

# BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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## **ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 6 AUGUST 2024**

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk)

 Recoverable Signature

**X** Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

### AGENDA

#### 1. FIRE EVACUATION PROCEDURE

#### 2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

#### 3. COUNCILLOR RESIGNATION

To confirm that Nicola Roberts' resignation was received by the Chairman on Sunday 14 July 2024 and accepted on Monday 15 July 2024

#### 3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

#### 4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 2 JULY 2024

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

#### 6. FINANCE

a) To resolve to approve Finance Regulations 6.8 for use of Banking Transfers

b) To resolve to approve payments for August 2024

No	Date	Pay	Description	Supplier	Net	VAT	Total
114	01/07/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
115	08/07/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
116	28/06/2024	dc	Amenity Areas	Gettabox	9.03	1.81	10.84
117	25/06/2024	dc	Amenity Areas	PegDev Limited	41.39	8.28	49.67
118	30/06/2024	dc	Amenity Areas	Premium Products WB	14.58	2.92	17.50
119	30/06/2024	dc	Amenity Areas	Bizwizz Online	4.99		4.99
120	08/07/2024	bank	Amenity Areas	RGB Building Supplies	11.38	2.28	13.66
121	28/06/2024	dd	Electricity Parish Rooms	Engie Power Ltd	127.22	6.36	133.58
122	07/05/2024	credit deducted from Juky	Amenity Areas	RGB Building Supplies	-26.33	-5.27	-31.60
123	08/07/2024	bank	Amenity Areas	RGB Building Supplies	24.16	4.83	28.99
124	08/07/2024	bank	Parish Rooms maintenance	Matley Electrical	85.50	17.10	102.60
125	08/07/2024	bank	Grass Cutting & weed killing	R Sanders	240.00	48.00	288.00
126	08/07/2024	bank	Cemetery GRASS CUTTING	R Sanders	270.00	54.00	324.00
127	08/07/2024	bank	Grass Cutting & weed killing	R Sanders	1,371.00	274.20	1,645.20
128	08/07/2024	bank	Computer IT	Vision ICT Ltd	250.00	50.00	300.00
129	05/06/2024	bank	Amenity Areas	RGB Building Supplies	26.33	5.27	31.60
130	05/07/2024	dc	Office supplies	Alta & Co Trading Ltd	5.82	1.17	6.99
131	10/07/2024	dd	Salaries	NEST	161.79		161.79
132	10/07/2024	dd	Pension Employer	NEST	30.34		30.34
133	08/07/2024	dd	Cemetery electricity	Yu Energy	14.69	0.73	15.42
134	08/07/2024	cheque 104368	Footpaths cutting	R Sanders	3,792.97	758.59	4,551.56

135	08/08/2024	dd	Loan Repayment	PWLB			2,736.07	2,736.07
136	10/07/2024	dd	Parish Rooms maintenance	LifeConnect24				
137	18/07/2024	petty cash	20 is Plenty Breage Parish	RH Signs	35.00	7.00		42.00
138	19/07/2024	dc	Cemetery GOODS	KG-Direct	7.49	1.50		8.99
139	07/08/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47		50.83
140	07/08/2024	bank	Amenity Areas	RGB Building Supplies	22.26	4.45		26.71
141	07/08/2024	bank	Travel	Administration	58.00			58.00
142	26/07/2024	bank	Salaries	Administration	1,528.63			1,528.63
143	26/07/2024	bank	Salaries	Administration	54.32			54.32
144	26/07/2024	bank	Salaries	HM Revenue & Customs	379.00			379.00
145	26/07/2024	bank	Employer's NI	HM Revenue & Customs	193.81			193.81
146	02/08/2024	dd	Salaries	NEST	328.48			328.48
147	02/08/2024	dd	Pension Employer	NEST	49.27			49.27
148	26/07/2024	bank	Salaries	Clerk	-65.69			-65.69
149	25/07/2024	cheque 104377	20 is Plenty Breage Parish	RH Signs	200.00	40.00		240.00
150	29/07/2024	bank	Amenity Areas	A Whitehead	3,909.98			3,909.98
151	07/08/2024	bank	Office Goods	Banner Business Solutions Ltd T/A Complete	453.35	90.67		544.02
152	29/07/2024	dd	Telephone and Internet	BT	10.79	2.16		12.95
153	15/07/2024	dd	Telephone and Internet	BT	160.59	32.12		192.71
154	19/07/2024	dc	Cemetery GOODS	Amazon	5.62	1.13		6.75
155	19/07/2024	dc	Cemetery GOODS	DesireTech Ltd	7.49	1.50		8.99
156	07/08/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67		40.00
157	07/08/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33		79.99
158	07/08/2024	bank	Grass Cutting & weed killing	R Sanders	240.00	48.00		288.00
159	07/08/2024	bank	Cemetery GRASS CUTTING	R Sanders	270.00	54.00		324.00
160	07/08/2024	bank	Grass Cutting & weed killing	R Sanders	716.00	143.20		859.20
161	28/07/2024	dc	Amenity Areas	Ad Fontes Company Limited	8.32	1.67		9.99
162	17/07/2024	dc	Admin	HM Revenue & Customs	0.55			0.55
163	01/08/2024	Dd	TV licence	TV Licensing	169.50			169.50
164	01/08/2024	dd	Cemetery Rates	Cornwall Council	55.00			55.00
				<b>Total</b>	<b>18,231.03</b>	<b>1,706.14</b>		<b>19,937.17</b>

#### c) August receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
15	05/04/2024	bank	Cemetery fees	Long Rock Memorials	-135.00		-135.00
16	13/05/2024	bank	Bank interest	Barclays			
17	12/07/2024	bank	Donations	Jacqueline Frances Godbold	200.00		200.00
18	19/07/2024	bank	VAT refund	HM Revenue & Customs		1,434.28	1,434.28
19	09/07/2024	bank	Cemetery fees	Pendle Funeral Services	600.00		600.00
20	29/07/2024	bank	Grant	Cornwall Council	14,000.00		14,000.00
21	29/07/2024	bank	Cemetery fees	Long Rock Memorials	80.00		80.00
				<b>Total</b>	<b>16,179.28</b>	<b>1,434.28</b>	<b>16,179.28</b>

d) To receive bank balances

e) To elect a Councillor to be a F&GP Committee Member

#### 7. FOOTPATHS

i) Report MS

ii) Planning Inspectorate update

#### 8. HIGHWAYS

#### 9. CEMETERY AND CLOSED GRAVEYARDS

i) Update

#### 10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update CMR/AB

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

## **11. PARISH ROOMS**

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

## **12. POLICE**

i) Reports have been circulated to Councillors throughout the month

ii) 20 is Plenty update publicity

## **13. LENGTHSMAN**

i) Update AB

## **14. TREVURVAS POND**

i) A report has been circulated to Councillors MS

## **15. ASHTON VILLAGE HUB**

**i) To nominate a BPC representative Ashton Village Hub**

## **15A. S KERRIER COMMUNITY AREA PARTNERSHIP**

i) Update CMR

## **16. PRAA SANDS**

i) Steps to access the beach

ii) Toilets update

## **17. GODOLPHIN CROSS INSTITUTE/SNOOKER CLUB**

i) Update

**18. CLERK'S REPORT** Previously circulated to Councillor

## **19. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

## **20. CHAIRMAN'S COMMENTS**

## **21. DATES AND TIMES OF NEXT MEETINGS**

Meeting to discuss and vote on Planning and Land use matters Wednesday 28 August 2024; Ordinary Parish Council Meeting Tuesday 3 September 2024. Meetings, unless otherwise noted, to be held in the Parish Rooms, Breage at 7.00 p.m.