

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: clerk@breagepc.org.uk Website: www.breagepc.org.uk



ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 4 MARCH 2025

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 04 FEBRUARY 2025

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve confirmation of Barbara Goraus as internal auditor for the year 2024/25

b) To resolve that the Clerk Designate David Rutherford may apply to Barclays Business banking for the cards he will need in his name to access and update the Barclays Business account: Online Banking Membership card; telephone banking card; Authentication card and debit card

c) To resolve that Cllr Howard Bradford's name be removed from the signatory list at the bank as it is still being shown despite having already been removed

d) To resolve that the Clerk Designate David Rutherford may be added to the NEST Pension system as Primary delegate to enable him to enter monthly pension details and that Cllr H Bradford becomes an individual delegate and Cllr R Wyvern Batt's name be removed

e) To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to Engie for electricity supply to Parish Rooms

f) To resolve to approve March payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
366	05/02/2025	Bank	Amenity Areas	R Sanders	120.00	24.00	144.00
367	09/01/2025	DC	Office supplies	Alta & Co Trading Ltd	6.41	1.28	7.69
368	13/01/2025	DD	Admin	Information Commissioner's Office	35.00	0.00	35.00
369	05/02/2025	bank	Godolphin Shute	Jones Drainage & Groundworks Ltd	1,381.44	276.29	1,657.73
370	05/03/2025	BANK	Amenity Areas	RGB Building Supplies	174.89	34.98	209.87
371	10/02/2025	DC	Amenity Areas	NextDayPaint	24.78	4.96	29.74
371	10/02/2025	DC	Amenity Areas	NextDayPaint	3.33	0.66	3.99
372	05/03/2025	Bank	Amenity Areas	RGB Building Supplies	40.75	8.15	48.90
373	18/02/2025	DD	Cemetery electricity	British Gas	14.20	0.71	14.91
374	03/03/2025	DD	Cemetery Water	Source for Business	31.08	0.00	31.08
375	03/03/2025	DD	Parish Rooms Water	Source for Business	24.57	0.00	24.57
376	10/03/2025	dd	Loan Repayment	PWLB	1,818.18	0.00	1,818.18
377	10/03/2025	dd	Loan Interest Cemetery	PWLB	480.00	0.00	480.00
378	20/02/2025	bank	Amenity Areas	A Whitehead	920.05	0.00	920.05

379	05/03/2025	bank	Travel	Clerk D	94.68	0.00	94.68
380	05/03/2025	bank	Travel	Clerk	24.48	0.00	24.48
381	05/03/2025	bank	Lengthsman	R Sanders	1,920.00	384.00	2,304.00
382	26/02/2025	DD	Electricity Parish Rooms	Engie Power Ltd	266.29	13.31	279.60
383	05/03/2025	bank	Amenity Areas	RGB Building Supplies	16.36	3.27	19.63
384	15/02/2025	DD	Telephone and Internet	BT	146.59	29.32	175.91
385	01/03/2025	DD	Telephone and Internet	BT	10.79	2.16	12.95
386	09/02/2025	DC	Office supplies	My Shop	5.22	1.05	6.27
387	05/03/2025	bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
388	28/02/2025	bank	Salaries	Administration	1,403.22	0.00	1,403.22
389	28/02/2025	bank	Salaries	Administration	1,033.48	0.00	1,033.48
390	28/02/2025	bank	Salaries	Administration	54.12	0.00	54.12
391	28/02/2025	bank	Salaries	HM Revenue & Customs	207.60	0.00	207.60
392	28/02/2025	bank	Employer's NI	HM Revenue & Customs	211.16	0.00	211.16
393	07/03/2025	DD	Salaries	NEST	331.27	0.00	331.27
394	07/03/2025	DD	Pension Employer	NEST	49.69	0.00	49.69
395	07/03/2025	DD	Salaries	NEST	14.12	0.00	14.12
396	07/03/2025	DD	Pension Employer	NEST	10.59	0.00	10.59
397	05/03/2025	bank	Amenity Areas	RGB Building Supplies	58.94	11.79	70.73
398	05/03/2025	bank	Inspection play equipment	SWPSI Limited	33.33	6.67	40.00
399	05/03/2025	bank	Inspection play equipment	SWPSI Limited	66.66	13.33	79.99
400	05/03/2025	bank	Cemetery grass cutting	R Sanders	135.00	27.00	162.00
401	05/03/2025	bank	Grass cutting & weed killing	R Sanders	328.00	65.60	393.60
Total					11,574.93	924.26	12,499.19

g) March receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
45	03/02/2025	BANK	Cemetery fees	PC & M Kirk	400.00	0.00	400.00
Total					400.00	0.00	400.00

d) To receive bank balances

7. FOOTPATHS

i) Report MS

8. HIGHWAYS

i) Update 20 is Plenty 2025 TW

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update GS/AB

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. LENGTHSMAN

i) Update AB

13. POLICE

i) Advocate Councillor has circulated reports to Councillors throughout the month DT

14. TREVURVAS POND

i) A report has been circulated to Councillors DT/MS

16. ASHTON VILLAGE HUB

i) Update HB

17. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update COP

18. PRAA SANDS

- i) Making Space for Sand report TW
- ii) Praa Sands Toilets TW

19. TO CONSIDER A PLANNING APPLICATION RECEIVED FROM CORNWALL COUNCIL

- i) **Application** PA25/00720 **Proposal** Erection of conservatory **Location** Loe View Main Road Ashton Helston

20. CLERK'S REPORT Previously circulated to Councillor

21. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

22. CHAIRMAN'S COMMENTS

23. DATES AND TIMES OF NEXT MEETINGS

- i) **TO resolve to set the Annual Parish Meeting date as 13 May 2025 at 6:30pm followed by the Annual Parish Council Meeting.**

ii) MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 26 MARCH 2025; ORDINARY PARISH COUNCIL MEETING TUESDAY 01 APRIL 2025. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.