

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: breageparishcouncil@btconnect.com

Website: www.breagepc.org.uk



PARISH COUNCIL MEETING ZOOM MEETING TUESDAY 6 APRIL 2021

To: Breage Parish Councillors:

You are hereby summoned to attend this virtual meeting.

This meeting will be a virtual Zoom meeting commencing at 7.00 p.m.

To: Members of the Public and Press:

You are invited to attend to speak in public participation – **please contact the Clerk with your e-mail address by 4.00 p.m. Friday 2 April 2021**

X Carol Macleod

Carol Macleod

Clerk/RFO to Breage Parish Council

AGENDA

1. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

3. CONFIRMATION OF NOTES OF THE ORDINARY PARISH COUNCIL MEETING 2 MARCH 2021

4. PUBLIC PARTICIPATION

5. FINANCE

a) To discuss and resolve whether to continue to affiliate to Cornwall Association of Local Councils and the National Association of Local Councils Agreement for the Provision of Legal Services

b) To discuss Agreement for the Provision of Legal Services Cornwall Council and make any necessary resolution

c) To resolve to approve additional March payments up to 31 March 2021

no.	Name	paid by	Service/item	Net	VAT	Total
240	British Gas Business	dd	Electricity P Rooms 2 Feb - 1 Mar	£164.60	£32.92	£197.52
241	British Gas Business	cheque	Praa Sands Toilets Refund for overpayment	-£96.02	-£4.80	-£100.82
242	e-on	none	Streetlights electricity Feb 2021 deducted from credit balance	£47.08	£2.35	£49.43
243	The T Bird Gifts Limited	dc	Cemetery grave markers	£33.35	£6.65	£40.00
244	Zoom Video Communications Inc.	dc	Standard Pro monthly	£11.99	£2.40	£14.39
245	Amazon	dc	Antibacterial wipes	£15.66	£3.13	£18.79
246	Wonderwall Products Limited	dc	Aluminium notice board Ashton	£235.00	£47.00	£282.00
247	The T Bird Gifts Limited	dc	Cemetery grave markers	£40.02	£7.98	£48.00
248	R Sanders Southwest Playground Safety	bank	Contract grass cutting/tree down Cemetery/spiking Breage Field	£894.00	£178.00	£1,072.00
249	Inspections	bank	Play and exercise areas inspections	£100.00	£20.00	£120.00
250	R Sanders	bank	Lengthsman's work additional drain unblocking	£450.00	£90.00	£540.00
251	Mately Electrical and Solar PV Ltd	bank	PAT testing Parish Rooms	£45.00	£9.00	£54.00
252	R Sanders	bank	Lengthsman's work	£3,150.00	£630.00	£3,780.00
253	BT	dd	Mobile Mar	£20.00	£4.00	£24.00
254	BT	dd	Telephone and e-mails Mar	£136.59	£27.32	£163.91
255	Zone Alarm	dc	Additional computer security	£47.46	£9.49	£56.95
256	Mita AI Limited	dc	Face masks	£7.99		£7.99
			sub totals	£5,358.17	£1,065.44	£6,423.61
236	Mrs C L Macleod	bank	Salary Mar	£1,967.98		£1,967.98
237	HMR & C		PAYE Mar	£431.20		£431.20
			Employer's NI Mar	£251.38		£251.38
		bank		£682.58		£682.58

238	NEST		Pension Feb Clerk		£165.41		£165.41
			Pension Feb Employer		£62.03		£62.03
		dd			£227.44		£227.44
239	Mrs S Orpin	bank	Cleaner salary Mar		£92.13		£92.13
			totals		£8,272.85	£1,065.44	£9,338.29

c) To resolve to approve April payments

no.	Name	paid by	Service/item	Net	VAT	Total
1	Came & Company	bank	Insurance	£1,216.53		£1,216.53
2	Cornwall Council		Parish Rooms Non-domestic rates Rate relief	£0.00		£0.00
3	Cornwall Council	bank	Cemetery rates	£661.18		£661.18
4*	Cornwall Association of Local Councils	bank	Annual Membership subscription	£961.14	£153.91	£1,115.05
5	Lifeline24	dd	Office Lifeline	£43.47		£43.47
6	South West Water Business	dd	Water Parish Rooms 21 Nov - 12 Feb	£11.70		£11.70
			Credit 20 Aug - 20 Nov	-£3.11		-£3.11
				£8.59		£8.59
7	South West Water Business	dd	Water Cemetery 21 Nov - 12 Feb	£11.70		£11.70
			Credit 20 Aug - 20 Nov	-£5.08		-£5.08
				£6.62		£6.62
			Totals	£2,897.53	£153.91	£3,051.44

d) To acknowledge Receipts

Cemetery fees: £360; VAT repayment £1,432.13; Bank interest: £2.46

e) To receive bank balances

6.FOOTPATHS

a) Report from Cllr Darby

7.HIGHWAYS

i) Updates

Reply received from Rupert Spencer re. CNP Highways matters

ii) Blocking passing places Byway 47

iii) Camper repositioning Sethnoe Way, Breage

8.CEMETERY AND CLOSED GRAVEYARDS

i) Update

ii) Interment: Thomas Leslie Watters, Row 5 Grave 82.

9. PLAYGROUND & EXERCISE EQUIPMENT

i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days and checked weekly. Safety inspection of equipment carried out and report provided each month. Signage updated 31 March 2021.

10. PARISH ROOMS

i) The Parish Rooms are closed until further notice due to the Covid-19 pandemic

(1) All council business that cannot be conducted by either e-mail, telephone or electronic means will be deferred until further notice

(2) The office will be manned from 0900 -1700 daily with the exception of Tuesday

(3) There will be no access to the Parish Office or Meeting Room until further notice

(4) The normal functions of the council will proceed via electronic means and members of the public and parishioners will be able to contact the Clerk by telephone, e-mail or letter, communication via the Breage Parish Council web site will be available

(5) Should you have any questions or concerns during the current crisis please contact the Clerk who will endeavour to resolve any issue or signpost you to the appropriate contact

(6) Every effort will be made to maintain the best level of service possible during these difficult times and any change to this statement will be made via the Breage Parish Council website

ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days and checked weekly. Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker, will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

iii) Update re. Covid-19 and future meetings

11. POLICE

i) Report from CC, Breage Parish Council Police Advocate

12. HELSTON AND S KERRIER CNP

i) Report on the meeting held on 3 March 2021 has been circulated

ii) To elect a Councillor as BPC's Deputy Representative

13.PRAA GREEN

i) A hole with an area of an approximately 60cm appeared on the outer part of Praa Green, Praa Sands late on 15 March.

The hole has been bounded with cones and sealed and covered with earth to prevent either human or animal access. Secure temporary fencing has been erected to prevent access until a permanent repair can be undertaken.

The cause of the breach would appear to be the partial collapse of a septic tank soakaway. The owner has been identified and informed and has agreed to carry out the necessary repairs. They have engaged a contractor who will start this month. The Parish Council's insurers have been informed.

ii) To resolve that the Clerk write to the owners to obtain a start date

14. ZIONIST CHAPEL ASHTON

i) Update

15. CORNISH TIN

i) Update

16. REPORT FROM CLERK

To be circulated

17. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

18. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 28 APRIL 2021 – NOT A PHYSICAL OR VIRTUAL MEETING; THE ANNUAL PARISH COUNCIL MEETING TUESDAY 11 MAY 2021– venue and type of meeting to be confirmed.

19. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972