



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS BREAGE  
ON TUESDAY 14 JANUARY 2020**

Present: Cllr A E Woodhams (Chairman)

Cllr A J Best

Cllr H Bradford

Cllr Mrs J Burchell

Cllr S Caddick

Cllr Mrs C Carver

Cllr Mrs P Darby

Cllr C Macleod

Cllr C Ralph

Cllr Mrs R M R Wyvern Batt

2 Members of the Public

Mrs C Macleod (Clerk/RFO)

The Chairman wished all a good evening.

**1. FIRE EVACUATION PROCEDURE**

This and GDPR explained.

**2. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence

Apology received and accepted from MS. Apologies received from Cornwall Cllr JK.

**3. DECLARATIONS OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

**4. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 3 DECEMBER 2019**

Page 75/19 Amendment: 15. Helston & S Kerrier Community Network Panel, line 4 - remove second sentence. **With amendment it was proposed, seconded and resolved confirmed.**

**5. PUBLIC PARTICIPATION INCLUDING REPORT FROM CORNWALL COUNCILOR**

Public participation here from 7.04 to 7.15 p.m.

**6. FINANCE**

a) To accept the Scribe reconciliations October – checked by BPC Chairman

Not yet checked – carry over to next meeting.

**b) To approve an s137 grant of £1,000 towards refurbishment of Godolphin Chapel, item 184, to provide services and to resolve as follows: that in pursuance of the power conferred by sections 137 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the payment of item 184 Proposed, seconded and resolved.**

**c) To resolve to approve remaining January payments**

no.	Name	cheque	Service/item	Net	VAT	Total
176	Mrs A Woodhams (Amazon)	bank	PRooms Cushions for public seating	<b>83.88</b>		<b>83.88</b>
177	The Information Commissioner	104301	Data Protection 2020/21	<b>£40.00</b>		<b>£40.00</b>
178	Cormac Solutions Ltd	104302	PS Toilets cleaning October	<b>£590.60</b>	<b>£118.12</b>	<b>£708.72</b>
179	Stephen Babbage		Remove fence PSands dunes	£45.00		£45.00
			Ashton stile replace step	£30.00		£30.00
			PS Toilets replace roof tiles	£43.00		£43.00
		104303		<b>£118.00</b>		<b>£118.00</b>
184	Godolphin Cross Community Association		s137 grant towards refurbishment of Chapel to provide			
		104305	services	<b>£1,000.00</b>		<b>£1,000.00</b>
185	P Treloar	104306	PSands exercise/basketball entrance	<b>£1,041.52</b>		<b>£1,041.52</b>
186	e-on	credit	Streetlights Credit Aug, Sept, Oct, Nov incorrect charges?	<b>-£930.12</b>	<b>-£186.02</b>	<b>-£1,116.14</b>
				£36.69	£7.34	£44.03
				<b>-£893.43</b>	<b>-£178.68</b>	<b>-£1,072.11</b>

187	e-on		Streetlights Aug	£52.12	£2.60	£54.72
			Sept	£50.44	£2.52	£52.96
			Oct	£52.12	£2.61	£54.73
		dd	deduct from credit	<b>£154.68</b>	<b>£7.73</b>	<b>£162.41</b>
188	e-on	dd	Streetlights Nov deduct from credit	<b>£50.44</b>	<b>£2.52</b>	<b>£52.96</b>
189	e-on	dd	Streetlights Dec deduct from credit	<b>£52.12</b>	<b>£2.61</b>	<b>£54.73</b>
190	BT	dd	Telephone/e-mails	<b>£88.24</b>	<b>£17.65</b>	<b>£105.89</b>
191	BT	dd	Mobile	<b>£20.00</b>	<b>£4.00</b>	<b>£24.00</b>
192	SW Playground Safety Inspections	104307	Breage Village Field railing	<b>£208.12</b>	<b>£41.62</b>	<b>£249.74</b>
193	R Sanders	104308	Lengthsman charges	<b>£1,725.00</b>	<b>£345.00</b>	<b>£2,070.00</b>
194	R Sanders	104309	Sign and fitting Praa Green Exercise	<b>£83.00</b>	<b>£16.60</b>	<b>£99.60</b>
195	BT	dd	Telephone/e-mails	<b>£99.19</b>	<b>£19.84</b>	<b>£119.03</b>
196	British Gas	dd	PSands Toilets electricity	<b>£8.40</b>	<b>£0.42</b>	<b>£8.82</b>
197	P Treloar	104310	PSands exercise/basketball entrance additional posts	<b>£260.12</b>		<b>£260.12</b>
198	ADM Consultancy Ltd SouthWest Playground Safety	bank	Computer Health Check	<b>£100.00</b>		<b>£100.00</b>
199	Inspections	104311	Play & exercise equipment inspections + work			
			Breage	£25.00	£5.00	£30.00
			Ashton plus replacement nuts on swings	£65.00	£13.00	£78.00
			Carleen	£25.00	£5.00	£30.00
			Praa Sands plus replace fittings Hip Twister	£35.00	£7.00	£42.00
				<b>£150.00</b>	<b>£30.00</b>	<b>£180.00</b>
200	Lifeline 24	dd	Quarterly payment	<b>£37.47</b>		<b>£37.47</b>
			<b>sub-totals</b>	<b>£5,017.35</b>	<b>£427.43</b>	<b>£5,444.78</b>
180	Mrs C L Macleod	BACS	Salary December	<b>£1,504.18</b>		<b>£1,504.18</b>
181	HMR & C		PAYE	£286.20		£286.20
			Employer's NI	£163.50		£163.50
		104304		<b>£449.70</b>		<b>£449.70</b>
182	NEST		Pension Dec Clerk	£113.42		£113.42
			Pension Dec Employer	£42.53		£42.53
		dd		<b>£155.95</b>		<b>£155.95</b>
201	Mrs C L Macleod	104312	Travel 28.5 miles @ 45p	<b>£9.00</b>		<b>£9.00</b>
202	Mrs C L Macleod	104313	Petty cash	<b>£68.17</b>	<b>£2.05</b>	<b>£70.22</b>
183	Mrs S Orpin	BANK	Cleaner salary Dec	<b>£50.00</b>		<b>£50.00</b>
			<b>Totals</b>	<b>£7,254.36</b>	<b>£429.48</b>	<b>£7,683.84</b>

Checked by CC. Nos. 200 & 201 should read 201 & 202. 182 Pension figures December and totals amended – as above. 186 £44.03 queried with e-on awaiting response.

**Proposed, seconded and resolved remaining payments as listed above approved for payment.**

d) To acknowledge Receipts

Cemetery fees: £1,090; Donation box: £14.02; Business Premium Interest: £47.95; Ashton Amenity Area Premium Interest: £0.02; LMP: £4,019.74; SWCP: 2,403.98; VAT refund: £5,542.75; RNLI £800 donation towards water Praa Sands Toilets.

Acknowledged.

e) To receive bank balances

As at 30 December 2019: Current Account: £6,098.16; Business Savings: £80,790.92; Ashton Amenity Area: £39.77; Petty cash including reimbursement £150

f) Debit card now obtained. Spending limit confirmed.

**7. FOOTPATHS**

a) Report from Cllr Darby

63 – progress. Posts have been put on the top stile and kissing gate to be supplied to go between the footpath and byway.

Modification forms are still being completed for footpath 41. Forms available on-line for other modifications.

It was asked how many forms needed to be submitted. 1 form is sufficient in Law but 3 or 4 obviously better.

Pellor Road, Breage stiles, the signs that were in the hedge have been reinstated and stile moved.

**8. HIGHWAYS**

a) Cllr Carver re. traffic calming measures for Ashton **Resolution to enable this to be raised at the CNP**

Ashton residents are asking for road markings to be put in place at the crossroads of Prospect Place, Prospect Row and Tregonning Close, Ashton to indicate that the traffic on Prospect Row has priority, in view of the fact there is no priority and there and there will be more traffic once the houses are completed at the end of Tregonning Close. Could this be brought to the CNA meeting?

Tregonning Close is a private road. It was felt that the beauty of the village could be ruined by additional signage. CNA and Cllr Keeling to be approached.

- b) Update from Clerk on Expressions of Interest (EOI) and current Road Traffic Orders being considered  
Original EOI resubmitted as mislaid by Community Network. Yellow lines at Hendra entrance to Praa Sands and 30 minute parking permission outside Praa Sands Post Office submitted.  
There have been two instances when emergency vehicles have been unable to progress to Byway 47 and refuse bins could not be emptied at Christmas.
- c) Carleen crossroads – inconsiderate parking a menace.
- d) Parking in the Parish Council car park at Praa Sands was discussed and parking charges were suggested as an item for the next agenda.
- e) PD had reported blocked drains at Trew and Carleen causing flooding. Inspected by Cormac and in accordance with the Highway Maintenance Manual both did not require attention at this time. Andy James is looking for matters like this to be dealt with under the Lengthsman scheme on an agency basis so that Mr Jones could unblock the drains by suction. An admin and fee would need to be paid to BOC and Mr Jones.
- f) Road subsidence opposite Lighthouse Farm was reported again. The edge of the road is rapidly falling away. Events can be reported on Fix my Street.

## 9. CEMETERY AND CLOSED GRAVEYARDS

### a) Update

Ridge tiles and other tiles are falling from Breage House garage roof. This is dangerous. Ivy is growing under the fascia boards from a tree in the closed graveyard.

Churchwardens have confirmed that there are no records of still born babes buried in the War Memorial graveyard walls and they have no objections to pets' ashes being buried in the Parish Council Cemetery. Tenders will be issued for the building of the walls to include the new Cemetery area.

## 10. PRAA SANDS

### a) TOILETS

#### i) Update

TW does not wish to continue looking after the Toilets and has turned this over to MS – to be officially nominated at next meeting.

#### ii) **To consider, discuss and resolve to sign the Full Lease for Praa Sands Toilets**

Floor of Ladies has still not been repaired. Propelair needs to give a final service. Once lease is signed BPC will be able to permit a third party to run the Toilets. BPC solicitor confirms that there is adequate protection to enable the lease to be signed. Break clauses were questioned? Could they be less than 5 years? CC to be approached. Signing therefore on hold until the next meeting.

### b) DOG BAN REVISION

Public Spaces Protection Order (PSPO) has been rescinded. On all Cornwall beaches the ban will be in July and August from 10.00 a.m. to 5.00 p.m. Signs will be taken down and renewed.

## 11. LENGTHSMAN

AB not satisfied with some of the work. Clerk to be informed so that payment may be withheld. Chairman to contact Contractor.

**Proposed, seconded and resolved that Lengthsman invoices be checked with AB prior to payment and any issues sorted before payment.** Could there be a breakdown of the work? The Clerk explained that the same work is carried out each time. Chairman to speak to Contractor about this.

## 12. PLAYGROUND & EXERCISE EQUIPMENT

Inspections have been carried out for all equipment and necessary work done.

Disabled pathway now in place at Praa Sands and disabled sign to be erected tomorrow. One item of exercise equipment has been removed and stored in a neighbouring garden as the footing had moved in the sandy ground.

Carleen okay – new dynamo and pressure pads.

Ashton Amenity Area - large puddle inside gateway. Some gravel had been put there that has helped but more is needed. CM thanked for planting trees. No help had been forthcoming.

Breage – Field Committee had folded at the AGM in September. 4 Members volunteered to continue until a meeting is held this month. Posters were put up in December and flyers delivered to homes in Breage. An open evening was positive – 14 attendees. The meeting is on 20 January and it is hopeful that there will be a new Committee.

Godolphin. There is interest in a play area. Ground at Forth Vean may be possible. Godolphin Cross Community Association is willing to take this on with the School.

## 13. CLERK'S REPORT

a) The Clerk has had troubles with the office computer, namely e-mail box that was getting overfilled and nothing being able to go in or out. Chairman and IT person have spent a long time on it and the problem has now been solved.

b) The Clerk had received an e-mail regarding full dog bags being left at Praa Sands. The person who made contact has been trying for several years to get more dog/litter bins but Cornwall Council has no funding available. Moving a bin has been suggested but the person who empties would not be permitted to go further to do this.

It was suggested that Cllr Keeling be contacted to see if something could be done.

## 14. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

### Carleen Village Hall

Soup and Pudding lunch on Friday, Saturday 25<sup>th</sup> Tabletop sale, Saturday evening film Bohemian Rhapsody. £6 membership. Last Saturday of each month with light refreshments. Future films £3. With Membership may attend at any Village Hall for £3.

Carleen noticeboard is not leaking but it gets filled with condensation. Parish Rooms to have aluminium notice boards. The wooden one could then go to Carleen. Next month's agenda.

Query on .org e-mail – Cllr took too long to activate and is signed out.

Could the bench at Ashton bus stop be moved to the other side of the bus shelter as people cannot see the bus arriving?

Would Council consider the twinning of Toilets with other Toilets e.g. in Rwanda?

**15. CORRESPONDENCE**

Current List available from Clerk

**16. MATTERS FOR INCLUSION AT FUTURE MEETINGS**

No additional matters raised.

**17. DATES AND TIMES OF NEXT MEETINGS**

**ORDINARY PARISH COUNCIL MEETING PLANNING AND LAND USE MATTERS THURSDAY 30 JANUARY 2020; ORDINARY PARISH COUNCIL MEETING TUESDAY 4 FEBRUARY 2020. MEETINGS IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.**

Agreed.

**18. EXCLUSION OF PRESS AND PUBLIC**

To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

Proposed, seconded and resolved.

Proposed, seconded and resolved.

**19. CLEANER'S PART-TIME CONTRACT RENEWAL**

There being no further business the meeting closed at 9.00 p.m.

**BREAGE PARISH COUNCIL**  
**DRAFT MINUTES OF PUBLIC PARTICIPATION HELD DURING THE ORDINARY PARISH COUNCIL MEETING**  
**HELD IN THE PARISH ROOMS BREAGE ON TUESDAY 14 JANUARY 2020**

At 7.04 p.m. The Chairman closed the meeting and invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

A Parishioner spoke about 1. Lengthsman duties asking if it covered clearing Highway drains by removing soil build up that deflects rain flow into them. In Praa Sands The corner of Chy an Dour Road, the West side of Pengersick Lane and where refuse bins are at before Praa Green are particular areas. 2. Byway 47 – Greenways. Deep pot holes and complaints to Highways. Was originally 8 ft wide but has been widened on the south side but no hard core. Drainage channels into Praa Green have been lost will this be re-instated? 3. Praa Sands Toilets – toilet basins did not look clean on 10 January. Ladies’ bins not adequate for summer use. 4. Praa Green Recreation Area – little space for the use of the basketball pole and basket with the exercise equipment there. 5. Parish Council car park –Used to be space for 7 cars but only 5 large ones can fit now. Surfers spread their gear and stay more than 2 hours. People waiting to park wait in the lane. In summer the congestion will be worse. East end – Common Land CL202 one day 2 cars parked there – a narrow passage. Cars clutter the place stopping Little Cottage residents’ access.

The Chairman replied: Cormac has been asked for permission for the Lengthsman to clear blocked drains. The sweeper had been round on Sunday but will not go to the bottom end of Pengersick Lane until the area is clear. In the interim the Lengthsman will be asked to clear away the road. Byway 47 will soon be tarmaced. The kerb on the lower side with Little Cottage is being watched. CC need to do something. Toilets are on the agenda for later. In the summer the bins are inadequate but there is no-one to empty them after the cleaner has attended in the morning. The toilets are not fit for purpose in the summer and never will be as they are now. If matters get out of hand the toilets will be locked as additional money cannot be spent .

Public participation ended at 7.15 p.m.