

## **17 April 2018**

**Attendance:** Stephen Rice, Debi Rice, Tanis Board, Clive Richards, Ian Stovell, Chris Ralph, Lindsay Bryning, Dave Woodman, Karen la Borde, Sally Herriett, Richard McKie

**Apologies:** David Davies, Sarah Tresidder

**Also in attendance:** Tony Woodhams

### **Agreed:**

1. Meetings notes of 20/03/18 agreed.
2. Robert Burrows resigned from SG and resignation accepted.
3. Richard McKie to take on role of Treasurer.
4. Dedicated bank account for SG to be opened to allow payment of monies in/out.
5. Signatories for bank account to be 2 of 3 of chair, treasurer and secretary.
6. Work to broad timetable set out in 'ideas paper' for actions over financial year 2018/19
7. Use main settlements as 'building blocks' for developing the NDP.
8. Working groups to be established for main settlements of Ashton, Breage, Carleen, Godolphin Cross and Praa Sands/Germoe Cross Roads (treat at Praa Sands)
9. Additional working group needed to look at issues outside of main settlements.
10. Use existing 'local groups' as a mechanism to tap into local knowledge in each settlement.
11. Use planned events as a mechanism to communicate on the NDP.
12. Submit initial funding bid of £3/4k for government grant support over current financial year.
13. Funding bid to focus on consultation and engagement including web site, survey, publicity etc
14. Recognised that many other tasks are dependent on getting web site up and running.
15. Facebook page now up and running and use for communication where possible.
16. Distribution of initial flyer on hold (£800 support from BPC) until web site in place.
17. Flyer to be followed up with second household survey to add to evidence base.
18. Need to engage with schools/youth groups.

### **Actions:**

1. All to return DOI forms to BPC clerk if not done so already (ALL)
2. All to put topic papers onto drop box if not done so already (ALL)
3. Provide clerk to BPC with updated contact list (CMR)
4. Open dedicated bank account for SG with Barclays (RMcK)
5. Secure detail on residential planning permissions 2017-2018 from CC (CMR)
6. Meet and talk to 'residents groups' about the NDP (SR)
7. Circulate press release to West Briton to SG members (SR)
8. Lead on Ashton WG (DW/IS)
9. Lead on Breage WG (SH/LB/ST/CMR)
10. Lead on Carleen WG (DD)
11. Lead on Godolphin Cross WG (CliveR/RMcK)
12. Lead on Praa Sands WG (KLB/DS/SR/TB)
13. Prepare A5 leaflet on what NDP is as an interim to use at events etc (SR/DR/CMR)
14. Add known local events into drop box (ALL)
15. Finalise and submit funding bid (RMcK)
16. Liaise on budget heads from funding bid (SR/RMcK)
17. Investigate local web site providers (RMcK)
18. Investigate content of other NDP web sites (CliveR)

19. Get link to SG facebook page on Breage PC web site (CMR)
20. Investigate and report on contacts for schools/youth groups in parish (CliveR)
21. Request £200 from BPC NDP budget head to support SG meeting in other venues (CMR)
22. Provide monthly progress report on NDP and ideas paper to BPC (CMR)
23. Prepare agenda for next SG meeting and circulate to all with copy to BPC (SR/CMR)

Next meeting: 22 May 2018, Breage Parish Rooms (unless decided otherwise)

Regards

Chris