

# BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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## ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 1 FEBRUARY 2022

Although Plan B Covid measures have been lifted by the Government, Breage Parish Council has determined that Councillors will continue to carry out lateral flow tests and adhere to social distancing. It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing. Thank you.

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email [breageparishcouncil@btconnect.com](mailto:breageparishcouncil@btconnect.com)

**X** Carol Macleod

Carol Macleod  
Clerk/RFO to Breage Parish Council  
Signed by: Carol Macleod

### AGENDA

#### 1. FIRE EVACUATION PROCEDURE

#### 2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

#### 3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

#### 4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 11 JANUARY 2022

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

#### 6. GODOLPHIN CROSS REACH OUT PROJECT

i) Rona Laity, Project Manager

ii) Questions

#### 7. FINANCE

a) To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to British Gas for electricity supply to Parish Rooms

b) To resolve to appoint a bank signatory to authorise bank payments

c) To resolve to approve February payments

No	Date	Payment	Supplier	Net	VAT	Total
306	17/01/2022	dd	Yu Energy	780.00		780.00
307	17/01/2022	dd	Yu Energy	10.62	0.53	11.15
308	13/01/2022	dc	Amazon	6.79	0.60	7.39
309	14/01/2022	bank	Derek Real	515.00		515.00
310	14/01/2022	dc	Amazon	9.57	1.92	11.49
311	21/01/2022	dd	British Gas	218.65	43.73	262.38
312	21/02/2022	bank	Cornwall Council	255.00		255.00
313	21/01/2022	bank	Mately Electrical +Solar PV Ltd	123.89	24.78	148.67
314	29/01/2022	dd	BT	21.20	4.24	25.44
315	17/01/2022	dd	BT	151.45	30.29	181.74
316	21/01/2022	dc	Amazon	3.86	0.77	4.63
317	28/01/2022	bank	Administration	1,630.96		1,630.96
318	28/01/2022	bank	Administration	59.20		59.20
319	28/01/2022	bank	HM Revenue & Customs	328.40		328.40
320	28/01/2022	bank	HM Revenue & Customs	185.86		185.86
321	07/02/2022	dd	NEST	125.29		125.29
322	07/02/2022		NEST	46.98		46.98
323	02/02/2022	bank	Dan Waite Electrical	135.00		135.00
324	02/02/2022	bank	Clerk	15.36		15.36

325	02/02/2022	bank	Administration		7.29		7.29
326	02/02/2022	bank	Southwest Playground Safety Inspections		25.00	5.00	30.00
327	02/02/2022	bank	Southwest Playground Safety Inspections		75.00	15.00	90.00
328	02/02/2022	bank	Southwest Playground Safety Inspections		37.99	7.60	45.59
					<b>4,768.36</b>	<b>134.46</b>	<b>4,902.82</b>

d) To acknowledge Receipts:

No	Code	Date	Bank	Description	Supplier	Net	VAT	Total
26	Bank Interest	06/12/2021	Business Premium Account	Bank interest	Barclays	3.02		3.02
27	Queen's Platinum Jubilee Donations	12/01/2022	Community Current Account	Donations	Karen Byrne	150.00		150.00
28	Queen's Platinum Jubilee Donations	17/01/2022	Community Current Account	Donations	Gill Sharp	100.00		100.00
						<b>253.02</b>		<b>253.02</b>

e) To receive bank balances

### 8.FOOTPATHS

- i) Report PD
- ii) Enhanced LMP

### 9.HIGHWAYS

- i) Update 20 is plenty CC
- ii) Update Breage Parking TW

### 10.CEMETERY AND CLOSED GRAVEYARDS

- i) Update TW
- ii) Public Art CMR

### 11. PLAYGROUND & EXERCISE AREAS

- i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days.
- ii) Safety inspections of equipment are carried out and reports provided each month

### 12. PARISH ROOMS

- i) A Covid Risk Assessment for the Parish Rooms has been carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public
- ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.
- iii) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

### 13. POLICE

- i) Update CC

### 14. HELSTON AND S KERRIER CNP

- i) Teams meeting Wednesday 26 January 2022 cancelled
- ii) Community Network Highways Scheme CMR + DT

### 15. LENGTHSMAN

- i) Update AB

### 16. ASHTON VILLAGE HUB

- i) Update NR

### 17.CORNISH TIN

- i) Update TW

### 18. APPRENTICESHIP

- i) Update CC

### 19. TREVURVAS POND

- i) Update DT & MS

### 20. QUEEN'S PLATINUM JUBILEE

- i) Update TW

### 21. ROYAL BRITISH LEGION

- i) Wreaths

### 22. REPORT FROM CLERK

Circulated

### 23. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

### 24. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING

WEDNESDAY 23 FEBRUARY 2022; ORDINARY PARISH COUNCIL MEETING TUESDAY 1 MARCH 2022. MEETINGS AT 7.00 P.M. IN THE PARISH ROOMS

It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing.

Thank you.

25. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

26. CLEANER'S PART-TIME CONTRACT 1 FEBRUARY 2022 TO 31 JANUARY 2023