

MINUTES OF PRAA SANDS TOILET COMMITTEE MEETING HELD IN THE PARISH ROOMS
BREAGE ON TUESDAY 13 SEPTEMBER 2016 AT 6.15 P.M.

Attendees:

Cllr Mrs R Wyvern Batt

Cllr T Ackland

Cllr Mrs T Board

Cllr Mrs P Darby

Cllr A J Best

Cllr S Caddick

Cllr J V Keeling

Mrs C Toms

1. FIRE EVACUATION PROCEDURE
2. APOLOGIES FOR ABSENCE – Teresa Boulden
3. DECLARATIONS OF INTEREST - None
4. ELECTION OF OFFICERS – KLB proposed and TC seconded that this item be decided after the terms of reference were finalised.
5. FINALISATION OF TERMS OF REFERENCE:-
Proposed amendments
 - i. Membership – Change word ‘election’ of non-council members to ‘co-option’
 - ii. Current Membership & Authority – Include ‘Agenda circulation and taking of minutes is to be undertaken by a committee member nominated at each meeting.
 - iii. Resources and budget – Remove ‘ and no more than (y)?????? in an emergency’
6. ELECTION OF OFFICERS – TC proposed and SC seconded Karen La Borde as Chair.
7. AGENDA ITEMS FOR OCTOBER MEETING – Budget. Lease, Winter Opening, Fund Raising, Contracts