

DRAFT MINUTES ANNUAL PARISH MEETING HELD IN THE PARISH ROOMS
BREAGE ON TUESDAY 6 MAY 2014 AT 6.30 P.M.

Present: Cllr Mrs R Wyvern Batt (Chairman)
 Cllr T Ackland
 Cllr A Best
 Cllr Mrs T Board
 Cllr H Bradford
 Cllr S Caddick
 Cllr T Coleman
 Cllr Mrs P Darby
 Cllr I Davis
 Cllr P Greenough
 Cllr G Higginson
 Cllr Ms C Rashleigh

Mrs C Macleod (Clerk)

2 Members of the Public

The Chairman welcomed everyone and reminded those present that this is an open meeting and can be attended by any member of the public who may speak if they wish to do so. However, should a vote be taken on any matter raised, only those on the electoral roll for Breage may vote.

1. FIRE EVACUATION PROCEDURE

The Clerk read out the Fire Evacuation Procedure

2. CONFIRMATION OF MINUTES OF THE ANNUAL PARISH MEETING held on 14 May 2013

It was proposed by Cllr Ackland, seconded by Cllr Rashleigh and resolved with 4 abstentions, (as Councillors had not attended the meeting), that the minutes of the Annual Parish Meeting held on 14 May 2013 be signed as a true and correct record.

3. CHAIRMAN'S REPORT for the year 2013/2014

The Chairman read out the following report:

I wish to thank the Parish Councillors for their support since I was elected Chairman – which happened very suddenly and without warning!!

I also thank Jan Anthony for her time as Chairman and her wonderful organisation of the N461 event on June 2 2013, which sadly I missed by being unwell. A big thank you to all the Parish Councillors and individuals who helped in any way to make the day the tremendous success it was. More detail is included at the end of the annual report.

Another great success this year is the new houses being built in Penbro Way and Penbro Vean, (road names chosen by the Parish Council), adjacent to St Breaca Close, Breage. This is a credit to the Parish Councillors for their hard work before, during and since the Affordable Housing Survey held in Breage Parish in 2009 and to Cornwall Councillor John Keeling who was Chairman at that time. These homes are now being allocated but sadly with no input from the Parish Council. Personally, I feel strongly that there should have been such input.

I had much pleasure in representing the Parish Council to attend Mrs Beth Treloar's 100th birthday celebration in Breage on 8th March and meeting so many of her family. We now hear that she sadly passed away on 22nd April.

I attended a wonderful former Councillor, Barry Nicholls' funeral on 12th March at Penmount, Truro.

Thank you to my Vice-Chairman, Cllr Pete Greenough, who, if I call, always finds the correct answer to my query and to Cllr Howard Bradford who has taken on some of the tougher planning problems. A very big thank you goes to Carol, our Clerk, for all her support and guidance that I have much appreciated.

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4. FINANCIAL REPORT for the year 2013/2014

Copies of the financial report were available for the Public and Councillors had received copies of the financial statement and the internal auditor's report.

The Clerk explained that she is the Responsible Finance Officer and that she and Cllrs Wyvern Batt, Best, Caddick and Greenough form the Accounts Team. Payments and other accounts matters are checked by Cllr Best, Caddick or Greenough before being presented to the Council each month. Three monthly financial statements are also checked before presentation to the Council. The Council's Internal Auditor this year was Mr DJL Gallie.

The Clerk did not read out the figures below.

Accounts Summary 2013/2014

Opening balances as at 1 April 2013

Bank	£26,796.16	
Cash	£100.00	
		£26,896.16

Plus: Receipts in the year

Precept	£49,000.00	
Council Tax Support Grant	£4,475.02	
LMP Payments footpaths	£3,273.00	
SWCP Payments	£2,918.03	
Cemetery	£2,576.00	
Administration	£17.00	
Bank interest	£18.17	
VAT recovered	£3,425.42	
		£65,702.64

Less: Payments in the year	
Administration	-£25,001.26
Grants S137	- £1,170.00
Grants s137 (2014/2015)	-£1,298.00
Grants other	-£4,320.00
Contract work	-£9,793.01
Open Spaces	- £1,048.00
N461 event (in hand 2012/13)	-£165.00
Public Lighting	-£10,233.13
Running costs:	
Cemetery	-£ 480.87
Bus shelters/benches/notice boards/ signs/phone box/handyman tasks	-£1,247.92
Parish Rooms	-£3,625.20
Budgeted Capital Expenses:	-£347.50
VAT paid	-£3,451.22
	-£62,181.11
Closing balance as at 31 March 2014	£30,417.69

Receipts for 2013/2014 increased by £4,868.87 over the previous year. The N461 event costs of £2,493.54 were covered by donations, a £243.54 grant from the Cornwall Councillor's Community Chest and a £750 grant from the Parish Council. There was no increase in the Precept this year but a Council Tax Support grant of £4,475.02 was received. There was also a grant of £2,918.00 for the South West Coastal Path cutting.

Payments increased by £7,957.73. Of course, the South West Coastal path cutting had to be paid for. Non-routine streetlight repairs amounted to £6,608.01 – necessary work that had to be completed. Hopefully some of these lights will now be taken on by Cornwall Council. A new bench was sited next to the bus shelter in Pengersick Lane, Praa Sands. A laptop and projector were purchased for use in the Parish Rooms. It is hoped to display the agenda, minutes, etc. at Parish Council meetings. A new document storage cupboard was purchased to enable the Clerk to re-locate some of the files from the office. It was necessary to purchase a new hot water heater. Grants of £500 each were made to community groups this year as follows: to Ashton Amenity Association towards running costs for the amenity area; to Ashton Village Committee towards a marquee; to Breage Silver Band towards cost of free tuition and providing musical entertainment for Parishioners; to Breage Village Hall towards new pans/crockery for preparation of monthly meals; to Carleen Church Community Centre towards a hoist, crockery and a carpet; to Praa Sands Community Centre towards tables; to Carleen Pantomime Group, towards new scenery; to Carleen Village Hall towards security system costs. Breage Playing Field received a £200 grant towards tree covers, spirals and mulch for the new trees.

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St Breaca Church was paid a £30 annual grant towards the upkeep of the village clock and the British Legion was supported by the purchase of wreaths and Breage Band was awarded a grant for playing at the Remembrance Service. Small grants were awarded to Cornwall County Playing Fields Association towards continuance of work to help the cause of children's play in the Parish; to Cornwall Air Ambulance towards assistance for Parishioners needing aid; to Victim Support Cornwall to help victims, witnesses, families and friends in Truro Magistrates Court; to Open Spaces towards the work of the Association in Breage Parish; to CAB Helston (nearest branch) to help Parishioners sort their problems and to Helston Museum towards the running of the museum to benefit Parishioners of Breage who visit it. Breage Pump was given a magnificent new surface by the Handyman, Steve Babbage and a commemoration stone placed there.

Expected receipts for 2014/15 are £56,043.45 and expected payments £68,798.00, as listed in the budget figures. Hence the carried forward figure of £30,417.69 will be much needed.

After the accounts had been examined by an Accounts Team Councillor, Cllr Greenough on 17 April 2014, they were passed to the Internal Auditor, Mr D J L Gallie. The Annual Audit Return was completed and signed by Mr Gallie on 29 April 2014.

Mr Gallie is thanked for auditing the accounts this year and also taking on the Breage Playing Field Accounts.

5. COMMENTS AND QUESTIONS FROM ELECTORS

Cllr Best agreed with the Chairman's remark about no input from the Parish Council regarding the allocation of the affordable houses in Breage. **He proposed that if there were ever to be other Affordable Housing Schemes in the Parish this matter should be raised. This was seconded by Cllr Ackland and unanimously resolved.**

The meeting closed at 6.44 p.m.

