



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS BREAGE
ON TUESDAY 3 DECEMBER 2019**

Present: Cllr A E Woodhams (Chairman)

Cllr A J Best

Cllr H Bradford

Cllr S Caddick

Cllr Mrs C Carver

Cllr C Macleod

Cllr C Ralph

Cllr Mrs R M R Wyvern Batt

1 Member of the Public

David Davies NDP SG Committee

Mrs C Macleod (Clerk/RFO)

1. FIRE EVACUATION PROCEDURE

This and GDPR explained.

2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies received and accepted from JB; PD and MS. C Cllr Keeling sent his apologies.

3. DECLARATIONS OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Nothing declared.

4. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 5 NOVEMBER 2019 AND THE BUDGET/PRECEPT MEETING ON 21 NOVEMBER 2019

5 November: Page 67/19 item 13. Breage Neighbourhood Plan re. Germoe Cross insert 'land East of Madeira' and item 19. Members' reports – Breage Field should read 4 temporary Officers not 3. **With these two amendments it was proposed, seconded and unanimously resolved that the 5 November minutes CONFIRMED.** 21 November: **Proposed, seconded and resolved with 1 abstention, as the Cllr had not been present, that the 21 November minutes be CONFIRMED.**

5. PUBLIC PARTICIPATION INCLUDING REPORT FROM CORNWALL COUNCILLOR

Public participation was held here from 7.04 to 7.07 p.m. Cornwall Councillor's report had been circulated to Councillors.

6. FINANCE

a) To resolve that Cllr Carver be nominated a Member of the F&GP Committee

Proposed, seconded and unanimously resolved that Cllr Carver be a Member of the F&GP Committee

b) To accept the Scribe reconciliations September – checked by BPC Chairman

c) To resolve that it is BPC's interests to apply for the Business Debit Card service and be bound by the Business Debit Card Terms and Conditions and to authorise Cllr Best and the Clerk to apply for a debit card and accept the Business Debit Card Terms and Conditions on behalf of BPC.

b) and c) proposed, seconded and unanimously resolved ACCEPTED.

d) To resolve to approve December payments

no.	Name	cheque	Service/item	Net	VAT	Total
155	Long Rock Memorials		Re-paint lettering War Memorial Godolphin Cross	£195.00	£39.00	£234.00
			Re- paint lettering War Memorial Breage	£395.00	£79.00	£474.00
		104290		£590.00	£118.00	£708.00
156	Mrs A Woodhams (Amigozone)	bank	12 cushions for Parish Meeting Room chairs	£119.88		£119.88
161	BT	dd	Mobile	£20.00	£4.00	£24.00
162	RM & SJ Jones & Son	104292	PS Toilets tank emptying and disposal September	£220.00	£44.00	£264.00
163	British Gas	dd	Parish Rooms 2 August - 1 November 2019	£162.36	£8.11	£170.47
164	BT	dd	Telephone/e-mails	£77.69	£15.54	£93.23
165	Cornwall Council	104293	PS Toilets Rates Jan	£117.00		£117.00
166	South West Water Business		PS Toilets Water 25 May to 8 November 2019			
		104294	4 September - 8 November	£157.54		£157.54
167	South West Water Business	dd	Cemetery Water 22 Aug - 8 Nov	£13.77		£13.77
168	South West Water Business	dd	P Rooms Water 22 Aug - 8 Nov	£13.77		£13.77

169	E-on	?	Streetlights electricity 1-31 October incorrect charge	£454.04	£90.81	£544.85
170	Cornwall Council	104295	Planning Training Cllr Carver	£15.00		£15.00
171	Complete Business Solutions Group Ltd	104296	Stationery	£17.30	£3.46	£20.76
172	Cormac Solutions Limited	104297	PSands Toilets blockage Ladies	£109.12	£21.82	£130.94
173	R Sanders		Contract grass cutting Ashton Field 1 cut	£95.00	£19.00	£114.00
			Greens cut	£70.00	£14.00	£84.00
			clear areas PGreen	£60.00	£12.00	£72.00
			Cemetery 1 cut	£70.00	£14.00	£84.00
		104298		£295.00	£59.00	£354.00
			sub-totals	£2,382.47	£364.74	£2,747.21
157	Mrs C L Macleod	BACS	Salary November	£1,574.97		£1,574.97
158	HMR & C		PAYE	£305.60		£305.60
			Employer's NI	£177.03		£177.03
		104291		£482.63		£482.63
159	NEST		Pension Oct Clerk	£121.27		£121.27
			Pension Oct Employer	£45.48		£45.48
		dd		£166.75		£166.75
174	Mrs C L Macleod	104299	Travel 28.5 miles @ 45p	£12.82		£12.82
175	Mrs C L Macleod	104300	Petty cash	£83.12	£3.79	£86.91
160	Mrs S Orpin	BANK	Cleaner salary Nov	£48.00		£48.00
			Totals	£4,750.76	£368.53	£5,119.29

AB had checked the payments. 169 not to be paid.

Clerk: 165 (PS Toilets rates) should read January not December.

Proposed, seconded and unanimously resolved that the payments as shown above, excluding 169, be approved for payment.

a) To acknowledge Receipts

CIL payment: £1,575; Donation box: £60.91; Credit for damaged parking post: £30

b) To receive bank balances

These not yet available. Clerk to forward to Councillors when statement arrives – see below:

As at 29 November 2019: Current: £9,398.94; Savings: £82,319.23; Ashton Amenity Area: £39.75; Petty cash including reimbursement £150.

7. FOOTPATHS

a) Report from Cllr Darby

63 – still awaiting posts

64 – permissive sign now in place so all should be okay

80 (Beachcomber) still no reply from Linda Holloway

14 (Trevena) still ongoing she presumes

41 (Pengersick) forms now available for modification order. If anyone wishes to download or complete on-line they can be found at 'Cornwall Council Definite Map Modification Orders'

An historic path was queried. New requests for additions, etc. to footpaths discussed. It was asked how many forms had to be completed for each path. One person is sufficient but the more the better.

8. HIGHWAYS

Inconsiderate parking problems at Praa Sands causing more problems. The weekend weather had encouraged large numbers of people to travel to Praa Sands and the car parks had not been used by many and roads were blocked at the Hendra end and into Byway 47. A taxi driver had reported that they had to take a client to Seameads but found both ways, blocked with cars, nothing could get through. Disastrously, a person from Gulls Way, Sea Meads was unwell and an ambulance was called. It could only get as far as the Basketball Court and the patient had to be wheeled on a trolley, down the bumpy Byway 47 to the ambulance.

The Chairman reported that the new Countryside Officer had driven a 4 x 4 onto Praa Green causing deep marks and also damaging the wall adjacent to the path leading to the Green.

Byway 47 is to be scarified down, compacted and resurfaced with tarmac. No date has been given.

It was stressed again that inconsiderate parking is blocking the roads. SC asked that it be noted that he disagreed with this and felt that as a road tax holder he was permitted to park on roads where he could.

Complaint was made re. builders, dog walkers and locals parking outside the Post Office, Praa Sands and on Pengersick Lane. Evidence is needed.

9. CEMETERY AND CLOSED GRAVEYARDS

a) Update

Prices for the 30 x 30 m new area to be fenced, sec 214LGA LA Cemetery Order sec214 (6) LGA Cemetery Order to be obtained.

There had been a complaint regarding pets buried in the Cemetery. A letter to the Diocese was read out. This also expressed concern that the War Memorial Graveyard hedges probably contained bodies of un-baptised infants. This has been investigated and there are no records of this held by the Church and the Churchwardens have confirmed this. The complainant was advised that their duty as a Councillor overrides their role as a Parishioner. There is no funding for CC to repair the hedges round the War Memorial Graveyard hence the Parish Council's offer to use the stones to continue a wall round the new area of the Cemetery. A faculty is not needed. It is hoped that brambles will be cleared and either a granite wall, a granite faced wall or concrete post and rail fence be erected.

10. PRAA SANDS

a) TOILETS

i) Update

All working well.

ii) **To consider, discuss and resolve to sign the Full Lease for Praa Sands Toilets**

Lease still not provided so no resolution.

11. LENGTHSMAN

Culverts and drains problems. Cormac cleared one and sucked two today. Some drains have not been maintained for years. It was asked if Cormac would authorise payment for Jones to attend under the Lengthsman Scheme and cleared such drains. This was Partially agreed but Cormac eventually completed the work.

Andy James to be approached to see if the Scheme is to be extended to 2020/21.

Thanks were expressed to R Sanders for his team's work.

12. PLAYGROUND & EXERCISE EQUIPMENT

Praa Sands Equipment used well. People were instantly happy. 2 Schools and PE teachers had attended. Basketball back board needs replacement and signage to be erected re. the use of the equipment. Public Liability is in place. A proper entrance needs to be put in place so the area is Disabled compliant. **It was proposed, seconded and resolved that a 4 foot path be put through the 2 fences leading onto the Basketball Court off to the right. This to be completed as soon as possible.**

Breage Play Area. Paths inside and slime off the road swept by TW. The area has been flooded, waster from the road drains into the field. Mr Wass to paint the shelter, Second safety barrier to be installed on road by R Sanders.

Ashton very good. 2 Assessments. It was reported that a child had been riding a small motorbike on the field – but no evidence.

Carleen – a new dynamo and tension spring installed.

Godolphin – Mr S George wishes to put a Play Area and Nature Area in Godolphin.

13. BREAGE NEIGHBOURHOOD DEVELOPMENT PLAN

Recommendations from the Steering Group (SG) in respect of the Spatial Strategy and Employment chapters. These have been previously circulated to Councillors.

a) Spatial strategy chapter: BPC has already approved draft development boundaries for the six settlements referred to in the chapter. The chapter has gone through a number of iterations at the SG and has the benefit of informal feedback from officers of CC who were particularly positive in respect of policy wording. **To consider and resolve to approve/amend the chapter in respect of the Spatial Strategy for inclusion in the Consultation Draft of the NDP.**

The Chairman led Councillors through the text. **It was agreed that no amendments were necessary. Proposed, seconded and resolved that the chapter in respect of the Spatial Strategy for inclusion in the Consultation Draft of the NDP be approved.**

b) Employment chapter: This chapter has also gone through a number of iterations at the SG and has the benefit of informal feedback from officers of CC.

Again, the Chairman led Councillors through the text. There was long discussion. Thanks were expressed to Ian Stovell.

To consider and resolve to approve/amend the Employment chapter for inclusion in the Consultation Draft of the NDP Proposed, seconded and resolved that the Employment chapter be approved for inclusion in the Consultation Draft of the NDP.

2 Chapters remain to be considered.

14. REPORTS ON REMEMBRANCE SERVICES

Excellent services at both Breage and Godolphin. Brownies, Guides and Godolphin School were well represented and the School sang wartime songs. The War Memorial Graveyard waqs very tidy thanks to the Contractor. The Breage Band played at the Breage Service.

15. HELSTON AND SOUTH KERRIER COMMUNITY NETWORK PANEL

a) Report from the meeting 6 November 2019

PC Anne Butcher has retired. Illegal parking – police will attend if access is required.

Culdrose updating.

Coastal strategic Reliance, Maritime Coastal Access and the 3m path. Praa Sands coastline erosion 20/50 years outlined. Shoreline Management.

Cornish hedge classification.

Sithney Affordable Housing Cluster. This was discussed. **Councillors agreed that Breage Parish Council does not wish to be part of this.**

16. CLERK'S REPORT

a) BT web hosting price is increasing to £14 per month.

b) S137 (4a) LGA 1972 for 2020/21 will be £8.32 per elector.

c) Phone call from someone at Carleen regarding the amount of litter – glass and plastic milk bottles, especially after the Thursday recycling. The person has been taking a bag and collecting it when taking dogs to Godolphin and back but it is getting worse and is all in the hedges and the sides of the roads. Could PC raise the matter and make people aware?

d) Clerk will be taking 8 days approved Annual Leave: 16th, 18th, 19th, 20th, 23rd, 27th 30th and 31st December, returning on 2 January to finalise the Planning agenda for 9 January.

17. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Carleen Village Hall

Christmas Soup and Pudding Lunch Friday 13 December book through Carole Higginson 01736 762220. A new chair will be unveiled in memory of Tony Ackland.

Next Flea Market the last Saturday in January.

Film Night will start on Saturday 27 January 2020 at 8.00 p.m. The first film will be Bohemian Rhapsody. There will be a £6 membership fee but all subsequent films will be £3. 29 February 2020 – Fishermans Friends; 28 March 2020 – The Theory of Everything.

18. CORRESPONDENCE

Current List available from Clerk

19. MATTER FOR INCLUSION AT FUTURE MEETINGS

Nothing submitted.

20. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL MEETING PLANNING AND LAND USE MATTERS THURSDAY 9 JANUARY 2020; ORDINARY PARISH COUNCIL MEETING TUESDAY 14 JANUARY 2020. MEETINGS IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.

Confirmed.

21. EXCLUSION OF PRESS AND PUBLIC

To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

Proposed, seconded and unanimously resolved.

22. APPRAISALS

a) Cleaner

To resolve to award salary increase

Resolved awarded.

b) Clerk

c) To resolve to authorise amendments to Clerk's job description

Resolved authorised.

BREAGE PARISH COUNCIL
DRAFT MINUTES OF PUBLIC PARTICIPATION AND CORNWALL COUNCILLORS REPORT
THE ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE ON TUESDAY 3 DECEMBER 2019

At 7.04 p.m. the Chairman closed the meeting and invited the Public to speak.

A Parishioner raised the following matters:

1. No sensible access to Praa Sands exercise equipment. A person got their foot caught, fell and had blood on their hand.
2. Road sign 30mph opposite Trewelloe Road, Praa Sands – ankle height – could this be raised so it is visible?
3. Complaint – Parking - Trewelloe Road, Praa Sands. Last Sunday 8 cars, vans, trucks and Trewartha Road, Castle Court and the corner full. In the kink of the road opposite the sub-station surfers were in their dressing gowns getting changed. Parking all the way up the roads made exit for residents extremely difficult.

This to be discussed in item 8.

Public participation ended at 7.07 p.m.