

## BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: [breageparishcouncil@btconnect.com](mailto:breageparishcouncil@btconnect.com)

Website: [www.breagepc.org.uk](http://www.breagepc.org.uk)



### PARISH COUNCIL MEETING ZOOM MEETING TUESDAY 2 MARCH 2021

To: Breage Parish Councillors:

You are hereby summoned to attend this virtual meeting.

**This meeting will be a virtual Zoom meeting commencing at 7.00 p.m.**

To: Members of the Public and Press:

You are invited to attend to speak in public participation – **please contact the Clerk with your e-mail address by 4.00 p.m. Friday 26 February 2021**

**X** Carol Macleod

Carol Macleod

Clerk/RFO to Breage Parish Council

### AGENDA

#### 1. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

#### 2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

#### 3. CONFIRMATION OF NOTES OF THE ORDINARY PARISH COUNCIL MEETING 2 FEBRUARY 2021

#### 4. PUBLIC PARTICIPATION

Including Report from Cornwall Councillor previously circulated to all Councillors

Mr Jeff Harrison, Principal Mining Engineer, Cornish Tin to be in attendance to receive Cllrs' questions - previously noted

#### a) To resolve to approve March payments

| no. | Scribe | Name                           | paid<br>by | Service/item   | Net              | VAT           | Total            |
|-----|--------|--------------------------------|------------|--|------------------|---------------|------------------|
| 223 |        | Lifeline24/7                   | dd         | Quarterly Lifeline charge                                      | £43.47           |               | £43.47           |
| 224 |        | e-on                           | none       | Streetlights electricity Jan 2021 deducted from credit balance | £52.12           | £2.61         | £54.73           |
| 225 |        | Amazon                         | dc         | Punched pockets stationery                                     | £5.42            | £1.08         | £6.50            |
| 226 |        | Dragon Trading Europe Limited  | dc         | Cable for Olympus recorder                                     | £6.66            | £1.33         | £7.99            |
| 227 |        | Public Works Loan Board        | bank       | Loan repayment streetlights                                    | £2,736.07        |               | £2,736.07        |
| 228 |        | YNR Instruments Ltd            | dc         | Vinyl gloves   | £10.82           | £2.17         | £12.99           |
| 229 |        | John W Adams Ltd               | dc         | Card for Exclusive Right Certificates                          | £7.67            | £1.53         | £9.20            |
| 230 |        | Amazon                         | dc         | Toilet rolls   | £2.92            | £0.58         | £3.50            |
| 231 |        | British Gas Business           | dd         | Electricity P Rooms 2 Dec - 1 Nov                              | £207.25          | £41.45        | £248.70          |
| 232 |        | BT                             | dd         | Telephone and e-mails Feb                                      | £136.59          | £27.32        | £163.91          |
| 233 |        | BT                             | dd         | Mobile Feb   | £20.00           | £4.00         | £24.00           |
| 234 |        | Zoom Video Communications Inc. | dc         | Standard Pro monthly   | £11.99           | £2.40         | £14.39           |
| 235 |        | Mrs C L Macleod                | bank       | Stamps   | £18.24           |               | £18.24           |
|     |        |                                |            | <b>sub totals</b>  | <b>£3,259.22</b> | <b>£84.47</b> | <b>£3,343.69</b> |
| 219 |        | Mrs C L Macleod                | bank       | Salary Feb   | £1,498.85        |               | £1,498.85        |
| 220 |        | HMR & C                        |            | PAYE Feb   | £291.20          |               | £291.20          |
|     |        |                                |            | Employer's NI Feb  | £161.48          |               | £161.48          |
|     |        |                                | bank       |  | £452.68          |               | £452.68          |
| 221 |        | NEST                           |            | Pension Feb Clerk  | £113.29          |               | £113.29          |
|     |        |                                |            | Pension Feb Employer   | £42.48           |               | £42.48           |
|     |        |                                | dd         |  | £155.77          |               | £155.77          |
| 222 |        | Mrs S Orpin                    | bank       | Cleaner salary Feb   | £53.80           |               | £53.80           |
|     |        |                                |            | <b>totals</b>  | <b>£5,420.32</b> | <b>£84.47</b> | <b>£5,504.79</b> |

- b) To acknowledge Receipts
- Cemetery fees: £2,600.00 Admin: £25
- c) To receive bank balances
- d) To receive Finance Training report from Cllrs CC and AB

#### **6.FOOTPATHS**

- a)Report from Cllr Darby

#### **7.HIGHWAYS**

- a) Updates
- b) Dangerous anti-social driving through Ashton village
- c) Byway 47: parking in passing bays
- d) Salt bin replacement Pengersick Parc

**To make any necessary resolution b), c), d)**

#### **8.CEMETERY AND CLOSED GRAVEYARDS**

- a) Update
- b) Interments: 18 February 2021 Joy Blackaller Row 19 Grave 357; 23 February 2021 Joan Faull Row 9 Grave 158

#### **9. PLAYGROUND & EXERCISE EQUIPMENT**

- a) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days and checked weekly apart from when Clerk is on leave. Safety inspection of equipment carried out and report provided each month. Lockdown –Signage changed 6 January 2021 to include 2m distancing.
- b) The re-draft of the Breage Field Land Useage Agreement has now been agreed by both parties and is in the process of being signed

#### **10. PARISH ROOMS**

- a)The Parish Rooms are closed until further notice due to the Covid-19 pandemic
- (1) All council business that cannot be conducted by either e-mail, telephone or electronic means will be deferred until further notice
- (2) The office will be manned from 0900 -1700 daily with the exception of Tuesday
- (3) There will be no access to the Parish Office or Meeting Room until further notice
- (4) The normal functions of the council will proceed via electronic means and members of the public and parishioners will be able to contact the Clerk by telephone, e-mail or letter, communication via the Breage Parish Council web site will be available
- (5) Should you have any questions or concerns during the current crisis please contact the Clerk who will endeavour to resolve any issue or signpost you to the appropriate contact
- (6) Every effort will be made to maintain the best level of service possible during these difficult times and any change to this statement will be made via the Breage Parish Council website
- b) A Covid-19 Risk Assessment for the Office is reviewed every 14 days and checked weekly. Lockdown 6 January 2021. Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. In order to restrict unnecessary journeys Cllr Macleod will not enter the building unless he is called in or a visit is Parish Council work related. The Clerk, as Lone Worker, will text Cllr Macleod on the hour each hour she is at work. He will return text as soon as is possible.

#### **11. POLICE**

- a) Report from CC, Breage Parish Council Police Advocate

#### **12. ZIONIST CHAPEL ASHTON**

- i) Update
- CM withdrawal from Group
- ii) Any relevant resolutions

#### **13.NEIGHBOURHOOD DEVELOPMENT PLAN**

Consideration and approval of Submission Edition of Breage Parish Neighbourhood Development Plan – documents previously circulated to Councillors

- i)To consider and resolve whether the proposed ‘primary residency policy’ should remain in the NDP, remain in the NDP but be focused on Praa Sands or be removed from the NDP.
- ii)To consider and resolve to approve/amend the proposed changes to the NDP recommended by the SG in response to comments received on the Pre Submission Edition of the NDP.
- iii)To resolve to agree that the Submission Edition of the NDP having taken account of decisions in respect of (1) and (2) above together with necessary supporting documents is formally submitted to CC on 9 April 2021 (or earlier depending on the speed with which all the necessary documentation can be completed) under Regulation 15 of the Neighbourhood Planning Regulations 2012 (as amended) for the purpose of legal checking, statutory deposit and consultation, independent examination and (if no amendments are recommended as a result of the examination process) a referendum of the Parish electorate.

#### **14. HELSTON AND S KERRIER CNP**

Next meeting to be held on 3 March 2021

- i)BPC matters already on agenda

#### **15. COASTSNAP AT PRAA SANDS**

This is to aid the monitoring of the retreating coastline

- i)To discuss the installation of a CoastSnap on an area at Praa Sands for which BPC has responsibility
- ii) To resolve to give permission for the said installation

#### **16. REPORT FROM CLERK**

To be circulated

#### **17. MEMBERS’ REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

**18. DATES AND TIMES OF NEXT MEETINGS**

**ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 31 MARCH 2021 – NOT A PHYSICAL OR VIRTUAL MEETING; THE ORDINARY PARISH COUNCIL MEETING TUESDAY 6 APRIL 2021– ZOOM MEETING AT 7.00 P.M. **Should Members of the Public wish to take part in public participation they should provide the Clerk with their e-mail address and a request to speak, by 4.00 p.m. on Friday 2 April, 2021.****

**19. EXCLUSION OF PRESS AND PUBLIC** To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972