

## **Breage NDP SG meeting 1/20, notes of meeting of 21/1/20**

**Attendance:** Mark Deacon, Chris Ralph, Clive Richards, David Davies, Colin Macleod, Norman Pringle, Wendy Shallcross, Ian Stovell

**Apologies:** Caroline Carver, Richard Mckie, Lindsay Bryning

**Also in attendance:** Simon Caddick

### **Summary of parishioner comments:**

- Killas stone
- Small scale renewables
- Conservation
- Dark skies

### **Agreed:**

1. Action notes of 17 December (P:IS, S:CR)
2. Amend para 11.10 of Environment chapter to refer to CLP policy on renewables and with this agreed for submission to BPC for consideration and amendment/approval (P:IS, S:DD).
3. Clive to attend BPC meeting on 30 January on Environment chapter
4. Local venues to be investigated for deposit of Consultation Draft over March and April: Ashton (Church of Annunciation, Lion and Lamb, Double S Garage); Breage (Queens Arms, Parish Rooms, Breage Church, Central Stores, Social Club, Breage School, Breaney Chapel, Trevena Cross Garden Centre); Carleen (Village Hall); Godolphin Cross (Community Centre, Godolphin Cross School, Godolphin House); Praa Sands (Shop, Community Centre, Newtown Shop/Garage); Helston Library
5. Piggy back on following local events over March to publicise Consultation Draft – Carleen Table Top Sale, Godolphin Cross Farmers Market
6. Drop in events over March/April to potentially be held at Ashton Church of the Annunciation, Breage Village Hall, Carleen Village Hall, Godolphin Cross Community Centre, Praa Sands Community Centre.
7. Talk to Breage and Godolphin Schools about potential drop in events with young people.
8. NDP exhibition to be revised for piggy back and drop in events to include map of designations, development boundary plans, proposed NDP policies or summary of policies, key findings from household survey
9. Send out a newsletter 3 at end of February including detail of dates of piggy back events, venues at which NDP has been deposited, date and venue of drop in events, text of draft OK.
10. Final version of Consultation Draft NDP to be placed on web site.
11. Send out details of Consultation Draft to adjacent parish councils once published and on deposit – just link to web site.
12. Use suggested ‘comments form’ with David’s suggested amendments and change ‘should’ to ‘could’ and bold return details as mechanism for capturing comment on the Consultation Draft.
13. Poster campaign to be repeated once all venues/dates confirmed and also any additional open meetings as planned consultation over March to April period.
14. Composite draft of NDP to be finalised with inclusion of Environment Chapter following BPC consideration of the chapter and brought to SG for final sign off (spelling, consistency etc not content change) for 11 February.

15. Extra meeting of SG needed in February due to tight timetable to sign off Consultation Draft and check/finalise on engagement actions.
16. Resources needed to undertake planned engagement activity: draw down from BPC remaining £1k of Locality grant for 2019/20 and £1k from BPC NDP budget for 2019/20 to cover venue hire, exhibition costs, design, print, collation and distribution of newsletter, print and binding of Consultation Draft, design and print of posters, print of comments form and sundry exhibition costs (P:WS, S: DD).

**Actions:**

1. Analyse and write up report of school children consultation (WS)
2. Analyse and write up report of youth consultation event (WS)
3. Ian to check with Bevan on availability of Ashton Church for April SG meeting (IS)
4. Mark to check availability and book Praa Sands Community Centre for March and June SG meetings (MD).
5. Mark to help Wendy with graphics on school children and youth reports (MD)
6. Amend and submit revised Environment chapter to BPC by 23 January for consideration at its meeting of 30 January (CMR)
7. Clive to attend BPC meeting on 30 January on Environment Chapter (CliveR)
8. Colin to check and confirm by 11 February on whether following venues will participate as a plan deposit point - Lion and Lamb, Church of Annunciation, Double S Garage, Breage Church, Breaney Chapel, Trevena Cross Garden Centre (CM)
9. Chris to check and confirm by 11 February on whether following venues will participate as a plan deposit point – Parish Rooms, Breage Central Stores, Queens Arms (CMR)
10. Clive to check and confirm by 11 February on whether following venues will participate as a plan deposit point – Breage Social Club, Godolphin Community Centre (CliveR)
11. David to check and confirm by 11 February on whether following venues will participate as a plan deposit point – Carleen Village Hall, Godolphin House, Helston Library (DD)
12. Wendy to check and confirm by 11 February on whether following venues will participate as a plan deposit point – Breage School, Godolphin Cross School (WS)
13. Mark to check and confirm by 11 February on whether following venues will participate as a plan deposit point - Praa Sands Shop, Newtown shop/garage, Community centre (MD)
14. Confirm date of Carleen table top sale for 11 February (DD)
15. Confirm date of Godolphin Cross farmer market for 11 February (CliveR)
16. Ian to check and confirm a date over March/April by 11 February for drop in event at Ashton Church of the Annunciation – could be date of scheduled SG meeting of 21 April (IS)
17. Chris to check with and confirm a date over March/April by 11 February for drop in event at Breage Village Hall (CMR)
18. David to check and confirm a date over March/April by 11 February for drop in event at Carleen Village Hall (DD)
19. Clive to check and confirm a date over March/April by 11 February for drop in event at Godolphin Cross Community Centre (CliveR)
20. Mark to check and confirm a date over March/April by 11 February for drop in event at Praa Sands Community Centre – could be date of scheduled SG meeting of 17 March (MD)
21. Wendy to talk to schools again about doing young person drop in events over March and April (WS)
22. David to look at revising the NDP exhibition for use at piggy back events and drop in events (DD)

23. Consultation Draft of NDP when finalised to be placed on NDP web site for viewing/download (CliveR)
24. Contact graphic designer Diggory to plan in design work on Newsletter 3 for after 11 February (CMR)
25. Revise draft text of newsletter to include dates/venues of exhibitions, dates/venues of drop in events and dates/venues of places of deposit once confirmed and submit to Diggory for design work (CMR)
26. Contact Cornwall Council print services to organise print, collation and distribution of newsletter 3 (CMR)
27. Request BPC to write to adjacent Parish Councils informing them of publication of Consultation Draft once finalised (CMR)
28. David to send to Chris the revised 'comments form' (DD)
29. Chris to sort out printing of 'comments form' after 11 February (CMR)
30. Incorporate Environment Chapter after any BPC comment in composite version of Consultation Draft and arrange final sign off at SG meeting of 11 February (CMR)
31. Organise printing and binding of Consultation Draft via Cornwall College print services after 11 February meeting – to include one copy for all confirmed deposit points and 5 copies for use at drop in events (CMR)
32. Addition SG meeting to sign off Consultation Draft and check/finalise engagement actions scheduled for 11 February at Parish Rooms (ALL)
33. Complete and submit to BPC draw down request for £1k of Locality grant and £1k of BPC NDP admin budget resources as per 2019/20 budget (CMR/RmcK)
34. Put action notes of 21 January meeting on NDP web site (CliveR/IS)
35. Provide monthly progress report to BPC (CMR)
36. Prepare agenda for next SG meeting, circulate and copy to BPC (CMR)

**Next meeting:** 11 February 2020 7.00 – 9.00, Parish Rooms, Breage