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**MINUTES ORDINARY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL CARLEEN  
ON TUESDAY 5 DECEMBER 2017 AT 7.00 P.M.**

Present: Cllr T Woodhams (Chairman)

Cllr T Ackland  
Cllr A Best  
Cllr H Bradford  
Cllr S Caddick  
Cllr T Coleman  
Cllr Mrs P Darby  
Cllr Mrs K La Borde  
Cllr W Perrin  
Cllr C Ralph  
Cllr Ms C Rashleigh  
Cllr Mrs R Wyvern Batt

Cornwall Council  
Cllr J V Keeling MBE  
Jon James  
Lisa Pender  
Maxine Hardy  
Charlotte Caldwell

Mrs C Macleod (Clerk)  
41 Members of the Public

The Chairman welcomed everyone and wished them a good evening and explained that the Cornwall Council people had not yet arrived time would be allowed when they did arrive for them to set up. He explained where the fire exits were and stated there would be not be a practice this evening. He asked that if the alarm sounded people would evacuate and meet in the car park for a roll call from the sign in sheet.

**1. FIRE EVACUATION PROCEDURE**

The Chairman pointed out the exit doors and muster point.

**2. APOLOGIES FOR ABSENCE**

There were none.

**3. DECLARATIONS OF INTEREST**

**a) To note declarations of interest in accordance with LGA 2000 - Members and officers to declare non-registerable interests or disclosable pecuniary interests (including details thereof) in respect of any items on this agenda.**

There were no declarations. Cllr Ralph rescinded his interest in the parking space/Highways' issue at Pellor Road, Breage.

**4. TO CONFIRM THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 7 NOVEMBER 2017 and THE PRECEPT/BUDGET MEETING 23 NOVEMBER 2017**

The Chairman led Councillors through the minutes page by page for accuracy only. KLB queried the resolution on page 88/17 item 12. a) iv) stating that the date should have been 31<sup>st</sup> March not 19<sup>th</sup> February. The Clerk confirmed that the resolution received was as printed **to resolve to make an amendment to the amendment of the 3rd October 2017 (that the Praa Sands Toilets remain open until 30<sup>th</sup> October, 2017 and are handed back to Cornwall Council on 31 October 2017), the amendment being: to keep the disabled toilet at Praa Sands along with the water, electricity and cleaning funded until the half-term period, being handed back to Cornwall Council on 19 February 2018.** KLB also said that she had asked for a resolution to make a further amendment but this was refused and she was told to contact the Clerk. The Clerk had not recorded this. **KLB proposed that it be minuted. This was seconded by WP and resolved. It was proposed by SC, seconded by TC and unanimously resolved that the minutes of the Ordinary Parish Council Meeting 7 November 2017, with one amendment be signed as a true and correct record.** The Chairman signed the minutes. **It was proposed by AB, seconded by TA and unanimously resolved that the minutes of the Precept/Budget meeting of 23 November 2017 signed as a true and correct record.** The Chairman signed the minutes.

**5. PUBLIC PARTICIPATION**

**a) Each member of the public is entitled to speak once only in respect of business itemised on the agenda or in respect of something they wish to bring to the Parish Council's attention for inclusion on a future agenda and may speak for a period of time which is at the Chairman's discretion**

**b) A question asked by a member of the public during this public participation session shall not require a response or debate**

**c) The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for oral response or to the Clerk for a written or oral response**

**A record of the public participation session shall be included on a separate page in the minutes of the meeting**

The meeting was closed for public participation. The Chairman asked if there was a spokesman. There was not. Public were therefore confined to 3 minutes each. Cllr Ralph would indicate when two minutes were up. Public were asked not to repeat. The Chairman gave apologies again for the absence of CC representatives. The meeting would be suspended when they arrived to give them chance to set up. A microphone was available.

**Public Participation was held here from 7.07 to 7.47 p.m.**

The meeting was re-opened and the members of public reminded that they could not participate further in the meeting.

**6. REPORT WITH REGARD PRAA SANDS PUBLIC TOILET FACILITIES**

**a) To receive a report from Jon James, Head of Natural Environment Service; Lisa Pender, Natural Environment Management Officer and Maxine Hardy, Community Link Officer**

The Chairman introduced Jon James. Mr James wished everyone a good evening and apologised for his lateness. He introduced Lisa Pender who would talk through the report; Charlotte Caldwell who would talk about CICs (Community Interest Companies) and Maxine Hardy the Community Link Officer Helston and S Kerrier Localism Team.

There is a huge difference in costs County-wide, the tank system at Praa Sands, being particularly costly to run. £60k capital was available for improvements. Mr James explained that Cornwall Council had inherited 251 toilets the provision of which is not a statutory liability. There were great financial challenges and services were scrutinised. Adult Social Care benefitted but from the £3m allocated for toilets in 2009 there was now no budget at all. Cornwall Council needed to work with local communities and businesses. Charlotte felt that toilets were easier to run locally. Lisa Pender led the meeting through the information provided on screen.

The drainage field needs the Environment Agency consent. 2 tests were done in March with good results, before the design was submitted but the application is still with the Environment Agency. If refused it would have to be looked at again and resubmitted. It is hoped that results will be available by Jan, Feb 2018. If approved this would cost £68k which does not include the £2,000 already used.

The Propelair System is a new system introduced in 2012. It only uses 1½ litres of water per use and pushes this out with air. The system reduces the water in and obviously out. It would cost £40k to install and make building amendments. Costs per year would be about £9,000, a saving on present figures of about £6,000.

**It would not be possible to use both systems.**

The risks with the drainage field are that the owner's consent has not been given and it may not be affordable as there would be an additional £10,000 to find. There would need to be a legal agreement with the field owner and an on-going annual payment.

The Propelair system, although new is used at the Eden Project. The savings are estimated. The parts are standard and easily replaceable. There is a two-year warranty.

b) Mr James to receive questions from Councillors

Q. How long would the systems take to put in?

A. No time can be given for the drainage system. This would be a separate commission to a specialist design team. The beach is a sensitive area. The Propelair would be faster. There would need to be a specialist design team for the drainage system. The beach is a sensitive area.

Q. The Propelair looks successful, why both with a drainage field?

A. CC was asked to look at the two systems. I consent was received for the drainage field it would still be very tight to get in before Easter. The Propelair is robust.

Q. Would BPC be a guinea pig for the Propelair System?

A. The Eden Project is using it and an office block in Brighton. The spares and replacements are not overly expensive.

Q. Does an office block get as much usage as a public toilet?

A. The Eden Project and Brighton sites are well used. The seat covers are possible to be stood upon and are robust. Being cautious of something new is understood but nothing has been seen to say that this would not work.

The two-year warranty and parts were discussed further and it was asked:

Q. Could a local person look after the repairs?

A. It appears that Propelair is looking into this – it would be easier for them.

Q. Would CC be able to open toilets funded by BPC.

A. It could be opened but CC has no revenue. A TAW could be taken until a full lease could be signed.

c) Chairman's summing up

The Chairman thanked the team for the presentation.

The intention is to review the information received this evening and balance that against the resources available from the Parish Council both financial and logistical, at the same time assess the reports content against the criteria established by the resolution on 23 March 2017.

Running concurrent with this the RFO is to investigate and provide quotations with regard to the on-cost and any legal aspects arising from future Council action. This is to include:

1. Full survey of the building pipe work and tank and any underground fittings and produce costs.
2. Insurance quotation for building and contents.
3. Public Liability insurance for single item.
4. Legal (professional) review of the full lease.
5. Annual administrative cost to the Parish (Clerk's time).
6. Due diligence check with regard to land ownership and boundary limits.
7. Due diligence check with regard to safeguards and all licences and approvals are in place.
8. To factor in any financial input from the local community.

In order to allow this to happen and to allow sufficient time for the various actions to be discharged the Chairman intends to call an Extraordinary Meeting of BPC IAW the Local Government Act 1972 Sch 12 paras 9 and 15.

This meeting will be held at 1900 Monday 11 December 2017 at Breage Parish Rooms.

Breage Parish Council's Clerk, at the close of this meeting, is to ensure that the requisite notice is given and issue a summons to Councillors.

There was interruption by KLB with a complaint that she had not been permitted to put an item on the agenda and had received no explanation as to why. The Chairman stated that KLB had received communication from the Clerk and that this was now a point of order. KLB continued and the Chairman stated that if she still proceeded he would call for her to be no longer heard. KLB continued and **the Chairman proposed that Cllr KLB be no longer heard, this was seconded by AB and resolved with 2 abstentions.**

KLB apologised asked Council to vote that the toilets be re-opened immediately and left the meeting.

The Chairman continued: This will be a single agenda closed meeting to:

1. Review the implications of the presentation given on 5 December 2017 by Mr Jon James and other officers of CC with regard to the Public Toilet Facility Provision at Praa Sands.
2. To receive the report of the Clerk with regard to anticipated financial projections and liability of Breage Parish Council in support of the facility.
3. To establish a time line for future actions.
4. To determine future management protocols and reporting procedures.
5. To consider the opening of the toilet facility over Christmas/New Year. It is not the intention to renew the TAW or engage in a new lease at this stage. With CC's agreement BPC will finance the opening/servicing over this period.

Jon James was asked about his meeting with the business community at Praa Sands. It was a positive meeting and it appeared that the future where the businesses were being looked to to make a contribution was understood.

Lisa Pender gave her estimated costs for running the toilets. A full 99 year lease was advised ideally with a CIC .

It was asked how long the structural work on site would take if the Propelair system was agreed on Monday. A date could not be given.

Charlotte Church spoke about CICs, having worked with many. However it appeared that these all had an income. It would take about 18 months for a CIC to be up and running and able to take on a lease. Once really established it could morph into a Charity. Charlotte felt that collaboration was the way forward. Directors would be needed but anyone could do this. Awards for All have grants available for materials, maintenance and marketing. The lease could be held by a CIC or could be sub-let to a CIC. The PC would need to have a director. Costs need to be found by Monday. Questions were invited from the public.

Q. If lease is transferred to a CIC would the money be ring fenced?

A. There would need to be discussion and negotiation. The lease could be sub let. This would need to be checked with Jonathan Sleeman.

Q. The waste disposal that is coming from caravans could there be a disposal unit for that?

A. Yes.

Q. A caravan/campsite is only paying £300 a year for emptying. Why is the emptying costing so much?

A. Because there is no drainage field.

Q. A member of the public stated that there appears to be sympathy for the cheaper system but the drainage field is known to work. Could pertinent questions be asked about the cheaper system?

A. This will be looked at on Monday.

Q. What about charging?

A. This is problematic. Doors are being broken or wedged open.

## 7. REPORT FROM CORNWALL COUNCILLOR

Cllr Keeling's report had been circulated to the Councillors:

*I am aware that the council meeting at Breage Parish Council this month will be busy and focussed on very important local issues I will keep this report short.*

*Full Council on the 21<sup>st</sup> of November was interrupted to enable councillors to attend the funeral of Councillor Candy Atherton, who was a long-standing councillor and MP for the Truro and Falmouth area. Many dignitaries and notable members of parliament attended, and I am sure Candy would have appreciated the service. Council continued with a motion of no confidence in the Police Crime Commissioner, Alison Hernandez. The ensuing debate threw out the motion and there was an overwhelming show of support for the work of the PCC. We really should start focussing on making our communities safer and better places to live rather than trying to make political headlines. There was an agenda item to put forward a motion for an investment programme for Cornwall that envisaged a £600m journey to build housing, infrastructure, jobs and a host of social, environmental and economic opportunities. Though there was a general acceptance that an investment programme for Cornwall should be welcomed; I seconded an amendment for a deferment to enable further oversight of the programme and business plan to take place. The amendment was narrowly defeated but I and my colleagues will continue to apply scrutiny to the programme as it emerges.*

*Local issues are never far away and I am determined to meet up with Highways Manager to look at hedgerows, highway signage and other matters throughout the division. On the 16<sup>th</sup> met with the businesses at the Sandbar in Praa Sands reference the future of the toilets. Those present were, including Jon James, Sea Meads Businesses, Car Park owners, Sandbar, Haulfryns, Beachcomber Café and Bos Verbas Campsite. Very positive meeting with a desire to get involved in the upkeep and possibly the setting up of a community interest company in due course. But they are all looking for a lead and direction from Breage Parish Council at this point.*

*I will post this on my Facebook page in due course.*

Cllr Keeling said that he would report the need for hedge trimming in the Parish. If owners were not doing it CC could cut and charge them. A member of the public had complained about the hedges at Trew.

## 8. PLANNING

### a) TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

**1. Application PA17/10531 Proposal** Lime Tilia Cordata – fell because half the tree has fallen down in high winds compromising the integrity of the trunk **Location** Godolphin House Godolphin Estate Godolphin Cross **Applicant** Miss Juliet Turner National Trust  
**It was proposed by TC, seconded by CMR and unanimously resolved that the application be supported.**

**2. Application PA17/09534 Proposal** Proposed extension/replacement of existing buildings and installation of septic tank **Location** Goon Rinsey Farm Higher Lane Ashton TR139SR **Applicant** Mr Rob Stacey Rowe Farming Ltd  
**It was proposed by CMR, seconded by RWB and unanimously resolved that the application be supported.**

**3. Application PA17/10392 Proposal** Amendments to PA17/05943 and PA17/09195. A window to be added downstairs to the south west elevation, addition of a bay window at ground floor level with full height glass to 3 sides and a door to one end accessing the garden. Above the bay window, French doors to be revised to open outwards leading out onto an inset balcony **Location** Wheel Cottage Higher Lane Ashton Cornwall **Applicant** Mr Russell Spall

No overlooking. **It was proposed by HB, seconded by CMR and unanimously resolved that the application be supported.**

**4. Application PA17/10867 Proposal** Pollard T1 on sketch plan, Small to Medium Ash Tree at approximately 4.5m from ground level **Location** Pentree 7 Fowlfield Row Breage TR139PQ **Applicant** Mr M Jenner  
**No comment was required.**

**5. Application PA17/09375 Proposal** Change of use of land to residential curtilage and construction of a garage to serve a dwelling currently under construction following planning permission PA16/11004 **Location** Far Away Wheal Vor Breage Helston **Applicant** Ms Louise Turrell  
**It was proposed by HB, seconded by AB and resolved with one abstention that the application be objected to. Garage a long way from the building. There is room at the side to put the garage. An agricultural green field. Change of use.**

**6. Application PA17/11034 Proposal** Non material amendment to reduce house width by 0.5m, increase size of front ground floor windows, removal of left side window and relocation of right side window to PA17/00996 **Location** Chytodden bungalow Chytodden Terrace Carleen Breage Cornwall TR13 9QT **Applicant** Mr and Mrs Dawson

Small scale. Original supported. **It was proposed by CMR, seconded by AB and unanimously resolved that the application be supported.**

**7. Application PA17/09518 Proposal** Remove external wall tiles and add extra insulation and render to match external walls in various areas and build wooden decking onto existing flat roof **Location** La Connings Access To Connings Farm Helston Road Germoe **Applicant** Mr B Roberts  
An improvement. **It was proposed by SC, seconded by HB and unanimously resolved that the application be supported.**

**8. Application PA17/10749 Proposal** Retention of agricultural storage and maintenance building **Location** Elysian Fields Main Road Ashton TR13 9SD **Applicant** Mr And Mrs Burchell

**It was proposed by CMR that the application be supported. There was no seconder. It was proposed by HB, seconded by AB and resolved with one against and one abstention that the application be objected to. An open field. No change of use. Could it be confirmed that it is being used for agricultural storage as some parishioners believe that it is not?**

### b) TO CONSIDER PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA UP TO 12 NOON ON THURSDAY 30 NOVEMBER 2017

There were none.

### c) TO CONFIRM BREAGE PARISH COUNCIL'S DECISIONS

**i) To resolve to confirm that Councillors voted as follows with regard to Planning Application PA17/09267 that the Officer wished to refuse 5 councillors voted for option 1 to agree with the Officer; 2 for option 2 to agree to disagree and 2 for option 3 to retain their original vote**

**It was proposed by AB, seconded by HB and resolved with 4 abstentions that it be confirmed that with regard to Planning Application PA17/09267 that the Officer wished to refuse 5 councillors voted for option 1 to agree with the Officer; 2 for option 2 to agree to disagree and 2 for option 3 to retain their original vote**

### d) ENFORCEMENT MATTERS

There were no new matters. Footpath 14 has a fully opened gate leading onto the bridleway. It has been blocked with plants so that just pedestrians could get through but the plants have been cleared and tyre tracks show that it is being used for vehicles. It has been reported to Hamish Gordon who is dealing with it and will keep in touch. There has been no communication from Enforcement.

**e)IMPROVING COMMUNICATION ON PLANNING APPLICATIONS**

## Update

HB had supplied a detailed report to Councillors. Concerns had been expressed by Parishioners regarding the way that applications are processed and decisions made and it is hoped that a working paper can be put together.

There was some further discussion regarding target numbers for housing in the Parish. These figures do not prevent applicants submitting applications.

**9. FINANCE****a) To receive and sign the 6 month finance reconciliation**

RWB had checked this.

As at 29 September 2017:

Community Current account: £10,651.81; Business Premium Account: £83,529.27; Petty Cash £150.00.

NEST ERROR £4.55.

**It was proposed by AB, seconded by RWB and unanimously resolved that the 6 month finance reconciliation be received and signed.**

As at 30 October 2017

Community Current account: £103,923.09; Business Premium Account: £84029.27; Petty Cash £150.00.

NEST ERROR £4.55.

**b) To resolve to approve December payments**

Payments had been checked by RWB. 184 figures had been received. Entered below with corrected totals.

No.	Name	cheque	Service/item	Net	VAT	Total
165	T F Laity	103958	Bus shelter cleaning October	<b>£49.17</b>		<b>£49.17</b>
166	Steven Buckland Haeting	103959	PS Toilets Repairs & Plumbing	<b>£172.07</b>		<b>£172.07</b>
171	BT	dd	Telephone	<b>£27.80</b>	<b>£5.56</b>	<b>£33.36</b>
172	British Gas	dd	Electricity Parish Rooms	<b>£124.38</b>	<b>£6.21</b>	<b>£130.59</b>
100/17						
173	RM & SJ Jones & Son	BACS	PS Toilets Waste emptying & disposal October	<b>£440.00</b>	<b>£88.00</b>	<b>£528.00</b>
174	SSE Contracting Ltd	103962	Non-routine mintenance	<b>£28.01</b>	<b>£5.60</b>	<b>£33.61</b>
175	BT	dd	Mobile	<b>£20.60</b>	<b>£4.12</b>	<b>£24.72</b>
176	SW Water	103963	PS Toilets Water 30 August - 30 October	<b>£187.54</b>		<b>£187.54</b>
177	SW Water	dd	Water Cemetery	<b>£14.13</b>		<b>£14.13</b>
178	SW Water	dd	Water Parish Rooms	<b>£14.13</b>		<b>£14.13</b>
179	E-on	dd	Electricity Streetlights Oct	<b>£243.70</b>	<b>£48.74</b>	<b>£292.44</b>
180	Cornwall Council		Legal fees Ashton Amenity Area Oct			
		103964	to be reimbursed by Trustees	<b>£80.00</b>	<b>£11.40</b>	<b>£91.40</b>
181	Cormac Solutions Ltd	103965	PS Toilets repair ladies cubicle 2	<b>£64.00</b>	<b>£12.80</b>	<b>£76.80</b>
182	Cornwall Council	103966	Uncontested election costs	<b>£259.01</b>		<b>£259.01</b>
183	Cormac Solutions Ltd	103967	PS Toilets Cleaning Oct	<b>£557.24</b>	<b>£111.45</b>	<b>£668.69</b>
184	R Sanders		Contract grass cutting basketball court & litter			
			pick up	£204.00	£40.80	£244.80
			Memorial Graveyard tidying paths for			
			Remembrance	£15.00	£3.00	£18.00
			B & G Greens/Cemetery/Breage Field/Ashton			
			Amenity	£270.00	£54.00	£324.00
		103968		<b>£489.00</b>	<b>£97.80</b>	<b>£586.80</b>
185	TF Laity	103969	Bus shelter cleaning November	<b>£49.17</b>		£49.17
			<b>sub-totals</b>	<b>£2,819.95</b>	<b>£391.68</b>	<b>£3,211.63</b>
167	Mrs C L Macleod	BACS	Salary Nov			
	Post Office Ltd		PAYE	£390.20		£390.20
	(HMR & C)		Employer's NI	£238.01		£238.01
168		103960		<b>£628.21</b>		<b>£628.21</b>
170	NEST		Pension Nov Clerk	£76.75		£76.75
			Pension Nov Employer	£57.56		£57.56
		dd		<b>£134.31</b>		<b>£134.31</b>
186	Mrs C L Macleod		Travel 155.5 mls @ 53p	<b>£82.42</b>		<b>£82.42</b>
187	Mrs C L Macleod		Petty cash	<b>£15.78</b>		<b>£15.78</b>
169	Mrs S Orpin		Cleaner salary Nov	£24.00		£24.00
			Tax refund	£7.00		£7.00
		103961		<b>£31.00</b>		<b>£31.00</b>

Totals

£3,711.67

£391.68

£4,103.35

**It was proposed by AB, seconded by RWB and unanimously resolved that the payments as listed above be passed for payment.**

**c) To acknowledge receipts**

BT: overpayment £340.01; Refund Toilets rates: £127.89; Ashton Community Association: legal fees £400; Admin: £10; Donation box toilets: £26.48. Receipts were acknowledged.

**d) To receive bank balances**

As at 9 November 2017: Community Account: £8,192.36; Premium Account: £76,029.27; Petty cash: £150.00 Not reconciled.

**10. FOOTPATHS**

The footpath at Ashton had still not been cleared. Gates are wired up. Difficult to get over stile. Oil tank and rubbish. PD to check again.

**11. STREET LIGHTING**

**a) To receive report and recommendations from Street Lighting Councillors**

A Loan Board loan had been considered. It was agreed to defer to next meeting and maybe look into borrowing money to pay off the full amount.

**b) To resolve whether SSE contract be signed**

**It was proposed by TW, seconded by CMR and unanimously resolved that SSE be asked about a one-year contract and that matters be deferred to the January meeting.**

**c) To resolve to approve a request for a light shield to be fitted on lamp 36BA opposite the Cottage, Main Road, Ashton**

**It was proposed by AB, seconded by TC and unanimously resolved that a request for a light shield to be fitted on lamp 36BA opposite the Cottage, Main Road, Ashton be approved.**

**12. CEMETERY AND CLOSED GRAVEYARDS**

**a) Burial of ashes Joan Plater, C/R 34, Saturday 9 December**

An inscription had been approved by AB.

**b) Still no reply about cutting of closed graveyards. Clerk to enquire again.**

**c) Wildflowers – defer to January meeting as KLB not present.**

**13. PRAA SANDS**

**a) TOILETS**

No meetings have been held therefore no report.

**b) MEMORIAL SEAT ON PRAA GREEN**

Mrs Whitaker has sent in a picture of where she would like the bench to be sited and it within the row of benches already on the Green

**It was proposed by TC, seconded by AB and unanimously resolved that the bench in memory of Liam Whitaker be erected on Praa Green where Mrs Whitaker wishes it to be.**

**15. NEIGHBOURHOOD DEVELOPMENT PLAN**

**a) Update from Cllr Ralph**

This had been circulated to Councillors. There had been an average return of completed questionnaires. These would now be analysed. Any questions? It was asked if further questionnaires could be issued as some people had not received one. This would not now be possible.

Mr E Sharp had won the Tesco gift card as his name was drawn from the received completed questionnaires.

**16. REPORT FROM CLERK**

**a) The Clerk had the Scribe training session and did learn a good amount. Unfortunately there had been a Windows update on the presenter's laptop and it had wiped out his link to his Scribe imaginary account. This took a while to have sorted by an IT person from a local shop. Meanwhile the presenter carried on explaining the system with no pictures to link with the actual account and the Clerk found this hard going. Once everything was back again it was fine.**

The Clerk had spoken to others about the Cemetery system and the Scribe owner is going to send details. It is on offer for the next two years for current subscribers to Scribe but the Clerk did not know that it is suitable for Breage. She awaits more details. The VAT problems had been raised and the person concerned is going to phone the Clerk on and hopefully will get it sorted. Instruction went right through to end of year and it was good to have someone speaking about it and the Clerk felt it was definitely worth the time and journey.

**b) The Clerk had received enquiries regarding the possibility of BPC publishing the draft minutes of meetings on the parish web site as soon as they are produced. The Clerk explained that this had never been done but that BPC might want to consider it. There is no obligation to do this. The agreed minutes are published.**

**c) Further enquiry had been made regarding the possibility of publishing meeting agendas on the parish web site as soon as they are issued. The Clerk explained that this had been done for years now. The person enquiring had insisted that they were not on the website. The Clerk had explained where they are – under Council.**

The agendas are usually on the notice board at the Parish Rooms on the Wednesday before the meeting. Three days are required so it has to be done by the Thursday.

The Chairman stated that if Members of the Public wished for items to be put on the agenda they needed to contact a Councillor and ask them to do this.

**c) BPC has been asked to promote the forthcoming NDP Surgery dates for December. Parishes/Steering Groups are able to book a 45minute (between 9am and 4pm) meeting with a Planning Officer to discuss their policies and discuss any other NP queries.**

Dates include:

Luxstowe House, Liskeard- 06<sup>th</sup> December

Dolcoath, Camborne- 07<sup>th</sup> December

Pydar House, Truro- 15<sup>th</sup> December

Further information and guidance on Neighbourhood Planning can also be found via the E-bulletin newsletters (October edition attached) **Gerri Kendall** Communities Support Assistant

CMR felt it not worth BPC attending at this time.

**d) RNLI do not wish for a refund on their donation for use of toilet facilities. They finished on 29 October. Clerk asked to check the dates.**

**e) The Clerk gave out corrected figures for the ones issued to some of the Councillors and public by Mrs Toms. She explained the query on which year the money for the devolution grant was for. This was confirmed as 2016/17.**

**e) N461 event. Enquiry made requesting an ATC guard of honour, a rededication service by the Vicar, The Breage Band and a WI inspired tea. £300 allocated. Mrs Anthony had been asked by the Chairman if she would help with the organisation. She will get back before Christmas.**

**f) The Clerk requested that those who had booked for the Christmas Meal let her have their money by 13<sup>th</sup>, next Wednesday. She had called into the C&H on Saturday and they confirmed yesterday that everything is in hand.**

**g) The Clerk proposed to take most of tomorrow off as she has been putting in some very long hours.**

**15. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

PD – Carleen Village Hall – Soup and Pudding lunch 15 December. Table top sale 27 January 2018.

CMR – Further burglaries in Breage in the last fortnight. Repeats on some who were previously burgled. Contact PC Anne Butcher if problems.

TC – Ashton Christmas Lights switch on Friday 6.30 p.m. Father Christmas sleigh at the Lion and Lamb.

TW – M2 Developers will wall the baseball court free of charge.

SC asked if a space is available on the Open Spaces Committee.

CR – Old Coach Road still overgrown.

**16. CORRESPONDENCE**

List available from the Clerk

**17. TO RECEIVE ADVANCE NOTICE OF ITEMS FOR NEXT AGENDA**

Deferred items from this meeting.

**18. TO CONFIRM THE DATE AND TIME OF NEXT MEETING****ORDINARY PARISH COUNCIL MEETING 9 JANUARY 2018 AT 7.00 P.M. IN THE PARISH ROOMS**

This was confirmed.

**19. EXCLUSION OF PRESS AND PUBLIC**

**To resolve that members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972**

**It was proposed by TW, seconded by AB and unanimously resolved that members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972**

Members of the Public left the meeting.

**20. CALOO**

Report from Cllr Coleman

**21. PARISH ROOMS REFURBISHMENT**

a) Leak at end of building to be further investigated.

b) Laminated window to be put in by office door.

c) 3 quotes had been received for re-carpeting/vinyl. It was proposed by TC, seconded by AB and unanimously resolved that the quote from Carpet Connection for £975 including VAT be accepted.

**This is the statement of commitment that the Parish Council has issued regarding Praa Sands Toilets:**

Breage Parish Council in partnership with Cornwall Council remains committed to ensuring that the toilet facility at Praa Sands remains open and operational. It has unfortunately not been possible for Cornwall Council to discharge its agreed obligations with regard to the handover of the toilets to Breage Parish Council within previously agreed time scales.

The purpose of the agreements were to ensure that Breage Parish Council, as a relatively small local authority, would have both the financial and logistical resources to run the facility in a sustainable and environmentally safe manner for the foreseeable future.

It was therefore resolved by Breage Parish Council that the toilets would be returned to Cornwall Council on the 31st October 2017.

Breage Parish Council has never owned the toilets but was granted a lease at will, in effect a daily lease.

Cornwall Council exclusively has the authority to determine whether the toilets remain open or closed.

It has been agreed that Cornwall Council will progress two engineering options to refine the ongoing cost for the operation of the facility.

The first to explore the possibility of the lease of an area of land to allow a drainage field to be installed in an attempt to reduce water usage thereby reducing the emptying of the holding tank and reducing the on cost. This system is subject to approval and licensing by the Environment Agency. It also carries with it the land rental to the owner of the drainage field.

The second option is to install a new system (Propelair) that requires very little water and operates by an overpressure air system. This is a new system that is currently the subject of a feasibility study by Cornwall Council.

It has been agreed that Cornwall Council will evaluate both systems and a report will be delivered to Breage Parish Council at its regular meeting on the 5th Dec. 2017. The meeting will be held in Carleen Village Hall at 7.00 p.m., the largest hall in the Parish, because of the high numbers of Members of Public expected to attend.

Both systems acknowledge that Praa Sands does not benefit from mains sewerage but is served by septic tanks and soakaways, in this case septic tank provision, 6000-gallon capacity.

Cornwall Council agreed to meet the capital funding for the provision of whichever engineering solution is finally selected.

It has been further agreed that the business community of Praa Sands would be approached to explore alternative methods of funding the facility and its operation in the future. Cornwall Council will facilitate and progress this series of meetings.

After the meeting of the 5th December with Cornwall Council and subject to approval by Breage Parish Council an evaluation of the report and its implications will allow decisions to be made to identify a way forward.

It will be vital that whatever option is presented to Breage Parish Council by Cornwall Council that capital installation costs are in place, and also all necessary Environmental Agency licences and. Equally important is an accurate indication of the annual running cost.

Breage Parish is a relatively small Parish with circa 2500 electors, and care has to be taken not to place an unnecessary tax burden on the parishioners via the precept.

Some of the known costs have been identified and the Council will be in a better-informed position after 5th December 2017 meeting. It is vital that the accurate financial position is carefully considered, as whatever is decided will commit the Parish to payment and logistic support for the foreseeable future.

Breage Parish Council is pleased to be working with Cornwall Council in order to promote the localism agenda and maintain this vital facility for the benefit of the residents of Cornwall and its visitors.

**BREAGE PARISH COUNCIL**  
**MINUTES OF PUBLIC PARTICIPATION HELD DURING THE ORDINARY PARISH COUNCIL MEETING**  
**HELD AT CARLEEN VILLAGE HALL ON TUESDAY 5 DECEMBER 2017**

At 7.07 p.m. the Chairman closed the meeting and invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda. The meeting was closed for public participation. The Chairman asked if there was a spokesman. There was not. Public were therefore confined to 3 minutes each. Cllr Ralph would indicate when two minutes were up. Public were asked not to repeat. A microphone was available.

1. There was a query on the Accounts. The Chairman advised that this would be looked into, as the accounts produced by the person differed from the actual accounts, and the person would be replied to.
  2. Others wanted to know the reply so the Chairman advised it would be put on the website. Please note that this has not yet been done as the Clerk has been off work being ill with the Australian Flu.
  3. Many people wished to speak about Praa Sands Toilets and expressed the wish that they be re-opened.
  4. Complaint that agendas not on website. They are. Could visibility be improved?
  5. 512 had signed an objection to the toilets being closed. Was said at last meeting that no-one wanted to see the toilets closed but Councillors voted to hand back the TAW 6-5.
  6. 13b) seat on Green. This Parishioner felt that the seat would be better further back and the wind blows through where it is wished to be sited and the area is very cold. The Chairman advised that the applicant had given her wishes.
  7. Some people in Praa Sands had not received the Development Plan Questionnaire – Pentreath Lane & Haulfryn. Also Lower and Higher Keneggy.
  8. No timetable on Newtown bus shelter.
  9. Could double yellow lines Trewartha Road be re-instated? R&J is due to be knocked down and there will be no parking there. Trewartha Road would be an obvious place to park. A Traffic Regulation in conjunction with other parishes is being worked on.
  10. The Parish Council was asked to run the toilets at Praa Sands for the rest of the year. Christmas and New Year bring visitors to the beach. Reconsider opening immediately even if only disabled. Essential for this person's family who come regularly to Praa Sands.
  11. Toilets essential for school children's visits.
  12. Can't believe the closure is a good decision.
  13. Sandbar owner – cannot cope with the summer demand for use of their toilets. BPC take over the toilets? Costs had been reduced. This person felt that BPC responsible for the closure.
  14. Penhale Jakes application – is it being used for agricultural?
  15. Closure of the toilets has a terrific affect on people coming to Praa Sands.
  16. Consider the soakaway because it is known to work. The other system is new.
  17. Is BPC going to open toilets? Chairman - TAW returned as conditions not met. Cannot pre-determine anything. Has to be the right price. Precept cannot keep being increased. There are 2,457 on the electoral roll – not a wealthy Parish. Before Unitary £159,187.77 was spent between 2009 and 2016. The Toilets are a big agenda item for the Parish. He spoke through the costs and projected costs so far explaining why 2 options were being looked at.
  18. What right to close toilets on a financial decision? – Not a financial decision closed because of failure of CC to meet obligations. £17,000 has been ring fenced for further use.
  19. False accountings were raised. The Chairman asked the person to be very careful with false accusations.
  20. Lifeguards cannot operate unless there are toilets. It is understood that 2 portaloos are to be provided.
  21. Have composting toilets been considered?
- Public participation closed at 7.47 p.m. and the meeting resumed full council business.