

## BREAGE PARISH COUNCIL

Mr D Rutherford Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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### **ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 02 SEPT 2025**

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk)



Recoverable Signature

**X** D Rutherford

David Rutherford

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

### **AGENDA**

#### **1. FIRE EVACUATION PROCEDURE**

#### **2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

Each Member to ensure that their register of interests is up-to-date

#### **3. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence

#### **4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 05 AUGUST 2025**

**5. PUBLIC PARTICIPATION** To include Cornwall Councillor's report – previously circulated to Councillors

#### **6. FINANCE**

##### **a) To resolve to approve August payments**

No	Date	Cheque	Description	Supplier	Net	VAT	Total
151	01/08/2025	Bank	Repairs and Maintenance	Truro Sawmills Ltd	190.00	38.00	228.00
152	29/07/2025	Bank	s137 Grant	Praa Sands & District Comr	400.00	0.00	400.00
153	04/08/2025	Bank	Cemetery GRASS CUTTING	R Sanders	290.50	58.10	348.60
154	11/08/2025	Bank	Grass Cutting & weed killi	R Sanders	244.00	48.80	292.80
155	11/08/2025	Bank	Grass Cutting & weed killi	R Sanders	717.50	143.50	861.00
156	01/09/2025	DD	Rates Cemetery	Cornwall Council	55.00	0.00	55.00
157	11/08/2025	Bank	Lengthsman	R Sanders	560.00	112.00	672.00
158	11/08/2025	Bank	Office Goods	Banner Business Solutions	11.82	2.36	14.18
159	15/08/2025	DD	Telephone and Internet	BT	134.39	26.88	161.27
160	27/08/2025	Bank	Loan Interest Cemetery	PWLB	384.00	0.00	384.00
161	18/08/2025	Bank	Loan Repayment	PWLB	1,818.18	0.00	1,818.18
162	12/08/2025	DD	Mobile	EE	13.50	2.70	16.20
163	01/09/2025	DD	Cemetery Water	Source for Business	41.84	0.00	41.84
164	01/09/2025	DD	Parish Rooms Water	Source for Business	24.81	0.00	24.81
165	19/08/2025	DD	Cemetery electricity	British Gas	13.50	0.67	14.17
166	27/08/2025	DD	Electricity Parish Rooms	Engie Power Ltd	49.46	2.47	51.93
167	27/08/2025	Bank	Subscription Open Spaces	Open Spaces Society	45.00	0.00	45.00
168	27/08/2025	Bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
169	28/08/2025	Bank	Salaries	Administration	49.72	0.00	49.72
170	28/08/2025	Bank	Salaries	HM Revenue & Customs	426.00	0.00	426.00
171	28/08/2025	Bank	Salaries	Administration	1,955.72	0.00	1,955.72
172	28/08/2025	Bank	Salaries	HM Revenue & Customs	310.05	0.00	310.05
173	28/08/2025	Bank	Salaries	HM Revenue & Customs	114.88	0.00	114.88
					7,928.53	451.21	8,379.74

**b) To resolve to approve August receipts**

No	Date	Receipt	Description	Supplier	Net	VAT	Total
18	29/07/2025	Bank	transfer	Ashton Amenity Ar	-4,495.83	0.00	-4,495.83
19	21/07/2025	Bank	Play equipment i	SWPSI Ltd	0.00	0.00	0.00
20	30/07/2025	Bank	Amenity Areas	Cornwall Council	4,495.83	0.00	4,495.83
21	31/07/2025	Bank	Bank Refund	Barclays	150.00	0.00	150.00
22	12/08/2025	Bank	Cemetery fees	Allwood Monument	70.00	0.00	70.00
23	11/08/2025	Bank	Pension Employe	NEST	9.12	0.00	9.12
					229.12	0.00	229.12

c) To receive bank balances as at 30 August 2025

**7. PUBLIC RIGHTS OF WAY (PROW)**

i) MS/LT -

**8. HIGHWAYS**

i) Update

**9. CEMETERY AND CLOSED GRAVEYARDS**

i) Update TW

**10. PLAYGROUND & EXERCISE AREAS**

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update GS

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

**11. PARISH ROOMS**

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed.

**12. LENGTHSMAN**

i) Update AB

**13. POLICE**

i) Advocate Councillor has circulated reports to Councillors throughout the month GS

**14. TREVURVAS POND**

i) A report has been circulated to Councillors DT/MS

**15. ASHTON VILLAGE HUB**

i) Update HB

**16. S KERRIER COMMUNITY AREA PARTNERSHIP**

i) Update CMR

**17. PRAA SANDS**

i) Update TW

**18. CLERK'S REPORT** Previously circulated to Councillors

**19. CUSTODIAL TRUSTEES****20. ASHTON LIGHTS****21. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES****22. CHAIRMAN'S COMMENTS****23. DATES AND TIMES OF NEXT MEETINGS**

**MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 24 SEPTEMBER 2025; ORDINARY PARISH MEETING TUESDAY 07 OCTOBER 2025, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.**