



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS BREAGE
ON TUESDAY 3 MARCH 2020**

Present: Cllr A E Woodhams (Chairman)

Cllr A J Best

Cllr H Bradford

Cllr Mrs J Burchell

Cllr Mrs C Carver

Cllr Mrs P Darby

Cllr C Macleod

Cllr C Ralph

Cllr M Southam

Cllr Mrs R M R Wyvern Batt

4 Members of the Public

Mrs C Macleod (Clerk/RFO)

The Chairman welcomed all and wished them a Good Evening.

1. FIRE EVACUATION PROCEDURE

This and GDPR explained.

2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

NR. RWB will have to leave early.

3. DECLARATIONS OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

None made.

4. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 4 FEBRUARY 2020

Page 07/20 - Cllr M Southam not included as being present. With this amendment proposed, seconded and resolved CONFIRMED with 2 abstentions as Cllrs not present at the meeting.

5. PUBLIC PARTICIPATION INCLUDING REPORT FROM CORNWALL COUNCILOR

Public participation held here from 7.03 to 7.45 p.m.

6. FINANCE

a) To accept the Scribe reconciliations January – checked by the Finance & General Purposes Chairman

Proposed, seconded and unanimously resolved ACCEPTED.

b) To resolve to award an additional grant for the Financial Year 1 April 2020 to 31 March 2021 An s137 The Local Government Act 1972 grant of £250 towards 10 new electric boxes for Breage Christmas Lights Committee

Proposed, seconded and unanimously resolved AWARDED.

c) To resolve to approve March payments

no.	Name	cheque	Service/item	Net	VAT	Total
216	RM & SJ Jones & Son		Clear gully at end Watery Lane	£50.00	£10.00	£60.00
			PSands toilets Unblockng 2 Ladies toilets	£90.00	£18.00	£108.00
			PSands toilets Tank emptying January	£220.00	£44.00	£264.00
		104318		£360.00	£72.00	£432.00
217	SW Playground Safety Inspections		Inspections Breage/Ashton/ Carleen/ Praa Sands January	£100.00	£20.00	£120.00
			Repairs Praa Sands	£25.00	£5.00	£30.00
			Repairs Ashton	£25.00	£5.00	£30.00
		104319		£150.00	£30.00	£180.00
218	Public Works Loan Board	dd	Streetlights update loan repayment	£2,736.07		£2,736.07
223	South West Water Business	dd	Cemetery Water 22 Aug - 6 Feb	£9.49		£9.49
224	South West Water Business	dd	P Rooms Water 22 Aug to 6 Feb	£9.49		£9.49
225	BT	dd	Mobile	£20.00	£4.00	£24.00
226	e-on	dd	Streetlights2 Electricity January	£52.12	£2.61	£54.73
227	British Gas	dd	P Rooms electricity 2 Jan - 1 Feb	£177.75	£35.55	£213.30
228	British Gas	dd	PS Toilets Electricity SMART	£25.46	£1.27	£26.73

14/20

229	Office Furniture Online Co Uk	dc	Notice boards Parish Rooms	£653.00	£130.60	£783.60
230	Garden Games Limited	dc	Basketball hoop Breage Field	£26.66	£5.33	£31.99
231	Complete Business Solutions Group Ltd	104321	Paper Inspections Breage/Ashton/ Carleen/ Praa Sands February	£17.30	£3.46	£20.76
232	SW Playground Safety Inspections		Breage	£25.00	£5.00	£30.00
			Ashton + tighten loose bolts	£50.00	£10.00	£60.00
			Carleen + remove side panels and tighten ground bolts	£75.00	£15.00	£90.00
			Praa Sands	£25.00	£5.00	£30.00
		104322		£175.00	£35.00	£210.00
233	R Sanders		Contract grass cutting February			
			Breage Field/Bus stop/Church corner	£110.00	£22.00	£132.00
			Backboard + basketball hoop fitted Breage Field	£126.00	£25.20	£151.20
			Cemetery	£70.00	£14.00	£84.00
			Greens	£70.00	£14.00	£84.00
			Remove buddleia bush from main road Psands	£40.00	£8.00	£48.00
		104323		£416.00	£83.20	£499.20
			sub-totals	£4,828.34	£403.02	£5,231.36
219	Mrs C L Macleod	BANK	Salary Feb	£1,464.83		£1,464.83
	HMR & C		PAYE	£275.60		£275.60
			Employer's NI	£155.95		£155.95
220		104320		£431.55		£431.55
	NEST		Pension Feb Clerk	£109.05		£109.05
			Pension Feb Employer	£40.89		£40.89
221		dd		£149.94		£149.94
234	Mrs C L Macleod	104324	Travel 26.10 miles @ 45p	£11.75		£11.75
235	Mrs C L Macleod	104325	Petty cash	£4.15		£4.15
222	Mrs S Orpin	BANK	Cleaner salary Feb	£49.60		£49.60
			Totals	£6,940.16	£403.02	£7,343.18

Clerk reported that figures for item 228 have been added and totals updated as shown above.

Proposed, seconded and unanimously resolved that invoices as shown above be passed for payment.

d) To acknowledge Receipts

Donation box: £14.44; Refunds for faulty goods/goods not received: £54.99; Donation box £1.80 - Acknowledged.

e) To receive bank balances

As at 28 February 2020: Current: £6,703.89; Savings: £68,433.31; Ashton Amenity Area: £39.77; Petty cash including reimbursement: £150.

7. FOOTPATHS

a) Report from Cllr Darby

63 – Kissing gate has been provided.

A query had been received regarding barbed wire alongside a PROW or Right to Roam land. The Chairman advised that The Law Highways Act 1980 section 164 provides that where there is on any land adjoining a highway barbed wire which is likely to be injurious to persons or livestock legally using the highway, the Highway Authority may serve notice in writing to the occupier requiring the nuisance to be abated within a stated time (not less than 1 month). This power originated from the Barbed Wire Act 1893, barbed wire under this act is described as "wire with spikes or jagged projections that have the potential to be injurious to people or animals and therefore a nuisance."

40 Trevurvas Pond. Farmers are using the path.

Byway 47 – work has had to be delayed for 2 weeks because of urgent work needed on the Lizard.

8. HIGHWAYS

The verge at Ashton opposite the Lion and Lamb is being repaired and the footway has been renewed.

Pengersick Estate footway is to be cleared of moss.

The kerbs at the development adjacent to Grenville House, Ashton were queried. There should be no vehicular access here. CM and HB asked to call in and speak with the site manager about this. The area that adjoins Tregonning Close has been blocked and filled with a high rise kerb.

The Western Electricity Contractor has cleared the damage to the verge from Troon Row to Vicarage Row, Breage.

The hedge at the bottom of Shute Hill, Breage has been cut by Roger Jones, free of charge.

9. CEMETERY AND CLOSED GRAVEYARDS

a) Update

b) Wall/fencing project: A request for Expressions of Interest in Tendering and also Tendering information have been put on the website

10. PRAA SANDS

a) TOILETS

i) Update

All queries have been answered.

RNLI have been asked if they wish to take on the building and the Toilets and it is being looked into by the HQ.

Roger Jones has been looking at taking the Toilets on as an entirety or as a business, sponsoring the Toilets.

ii) **To consider, discuss and resolve to sign the Full Lease for Praa Sands Toilets**

After full and frank discussion the Chairman called for a recorded vote so as to show whether each councillor present and voting gave their vote for or against the question regarding the resolution to sign the lease.

Proposed Cllr Wyvern Batt, seconded Cllr Ralph and resolved by 8 votes for, Cllr Caddick/Cllr Carver/Cllr Darby/

Cllr Macleod/ Cllr Ralph/Cllr Southam/Cllr Woodhams/Cllr Wyvern Batt/and 3 against, Cllr Best/Cllr Bradford/Cllr Burchell that the Full Lease for Praa Sands Toilets be signed.

Proposed RWB, seconded SC and unanimously resolved TW, AB and Clerk to sign.

b) PARKING CHARGES

i) Update

This would be an operation similar to the private car parks. The charge would be £1 for the 2 hours parking. The Leisure Company would issue parking tickets. The free for 2 hours is being abused. Cars are parked overnight and throughout the day. There is also car parking on the road causing blocking to emergency vehicles. Clerk to audit at the end of school term, recording the parking there.

ii) **To consider, discuss and make any necessary resolution re. the provision of a parking charge machine**

Deferred.

iii) **To consider, discuss and make any necessary resolution re. extension of the car park**

Discussed but no decision made.

c) COASTAL WATER BOTTLE REFILL STATION

Update re. grant

An organisation or community group has to be identified at all coastal points. Cornwall Council were asked and the RNLI but no interest.

d) BYWAY 47

Update

See Footpaths.

11. LENGTHSMAN

Everything on the map is carried out 4 times a year. Cornwall Council is keen to expand and Scorrier is looking at extending for a further year with the possibility of Germoe, Sithney and Wendron being included. Looking at Mr Jones being permitted to use a drain sucker to clear blocked drains.

12. PLAYGROUND & EXERCISE EQUIPMENT

a) **To resolve to propose a Member to have responsibility for the Praa Sands Exercise Equipment**

Proposed, seconded and resolved that MS be named as the Member with responsibility for the Praa Sands Exercise Equipment.

b) Bolts had come loose at Ashton. The Safety Contractor attended to this. 2 special spanners will be provided by the installer of the equipment. An exercise machine came loose at Carleen and was re-tightened.

13. PARISH ROOMS

a)Update

The television screen has been relocated and a drop down screen installed so that display made be made from the laptop to both locations during meetings. Drop down screen may need replacing – does not re-wind.

Mr Whitehead will construct another table to enable all 12 Councillors to be seated together.

The Handyman has painted the window frames and door.

The aluminium notice boards have been put in place – problem with condensation inside one. The seals on the back seem to have failed. Board will be removed and replaced.

14. RISK ASSESSMENT

a) Cllrs Bradford and Burchell to report on Risk Assessment Training held on 28 February

HB reported that Mr Row from A1 Health and Safety who provided the training had informed them on the current legislation. He was complimentary about the Risk Assessment that BPC already has in place but will provide a new format that it can be transferred to. There will need to be a few additions: Slips, trips and falls; a full electrical check every 5 years; the Chair and Clerk's Office, screen distance, etc. needs to be checked each year and the results recorded; the correct fire extinguishers; basic First Aid needs to be addressed.

b)Risk Assessment to be updated for June meeting

15. HELSTON AND S KERRIER CNP

a) Cllr Caddick to report on the meeting of 5 February 2020

The minutes had been circulated.

John Martin reported Isaac House, Helston may have a future role as Council Offices.

Police update: Possibility of Police Station closing. The Police had picked up about the speeding on the A394. Speedwatch – 16 sites have now been authorised list of sites will be forwarded to Clerks. Community Speedwatch Teams need to be arranged with 5 or 6 people. Sgt Mark Mitchell is coordinating this. Mike Rayment will lead a team at Praa Sands and Dave Woodman will lead one at Ashton.

Any items for inclusion must be received in good time for future agendas.

The Chairman asked what is being achieved. Under Town and Parish updates it reads that 'none received'. These must be submitted in advance in writing.

Noreen Jefferies, Cornwall Council spoke about Affordable Community led Housing. CM had asked about the Carleen site and was told there is funding for contaminated sites.

CM had spoken at the meeting but only this matter was noted and that did not show it had come from BPC. The Chairman stated that the minutes must be reported as inaccurate at the next meeting.

As requested by the Chairman CM had provided a list of what BPC has been responsible for and he read this out. These things should be reported at the CNP meeting.

b)Next meeting 22 April 2020, 6.00 p.m. Isaac House, Helston

It was proposed, seconded and unanimously resolved that that SC provide a covering letter of agenda items to be submitted to the CNP well before the next meeting.

16. POLICE LIAISON GROUP

2 Members volunteered but only CM is able to attend the meeting on 11 March. Only one representative is required

17. CLERK'S REPORT

a) Dark Sky meeting for Lizard and the Surrounding Areas presentation was supplied. A steering Group of interested parties to be formed. Names and addresses.

b) A letter had been received from a Parishioner as they believed that the car park at Praa Sands was to become a fee paying car park. This has yet to be discussed and decided. They were concerned that dog walkers who they considered to be the principle users of the car park are the local parishioners who would have to pay. They explained that they felt that the suggested £1 minimum fee equates to £7 a week from their pocket, loose change for some people but a potential loss to Cornwall NAWT from them.

They also referred to bees:

Bee numbers have declined and there is worldwide concern and research going on regarding causes and solutions.

They had attended a very interesting talk at Camborne on this subject, and observation from this event was the information that it is the common bramble plant is the most essential pollinator for both honeybees and foraging bees. They therefore requested that no more "bramble hedges" are removed from the Parish, whether in amenity areas or on the coast and that parishioners and councillors do all they can to protect such 'wild' areas, be it in open spaces or our own gardens. They stated that this would be in keeping with Objective 5 of Breage Parish Neighbourhood Development Plan.

MS was reminded that he had expressed interest regarding bees and had been sent the relevant information. The Clerk to send again.

c)A blind Parishioner had asked in the holes in the footway near to Breage Post Office could be repaired as they had stumbled and fallen there. They use the path daily.

d)Ashton post box – a request has gone into Royal Mail to paint the box

18. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Carleen Village Hall

Soup and Pudding Lunch – Friday 20 March; Table top sale – Saturday 28 March morning; Film The Theory of Everything – Saturday 28 March 7.30 p.m.

28 March Breage Field Committee Easter Eggstravaganza; 4 July National Fields Day – picnic in the park.

Ashton Lion and Lamb 28 March at 7.30 p.m. – To support the Wilson family from Breage. Two family members had been in a head-on car crash and on had been disastrously injured.

The Ashton Village Committee has been asked to take some soapy water and a sponge to clear the mould and dirt off the play equipment in the Amenity Field.

The seat at Ashton bus stop is the wrong side of the shelter. The Chairman suggested it be moved after the Contractors have finished.

Be vigilant – suspicious characters in the lay by at Nancegollan. Don't be afraid to report.

Ring 999 – a crime in progress. Try and get the number plates.

Affordable Homes at Carleen were discussed. It was asked if Noreen Jefferies could attend the Planning meeting on 26 March to speak about Affordable Housing. The Clerk to arrange.

19. MATTERS FOR INCLUSION AT FUTURE MEETINGS - Let Clerk know.

20. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL MEETING PLANNING AND LAND USE MATTERS THURSDAY 26 MARCH 2020 followed by FINANCE AND GENERAL PURPOSES COMMITTEE MEETING; ORDINARY PARISH COUNCIL MEETING TUESDAY 7 APRIL 2020. MEETINGS IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.

21. EXCLUSION OF PRESS AND PUBLIC

To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

There being no further business the meeting closed at 9.40 p.m.

BREAGE PARISH COUNCIL
DRAFT MINUTES OF PUBLIC PARTICIPATION HELD DURING THE ORDINARY PARISH COUNCIL MEETING
HELD IN THE PARISH ROOMS BREAGE ON TUESDAY 3 MARCH 2020

At 7.03 p.m. The Chairman closed the meeting and invited members of the public to put forward any concerns they had, or issues they wished to make known to the Parish Council, in regard to any items on the agenda.

A Praa Sands Parishioner spoke about Byway 47 crumbling and the surface not being solid and the drainage not sorted.

Parking charges at the Basketball Court – felt this should not be done by the Parish Council.

Surfer getting changed outside their van parked at Seameads. By way 47 is regularly used for parking.

The Chairman explained that the work on Byway 47 was not finished. It had been suspended as there has been a landslip on the lizard and all the vehicles are needed there. The parking problem was being looked into by Cormac and there may be signs provided. The yellow lines are due to be renewed.

Another Praa Sands Parishioner reported that the left hand side of the adit at Seameads is overflowing – the pipe is blocked under the road. The Chairman advised that this would be sorted.

The west side of Praa Green has lots of large holes and the filling in was suspended last year. The Chairman explained that soil cannot be imported. The Parishioner has bonfire ash available.

The temporary fencing at the dunes Praa Sands – it was asked if this could be moved eastwards next time it is installed.

Praa Sands toilets are inadequate.

Another Praa Sands Parishioner spoke of concern with the PC signing the Toilet Lease. They felt that the footprint had been enlarged and this made problems for their access. They explained this in detail. The Chairman replied that the lease contains a plan and this had been checked by Cornwall Council. The Parishioner should contact Cornwall Council with their concerns.

A Trevurvas Parishioner spoke about the recent clearing of the pond at Trevurvas and the tidying work that had been carried out saying that they had no knowledge that this would happen and that they had concern about it as they did not think it had been thought through. They raised various matters. The Chairman explained why the work had been done, what had been carried out and that the Parishioners who lived next to the pond had wanted the work to be done. The 'playground' that had been left in place after the work was queried as neither the tyres nor the plastic string holding the camp together were liked. The Chairman assured the Parishioner that the area would be kept in good repair, that if anything was unsafe it would be taken down and the footpath would be preserved. The Parishioner felt that residents had not been informed. Cllr Southam spoke about this and confirmed that he had spoken with residents.

The Parishioner asked that the exit/entrance to Trevurvas from the A394 be cleared of bracken as there was no visibility at all when coming out onto the main road. They described a 'near miss' they had had. They said that Cornwall Council does not appear to find it dangerous and nesting birds seem to be the priority.

The Chairman replied that the Lengthsman would clear the area by Friday. Cormac would need to clear the main road area but the Lengthsman would make contact with Cormac.

Public participation ended at 7.45 p.m.