



DRAFT NOTES VIRTUAL ZOOM PARISH COUNCIL MEETING TUESDAY 4 AUGUST 2020

Present: Cllr A E Woodhams (Chairman)
 Cllr Mrs C Carver
 Cllr Mrs P Darby
 Cllr C Macleod
 Cllr C M Ralph
 Cllr Mrs N Roberts
 Cllr Mrs R Wyvern Batt

Cornwall Cllr J Keeling for first part of the meeting
 Mrs C Macleod (Clerk/RFO)

The Chairman welcomed everyone to the Zoom meeting. If anyone has trouble and breaks from the meeting they should shut down and then come on again. No 6. has been repeated on the agenda. The second no. 6 will now be no. 7 with each number thereafter following on. There will be a closed session and Cllrs will have to confirm that there is no-one else in the room with them.

1. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date
 No declarations made.

2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence
 Apologies from MS and AB received and accepted.
 SC and HB were unable to enter the meeting.

3. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL 7 JULY 2020

Minutes proposed, seconded and resolved CONFIRMED.

4. PUBLIC PARTICIPATION INCLUDING REPORT FROM CORNWALL COUNCILLOR

No public present. Cornwall Councillor spoke – see separate page.
 JK left the meeting at 7.13 p.m.

5. PARISH COUNCIL WORKING GROUPS/TEAMS/COMMITTEES AND/OR OUTSIDE ORGANISATIONS

To nominate replacements for Cllr HB who wishes to stand down

i) Health & Safety/Risk Assessment

CM had volunteered. Proposed, seconded and resolved that CM becomes a Health & Safety/Risk Assessment Councillor. Training to be arranged.

ii) Staff working group personnel

NR was asked and agreed to stand. Proposed, seconded and resolved that NR becomes a Staff Working Group Councillor.
 Both Councillors were thanked.

6. FINANCE

- a) April, May and June Scribe reconciliations to be checked by the F&GP Committee Chairman
 b) Cllr Carver will be checking the payments for the foreseeable future
 c) To resolve to approve Finance Regulations 6.6 for use of a variable DD for payments to e-on for electricity supply for streetlights
 d) To resolve to approve August payments

no.	Name	chq/dd/dc	Service/item	Net	VAT	Total
80	Amazon UK					
	shenzhenshiyoujiadianzishangwuyouxiangongsi	dc	Tie wraps - play and exercise area notices	£6.66	£1.33	£7.99
80A	Ideal 365 Limited	dc	Antibac cleaner	£16.66	£3.33	£19.99
81	Amazon UK	dc	Marker pens	£1.67	£0.33	£2.00
82	British Gas Business	dd	PSands Toilets electricity 2 Jun - 1 July 2020	£23.52	£1.17	£24.69
83	British Gas Business	dd	Parish Rooms electricity 2 Jun - 1 July 2020	£46.19	£2.30	£48.49
84	Seton UK	dc	Alcohol hand sanitiser	£27.96	£5.59	£33.55
85	Amazon UK	dc	Towels & clips	£9.07	£1.81	£10.88
86	Zoom Video Communications Inc.	dc	Standard Pro monthly	£11.99	£2.40	£14.39
87	BT	dd	Telephone and e-mails Jun	£101.59	£20.32	£121.91

					42/20	
88	Amazon UK	dc	Vinyl gloves	£14.99		£14.99
89	e-on	none	Streetlights electricity Jun 2020 deducted from credit balance	£50.44	£2.52	£52.96
90	TV Licensing	dd	TV licence	£157.50		£157.50
91	Open Spaces Society	bank	Annual subscription	£45.00		£45.00
92	BT	dd	Mobile	£20.00	£4.00	£24.00
93	CALC	bank	Introductory session CiLCA	£30.00	£6.00	£36.00
94	Stephen Babbage	bank	Handyman duties -repair PGreen car park/Toilets Ply	£151.00		£151.00
95	Cornwall Council	none	PSands Toilets rates Aug referred to CC £119.00	£0.00		£0.00
96	Public Works Loan Board	dd	Streetlights' Loan repayment	£2,736.07		£2,736.07
97	Complete Business Solutions	bank	A4 recycled printing paper	£18.45	£3.69	£22.14
98	Southwest Playground Safety Inspections	bank	Inspections Breage/Ashton/Carleen/Praa Sands	£125.00	£25.00	£150.00
99	R Sanders	bank	Contract grass cutting	£700.00	£140.00	£840.00
			Trevurvas Junction/rail path19	£125.00	£25.00	£150.00
			sub totals	£4,400.31	£241.10	£4,641.41
76	Mrs C L Macleod	bank	Salary July	£1,655.20		£1,655.20
77	HMR & C		PAYE	£333.80		£333.80
			Employer's NI	£191.44		£191.44
		bank		£525.24		£525.24
78	NEST		Pension July Clerk	£130.66		£130.66
			Pension July Employer	£49.00		£49.00
		dd		£179.66		£179.66
79	Mrs S Orpin	bank	Cleaner salary July	£49.60		£49.60
			totals	£6,810.01	£241.10	£7,051.11

Payments checked by CC.

Proposed, seconded and resolved that Payments as shown above be passed for payment.

e) To acknowledge Receipts

Cemetery fees: £45; Admin £40; Grants return: £2,800

Acknowledged.

f) To receive bank balances

As at 30 July 2020: Current: £8,830.78; Savings: £88,337.93; Ashton Amenity Area: £39.79; Petty Cash: £150

7.FOOTPATHS

a)Report from Cllr Darby

14 Trevena Contractor will rebuild stile to make it safer. Trevena Nursery owner has offered material and labour assistance. No further news about the diversion order.

46 Trew Posts now received for Contractor to fit.

63 Ashton Path now cleared through maize and waymarker discs etc. received and fitted.

8.HIGHWAYS

a) Update Traffic Control measures

Still no progress with the yellow lines Praa Sands.

Submitted Expressions of Interest (EIOs) to be considered at the Network September meeting.

b) Lorry restriction sign at Breage

No progress.

c) Buses – a driver had refused to stop at a request stop and a passenger had to walk back to their requested stop from the next stop. To be reported to Emily Dunford.

9.CEMETERY AND CLOSED GRAVEYARDS

a)Update

The wall work – Contractor is ready to start.

10. PLAYGROUND & EXERCISE EQUIPMENT

a) The Playground Equipment at Ashton Amenity Area and Breage Field and the Exercise Equipment at Praa Sands and Carleen is in use since 4 July 2020. A Risk Assessment is in place that will be reviewed every 14 days.

No critical problems. Play area reps. to report untoward matters to the Clerk please.

11. PARISH ROOMS

a)The Parish Rooms are closed until further notice due to the Covid-19 pandemic

Please note it is not possible for the Parish Council to meet in licensed premises.

The carpets will be deep cleaned during the Clerk's annual leave. The Cleaner is cleaning regularly twice a month on a Saturday.

(1) All council business that cannot be conducted by either e-mail, telephone or electronic means will be deferred until further notice

(2) The office will be manned from 0900 -1700 daily with the exception of Tuesday

(3) There will be no access to the Parish Office or Meeting Room until further notice

(4) The normal functions of the council will proceed via electronic means and members of the public and parishioners will be able to contact the Clerk by telephone, e-mail or letter, communication via the Breage Parish Council website will be available

(5) Should you have any questions or concerns during the current crisis please contact the Clerk who will endeavour to resolve any issue or signpost you to the appropriate contact

(6) Every effort will be made to maintain the best level of service possible during these difficult times and any change to this statement will be made via the Breage Parish Council web site

12. PRAA SANDS

a) TOILETS

i) The responsibility for the Toilets has been taken over by Cornwall Council (from 23 July) while Covid-19 endures

ii) **To resolve that subject to approved invoices being submitted by Cornwall Council and authorised by F&GPC Chairman monies from the ring-fenced Toilets' budget may be paid as a donation toward the upkeep of the Toilets**

Proposed, seconded and RESOLVED.

iii) **To resolve to confirm the cancellation of the Tenancy At Will with Cornwall Council in a letter dated 28 July 2020**

Proposed, seconded and RESOLVED confirmed.

BPC signs have been removed from the outside of the building. The Toilets were deep cleaned yesterday. The Cormac cleaners are not being used. CM was given permission to empty the donation box. Clerk to ask to see CC's Risk Assessment.

b) ICE CREAM TRAILER

This is not 5m from the highway. A Licensing Compliance officer has visited and given advice. The trader has chosen to operate less than 5m from the highway and has applied for a Street Trading Consent. Details have been circulated to Councillors. **Parish**

Council's comments are to be submitted by 11 August 2020

It was generally thought to be a nice idea as a temporary facility for visitors and locals. **BUT**

It was felt that the trailer would be better placed 5m from the road.

People should not be permitted to queue on the road social distancing would be impossible.

The road is the access road for emergency vehicles to the beach and should be kept clear.

Their own litter bins should be provided and the litter taken home with them each day. The Council bins should not be filled with Double Decadence litter. A notice should remind customers that the Double Decadence litter should not be dropped on the beach.

Are hand washing facilities and a staff toilet provided?

c) JET SKIS/BOATS

i) To consider Bylaws and **make any necessary resolution**

ByLaw made on 4 February 1974, from Folly Rocks to Lesceave – 275m off the shore at low water level, speed 6 knots, level 3 fine £400 enforceable Jet skis excluded. Misdemeanours may be reported to the Clerk. Cllrs were encouraged to read through the bylaws paragraph by paragraph to consider if any amendments are needed.

d) RNLI LIFEGUARDS

The RNLI will be washing their equipment down behind the lifeguard unit and then storing back in the container until the toilets are re-opened

No donation had been made for 2020/21 so there is nothing to refund.

13. COMMON LAND AT HENDRA

a) Update

Emergency vehicles, Refuse lorries and cars have been unable to get through to Praa Sands because of unlawful and inconsiderate parking on the road to Praa Sands.

The Chairman explained what a Commoner may do on the Common Land and read through various rulings and decisions that show that it is an offence to take a vehicle onto Common Land. These documents will be sent to Cllr JK.

b) Any necessary resolution

Not necessary.

14. RISK ASSESSMENT

a) This has been completed and circulated to Councillors

To resolve to approve the 2020 Risk Assessment for publication

Proposed, seconded and RESOLVED approved.

15. POLICE ADVOCATE

a) To discuss The Councillors' Advocate Scheme and **To resolve to nominate a candidate as Breage Parish Council's Advocate CC volunteered. Proposed, seconded and RESOLVED that CC be Breage Parish Council's Police Advocate.**

16. REPORT FROM CLERK

The Office is extremely busy at present. Lots of queries about the toilets now the Praa Sands beach is so busy. E-mails are frequent at present. There was much quicker response to the planning applications this month by Councillors. Thank you. A reminder that I am on 10 days' leave from 10th August, returning on 27th August.

17. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

NDP pre-submission edition hopefully to September meeting. Grant approved. CM has not attended meetings. CC apologised – he had missed the agendas.

Money from Covid-19 pot CC will be paid to Parish Council.

18. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 2 SEPTEMBER 2020 – NOT A PHYSICAL MEETING; THE ORDINARY PARISH COUNCIL MEETING TUESDAY 8 SEPTEMBER 2020 – ZOOM MEETING AT 7.00 P.M. Should

Members of the Public wish to take part in public participation they should provide the Clerk with their e-mail address and a request to speak, by 4.00 p.m. on Friday 4 September, 2020.

19. EXCLUSION OF PRESS AND PUBLIC

To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

Councillors were asked to confirm that there was no-one in the room with them. This was confirmed and the closed session confirmed to be in place.

20. LENGTHSMAN SCHEME

a) Sub-contract changes

The meeting closed at 8.13 p.m.

BREAGE PARISH COUNCIL

DRAFT NOTES OF PUBLIC PARTICIPATION HELD DURING THE VIRTUAL ZOOM PARISH COUNCIL MEETING TUESDAY 4 AUGUST 2020

There were no Members of the Public present.

Cllr Keeling's report had been circulated to Councillors.

Ongoing problems at Hendra with parking. Police had been called re. obstructions at Lesceave.

Camper vans not permitted at Cherry Masons Fruit Farm, Breage. Government Health and Police have been contacted. There have been many complaints. Police to visit re. anti-social behaviour. Things are moving.

JK has been providing photographic evidence for Planning Enforcement matters.

FP 14 Ashton diversion modification should have been a Diversion Order. The owner has been informed.

It was explained that the owner has not been informed and the Footpath Cllr asked if a copy of the relevant form could be sent to them. JK agreed to do this.

JK left at 7.13 p.m.