



DRAFT NOTES PARISH COUNCIL ZOOM MEETING TUESDAY 12 JANUARY 2021

Present: Cllr A E Woodhams (Chairman)

Cllr A Best
Cllr H Bradford
Cllr Mrs J Burchell
Cllr S Caddick
Cllr Mrs C Carver
Cllr Mrs P Darby
Cllr C Macleod
Cllr C M Ralph
Cllr Mrs R Wyvern Batt

Cornwall Cllr J V Keeling
Mrs C Macleod (Clerk/RFO)

The Chairman welcomed everyone, wishing all a 'Happy New Year' and asked them to use the speak button or raise their hand if they wished to speak at any point during the meeting. Meetings will continue to be through Zoom. The meeting was recorded.

1. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations.

2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apology from NR received and accepted but fuller detail requested and supplied. Apology from MS received and accepted during meeting.

3. CONFIRMATION OF NOTES OF THE ORDINARY PARISH COUNCIL MEETING 1 DECEMBER 2020

Proposed, seconded and resolved CONFIRMED.

4. PUBLIC PARTICIPATION INCLUDING REPORT FROM CORNWALL COUNCILLOR

Public participation held here from 7.09 to 7.18 p.m.

5. FINANCE

a) To resolve to approve January payments

no.	Name	paid by	Service/item	Net	VAT	Total
186	BT	dd	Mobile Dec	£20.00	£4.00	£24.00
	Southwest Playground Safety					
187	Inspections	bank	Inspections Breage/Ashton/Carleen/Praa Sands Nov	£100.00	£20.00	£120.00
188	British Gas Business	dd	Electricity P Rooms 2 Nov - 1 Dec	£115.90	£5.79	£121.69
189	Starboard Systems Limited (Scribe)	bank	Cemetery Annual Licence	£288.00	£57.60	£345.60
190	Amazon	dc	Sticker Remover	£3.57	£0.72	£4.29
191	Fire Crest Fire Protection Ltd	bank	Fire Extinguisher service	£87.20	£17.44	£104.64
192	Equip4Work	dc	Aluminium Noticeboard Godolphin	£496.00	£99.20	£595.20
193	R Sanders	bank	Stone hedge Cemetery and new gate	£7,000.00	£1,400.00	£8,400.00
194	Zoom Video Communications Inc.	dc	Standard Pro monthly	£11.99	£2.40	£14.39
195	BT	dd	Telephone and e-mails Dec	£136.84	£27.37	£164.21
196	AE & AB Woodhams	bank	2 printer cartridges Ashton Chapel printing	£29.98		£29.98
197	Information Commissioner's Office	bank	Data Protection renewal	£40.00		£40.00
198	British Gas Business	none	Final bill to 31 July 2020 Praa Sands Toilet's electricity	£23.14	£1.15	£24.29
199	British Gas Business	none	refund for overpaid Streetlights electricity Oct 2020 deducted from credit balance	-£96.02	-£4.80	-£100.82
200	e-on	none		£50.44	£2.52	£52.96
201	S Babbage	bank	Notice boards/benches	£317.00		£317.00
202	R Sanders	bank	Lengthsman duties	£2,150.00	£430.00	£2,580.00
	Southwest Playground Safety					
203	Inspections	bank	Inspections Breage/Ashton/Carleen/Praa Sands Dec	£100.00	£20.00	£120.00
204	R Sanders	bank	Contract Grass Cutting and additional Lengthsman tasks	£1,009.00	£201.80	£1,210.80

04/21			sub totals	£11,883.04	£2,285.19	£14,168.23
182	Mrs C L Macleod	bank	Salary Dec	£1,717.22		£1,717.22
183	HMR & C		PAYE Dec	£351.80		£351.80
			Employer's NI Dec	£203.29		£203.29
		bank		£555.09		£555.09
184	NEST		Pension Dec Clerk	£137.53		£137.53
			Pension Dec Employer	£51.57		£51.57
		dd		£189.10		£189.10
185	Mrs S Orpin	bank	Cleaner salary Dec	£53.60		£53.60
			totals	£14,398.05	£2,285.19	£16,683.24

CC confirmed that the payments with the amendments as shown above and had been forwarded to Councillors were correct.

Proposed, seconded and unanimously resolved that the remaining payments as shown above be passed for payment. CC was thanked.

b) To acknowledge Receipts

Cemetery fees: £1,430.00; Ashton Snooker Club: balance £962.26; SW Water: £20.00

Acknowledged.

e) To receive bank balances

As at 30 December 2020: Current Account: £5,523.26; Savings Account: £100,221.67; Ashton Amenity Area: £39.80; Petty Cash £150.00.

Received.

6.FOOTPATHS

a) Report from Cllr Darby

46 – The boardwalk on 46 has been added to Cormac's list.

22 – Post kissing gate repair carried out by BPC Contractor and a step had been added in the slope which was much appreciated.

Extended LMP – Contractor has someone to survey all the footpaths starting on Friday. Results with costings for materials and labour will need to be reported to Colin Bayes as soon as possible.

It was asked if there had been any improvement at Crava Lane, Ashton. Linda Holloway, Enforcement, is looking into this

It was asked that the Contractor replace the stake that was borrowed from the Parish Rooms.

b) To resolve acceptance of the LMP and SWCP grants for 2021/2022 as suggested by Clerk and PD (details previously sent to Cllrs)

ACCEPTANCE Proposed, seconded and resolved.

7.HIGHWAYS

a) Update Praa Sands Vehicle obstruction

JK referred to his report.

b) HGV unsuitability signage Breage

Now in place and appears to be working.

c) The camper at Sethnoe Way is still causing an obstruction and a threat to the Church wall. The Police had contacted the owner and it should have been moved. A temporary fill of tarmac has been put into the worn down area. The road is now collapsing in the centre. 50m of centre area is to be cut out and filled when there is better weather.

An untaxed vehicle in front of the camper van has been reported to the Police.

8.CEMETERY AND CLOSED GRAVEYARDS

a) Update

The Memorial graveyard has had chippings put outside the gates and the rubbish has been removed. Livewest have said that they will reply about the wooden fence by 8 January. Ash tree is to come down when there is better weather so that the ground is not damaged. It is too wet for the reseeding to be carried out or for the bases for the bin store and workshop to be laid.

b) Interment 15 December 2020 Michael Keith Smith: Row 21 Grave 386

c) New WebScribe Cemetery package

Introduction for Clerk booked for 20 January.

This will link to the Accounts and will provide an electronic record of the ledgers. CC to join the introduction.

Question was asked if there will be an expression to take on the Closed Graveyards. The Parochial Church Council is awaiting a 'per metre' figure from Cormac for cutting the War Memorial Graveyard. This figure will be transferred to the Parish Council to enable the Contractor to keep the Graveyard tidy. There would be no cost for BPC.

9. PLAYGROUND & EXERCISE EQUIPMENT

a) A Risk Assessment re. Covid-19 is in place that will be reviewed every 14 days and checked weekly from 5 November apart from when Clerk was on leave. Safety inspection of equipment carried out and report provided each month. Reverted to previous signs on 3 December 2020. Tier 3 from 1 January 2021. No change to signage. Lockdown – signage changed 6 January 2021 to include 2m distancing.

All inspections carried out. New signs are in place. Breage play area was flooded. The Contractor forked over it and dry sanded as a stop gap. A more permanent repair may need to be looked at in the spring. Any cosmetic/remedial repairs will be taken care of by the Contractor.

No stops have been put on the play or exercise areas that are H&S and Covid compliant. If you see any obvious Covid breaches ring the Covid or the Police helpline.

10. PARISH ROOMS

a) The Parish Rooms are closed until further notice due to the Covid-19 pandemic

(1) All council business that cannot be conducted by either e-mail, telephone or electronic means will be deferred until further notice

(2) The office will be manned from 0900 -1700 daily with the exception of Tuesday

(3) There will be no access to the Parish Office or Meeting Room until further notice

(4) The normal functions of the council will proceed via electronic means and members of the public and parishioners will be able to contact the Clerk by telephone, e-mail or letter, communication via the Breage Parish Council web site will be available

(5) Should you have any questions or concerns during the current crisis please contact the Clerk who will endeavour to resolve any issue or signpost you to the appropriate contact

(6) Every effort will be made to maintain the best level of service possible during these difficult times and any change to this statement will be made via the Breage Parish Council website

b) A Covid-19 Risk Assessment for the Office is reviewed every 14 days and checked weekly from 5 November. Breage Parish now in Tier 3. Lockdown 6 January 2021. Clerk will continue to work from the office but only CM will be able to enter. Weekly checks of Risk Assessment continuing.

To cut out unnecessary journeys CM will no longer be permitted to enter the Parish Rooms unless alarm is raised. As a Lone Worker the Clerk will text him hourly and he will respond.

The Checking of monthly payments will take place but CC to mask and wear gloves, remain in the passage and only speak through the turn and tilt window in the office door. Everything must be antibacterially treated before and after the checking and if anything is passed through the window – the Clerk will see to this.

c) Code of Conduct Consultation

Changes to the Code: The consultation will run until 18 February 2021 and after this time the Working Group set up to consider the Code will review the consultation responses and then recommend a Code to the Standards Committee. The current intention is to ensure that the amended Code can be presented to the last meeting of Cornwall Council prior to the elections and sent out to all Towns and Parishes for adoption, if wished

To receive Councillors comments and resolve to have them forwarded

No comments were expressed.

11. POLICE

a) Report from CC, Breage Parish Council Police Advocate

Nothing to report as there have been no meetings.

It was asked if there would be a Facebook meeting on 17 January. No – this is a Sunday.

A Parishioner had been scammed of £14,000. They had been told to report it to CC but she had not heard anything. Scams are listed on the CC bulletin, Next door Breage and the Citizen's Advice site.

12. ENVIRONMENT AGENCY INVESTIGATIONS

a) **LAND ADJACENT TO HOPE FARM TREW**

NIRS 1824017

No update received. No reply to e-mail.

13. HELSTON AND S KERRIER CNP

a) Next meeting 21 January 2021

CM will report the parking at Hendra and Praa Sands. This to be put on the agenda together with an update on Breage's Expressions of Interest and TROs. Cllr Keeling was e-mailed about the yellow lines but no reply received. CM to link with SC and JK before the meeting.

14. ZIONIST CHAPEL ASHTON

i) Update

A flyer has been sent out to Ashton Parishioners. Thanks were expressed to TW for printing 243 plus envelopes. They were divided It was reported that a Parishioner had been told that their suggestion was a silly idea. This was not true.

Further matters were raised and explained.

ii) Any relevant resolutions

None.

15. REPORT FROM CLERK

This was circulated

a) I had a very restful leave. Thank you. I have been catching up on the backlog. I still have work to do on Scribe and of course the new Cemetery package.

b) The new Godolphin notice board has arrived.

c) Invitation to participate in Wales & West Utilities' Regional Stakeholder Workshops: January 2021. Do you wish to attend?

d) Breage Field has become waterlogged in places with the constant rain. The Contractor has spiked the field as there was deep puddling round the play equipment. He has suggested the need to look at possible drainage under the football area.

e) The amended Land Use Agreement has again been sent to the Chairman Breage Field Committee.

f) I had a phone call today stating that the new RNLI Hut – that you were informed about - has been installed but there is a new fence that is encroaching onto the SWCP (South West Coastal Path).

g) CMR is looking at the Climate Emergency Development Plan Document re. the impact on the Parish and indirectly on the emerging NDP.

h) Planning notes are only being confirmed by 1 or 2 Councillors. Would you please take this on board and let me know if you confirm or if you have a query.

i) Planning comments were also sparse this time with 6 no replies on 2 of the applications and 5 and 2 no replies on the other 2.

j) A Parishioner has asked if during this lock down smoky bonfires when the wind blows it directly into their neighbours' gardens for much of the day could be avoided. It was advised that Environmental Health be contacted – not a PC matter.

16. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Could 2nd home owners reply re. Zion Chapel? Comments re. Chapel: Unloading or parking would be difficult there because of traffic obstruction. Untidy area around it would be off putting.

Lots of Parishioners seem to be interested in suggesting uses for the Chapel.

Thanks expressed for the additional seat at Ashton bus shelter.

A scheme is available for a 25 hours a week apprenticeship that could include education and a degree at Gloucester University in Local Government Admin. This will be investigated by employment committee with recommendations brought to full Council regarding additional help for the Clerk.

17. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 27 JANUARY 2021 – NOT A PHYSICAL OR VIRTUAL MEETING; THE ORDINARY PARISH COUNCIL MEETING TUESDAY 2 FEBRUARY 2021– ZOOM MEETING AT 7.00 P.M.

Should Members of the Public wish to take part in public participation they should provide the Clerk with their e-mail address and a request to speak, by 4.00 p.m. on Friday 29 January, 2021.

18. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

EXCLUSION proposed, seconded and resolved

JK left the meeting and all other Councillors confirmed that they were alone.

19. CLEANER'S PART-TIME CONTRACT 1 FEBRUARY 2021 TO 31 JANUARY 2022

The meeting ended at 8.04 p.m.

BREAGE PARISH COUNCIL

DRAFT NOTES OF PUBLIC PARTICIPATION HELD DURING THE PARISH COUNCIL MEETING ZOOM MEETING TUESDAY 12 JANUARY 2021

At 7.09 p.m. the Chairman introduced the part of the meeting open to public participation.

No Members of the Public were present but Cllr John Keeling was invited to speak.

The council tax for 2021/22 is predicted to be about 5% increase. As in the past JK with his opposition colleagues will be looking at ways of trying to reduce this burden but must find where they can make savings from other directorates to meet any reduction in the charge.

Further financial information will be available over the next few weeks.

It is the end of a year like no other and it is with great hope that we face the New Year with an expectation of some normality returning to our lives.

There is doubt that the next elections will go ahead.

Geoff Brown is talking about putting £8M into road maintenance.

Lots of Enforcement and Planning matters enforcement action against alleged breaches of planning is also very slow but there are no shortcuts with over 20 alleged breaches presently.

Covid-19 report: Newquay on a par with London. The interactive map shows the spread in December.

Seeking and clarifying how the local authority can drive down the cost of contract management and procurement by working with and developing the local supply chain. The task and finish group provides the necessary checks and balances to ensure that the services provide economic, social, and environmental benefits.

JK had met with the Highways team regarding highway issues at Praa Sands and had submitted a comprehensive report to Cllr Woodhams following a meeting at Seameads. Breage has at last been equipped with the NON-HGV signs.

Reports on the lack of signal for O2 and Vodaphone users in the Praa Sands area.

Questions for JK:

The Chairman advised that the elections will go ahead but there would be no canvassing.

The vote next Tuesday re the Councillors' allowance increase: The allowance is £14,870.50 at present and the vote will be to increase it to £15,596.99. If there are 87 Councillors there will be a total bill of £1,356,852 for Councillors' allowance.

JK confirmed that he would vote against any increase.

An observation was made that it is grotesque to consider an increase when there has been a £50M overspend this year and that the increase makes no sense.

Praa Sands parking – putting stones at the Common would drive more cars through to parking in wrong places further on. There used to be a sign at Hendra - 'No parking at the bottom and no off-street parking'.

JK replied that a clearway is being looked at so there would be no parking at all.

Cllr Keeling was thanked.

Public participation ended at 7.18 p.m.