

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 11 JANUARY 2022

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

Due to Covid restrictions please advise the Clerk that you will be attending and have carried out a negative lateral flow test, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

To: Members of the Public: You are hereby invited to attend this meeting.

Breage Parish Council would be grateful if members of the public intending to attend the meetings of the Parish Council would complete a Covid 19 lateral flow test within 48 hours of the meeting. Please advise the Clerk that you will be attending, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

You may contact the Parish Clerk on 01326 574781/07767165077 or email breageparishcouncil@btconnect.com

X Carol Macleod

Carol Macleod
Clerk/RFO to Breage Parish Council

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 7 DECEMBER 2021

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) A notification of the election, 6 May 2021, recharges has been received: £255, invoice to follow

b) To resolve to approve January payments

No	Date	Payment	Description	Supplier	Net	VAT	Total
271	03/12/2021	dc	Office Goods	Alexa Group Ltd	10.82	2.16	12.98
272	07/12/2021	bank	Cemetery repairs	Dan Waite Electrical	810.64		810.64
273	07/12/2021	dc	Office supplies	Amazon	2.50	0.50	3.00
274	07/12/2021	dc	Office supplies	Amazon	3.94	0.79	4.73
275	04/01/2022	dd	Cemetery Water	Source for Business	15.23		15.23
276	04/01/2022	dd	Parish Rooms Water	Source for Business	15.23		15.23
277	03/11/2021	dc	Office supplies	Amazon	7.49	1.50	8.99
278	08/12/2021	dc	Repairs and Maintenance Street furniture	X2 Connect Ltd	50.50	10.10	60.60
279	09/12/2021	dc	Office Goods	Amazon	9.72	1.94	11.66
280	10/12/2021	dc	Amenity Areas	Amazon	33.32	6.67	39.99
281	13/12/2021	bank	Grant	Ashton Village Hub	500.00		500.00
282	10/12/2021	dc	Amenity Areas	Amazon	3.32	0.67	3.99
283	10/12/2021	dc	Amenity Areas	Amazon	1.99	0.40	2.39
284	21/12/2021	dd	Electricity Parish Rooms	British Gas	134.08	6.70	140.78
285	15/12/2021	dd	Telephone and Internet	BT	136.40	27.28	163.68
286	14/12/2021	dd	Streetlights electricity	E-on	40.58	2.03	42.61
287	10/12/2021	dc	Admin	Information Commissioner's Office	40.00		40.00
288	24/12/2021	bank	Salaries	Administration	1,623.43		1,623.43
289	24/12/2021	bank	Salaries	Administration	59.40		59.40
290	24/12/2021	bank	Salaries	HM Revenue & Customs	326.60		326.60
291	24/12/2021	bank	Employer's NI	HM Revenue & Customs	184.60		184.60
292	13/01/2022	292	Salaries	NEST	125.29		125.29
293	13/01/2022	bank	Pension Employer	NEST	46.98		46.98
294	14/12/2021	dc	Repairs and Maintenance Street furniture	OfficeFurnitureOnline.co.uk	347.00	69.40	416.40
295	29/12/2021	bank	Streetlighting Repairs & Maintenance	Enerveo Limited	3,508.00	701.60	4,209.60

296	12/01/2022	bank	Play equipment inspection	Southwest Playground Safety Inspections	75.00	15.00	90.00
297	12/01/2022	bank	Play equipment inspection	Southwest Playground Safety Inspections	25.00	5.00	30.00
298	31/12/2021	dd	Telephone and Internet	BT	20.60	4.12	24.72
299	12/01/2022	bank	Travel	Administration	7.88		7.88
300	05/01/2022	bank	Lengthsman	R Sanders	1,700.00	340.00	2,040.00
301	12/12/2022	bank	Grass and Hedges	R Sanders	470.00	94.00	658.00
302	12/12/2022	bank	Cemetery grass	R Sanders	125.00	25.00	175.00
303	12/12/2022	bank	AAA grass	R Sanders	105.00	21.00	147.00
304	12/12/2022	bank	Lengthsman	R Sanders	15.00	3.00	21.00
305	12/12/2022	bank	Breage Field equipment repairs	SW Playground Safety Inspections	285.00	57.00	342.00
Totals					10,865.54	1,538.86	12,404.40

c) To acknowledge Receipts:

No	Code	Date	Bank	Description	Supplier	Net	VAT	Total
22	Misc. Income	08/12/2021	Community Current Account	Donations	L Horne	100.00		100.00
23	Misc. Income	10/12/2021	Community Current Account	Donations	Duchy of Cornwall	1,000.00		1,000.00
24	Cemetery fees interments	13/12/2021	Community Current Account	Cemetery fees	G Reader	800.00		800.00
25	Cemetery fees interments	13/12/2021	Community Current Account	Admin refund overpaid	G Reader	-60.00		-60.00
						1,840.00		1,840.00

d) To receive bank balances

7.FOOTPATHS

i) Report PD

ii) Enhanced LMP

8.HIGHWAYS

i) Update 20 is plenty CC

ii) Update Breage Parking TW

9.CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

ii) Public Art CMR

10. PLAYGROUND & EXERCISE AREAS

i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days. Contractor is offering deep cleaning for the exercise and play equipment.

ii) Safety inspection of equipment are carried out and reports provided each month

iii) Interest expressed re. An Ashton/Breage football team

11. PARISH ROOMS

i) A Covid Risk Assessment for the Parish Rooms has been carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public

ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.

iii)The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

12. POLICE

i) Update CC

13. HELSTON AND S KERRIER CNP

i) Teams meeting Wednesday 26 January 2022, 6.00 to 8.00 p.m.

14. LENGTHSMAN

15. ASHTON VILLAGE HUB

i) Update NR

16.CORNISH TIN

i)Update TW

17. APPRENTICESHIP

i) Update CC

18. TREVURVAS POND

i) Update DT & MS

19. QUEEN'S PLATINUM JUBILEE

i) Update TW

20. BENCHES

There are 2 granite benches on Praa Green that have no inscriptions and belong to BPC. There have been requests for names to be put on these In Memoriam. The Clerk recommends a donation of £100 per bench to do this

To resolve to permit inscriptions to be placed on the granite benches that the BPC owns on Praa Green that have not been inscribed

21. REPORT FROM CLERK

Circulated

22. MEMBERS’ REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

23. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 26 JANUARY 2022; ORDINARY PARISH COUNCIL MEETING TUESDAY 1 FEBRUARY 2022. MEETINGS AT 7.00 P.M. IN THE PARISH ROOMS

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