROM CORNWALL COUNCILLOR

As Cllr Keeling was not present the Chairman read out the following:

'A number of matters arose during March including the "Teenagers in a Garage" story in Praa Sands which gained local, national and global coverage. I got involved through Radio Cornwall and will try to help both sides in this dispute. The council as a duty to control noise when complaints are received; but of course the provision of youth facilities is an activity that I fully support. There are two youth groups already running in the division with several others involving different age groups (Sithney Senior Guides for example). I will be speaking to Caroline Wade the Community Development officer for 11-19 year olds in the West of Cornwall and I am hoping that good things can come of it - it's classic youth work/community development territory. On another issue and knowing how important coastal erosion is to our coastal community, one of the key areas of work contained in the Cornwall Devolution Deal is Resilience – Flooding and Coastal Defence. A matter I have been critical of in the past is the lack of a review of the Shoreline Management Plan and I am delighted to confirm that a clear local governance structure will be established to produce a scrutinised, integrated, evidence-based coastal defence investment programme for Cornwall. A little more local the steps are to be looked at leading from the green to the beach in due course. I attended the Appeal Hearing in Helston last week on the Helston Railway appeal to defend the council's refusal of the application back in 2015. I thought it was a well-balanced hearing with the inspector willing to listen to both sides of the argument. Appeal decision will follow in due course. On the matter of planning there was some painful reading in the West Briton last week about the results of the Local Government Association Peer review of the planning procedures in Cornwall. Whilst I cannot condone the bad behaviour and attitude of some councillors towards our planning officer, it does highlight the difficult balancing act elected Cornwall Councillors face when dealing with contentious plans that conform with planning law; not to mention the rising cost of appeals and costs awarded.

'I was delighted to be asked, as a former serviceman, to help with the presentation, on the 3rd March, of the Legion d'honneur to Normandy Veterans in recognition of the gallantry and bravery shown in the liberation of France during 1944-45. The ceremony included French Consuls and the Lord Lieutenant and was held in the Council Chamber at New County Hall and I think the veterans got the reception and occasion they so richly deserved.

'Locally, the signage at the eastern entrance to Ashton should be repaired and replaced soon; whilst there was a disappointing discussion on the "Lengthsman Scheme" there was at least an opportunity to address the issue of overgrown hedges via a notification process; more on this later. I was had a complaint about the state of the toilets last week and contacted Jon James who assured me the matter had been resolved. I will help with matters regarding the toilets through Breage PC on request should complaints come via the public. I offered the use of the VAS currently in Ashton to Sithney PC for use in Crowtown; subject to funding of a plinth and possibly the cost of installation, there are no electric involved so the cost of removal and installation should be minimal.'

9. PLANNING

a) TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

PA16/01958 – Mr & Mrs M Guinn – Breakers, Penwerris Rise, Praa Sands, PENZANCE, Cornwall TR20 9TD

Front extension to bungalow, decking and balcony style rooflights

TB - no objections There is a need to expand and the roof-line is staying. **It was proposed by TB, seconded by TA and unanimously resolved that the application be supported.**

PA16/01600 – Mr Patrick Gadsbury – Elmfield, Main Road, Ashton, HELSTON, Cornwall TR20 9ST

Variation of condition 6 in relation to decision notice PA15/06233: Usage of UPVC windows instead of wooden

PG – Not listed, not a conservation area. GH Wood would be in keeping with the building. TB – Only a year old – this should have been considered at the start. Not support. SC – UPVC that looks like wood is now available. Go with it. **It was proposed by TA, seconded by SC and resolved by 6 votes to 4 to support the application.**

GH and PG left the room.

PA16/01658 – Mr & Mrs P Greenough – Bluebell Cottage, Godolphin Cross, HELSTON, Cornwall TR13 9QY

Outline Planning Permission with some matters reserved: Construction of a two-storey dwelling, access, septic tank

CR – In a garden with tress – the ambiance will be lost. SC – Loss of amenity to present property. AB – The Tree Officer will protect the trees. There will be more traffic. **It was proposed by TA, seconded by KLB and resolved by 6 votes to 2 by voting Councillors to support the application.**

GH and PG returned.

KLB left the room.

PA16/01913 – National Trust – Godolphin House, Godolphin Estate, Godolphin Cross, HELSTON, Cornwall TR13 9RE

Proposed installation of welcome hut for temporary period of 5 years

SC – Straightforward. Every NT property has one. PG – In 2009 was a volunteer at Godolphin House. There was a conversion of the Piggery to a reception Centre. It was then tea and cakes and is now tables, chairs, sandwiches, and has stopped being a reception area. It is a tea room without planning consent. There is an office round the back that was temporary and should have been removed in 2012 but is still there. There are plenty of store buildings in the yard that could be used. TA the other temporary building needs to be reported to Enforcement. PG -Will this one be temporary or permanent? SC agreed. PG why have the previous conditions not been fulfilled? **It was proposed by AB, seconded by GH and resolved by 9 votes to 1 by voting Councillors to support the application but to raise the matter of the previous temporary building that is still there when it should have been removed in 2012.**

KLB returned.

PA16/01843 - Mr Matt Gordon – Praa Sands Hotel (former), Chy an Dour Road, Praa Sands, , PENZANCE, Cornwall TR20 9SY

Certificate of lawfulness existing use: Confirmation of commencement of works in relation to planning permission PA13/01843 dated 30.04.2013

Councillors had no comment to give to this application.

PA16/01901 – Mr & Mrs D Blowers – The Godolphin Arms, Godolphin Cross, HELSTON, Cornwall TR13 9QY

Erection of two private domestic dwelling houses

TB – The Godolphin Arms is still a pub, there has been no change of use. The car park is an essential part of a pub. Cannot support. GH It is not obligatory to have parking. PG – Spoke about the previous history of the site and objected to this application in an estate of 2 bedroom bungalows that would be overdevelopment of the site. SC agreed that this application is trying to pack buildings in. Concern was expressed re. neighbours' drainage. 2 neighbours have rights of way but their inspection area would be under one of the proposed houses. It was asked, who owns the driveway into Forth Vein? RWB spoke about the rights of way and access to where the houses would be built. GH felt that 2 houses might be less obtrusive than 1 bungalow that would have a larger footprint and a higher ridge. **It was proposed by PG that the application be objected to citing overdevelopment; lack of viability of use of the pub ; a change of use or certificate of lawfulness is needed; the rights of way of neighbours; the drainage issue and the ownership of the road. In the application the pub is referred to as 'a former public house'. This was seconded by AB and resolved by 9 votes to 1.**

PA16/02019 – Mr Steve Rowe – Land Adj to Chy Bron, Pengersick Lane, Praa Sands, PENZANCE, Cornwall TR20 9RF

Outline application for the erection of a dwelling with some matters reserved

TB – Plot is small, house is large, too near existing bungalow. Access is fine. Has facilities of bus stop and school and is within the settlement boundary. KLB – Only one car parking space. SC - No problems. PG – Modern development, very tight but sufficient room.. GH questioned on road parking and felt there should be more room for cars. TA - No problems. RWB - Parking on road would be a problem. **It was proposed by PG, seconded by TA and resolved by 6 votes to 4 that the application be supported.**

PA16/01373 – Mr Graham Steel – Double S Service Station, Main Road, Ashton, HELSTON, Cornwall TR13 9SR

Outline planning permission (all matters reserved) for the demolition of existing commercial garage/filling station and replacement with proposed residential development retaining access from Fore Street (A394)

GH – A pity it could not be used for rural workshops. SC In favour but to lose a business is a shame. **It was proposed by TA, seconded by TB and resolved by 9 votes to 1 to support the application.**

PA16/02036 – Mr J Dawson – Chytodden Bungalow, Chytodden Terrace, Carleen, Breage, HELSTON TR13 9QT

Enlargement of front right dormer window and installation of patio doors in former window opening.

It was proposed by TA, seconded by CR and unanimously resolved that the application be supported.

GH left the room.

PA16/01844 – Mr J Barbeiro – The Roost, Stephenville Cottages, Polladras, Breage, HELSTON TR13 9NT

Removal of condition 2 in relation to decision notice PA04/01656/F: To enable use of property as a full residential dwelling

AB Has been tried as a holiday let but was not profitable. SC - Converted barn to holiday let 10 years ago had not realised letting potential. AB- Holiday lets not good in this area. It was proposed by AB, seconded by KLB and unanimously resolved by voting Councillors that the application be supported.

GH returned.

KLB left the room.

b) TO CONSIDER PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON 1 APRIL 2016

PA16/02423 – Miss J Turner – Godolphin Manor, Godolphin Estate, Godolphin Cross, HELSTON, Cornwall TR13 9RE

Various tree works

PG – When Parishioners put in householder applications for such work, independent tree surgeons must to give report. Why do not the National Trust have to employ an independent tree surgeon? It should not be different for a large organisation. It was proposed by PG, seconded by GH and resolved with one abstention by voting Councillors that the application be supported but the matter raised as to why The National Trust is not having to use an independent tree surgeon when householder Parishioners do have to.

KLB returned.

PA16/02795 - Mrs C Morgan – Peverell, 5 Trewartha Road, Praa Sands, PENZANCE, Cornwall TR20 9ST

Erection of domestic ancillary accommodation

It was proposed by SC, seconded by TB and unanimously resolved that the application be supported.

c) TO RECEIVE ADVICE FROM CORNWALL COUNCIL OF CONDITIONAL PLANNING PERMISSION

PA15/12007(Amended) – Mr R Trott- Flat 3, Chy an Dour, Chy an Dour Road, Praa Sands, PENZANCE, Cornwall TR20 9SY

Replacement windows, alterations to balcony, entrance steps and front door

PA15/11918 – Mr & Mrs D S Thomas – Thule, Helston Road, Germoe, PENZANCE, Cornwall TR20 9AA

Demolition of existing dwelling and construction of 2 new dwellings (one with integral garage)

PA16/00992 – Coastline Housing – 10 Godolphin Crescent, Godolphin Cross, HELSTON, Cornwall TR13 9RB

Non-material amendment for minor re-alignment for rear (north) garden boundary to (PA15/01668) new single detached dwelling

PA16/01452 – Mr And Mrs P Marsh – White Wash Wall, Wheal Vor, Breage, HELSTON, Cornwall TR13 9NJ

Two storey side extension

10. FINANCE

a) To resolve to approve Additional March payments up to and including 31 March 2016

no.	Name	cheque	Service/item	Net	VAT	Total
			Training - no VAT shown on cheque stub/October list			
112	Amendment Cornwall Council	103589		-£1.67	£1.67	£0.00
	Amendment John Lewis CL		Computer - no VAT shown for next day delivery			
189	Macleod	Fast pay	charge	-£1.16	£1.16	£0.00
196	Leaders In Waste	103643	Emptying of waste pit Parish Rooms	£135.00		£135.00
201	e-on	dd	Electricity Streetlights February	£245.33	£49.07	£294.40
202		dd	Electricity Streetlights March	£262.25	£52.45	£314.70
				£507.58	£101.52	£609.10
203	BT	dd	Telephone	£22.77	£4.55	£27.32
	Cornwall Council		Legal fees Ashton Amenity Area February			
204			to be reimbursed by Trustees	£38.43	£7.69	£46.12
			Legal fees Ashton Amenity Area March			
205			to be reimbursed by Trustees	£20.40	£4.08	£24.48
		103647		£58.83	£11.77	£70.60
206	Martin Luck Group Ltd	103648	Inks and paper A3 printer	£190.99	£38.20	£229.19
207	SW Water	dd	Water Parish Rooms	£17.70		£17.70
208	SW Water	dd	Water Cemetery	£15.74		£15.74
209	BT	dd	Mobile	£17.50	£3.50	£21.00
210	SSE Contracting Ltd	103649	Streetlights Routine maintenance Jan-Mar 2016	£137.91	£27.58	£165.49
		quick				
211	Mrs C L Macleod (HP Inc. UK Ltd)	pay	A3 Printer paid by Clerk Paypal	£99.99	£20.00	£119.99
212	R Sanders	103650	1cut Cemetery/B&G greens 2 cuts Breage Field	£255.00	£51.00	£306.00
213	BT	dd	Internet	£87.00	£17.40	£104.40
214	CVC solicitors	103651	Cemetery fence	£300.00	£60.00	£360.00
215	Kensa Signs M Spicer	103652	Signs for PSands Toilets	£105.00		£105.00
				£1,948.18	£338.35	£2,286.53
197	Mrs C L Macleod	103644	Salary March			
198	PO Ltd (HMR&C)	103645	PAYE	£298.60		£298.60
198	PO Ltd (HMR&C)	103645	Employer's NI	£163.78		£163.78
				£462.38		£462.38

199	NEST	dd	March Clerk's Pension Clerk	£55.07		£55.07
199		dd	March Clerk's Pension Employer	£41.30		£41.30
		dd		£96.37		£96.37
200	Mrs S Orpin	103646	Cleaner Salary March	£14.40		£14.40
no.	Name	cheque	Service/item	Net	VAT	Total
216	Mrs C L Macleod	103655	Travel 37 mls @53p parking	£19.61 £1.20		£19.61 £1.20
				£20.81		£20.81
217	Mrs C L Macleod	103654	Petty cash reimbursement	£7.98		£7.98
				£2,550.12	£398.35	£2,948.47

SC confirmed that he had checked the payments. The Clerk gave the CVC invoice amount as £300 + VAT (this had not been available for the agenda circulation and new totals were shown through the projector. **It was proposed by SC, seconded by AB and unanimously resolved that the payments as listed above be passed for payment.**

b) To resolve to approve April payments

no.	Name	cheque	Service/item	Net	VAT	Total
1	Came & Company	103653	Insurance 2016/2017	£894.44		£894.44
2	Cornwall Council	103656	Rates Parish Rooms	£329.12		£329.12
3	Cornwall Council	102657	Rates Cemetery	£392.04		£392.04
				£721.16		£721.16
				£1,615.60		£1,615.60

SC confirmed that he had checked the payments. **It was proposed by SC, seconded by TA and unanimously resolved that the April payments, as shown above, be passed for payment.**

c) To acknowledge receipts

Cemetery fees: £160; Bank interest: £5.31; Repay pension Clerk: £7.75; Admin: £10
These were acknowledged.

d) Clerk to provide Bank balances

As at 31 March 2016: Current account reconciled: £7,341.69; Tracker account: £31,041.12 + VAT reimbursement £4,103.01 (not yet received); Petty cash £142.02; Total including petty cash reimbursement: £42,635.82.

11. FOOTPATHS

- PD had reported the problem of the gates on path 40, that Mr Rayment had referred to, and had been told that the path was not being obstructed and the gates were the landowner's liability and it was up to him to repair them.
- Path 16 Hamish Gordon feels that the steep steps that lead onto the roadside are not uncommon and there is a holding post to aid access.
- The owners do not know who has done the work and are concerned re. the access into the road. In essence, this is not BPC or CC's remit but the landowners' and whoever did the work. It was thought that people living in Reppersfield or Fowlfields Rows may know who had done the work.
- PD had reported the blue residue on path 22 and had met with John Osborn, Environmental Protection Officer, who is quite happy that the blue residue is from natural sources. It has no smell and is the wrong colour for oil based products, (petrol, diesel).

12. HIGHWAYS

It was reported that 2 cars have been speeding through Carlen Village at 60-70 mph and have been performing doughnuts in Carleen Village Hall car park. They move too fast to get the numbers but a dark coloured BMW 7 series was recognised as being from Rosemaber Farm. **It was proposed by TA, seconded by SC and resolved by 9 votes and 1 abstention that the Clerk report the matter to the Police.**

13. STREET LIGHTING

- Annual maintenance report has been received
2 lanterns need 'immediate replacement':
086BA – Ashton outside Wols House and 087BA – Ashton, outside St Ritas. These are on the A394.
The Clerk has obtained a quote to CC standard: **£1,587.72 + VAT. To resolve to accept this quote**
It was proposed by TA, seconded by RWB and unanimously resolved that the lanterns 086BA – Ashton outside Wols House and 087BA – Ashton, outside St Ritas be replaced immediately and SSE's quote to do this be accepted.
- A quote was also received for the Pentreath Lane light request: £1,411.17 + VAT
PG wondered if Council would like to consider this quote as some money is available but no resolution was made.
- CR reported that the light on the give way sign at the bottom of Shute Hill, Breage, has gone out. This would need to be reported to Highways.

14. CEMETERY AND CLOSED GRAVEYARDS

To consider and resolve to approve request for a Memorial for the late William George Whittaker, Section 1; Row 19, Grave 362
It was proposed by AB, seconded by TA and unanimously resolved that the memorial request for the late William George Whittaker, Section 1; Row 19, Grave 362 be approved.

15. PRAA SANDS

a) TOILETS

(i) To receive report from Working Group
None had been received..

(ii) **To confirm that 8 Councillors authorised the making of 3 signs 40 x 50 cm, 1 voted against and 3 did not reply**

It was proposed by PG, seconded by KLB and unanimously resolved to confirm that 8 Councillors authorised the making of 3 signs 40 x 50 cm, 1 voted against and 3 did not reply.

BPC logo top right corner
BREAGE PARISH COUNCIL
Seasonal Opening

**This public toilet is open from
Easter – October**

**And weekends only between
November – Easter**

Breage Parish Council 01326 574781
breageparishcouncil@btconnect.com
(iii) Handover was on 29 March 2016

Keys were handed over to the Chairman. She has kept one, one has been left with the owners of the Sandbar for emergencies and one with KLB, the final key being left with the Clerk.

Also, it does not look like the loos have been cleaned over the weekend, they were in a pretty poor state when they were handed over, and we also need to confirm when the tank is to be emptied.

The toilets had not been cleaned and this was reported. The regular cleaner was on holiday and no replacement had been detailed. An emergency team was sent to rectify the matter.

(iv) To resolve to confirm that 9 Councillors voted for the press release to be released, 2 voted against and 1 made no comment

It was proposed by PG, seconded by KLB and resolved by 9 votes to 1 to confirm that 9 Councillors voted for the press release to be released, 2 voted against and 1 made no comment

(v) Update on the faults list – report from Cllr Coleman

Cllr Coleman was not present. It was reported that the toilet roll holder key could not be found – there is apparently only one. More keys could not be cut!! And so the toilet roll holders were to be replaced!!

(vi) To resolve to suspend the financial regulation for the quotation threshold for this year 2015/2016 only on the basis that it was impossible to meet the transfer date

It was proposed by KLB, seconded by PG and unanimously resolved that the financial regulation for the quotation threshold for this year be suspended for 2015/2016 only on the basis that it was impossible to meet the transfer date.

(vii) To resolve to accept the Cormac quote for the Summer Cleaning of the toilets £3,747.29

Cormac would only agree to the cleansing of the building if they had the commitment for the summer season, so that they could secure the staffing resources. Jon James provided a quote based on 1 clean per day during the summer, of £4,825.61. Jon James recommended that the Clerk contact Cormac direct. The cheaper quote was consequently received.

It was proposed by PG, seconded by AB and unanimously resolved that the Cormac quote of £3,747.29 for the Summer Cleaning of the toilets be accepted.

(viii) To discuss the Winter opening times considering the Cormac quote of £631.81 for Winter Cleaning and **to make a resolution concerning this** Discussion ensued regarding Boxing Day and Christmas Day opening. It was agreed to discuss this fully nearer the time.

(ix) To discuss what now happens to the Working Group and whether:

1. it should become a sub-committee that members of the public could join where the Chairman and Vice-Chairman would be ex-officio members. Members would have to be established at the Annual Parish Council Meeting and a Chairman elected at the first meeting of the sub-committee after the APCM. Further Councillors may be co-opted to join during the year if authorised by the Parish Council or
2. an Associate Group – voluntary Groups and Charities operating independently of the Parish Council but supported as required

To make necessary resolutions

Much discussion followed, after which **it was proposed by PG, seconded by KLB and unanimously resolved that the Working Group become a Sub-Committee and that the decision regarding the Charity Group be left until a reply is received from CALC.**

(x) RWB raised the matter of the sand build up t the rear of the toilet block and the need to move it away. **It was proposed by KLB, seconded by RWB and unanimously resolved that this be an agenda item for the sub-committee.**

b) GREENWAYS POTHOLE

There has been no confirmation that the planings will be removed but the Clerk received an e-mail saying that Sea Meads will not be doing this again due to, what they felt to be, lack of support from Breage Parish Council

TB reported that there are still planings there. The Clerk said that she had been told that the work would be done.

c) Beach steps – update

E-mails received

Nothing is to be done. The pathway that has been made through the marram grass is becoming very defined.

d) Path needing to be cut out on Praa Green – The contractor has agreed to do this by adding it to another path and will not charge

e) A further path cutting has been requested

Cllr Board explained about a path that used to be cut but is now overgrown would help keep people off the dunes. She gave the history and explained how a cut back would be of benefit. The Clerk reported that the Contractor has said it would be a three man all day job, £360. **It was proposed by TB, seconded by AB and resolved with 1 abstention that the Contractor be employed to clear the overgrown path on Praa Green.**

f) BUS SHELTER

Any update from Cllr Board

Cllr Board apologised saying that she had been unable to make contact with Mr Coward. She will try again.

g) Vehicle parking at Praa Sands

This was so bad during half-term and the roads so congested that Emergency vehicles could not have attended

Council has no specific details and as this is a Police matter, these would be needed before the matter could be reported.

16. ASHTON AMENITY FIELD

a) To acknowledge receipt of letter

A letter had been received from the Field Trustees asking if the Councillors would become Trustees to enable the Charity Commission to give permission for the field to be sold to the Parish Council. BPC had long ago rejected this idea.

The Council's solicitor has informed the Clerk that The Parish Council would need to nominate certain members to deal with trust matters and those members would need to meet separately from main Parish Council meetings and the trust funds would need to be kept separate from other parish council funds and that there may also be a requirement for an independent person to sit on the board of trustees.

It was again confirmed that no Councillor wished to do this.

The Clerk suggested that dedication of the field as a recreational field, as had been done with Breage Field, may help. PG thought this too legal and suggested that the field could be dedicated in a simple covenant.

b) **To make any necessary resolutions**

It was proposed by AB, seconded by PG and unanimously resolved that Councillors reiterate that Council has no desire to take on the Trusteeship of the field and that no members were willing to do this. Council feels that the Charity Commission does not recognise that, if the Parish Council took on ownership of the field, the field would be cared for in the best possible way and finds this very difficult to understand. It was suggested that perhaps that the field could be dedicated as a playing field in a simple covenant.

17. BREAGE ALLOTMENT GROUP

The shed was too small for the Cemetery equipment. To resolve what should be done with the BAG shed

After discussion, as the Queen's Arms is still running allotments, **it was proposed by RWB, seconded by PD and unanimously resolved that the shed and all other equipment be offered to the Landlord should he wish to purchase.**

18. TO FORMALLY CONFIRM PROCEDURES FOR A BREAGE PARISH COUNCILWORKING GROUPCouncil / Working Group relationship:

Working Groups do not have any delegated powers to make decisions binding on the Parish Council

The Council must direct the Working Group and set clear terms of reference for them regarding objectives, scope and outcome

The role of the Council is to question and challenge the recommendations of the Working Group, in order to be satisfied of the correct decision

Operations of a Working Group:

Leader appointed by the Council

Minimum of 2 Councillors

Work priorities and co-option of Working Group members who are not parish councillors will be agreed by the Council

Organise themselves for meetings or alternative working arrangements

Working Groups do not need to meet in public

Prepare approved notes of any meetings or alternative working arrangements and inform the Council of activity and progress. These notes will include a list of the individuals involved

The Chairman and Vice-Chairman of the Council are ex-officio members of all Working Groups

Councillors can attend any meetings of Working Groups on request even if they are not members of the Working Group

The Role of a Working Group is to tackle specific issues as directed by the Council. This will include:

To examine an issue in detail, read reports and related materials, examine options, and obtain specialist advice for the Council

To acquire specialist knowledge and/or liaise with specialist experts

To make recommendations to the Council

To provide specialist support to the Council by explaining their recommendations in layman's terms

To answer questions from the Council in their area of specialist knowledge

To resolve that the above Procedures re. Breage Parish Council Working Groups be formally confirmed

No resolution was made.

19. CORNWALL AONB PUBLIC CONSULTATION

This was completed by Cllr Board. The Clerk obtained the 'all right to send' from 7 Members and the comments were duly e-mailed to Cornwall AONB.

To resolve to confirm that 7 Councillors gave the Clerk the authority to send the Cornwall AONB Survey results and that 5 gave no reply

It was proposed by PG, seconded by AB and resolved with 2 abstentions to resolve to confirm that 7 Councillors gave the Clerk the authority to send the Cornwall AONB Survey results and that 5 gave no reply.

20. BREAGE SHUTE

A Parishioner asks if there would be any interest in Breage Parish Council re-opening the old Shute

TB had provided excellent information about past history and in 1842 20 Church Town dwellings 'with large families cramped within' were reliant on the Shute.

Much discussion took place and it was generally agreed that the Council that closed it had thought it was in a dangerous place. If it was to be in Mr Treloar's garden it would be his responsibility. It was thought that the Parishioner could be asked if there is interest in that a body of people would help with the work and cost. The PC might well support the Parishioner's endeavours if there is sufficient proof of demand. **It was proposed by AB, seconded by TB and unanimously resolved that the Clerk check with CC to see if permission to reinstall would be likely to be granted.**

21. ASHTON MOTEL

A request for updates

The Clerk had asked the Officer for an update but nothing had been forthcoming.

22. REPORT FROM CLERK

- a) The Clerk had received an e-mail from Helen Thomas re. dog fouling at Polladras. She senther a copy of the 'what you can do' leaflet and gave the dog wardens' details.
- b) CALC has a new website – detail and log on details had been sent to Councillors.
- c) The Play Area inspections will take place this month.
- d) The Clerk had received an email from Ralph Clark in Germany whose father had died and who was trying to let a relative at Praa Sands know. The relative was Graham Milward. Tanis Board kindly sorted a reply. Mr Milward died recently too and a neighbour had a bench put on the Green in remembrance. I let Mr Clark have the neighbours' phone number as they said it was fine to do that. They knew Mr Milward well so hopefully will be able to tell Mr Clark about him.
- e) The Clerk has been advised that payments for the first half of the 2016/17 Parish Precept and Council Tax Support grant will be made in CC's BACS run of the new financial year on Tuesday 5th April. Therefore the payments should be in the bank account by 7th April.
- f) Stephanie Crawford / Lead Generation has asked if they can help to find cheaper water supplier. The Clerk had said all right but that not much water is used. Ms Crawford was looking into it but nothing further has been heard.
- g) Mrs Overton asked about the signs and posts etc. that I had reported some time ago – left all over the place after a car drove through them at Ashton. As I hadn't heard I made contact with Highways and was told: The Neighbourhood Steward has apparently been dealing with John Keeling CC with regard to this issue. The smaller signs and debris have been removed, however, the posts and large sign remain. The large sign will be re-erected on new posts when the rest of the sign package has been delivered and a gang are available to erect.
- h) The Clerk needs some time to get the accounts finalised as well as several other things and has not had time to produce an annual report. She hoped that Council would permit this to be done a little later this year.
- i) Godolphin Methodist Church – David Read, Community Link Officer for Liskeard and Looe has advised that a request to consider Godolphin Methodist Church for inclusion in the Council's List of Assets of Community Value has been received.

23. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIESCarleen Village Hall

PD – Soup and pudding lunch Friday 15 April; Flea Market – none in May as it clashes with Flora Day.

CR – The VAS installation is needed in Breage.

Large HGV Vehicles are still using the lane past the Parish Rooms and a huge vehicle had tried to access and had had to reverse out again. Someone in the road has had a walled knocked down. CC is not willing to do anything.

KLB had produced an excellent report re. the CALC AGM. This had been circulated to Councillors prior to the meeting. It was noted that CALC has now become a limited Company. There was an excellent talk by Lord Taylor about future planning laws; and rural communities. Neighbourhood Plan drafting

for Roche was spoken about – lots of work and enormous costs and resources needed.

KLB was thanked for attending and for her report.

TB – The skyline on the way to Carleen is full of caravans at Rosemaber. It looks like a holiday village. Migrant workers are housed there but the number of caravans has hugely increased. The Clerk was asked to report this to Enforcement and JK.

There are potholes that need filling at Greenways, off Pengersick Lane.

There are very large holes on Praa Green that need filling.

TA – Had a comment that there are 2 bus shelters on the same side of the road in Breage. It was noted that BPC had tried to put one on the opposite side but CC did not own the land.

24. CORRESPONDENCE

Rsn – Rural Opportunities Bulletin

MEP – Letter

Rsn – Weekly news 8 March

Communities and Devolution – AONB Consultation/National Living Wage

CCPFA – Spring 2016 Newsletter

MEP – Video blog

MEP – Support for Thalidomide Victims

Coastline Housing – Coastline Chronicles

Communities and Devolution – Health and Social Care Community Events

Rsn – Fuel poverty March 2016

Rsn – Weekly news 14 March

John Simmons – Police and Crime Commissioner Election 2016 details

SLCC – News bulletin 15 March

Rsn – Rural Economy Spotlight

CCPFA – Spring Newsletter part 2

Royal Cornwall Hospital – Cancer Services Open Day 16 April 10.30 to 2.30, Sunrise Centre, RCH, Truro

Rsn – Weekly news 21 March

Ivan Mark – Season of Discontent

Rsn -Spotlight on Heart of the Village

CC – Local Plan examination for whole week from 16 May 2 p.m., Atlantic Hotel, Newquay TR7 1EN

SLCC – How to lead your Community forward

Mary Goodwin – Request for used books concerning military or history for Cornwall's Regimental Museum, Bodmin

Came & Co – Council Matters, Spring 2016

CALC – Invite to Wales and West Utilities' Workshop with Lunch, Plymouth, St Mellion International Resort 9.30 to 3.00, 20 April

Rsn – Rural Transport March 2016

To note any correspondence received since the agenda was published

CSP – Bulletin March 2016

PCDT – E-bulletin March 2016

Cornwall Film Festival – April newsletter

SLCC – news bulletin 5 April 2016

25. TO RECEIVE ADVANCE NOTICE OF ITEMS FOR NEXT AGENDA

Holes on Praa Green.

26. TO CONFIRM THE DATE AND TIME OF NEXT MEETING

ANNUAL PARISH MEETING TO BE HELD AT 6.30 P.M. ON TUESDAY 3 MAY 2016 IMMEDIATELY FOLLOWED BY THE ANNUAL PARISH COUNCIL MEETING

These were confirmed.

27. EXCLUSION OF PRESS AND PUBLIC

To resolve that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

It was proposed by RWB, seconded by GH and unanimously resolved that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

Members of the public and Cllr Board left the meeting at this point

The following items to be repeated as no minutes were taken

28. CLERK/RFO's APPRAISAL MEETING

Report on the meeting

A new appraisal format is to be produced and discussed at the next meeting.

29. CLERK'S CONTRACT

To resolve to authorise necessary updates to the Clerk/RFO's Contract

This is to be dealt with at the next meeting.

No closing time was recorded.

BREAGE PARISH COUNCIL
DRAFT MINUTES OF PUBLIC PARTICIPATION HELD DURING THE ORDINARY PARISH COUNCIL MEETING
HELD IN THE PARISH ROOMS BREAGE ON TUESDAY 5 APRIL 2016 AT 7.00 P.M.

At 7.05 p.m. the Chairman invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

The applicant spoke about his planning application - PA16/02019, saying it is outline for a 4 bedroom dwelling. It could be moved 30 yards to the west. It is for when he and his partner retire. He has children aged 15 and 16. He felt that the impact would not be substantial on the local area.

A resident of Troon Row spoke about the success of the repairs done a while ago to part of the road. It is now impossible to walk in the dark on the remaining part of the road - one resident having fallen and broken her ankle. The Clerk informed the residents who had attended that Cllr Keeling had organised the previous repairs. She would contact him and put the matter on the next agenda.

The applicant spoke about planning application - PA16/02036.

A Parishioner who has just moved to Carleen hoped for some form of play equipment beside the Village Hall. This will be put on the next agenda.

A resident of Praa Sands spoke about the CC planning website which is very often unobtainable. He thought the plans for Peverell, PA16/02795, were dreadful.

PA16/02019 - He found the access for the garage on to the Lane very curious. He thought the priority now should be for "affordable housing". He was confused about the Applicant's statement that both he and his partner are "key workers" as it is stated clearly that already they have a house (Chy Bron) in which they appear to have lived for some time. The proposed property is shown as within two metres of the west wall of Chy Bron, which has at least two windows on its west facing wall – this undesirable.

Public participation ended at 7.12 p.m.