

Breage NDP SG meeting of 19/06/18.

Attendance: Stephen Rice, Chris Ralph, Richard McKie, Debi Rice, David Davies, Clive Richards, Ian Stovell, Dave Woodman

Apologies: Lyndsay Bryning, Sally Herriett

Also in attendance: -

Agreed:

1. Tanis Board resignation accepted and noted
2. Meeting notes of 22/05/18 agreed
3. Offer of grant support £3400 from Locality accepted subject to due diligence (P: CR, S: SR)
4. breageparishndp.org.uk is domain name for proposed NDP SG web site
5. Continue to investigate using Russell from Godolphin Cross to produce web site
6. Continue to investigate technical support from AECOM to look at housing need assessment
7. Attend Godolphin Fete on 8/07/18 to publicise NDP
8. Secure laminated A0 map of parish and title board for use at Godolphin Fete
9. Secure laminated question sign for use at Godolphin Fete
10. Plan to attend Breage Farmers Market and Carleen Table Top Sale to publicise NDP
11. Start preparing art work/text for posters to publicise NDP
12. Start preparing art work/text for initial flyer to all households to publicise NDP
13. Posters to go up/initial flyer to go to all households once basic web site in place.
13. SG meetings for next 6 months scheduled as 17/7 (Carleen), 21/8 (Godolphin Cross), 18/9 (Breage), 16/10 (Praa Sands), 20/11 (Ashton), 18/12 (Praa Sands) - subject to availability of venues.
14. BPC councillors to raise awareness of NDP at all opportunities, and suggest possible SG members to replace 3 resignations.

Actions:

1. Provide DD with DOI form for completion/return to BPC clerk (CMR)
2. Provide BPC clerk with updated SG contact list to go BPC web site (CMR)
3. Topic papers onto drop box if not done already (ALL)
4. Inform SR of any residents groups to be talked to about NDP (ALL)
5. Add contacts for Carleen Village Hall to KLB list of organisations (DD/KLB)
6. Chase up BPC clerk again on link to NDP facebook page from BPC web site (CMR)
7. SR/KLB to meet up with Russell web designer to get development of web site moving (SR/KLB)
8. Any other SG member wanting to meet with with designer let SR know (ALL)
9. SR to now contact school head teachers at start of new school term in August (SR)
10. Provide BPC with copy of budget from approved Locality funding bid (RmcK)
11. Start due diligence process with Locality to draw down £3400 grant funding (RmcK)
12. Start design work/text for NDP publicity posters (KLB/SR)
13. Investigate availability of graphic design support from Truro and Penwith College (DD)
14. Produce 'like/dislike' laminated question board for use at Godolphin Fete (DR/DD)
15. Get cost for laminated version of A0 map of parish for use at Godolphin Fete (DW)
16. Produce NDP laminated title board for Godolphin Fete (SR/DD)
17. Man NDG SG display at Godolphin Fete in shifts (DR/SR/CliveR/DD/IS)

18. Start art work/text for A4 flyer leaflet to all households (KLB/CMR)
19. Use local networks to attempt to secure 3 replacement SG members (ALL)
20. Arrange for next meeting to be a Carleen Village Hall and confirm to CMR (DD)
21. Check and book venues for next 6 months of meetings as per agreed meeting schedule (CMR)
22. Ask BPC councillors to raise awareness of NDP at all opportunities and using local networks (CMR)
23. Provide monthly progress report to BPC (CMR)
24. Prepare agenda for next SG meeting, circulate to all and copy to BPC (SR/CMR)

Next meeting: 17 July, 7.00 - 9.00, Carleen Village Hall (venue to be confirmed)