

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: clerk@breagepc.org.uk Website: www.breagepc.org.uk



ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 4 FEBRUARY 2025

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 7 JANUARY 2025

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to approve February payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
328	03/01/2025	dc	Office supplies	Amazon	6.66	1.33	7.99
329	03/01/2025	dc	Office supplies	Amazon	10.82	2.17	12.99
330	02/01/2025	dc	Office Goods	SLCC	137.00	0.00	137.00
330	02/01/2025	dc	Office Goods	SLCC	4.50	0.90	5.40
331	03/01/2025	dc	Office supplies	Amazon	9.90	1.98	11.88
332	08/01/2025	bank	Cemetery GRASS CUTTING	R Sanders	135.00	27.00	162.00
333	08/01/2025	bank	Amenity Areas	R Sanders	120.00	24.00	144.00
334	03/01/2025	bank	Grass Cutting & weed killing	R Sanders	308.00	61.60	369.60
335	08/11/2024	DD	Cemetery electricity	Yu Energy	15.18	0.76	15.94
336	08/01/2025	pc	Parish Rooms maintenance	Timpson	9.00	0.00	9.00
337	08/12/2024	dd	Cemetery electricity	Yu Energy on Jan list	0.00	0.00	0.00
338	14/01/2025	dd	Cemetery electricity	Yu Energy	5.39	0.27	5.66
339	10/01/2025	dd	Office Goods	LifeConnect24	80.75	0.00	80.75
340	28/01/2025	bank	Salaries	Administration	1,562.82	0.00	1,562.82
341	28/01/2025	bank	Salaries	Administration	684.28	0.00	684.28
342	28/01/2025	bank	Salaries	Administration	54.12	0.00	54.12
343	28/01/2025	bank	Salaries	HM Revenue & Customs	564.60	0.00	564.60
344	28/01/2025	bank	Employer's NI	HM Revenue & Customs	217.07	0.00	217.07
345	02/01/2025	dc	Office supplies	SLCC	141.50	0.00	141.50
345	02/01/2025	dc	Office supplies	SLCC	4.50	0.90	5.40
346	13/01/2025	dc	Training	SLCC	450.00	0.00	450.00
347	10/02/2025	dd	Loan Repayment	PWLB	2,736.11	0.00	2,736.11
348	05/02/2025	Bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
349	27/01/2025	DD	Electricity Parish Rooms	Engie Power Ltd	241.31	12.07	253.38
350	23/01/2025	DD	Cemetery electricity	British Gas	7.65	0.38	8.03

351	22/01/2025	Card	Office supplies	Amazon	6.67	1.33	8.00
352	05/02/2025	Bank	Play equipment inspection	SWPSI Ltd	55.55	11.11	66.66
353	05/02/2025	Bank	Play equipment inspection	SWPSI Ltd	27.77	5.56	33.33
354	05/02/2025	Bank	20 is Plenty Breage Parish	Aspire Academy Trust	141.04	0.00	141.04
355	21/01/2025	DD	Salaries	NEST	339.20	0.00	339.20
356	21/01/2025	DD	Pension Employer	NEST	50.88	0.00	50.88
357	21/01/2025	DD	Salaries	NEST	14.12	0.00	14.12
358	21/01/2025	DD	Pension Employer	NEST	10.59	0.00	10.59
359	05/02/2025	Bank	Amenity Areas	RGB Building Supplies	15.52	3.10	18.62
360	15/01/2025	dd	Telephone and Internet	BT	136.65	27.33	163.98
361	29/01/2025	dd	Telephone and Internet	BT	10.79	2.16	12.95
362	05/02/2025	bank	Cemetery GRASS CUTTING	R Sanders	135.00	27.00	162.00
363	05/02/2025	bank	Grass Cutting & weed killing	R Sanders	308.00	61.60	369.60
364	05/02/2025	bank	Lengthsman	R Sanders	600.00	120.00	720.00
365	29/01/2025	dc	Amenity Areas	ToolStation	27.48	5.50	32.98
Total					9,464.08	413.78	9,877.86

b) February receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
38	04/11/2024	Bank	Cemetery fees	Pendle Funeral Services	250.00	0.00	250.00
39	08/11/2024		Ashton Village Lights	Ashton Village Hub	430.00	0.00	430.00
40	13/01/2025	CHQ to PO to Bank	Cemetery fees	Sandra Harris	135.00	0.00	135.00
41	22/01/2025	Cash to Po to Bank	Admin	F Conway	1.00	0.00	1.00
42	23/01/2025	bank	Cemetery fees	F Wearne	135.00	0.00	135.00
43	21/01/2025	bank	VAT refund	HM Revenue & Customs	0.00	2,360.79	2,360.79
44	07/01/2025	bank	Cemetery fees	Godfrey Richards	540.00	0.00	540.00
Total					1,491.00	2,360.79	3,851.79

c) To receive bank balances

7. FOOTPATHS

i) Report MS

ii) DMMO

Modification order WCA 829 to modify Definitive Map addition of a Restricted Byway from Classified Road C0162 to Classified Road C0162, and the upgrade of part of Footpath 17 and Bridleway 17 to Restricted Byway at Granny Polly Lane.

To receive councillors' comments and **resolve to submit consultation observations by 10 February 2025**

iii) **To resolve to accept SWCP and LMP grants 2025/26**

8. HIGHWAYS

i) Update 20 is Plenty 2025 TW

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update GS/AB

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. LENGTHSMAN

i) Update AB

13. POLICE

i) Advocate Councillor has circulated reports to Councillors throughout the month DT

14. TREVURVAS POND

i) A report has been circulated to Councillors DT/MS

15. ASHTON VILLAGE HUB

i) Update HB

16. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update COP

17. PRAA SANDS

i) Making Space for Sand report CT/LT

18. GRASS CUTTING CONTRACT

i) To decide by resolution to retender or extend for 2025/26 contract

19. CLERK'S REPORT Previously circulated to Councillor

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

21. CHAIRMAN'S COMMENTS

i) Breage Snooker & Social Club - to discuss request for grant and make any necessary resolution

ii) Update on bus shelters Newtown and Ashton

22. DATES AND TIMES OF NEXT MEETINGS

MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 26 FEBRUARY 2025; ORDINARY PARISH COUNCIL MEETING TUESDAY 4 MARCH 2025. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.

23. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information

24. UPDATE LEGAL