

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 5 JULY 2022

Although Plan B Covid measures have been lifted by the Government, Breage Parish Council has determined that Councillors will continue to carry out lateral flow tests and adhere to social distancing. It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing. Thank you.

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email breageparishcouncil@btconnect.com

X Carol Macleod

Carol Macleod

Clerk/RFO to Breage Parish Council

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

b) Resignation dated 27 June 2022 received from Caroline Carver and accepted by the Chairman

4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING ON 7 JUNE 2022

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to approve July payments

No	Code	Date	Payment	Supplier	Net	VAT	Total
65	Cemetery maintenance Capital works	08/06/2022	bank	Derek Real	600.00		600.00
66	Office consumables and goods	02/06/2022	dc	Amazon	4.40	0.88	5.28
67	Water Parish Rooms	01/07/2022	dd	Source for Business	13.86		13.86
68	Cemetery costs	01/07/2022	dd	Source for Business	13.86		13.86
69	Ashton Field costs	08/06/2022	bank	Stephen Babbage	104.00		104.00
70	Praa Sands/Praa Green	09/06/2022	dc	Amazon	39.95		39.95
47/52	Contract grass reissued as 71-76	16/06/2022	bank	R Sanders cancelled	-1,280.00	-256.00	-1,536.00
71	Cemetery costs	10/06/2022	bank	R Sanders	290.00	58.00	348.00
72	Cemetery maintenance Capital works	10/06/2022	bank	R Sanders	75.00	15.00	90.00
73	Praa Sands/Praa Green	10/06/2022	bank	R Sanders	265.00	53.00	318.00
74	Ashton Field grass cutting	10/06/2022	bank	R Sanders	230.00	46.00	276.00
75	Contracts Grass & Hedge Cutting	10/06/2022	bank	R Sanders	435.00	87.00	522.00
76	Lengthsman work completed	10/06/2022	bank	R Sanders	125.00	25.00	150.00
77	Maint/Repairs/Renewals Parish Rooms	27/06/2022	bank	Trelawney Fire & Security Ltd	95.00	19.00	114.00
78	Notice boards/Benches/Signs/Fences/Phone Kiosks	10/06/2022	dc	OfficeFurnitureOnline.co.uk	514.00	102.80	616.80
79	Notice boards/Benches/Signs/Fences/Phone Kiosks	10/06/2022	dc	NoveltySignsStore	5.99		5.99
81	Covid-19 expenses	16/06/2022	pc	Sainsburys	38.00		38.00
82	Electricity Parish Rooms	23/06/2022	dd	British Gas	110.42	5.52	115.94
83	Telephone/Mobile/Broadband	15/06/2022	dd	BT	179.06	35.81	214.87
84	Queen's Platinum Jubilee costs	16/06/2022	dc	Amazon	14.16	2.83	16.99
85	Office consumables and goods	17/06/2022	dc	Amazon	5.79	1.16	6.95
86	Subscriptions	29/07/2022	bank	SLCC	234.00		234.00
87	Office consumables and goods	16/06/2022	dc	Alta & Co Trading Ltd	5.82	1.17	6.99
88	Salaries	28/06/2022	bank	Administration	1,649.28		1,649.28
89	Salaries	28/06/2022	bank	Administration	59.20		59.20
90	Salaries	28/06/2022	bank	HM Revenue & Customs	338.00		338.00
91	National Insurance Employer	28/06/2022	bank	HM Revenue & Customs	203.91		203.91
92	Salaries	24/06/2022	dd	NEST	126.39		126.39
93	Pension Employer	24/06/2022	dd	NEST	47.40		47.40
94	Telephone/Mobile/Broadband	29/06/2022	dd	BT	21.90	4.38	26.28
95	Notice boards/Benches/Signs/Fences/Phone Kiosks	25/06/2022	dc	Chapel Interiors Wilmslow Ltd	33.06	6.61	39.67
96	Covid-19 expenses	27/06/2022	dc	Amazon	6.12	1.23	7.35
97	Covid-19 expenses	27/06/2022	dc	Amazon	8.99	1.80	10.79
98	Cemetery costs	13/06/2022	dd	Yu Energy	15.39	0.77	16.16
99	Play areas inspection Ashton	06/07/2022	bank	SW Playground Safety Inspects	30.00	6.00	36.00

100	Play areas inspection	06/07/2022	bank	SW Playground Safety Inspects	90.00	18.00	108.00
101	Cemetery	01/08/2022	dd	Cornwall Council	66.00		66.00
102	Cemetery grass cutting	06/07/2022	bank	R Sanders	260.00	52.00	312.00
103	P Green grass cutting	06/07/2022	bank	R Sanders	500.00	100.00	600.00
104	Ashton A A grass cutting	06/07/2022	bank	R Sanders	230.00	46.00	276.00
105	Grass cutting	06/07/200	bank	R Sanders	15.00	3.00	18.00
106	Grass cutting and weedkilling	06/07/2022	bank	R Sanders	585.00	117.00	702.00
Totals					6,403.95	553.96	6,957.91

b) To acknowledge Receipts

No	Code	Date	Payment	Supplier	Net	VAT	Total
13	BankInterest	06/06/2022	bank	Barclays	9.61		9.61
Totals					9.61		9.61

c) To receive bank balances

d) To resolve to confirm the recommendations made by F&GP Committee at its meeting of 15 June 2022:

To confirm The Terms of Reference for F&GP Committee

To confirm the Finance Regulations and Finance Risk Assessment

To confirm that grant items recovered from Ashton Village Committee must be entered on the BPC Assets Register

To confirm that the elected Chairman Cllr N Rogers must meet the internal auditor

e) To resolve that Cllr A J Best be authorised as the second Barclays debit card holder for Breage Parish Council and to allow Barclays to act on and accept instruction from Cllr Best and to confirm that the Clerk, Mrs Carol Macleod is the first Barclays debit card holder

7.FOOTPATHS

i) Report MS

8.HIGHWAYS

i) To resolve to agree that BPC Contractor cuts the verge from Troon Row to Trewithick Road, Breage

ii) Byway 47 To resolve to purchase stones to block the passing bays on the Praa Green side of the byway to prevent parking but to allow pedestrian shelter

9.CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

11. PARISH ROOMS

i) A Covid Risk Assessment for the Parish Rooms is carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test within 48 hours of each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public

ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.

iii) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible.

12. POLICE

i) Report DT

13. HELSTON AND S KERRIER CNP

i) Report CMR ref. when enactment of TRO Pengersick Lane, Praa Sands will take place

14. LENGTHSMAN

i) Update AB

15. APPRENTICESHIP

i) Update CC

16. TREVURVAS POND

i) Update MS

17. QUEEN'S PLATINUM JUBILEE

i) Update on Coaches Corner Garden TW

18. CORNISH TIN

i) Update TW

19. MEDICAL FIRST RESPONDER COVER

i) To consider the practicality and implications of providing medical first responder cover in the Parish of Breage TW

20. NEIGHBOURHOOD DEVELOPMENT PLAN

i) To resolve that the content of the Examiner's draft report has been reviewed, that BPC has no concerns and any listed amendments will be made to enable the final report to be issued and the referendum organised

21. CLERK'S REPORT

Previously circulated to Councillors

22. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

23. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 27 JULY 2022; ORDINARY PARISH MEETING TUESDAY 2 AUGUST 2022. MEETINGS IN THE PARISH ROOMS AT 7.00 P.M.

It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing. Thank you.

24. EXCLUSION OF PRESS AND PUBLIC

To resolve that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

25. ELECTRICAL SUPPLY TO PARISH ROOMS

i) To discuss