

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: breageparishcouncil@btconnect.comWebsite: www.breagepc.org.uk**ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 2 AUGUST 2022**

Although Plan B Covid measures have been lifted by the Government, Breage Parish Council has determined that Councillors will continue to carry out lateral flow tests and adhere to social distancing. It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing. Thank you.

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email breageparishcouncil@btconnect.com**X** Carol Macleod

Carol Macleod
Clerk/RFO to Breage Parish Council
Signed by: Carol Macleod

AGENDA**1. FIRE EVACUATION PROCEDURE****2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 5 JULY 2022**5. PUBLIC PARTICIPATION** To include Cornwall Councillor's report – previously circulated to Councillors**6. FINANCE**

a) To resolve to sell 2 marquees

b) To resolve to provide a grant towards Carleen Village Hall Tea treat

c) To approve August payments

No	Code	Date	Payment	Supplier	Net	VAT	Total
107	Advertising & Website	29/07/2022	bank	Vision ICT Ltd	250.00	50.00	300.00
108	Cemetery costs	08/07/2022	dd	Yu Energy	14.69	0.73	15.42
109	Travel Expenses	03/08/2022	bank	Clerk	27.72		27.72
110	Office consumables and goods	29/07/2022	bank	Complete Business Solutions Ltd	208.53	41.71	250.24
111	Miscellaneous expend.	06/07/2022	bank	Pre-Action Limited	1,239.31	247.86	1,487.17
112	Maint/Repairs/Renewals Parish Rooms	29/06/2022		Trelawney Fire & Security Ltd	95.00	19.00	114.00
113	Office consumables and goods	07/07/2022	dc	Amazon	6.66	1.33	7.99
114	Maint/Repairs/Renewals Parish Rooms	01/08/2022	dd	TV Licensing	159.00		159.00
115	Electricity Parish Rooms	21/07/2022	dd	British Gas	83.12	4.15	87.27
116	South West Coastal Path	03/08/2022	bank	R Sanders	1,084.43	216.89	1,301.32
117	Contracts - Footpaths	03/08/2022	bank	R Sanders	3,405.57	681.11	4,086.68
118	Loan Repayment Streetlight upgrade	08/08/2022	dd	PWLB	2,736.07		2,736.07
119	Office consumables and goods	13/07/2022	dc	Amazon	8.72	1.75	10.47
120	Office consumables and goods	18/07/2022	dc	cartridgesave.co.uk	47.92	9.58	57.50
121	Telephone/Mobile/Broadband	15/07/2022	dd	BT	179.06	35.81	214.87
122	Electricity Parish Rooms	21/07/2022	dd	British Gas	83.12	4.15	87.27
123	Cemetery costs	01/09/2022	dd	Cornwall Council	66.00		66.00
124	Telephone/Mobile/Broadband	29/07/2022	dd	BT	21.90	4.38	26.28
125	Ashton Field costs	03/08/2022	bank	Southwest Playground Safety Insp	30.00	6.00	36.00
126	Playground & Leisure Equipment	03/08/2022	bank	Southwest Playground Safety Insp	90.00	18.00	108.00
127	Office consumables and goods	16/07/2022	dc	Reytid Limited	4.12	0.83	4.95
128	Salaries	28/07/2022	bank	Administration	1,621.23		1,621.23
129	Salaries	28/07/2022	bank	Administration	59.40		59.40
130	Salaries	28/07/2022	bank	HM Revenue & Customs	330.00		330.00
131	National Insurance Employer	28/07/2022	bank	HM Revenue & Customs	198.04		198.04

132	Salaries	03/08/2022	dd	NEST	123.27		123.27	
133	Pension Employer	03/08/2022	dd	NEST	46.23		46.23	
134	Maint/Repairs/Renewals Parish Rooms	11/07/2022	bank	Trelawney Fire & Security Ltd	-95.00	-19.00	-114.00	
Totals					Total	12,124.11	1,324.28	13,448.39

d) To acknowledge Receipts

e) To receive bank balances

7.FOOTPATHS

i) Report MS

ii) DMMO

Addition of a Restricted Byway at Trescowe, Breage CP Cornwall Council is considering an application for an Order under Section 53 of the Wildlife and Countryside Act 1981, to modify the Definitive Map and Statement of Public Rights of Way by the Addition of a Restricted Byway from Bridleway 79 Breage to Road C0098 at Trescowe, in the Parish of Breage. Observations from Breage PC requested by 17 August 2022. To consider and make observations **resolving to submit to CC by 17 August 2022**

8.HIGHWAYS

i) A394 review: comments/matters arising

9.CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Village Field Outline CIL bid **to resolve to approve**

11. PARISH ROOMS

i) A Covid Risk Assessment for the Parish Rooms is carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test within 48 hours of each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public

ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.

iii) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible.

12. POLICE

i) Report DT

13. HELSTON AND S KERRIER CNP

i) Report CMR

14. LENGTHSMAN

i) Update AB

15. TREVURVAS POND

16. NOTICE BOARDS

i) The new board, resolved at the June meeting, has been installed on Godolphin Green

ii) **To resolve that the notice board at Godolphin Cross Community Centre is gifted to the Centre**

17. NEIGHBOURHOOD DEVELOPMENT PLAN

i) **To resolve to approve amendments requested in the Examiner's report, if completed**

ii) **To resolve that the amended files be submitted to CC for approval to go to referendum**

18. CLERK'S REPORT

Previously circulated to Councillors

19. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

20. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 7 AUGUST 2022; ORDINARY PARISH MEETING TUESDAY 13 AUGUST 2022. MEETINGS IN THE PARISH ROOMS AT 7.00 P.M. It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing. Thank you.

21. EXCLUSION OF PRESS AND PUBLIC

To resolve that members of the Press and Public be excluded from the meeting on the grounds that the agenda items below be discussed, due to the likely disclosure of exempt information as defined in Part 1, schedule 12A of the Local Government Act 1972

22. STAFFING

i) **To consider the recommendations of the Staff/Personnel Working Group and make any necessary resolution**

23. CLERICAL ASSISTANCE TO GERMOE PC