

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 2 NOVEMBER 2021

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

Due to Covid restrictions please advise the Clerk that you will be attending and have carried out a negative lateral flow test, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

To: Members of the Public: You are hereby invited to attend this meeting.

Breage Parish Council would be grateful if members of the public intending to attend the meetings of the Parish Council would complete a Covid 19 lateral flow test 48 hours prior to the meeting. Please advise the Clerk that you will be attending, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

You may contact the Parish Clerk on 01326 574781/07767165077 or email breageparishcouncil@btconnect.com

X

Carol Macleod
Clerk/RFO to Breage Parish Council

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 5 OCTOBER 2021

5. PUBLIC PARTICIPATION

To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to confirm that £500 towards Christmas Lights has been agreed and awarded to Breage and to Ashton Village Lights Groups

b) CIL money allocation

c) To resolve to approve November payments

No	Date	Payment	Description	Supplier	Net	VAT	Total
204	21/09/2021	dc	Cemetery GOODS	Joseph Richmond & Son	80.00		80.00
205	06/10/2021	dc	Office supplies	JCCG UK Ltd	5.82	1.17	6.99
206	01/09/2021	bank	Admin	Administration	696.16		696.16
207	07/10/2021	dc	Office supplies	Amazon	3.67	0.74	4.41
208	13/10/2021	bank	Cemetery GRASS CUTTING	R Sanders	310.00	62.00	372.00
209	13/10/2021	bank	Grass Cutting & weed killing	R Sanders	290.00	58.00	348.00
210	13/10/2021	bank	Grass Cutting & weed killing	R Sanders	210.00	42.00	252.00
211	13/10/2021	bank	Lengthsman	R Sanders	1.00	0.20	1.20
212	13/10/2021	bank	Office supplies	Complete Business Solutions Ltd	183.66	36.73	220.39
213	13/10/2021	bank	Parish Rooms maintenance	Stephen Babbage	252.00		252.00
214	13/10/2021	bank	Cemetery repairs	Stephen Babbage	195.00		195.00
215	13/10/2021	bank	Amenity Areas	Stephen Babbage	30.00		30.00
216	13/10/2021	216	Praa Sands Dunes and other matters	Stephen Babbage	30.00		30.00
217	13/10/2021	bank	Amenity Areas	Derek Real	168.84		168.84
218	14/10/2021	bank	Ashton Village Lights	Ashton Village Lights	500.00		500.00
219	28/10/2021	bank	Salaries	Administration	1,605.25		1,605.25
220	28/10/2021	bank	Salaries	Administration	55.00		55.00
221	12/11/2021	bank	Salaries	HM Revenue & Customs	321.60		321.60
222	12/11/2021	bank	Employer's NI	HM Revenue & Customs	181.49		181.49
223	04/11/2021	bank	Salaries	NEST	125.29		125.29
224	04/11/2021	bank	Pension Employer	NEST	46.98		46.98
225	18/10/2021	bank	Breage Village Lights	Breage Village Lights	500.00		500.00
226	16/10/2021	dd	Streetlights electricity	E-on	57.97	2.90	60.87

227	21/10/2021	dd	Electricity Parish Rooms	British Gas	59.22	2.96	62.18
228	15/10/2021	dd	Telephone and Internet	BT	136.90	27.38	164.28
229	29/10/2021	dd	Telephone and Internet	BT	22.10	4.42	26.52
230	03/11/2021	bank	SWCP cutting	R Sanders	400.81	80.16	480.97
231	03/11/2021	bank	Travel	Administration	24.30		24.30
232	03/11/2021	bank	Office supplies	Clerk	10.20		10.20
233	03/11/2021	bank	Play equipment inspection	Southwest Playground Safety Inspections	75.00	15.00	90.00
234	03/11/2021	bank	Play equipment inspection	Southwest Playground Safety Inspections	25.00	5.00	30.00
235	03/11/2021	bank	Cemetery GRASS CUTTING	R Sanders	295.00	59.00	354.00
236	03/11/2021	bank	Grass Cutting & weed killing	R Sanders	330.00	66.00	396.00
237	03/11/2021	bank	Amenity Areas	R Sanders	105.00	21.00	126.00
					7,333.26	484.66	7,817.92

d) To acknowledge Receipts

No receipts

e) To receive bank balances

7.FOOTPATHS

i) Report PD

ii) Enhanced LMP

8.HIGHWAYS

9.CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

ii) Public Art CMR

10. PLAYGROUND & EXERCISE AREAS

i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days. Safety inspection of equipment carried out and report provided each month

11. PARISH ROOMS

i) The Parish Rooms have been open since 11 May 2021

ii) A Covid Risk Assessment for the Parish Rooms has been carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public

iii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.

iv) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

12. POLICE

i) Report CC

13. HELSTON AND S KERRIER CNP

14. LENGTHSMAN

i) Update AB

15. ASHTON VILLAGE HUB

i) Update NR

16.CORNISH TIN

i) Update TW

17. APPRENTICESHIP

i) Update CC

18. TREVURVAS POND

i) Update DT & MS

19. QUEENS' PLATINUM JUBILEE

i) Update TW

20. AFFORDABLE HOUSING

i) Update on report from Situ8 TW

21. STREETLIGHTS

i) No replies have been received to the letters that were sent regarding Parishioners wishing to take on the lights. The closing date was 11 October 2021. SSE wishes to remove the 10 Streetlights in one go.

To resolve to give the Clerk permission to authorise the removal of the lights in one go

22. REPORT FROM CLERK

Circulated

23. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

24. DATES AND TIMES OF NEXT MEETINGS

BUDGET/PRECEPT MEETING THURSDAY 18 NOVEMBER 2021; ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS

MEETING WEDNESDAY 1 DECEMBER; ORDINARY PARISH COUNCIL MEETING TUESDAY 7 DECEMBER 2021. MEETINGS AT 7.00

P.M. IN THE PARISH ROOMS, BREAGE. Breage Parish Council would be grateful if members of the public intending to attend the meetings of the Parish Council would complete a Covid 19 lateral flow test 48 hours prior to the meeting. Please advise the Clerk that you will be attending, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

25. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the

grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

26. STAFF APPRAISALS