

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: clerk@breagepc.org.uk Website: www.breagepc.org.uk



ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 4 JUNE 2024

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING ON 7 MAY 2024

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to approve Finance Regulations 6.6 Resolution use of a variable dd for payments to British Telecom for telephone/mobile/broadband/Cllrs' e-mail payment

b) To resolve to approve payments for June 2024

No	Date	Pay	Description	Supplier	Net	VAT	Total
40	01/05/2024	dd	Rates	Cornwall Council	55.00		55.00
41	01/05/2024	dc	Office supplies	Alta & Co Trading Ltd	5.82	1.17	6.99
42	01/05/2024	dc	Office supplies	Amazon	10.82	2.17	12.99
43	08/05/2024	dd	Cemetery electricity	Yu Energy	14.69	0.73	15.42
44	22/04/2024	bank	Subscription Open Spaces	Open Spaces Society	45.00		45.00
45	05/06/2024	bank	Amenity Areas	RGB Building Supplies	26.33	5.27	31.60
46	09/05/2024	dc	Cemetery repairs	NextDayPaint	38.05	7.61	45.66
47	17/05/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
48	28/05/2024	bank	Salaries	Administration	1,542.16		1,542.16
49	28/05/2024	bank	Salaries	Administration	54.12		54.12
50	28/05/2024	bank	Salaries	HM Revenue & Customs	383.40		383.40
51	28/05/2024	bank	Employer's NI	HM Revenue & Customs	196.72		196.72
52	05/06/2024	dd	Salaries	NEST	266.16		266.16
53	05/06/2024	dd	Pension Employer	NEST	49.90		49.90
54	05/06/2024	bank	Amenity Areas	RGB Building Supplies	27.45	5.49	32.94
55	24/05/2024	dd	Electricity Parish Rooms	Engie Power Ltd	202.53	10.13	212.66
56	03/06/2024	dd	Parish Rooms Water	Source for Business	22.39		22.39
57	05/06/2024	bank	Amenity Areas	RGB Building Supplies	27.20	5.44	32.64
58	26/07/2024	bank	Computer IT	Scribe	561.60	112.32	673.92
59	03/06/2024	dd	Cemetery Water	Source for Business	30.79		30.79
60	05/06/2024	bank	Amenity Areas	RGB Building Supplies	28.06	5.61	33.67
61	17/05/2024	dc	Praa Green	SafetySigns4Less	53.02	10.60	63.62
62	17/05/2024	dc	Praa Green	SafetySigns4Less	2.55	0.51	3.06
63	29/05/2024	dc	Amenity Areas	Leather Colour Doctor	38.15	5.82	43.97
64	17/05/2024	dc	Cemetery repairs	Haven Asset Income Ltd	16.66	3.33	19.99

65	22/05/2024	dc	Cemetery repairs	Ad Fontes Company Limited	7.91	1.58	9.49
66	23/05/2024	dc	Praa Green	Keple Ltd	14.16	2.83	16.99
67	24/05/2024	dc	Praa Green	Graphskill Ltd	5.37	1.08	6.45
68	29/05/2024	dc	Office Goods	Amazon	18.32	3.67	21.99
69	29/05/2024	dc	Amenity Areas	Amazon	6.24	1.25	7.49
70	05/06/2024	bank	Admin	Barbara Gorau	200.00		200.00
71	17/05/2024	dc	Amenity Areas	Teal & Mackrill Ltd	37.32	7.46	44.78
72	05/06/2024	bank	Amenity Areas	RGB Building Supplies	28.60	5.72	34.32
73	05/06/2024	bank	SWCP cutting	R Sanders	848.67	169.73	1,018.40
74	05/06/2024	bank	Footpaths cutting	R Sanders	1,712.26	342.45	2,054.71
75	05/06/2024	bank	Cemetery GRASS CUTTING	R Sanders	270.00	54.00	324.00
76	05/06/2024	bank	Grass Cutting & weed killing	R Sanders	240.00	48.00	288.00
77	05/06/2024	bank	Grass Cutting & weed killing	R Sanders	616.00	123.20	739.20
78	01/06/2024	dd	Rates Cemetery	Cornwall Council	55.00		55.00
79	15/05/2024	dd	Telephone and Internet	BT	160.59	32.12	192.71
80	29/05/2024	dd	Telephone and Internet	BT	10.79	2.16	12.95
81	05/06/2024	bank	N461 events	Clerk	26.45		26.45
82	05/06/2024	bank	Cemetery repairs	RGB Building Supplies	8.30	1.66	9.96
83	05/06/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
84	17/05/2024	dc	Office supplies	Breage PO	32.40		32.40
85	05/06/2024	bank	Amenity Areas	RGB Building Supplies	55.69	11.14	66.83
Totals					8,137.36	1,001.19	9,138.55

c) June receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
6	10/05/2024	bank	Cemetery fees	Pendle Funeral Services	250.00		250.00
7	22/05/2024	cheque to PO to bank	Cemetery fees	F Wearne	65.00		65.00
8	02/05/2024	bank	Cemetery fees	Coodes LLP	600.00		600.00
Total					915.00		915.00

d) To receive bank balances

7. FOOTPATHS

i) Report MS

8. HIGHWAYS

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update

ii) Burial of ashes Keith Arthurs 16 May 2024, Grave CR51

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Report on planned work AB

Report on Committee Activity CMR

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. POLICE

i) Reports have been circulated to Councillors throughout the month DT

13. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update Godolphin Cross Highways Scheme

To discuss re-design details, etc. that have been provided re. Option 1. that was agreed at the meeting on 6 November 2023 and make any necessary resolution

14. LENGTHSMAN

i) Update AB

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

16. ASHTON VILLAGE HUB

i) Update NR

17. GODOLPHIN SNOOKER CLUB

i) Update

18. BLACKSMITH'S CORNER

i) To confirm re-siting of dragon's teeth

19. CLERK'S REPORT Previously circulated to Councillor

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

21. MATTERS THE CHAIRMAN CONSIDERS TO BE OF AN URGENT NATURE

22. DATES AND TIMES OF NEXT MEETINGS

Meeting to discuss and vote on Planning and Land use matters Wednesday 26 June 2024; Ordinary Parish Council Meeting Tuesday 2 July 2024. Meetings, unless otherwise noted, to be held in the Parish Rooms, Breage at 7.00 p.m.

23. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

24. STAFFING MATTERS