

**DRAFT NOTES PARISH COUNCIL MEETING ZOOM MEETING TUESDAY 2 MARCH 2021**

This meeting was a virtual Zoom meeting that commenced at 7.00 p.m.

Present: Cllr A E Woodhams (Chairman)

Cllr A Best

Cllr H Bradford

Cllr Mrs J Burchell

Cllr S Caddick

Cllr Mrs C Carver

Cllr Mrs P Darby

Cllr C Macleod

Cllr C M Ralph

Cllr M Southam

Cllr Mrs R Wyvern Batt

Cornwall Cllr J V Keeling

Jeff Harrison Principal Mining Engineer, Cornish Tin Ltd

1 Member of the Public

Mrs C Macleod (Clerk/RFO)

1. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

There were no updates.

2. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

All Councillors were present.

3. CONFIRMATION OF NOTES OF THE ORDINARY PARISH COUNCIL MEETING 2 FEBRUARY 2021

Proposed, seconded and resolved CONFIRMED.

4. PUBLIC PARTICIPATION

Including Report from Cornwall Councillor previously circulated to all Councillors

Mr Jeff Harrison, Principal Mining Engineer, Cornish Tin was in attendance to receive Cllrs' previously noted questions

Public participation was held here from 7.04 to 7.43 p.m.

5. FINANCE**a) To resolve to approve March payments**

no.	Scribe	Name	paid by	Service/item	Net	VAT	Total
223		Lifeline24/7	dd	Quarterly Lifeline charge	£43.47		£43.47
224		e-on	none	Streetlights electricity Jan 2021 deducted from credit balance	£52.12	£2.61	£54.73
225		Amazon	dc	Punched pockets stationery	£5.42	£1.08	£6.50
226		Dragon Trading Europe Limited	dc	Cable for Olympus recorder	£6.66	£1.33	£7.99
227		Public Works Loan Board	bank	Loan repayment streetlights	£2,736.07		£2,736.07
228		YNR Instruments Ltd	dc	Vinyl gloves	£10.82	£2.17	£12.99
229		John W Adams Ltd	dc	Card for Exclusive Right Certificates	£7.67	£1.53	£9.20
230		Amazon	dc	Toilet rolls	£2.92	£0.58	£3.50
231		British Gas Business	dd	Electricity P Rooms 2 Dec - 1 Nov	£207.25	£41.45	£248.70
232		BT	dd	Telephone and e-mails Feb	£136.59	£27.32	£163.91
233		BT	dd	Mobile Feb	£20.00	£4.00	£24.00
234		Zoom Video Communications Inc.	dc	Standard Pro monthly	£11.99	£2.40	£14.39
235		Mrs C L Macleod	bank	Stamps	£18.24		£18.24
				sub totals	£3,259.22	£84.47	£3,343.69
219		Mrs C L Macleod	bank	Salary Feb	£1,498.85		£1,498.85

220	HMR & C	PAYE Feb	£291.20	17/21 £291.20
		Employer's NI Feb	£161.48	£161.48
		bank	£452.68	£452.68
221	NEST	Pension Feb Clerk	£113.29	£113.29
		Pension Feb Employer	£42.48	£42.48
		dd	£155.77	£155.77
222	Mrs S Orpin	bank Cleaner salary Feb	£53.80	£53.80
		totals	£5,420.32	£84.47 £5,504.79

CC confirmed that the payments had been checked and there was nothing untoward to report. The high electricity bill was queried. The Chairman explained that the heaters had been set higher to keep the damp at bay. It was suggested that a more economical system may be needed.

b) To acknowledge Receipts

Cemetery fees: £2,600.00; Admin: £25 (this is for agenda and minute notes to be posted out); British Gas refund for overpayment on electricity Praa Sands Toilets.

c) To receive bank balances

As at 26 February 2021: Current account: £4,730.17; Savings account: £96,786.14; Ashton Amenity Area: £39.80; Petty Cash: £150.00.

d) To receive Finance Training report from Cllrs CC and AB

CC had learnt a lot because Council Finance is so different to the Business Finance that she is used to. The training was felt to be value for money. AB had not managed to attend as he couldn't log on where he was working. He had asked CC to give his apologies.

The Clerk had sent the module for and a report on the Role of Internal Audit training that she had attended through to Councillors:

Very well presented. I didn't learn anything new but there were lots of very good reminders.

Emphasis was placed on the money being Public money and the need for double checking and having good internal controls to stop fraud and mistakes. Examples were given on how things have gone wrong i.e. signing of blank cheques, cheques made out to self and signed – signatories don't check. Cheques signed with 2 Councillors signatures but they are not their signatures. On-line banking was recommended but again with the second authorisation. Everything that was stated as being important Breage Parish Council already does. Don't just say that you have checked the financial regulations and risk management – do it. Also, when ticking the Section 1 of the Annual Governance Statement, don't just tick; check that you have done all 9 listed items as you must ensure there is a sound system of internal control.

You must undertake an effective internal audit. Internal Auditor must be independent. Take note of what the internal auditor reports and if action is necessary, carry it out. Review the control.

6.FOOTPATHS

a)Report from Cllr Darby

There was a report that a tree had fallen on a footpath but for the free logs it was removed at no cost.

The Enhanced LMP – there is no cut off date. It is a 5 year programme currently in year 2. When the survey has been completed by BPC a purchase order will be raised.

PD was asked about the recently repaired boardwalk and she reported that it is fine.

It was reported that on Bridleway 40, Pengersick Parc, the gates are off and the posts have gone. Contractor to be asked to see to this.

BPC is not a Member of the Ramblers' Association. A network of paths that are not joined up or don't appear on the Definitive Maps have been listed by the Association for the whole of England. In 2026 paths not listed would be lost. **It was proposed, seconded and resolved THAT BPC ENROLS WITH THE RAMBLERS' ASSOCIATION.** The Clerk to see to this.

It was reported that the Coastline sewage tank on footpath 63 Ashton is overflowing and emitting a terrible smell. The Clerk was asked to report this to Coastline as a matter of Public Health.

7.HIGHWAYS

a) Updates

Disappointment that the Helston and S Kerrier CNP Highways budget has nothing for Breage Parish. JK is aware. It appears that no Breage matters will be seen to. No yellow lines, no 20 is Plenty. The gabion at Breage Church has still not been subject to the promised feasibility study and costing. A reply has been received to BPC's submitted list of questions. There are factual inaccuracies. CM was asked to raise a matter at the CNP meeting tomorrow: The minutes of the last meeting, 27 January, state under the highways question on T&PC updates, (item 2.2), that 'if contingency funding remains after other projects then it can be used for Breage, Hendra Lane and Praa but will have to go to project brief, design team, consultation and programming'. But Maxine Hardy's subsequent e-mail on 1 February and then reiterated in Rupert Spencer's letter of 1 March in response to our queries says that 'any contingency monies left over should be utilised for Praa Sands Hendra Lane Scheme and the waiting bay outside.

b) Dangerous anti-social driving through Ashton village

The promised speed monitor is still not in place at Ashton. A paper has been written re. A394 safety measures are apparently contained in the 'A394 Route Review feasibility study' that will deliver other safety features once funding is available. BPC has not received a copy of this.

c) Byway 47: parking in passing bays

The Byway passing spaces have been filled with camper vans. ¾ ton boulders are being sought to be placed in the spaces so that walkers, wheelchairs and pushchairs will be able to access the spaces but car/vans will not. If this is not possible concrete filled galvanised posts will be installed.

d) Salt bin replacement Pengersick Parc

It is considered that BPC is not a Highways Authority and should not have to pay for new salt bins. Highways will fill the bins once a year but will not replace the bins.

e) Prospect Row, Ashton, deep dip in the road between Trelyn and 1 Pryor's Row. To be reported to Rupert Spencer by the Clerk as a potential issue.

To make any necessary resolution b), c), d)

Not necessary.

8. CEMETERY AND CLOSED GRAVEYARDS

a) Update

Looking very tidy. The ash tree has gone. The cremated remains area has had the grass dug out in preparation for slabs to be put under the memorial stones that do not have them and the area filled with gravel. The base for the bins has been marked out and should be constructed this week. An extension to the gate is in hand to provide access for hearses. The new area is drying out and should soon be levelled and grass seed sown. LiveWest are still to remove the broken wooden fencing and replace with a block wall. A cross that has fallen in the War Memorial graveyard is to be re-erected. Breage Church has removed the grass cutting contract from Cormac and will use Mr Sanders. It was suggested that when the opportunity arises another expansion area for the Cemetery be purchased from the farmer. Some gravestones in the Cemetery are leaning. If there are still living relatives they will be contacted and asked to make the correct repairs, otherwise BPC will need to fund the work or close off the areas that such headstones are in. This must be done for public safety. Budget should be allocated for this in future.

In the closed graveyards CC is responsible for checking the gravestones. Sometimes in closed graveyards where the stones are very old and no-one can be traced, the stones are stood against the graveyard walls.

b) Interments: 18 February 2021 Joy Blackaller Row 19 Grave 357; 23 February 2021 Joan Faulk Row 9 Grave 158

9. PLAYGROUND & EXERCISE EQUIPMENT

a) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days and checked weekly. Safety inspection of equipment carried out and report provided each month.

b) The re-draft of the Breage Field Land Usage Agreement has now been agreed by both parties and is in the process of being signed

c) Gatherings will not be permitted until the rule of 6 is reintroduced.

10. PARISH ROOMS

a) The Parish Rooms are closed until further notice due to the Covid-19 pandemic

(1) All council business that cannot be conducted by either e-mail, telephone or electronic means will be deferred until further notice

(2) The office will be manned from 0900 -1700 daily with the exception of Tuesday

(3) There will be no access to the Parish Office or Meeting Room until further notice

(4) The normal functions of the council will proceed via electronic means and members of the public and parishioners will be able to contact the Clerk by telephone, e-mail or letter, communication via the Breage Parish Council web site will be available

(5) Should you have any questions or concerns during the current crisis please contact the Clerk who will endeavour to resolve any issue or signpost you to the appropriate contact

(6) Every effort will be made to maintain the best level of service possible during these difficult times and any change to this statement will be made via the Breage Parish Council website

b) A Covid-19 Risk Assessment for the Office is reviewed every 14 days and checked weekly. Lockdown 6 January 2021. Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. In order to restrict unnecessary journeys Cllr Macleod will not enter the building unless he is called in or a visit is Parish Council work related. The Clerk will, as Lone Worker, text Cllr Macleod on the hour each hour she is at work. He will return text as soon as is possible.

c) The Virtual Legislation for meetings ends in May meaning BPC would need to meet face to face, socially distanced. There has to be provision for the public. The Parish Rooms would not be a sufficient size for such meetings. Carleen Village Hall was suggested and a Councillor was asked to check if this would be possible and if the Village Hall could confirm compliance with the Covid regulations. CALC is trying to get the Virtual Legislation extended beyond May. Another possibility would be Breage Church but this suggestion was not popular.

11. POLICE

a) Report from CC, Breage Parish Council Police Advocate

The Advocate is checking the possibility of a Police presence at BPC meetings. Speedwatch programmes are delayed until autumn. A warning has been given regarding dogs near livestock troubles.

Neighbourhood Watch for Breage Parish to be checked by TW. There is a Watch at Germoe and there was one at Carleen. It was reported that no meetings have been held at Carleen because the Chairman is not able to use the computer access for virtual meetings. It appears that no-one in Breage village is interested. There is a Police representative at the CNP meetings but the information revolves around Helston.

12. ZIONIST CHAPEL ASHTON

i) Update

CM withdrawal from Group

Committee is ready to be set up. The keys will be passed over and the Chapel will be the Committee's responsibility. Help with sourcing and setting up funding may be needed. The Committee members are very keen and happy to go ahead. Papers left by David Hart will be handed over. The Parish Council's responsibility ceases and the Council wishes the Committee well. The Committee would need to prepare a Constitution.

It was asked if the Committee could be told of possible problems with the building. The Chairman articulated that the Councillor did not have the qualifications to give an opinion on the matters. CM verbally resigned as a Member of Breage Parish Council. The Chairman told him to submit it to him in writing. CM said that he was leaving the meeting which he did.

CC was thanked for all she had done.

ii) Any relevant resolutions

Not necessary.

13. NEIGHBOURHOOD DEVELOPMENT PLAN

Thanks were given to CMR and the Steering Group for their endless work in producing a first-class NDP.

Consideration and approval of Submission Edition of Breage Parish Neighbourhood Development Plan – documents previously circulated to Councillors

i) To consider and resolve whether the proposed 'primary residency policy' should remain in the NDP, remain in the NDP but be focused on Praa Sands or be removed from the NDP.

There was full and long discussion over the 3 options: 1. The policy for the whole Parish, 2. The policy restricted to Praa Sands, 3. Abandoning the policy and Councillors made their views clear. **Option 2 that the 'primary residency policy' be focused on Praa Sands proposed and seconded but there were no further votes. Option 1 The proposed 'primary residency policy SHOULD REMAIN IN THE NDP was proposed seconded and resolved by 7 votes to 1.**

ii) To consider and resolve to approve/amend the proposed changes to the NDP recommended by the SG in response to comments received on the Pre Submission Edition of the NDP.

The Chairman ran through the changes. **It was proposed, second and unanimously resolved that proposed changes to the NDP recommended by the SG in response to comments received on the Pre Submission Edition of the NDP BE APPROVED.**

iii) To resolve to agree that the Submission Edition of the NDP having taken account of decisions in respect of (1) and (2) above together with necessary supporting documents is formally submitted to CC on 9 April 2021 (or earlier depending on the speed with which all the necessary documentation can be completed) under Regulation 15 of the Neighbourhood Planning Regulations 2012 (as amended) for the purpose of legal checking, statutory deposit and consultation, independent examination and (if no amendments are recommended as a result of the examination process) a referendum of the Parish electorate.

It was proposed, seconded and unanimously resolved TO AGREE that the Submission Edition of the NDP be formally submitted to CC on 9 April 2021 (or earlier depending on the speed with which all the necessary documentation can be completed).

iv) It was proposed, seconded and unanimously resolved that clerical support by the Clerk be APPROVED.

14. HELSTON AND S KERRIER CNP

Next meeting to be held on 3 March 2021

i) BPC matters already on agenda

CM's report had been circulated. It was noted that CNP agenda items were now required to be submitted 14 days before the meeting.

TRO and yellow lines need to be in place before Easter. Concerns are expressed that if lines are not in place buses to Praa Sands will cease as they are not permitted to reverse - with the current parking problems this would be necessary. Hooper coaches were suggested but the Chairman explained that these are too costly to run.

ii) As CM had resigned JB volunteered to represent the Parish Council at CNP meetings. This was accepted by the Council. Clerk to pass on details for tomorrow's meeting.

15. COASTSNAP AT PRAA SANDS

This is to aid the monitoring of the retreating coastline

i) To discuss the installation of a CoastSnap on an area at Praa Sands for which BPC has responsibility

This was discussed. It was agreed that the fixed position be on the concrete steps NOT on the actual dunes.

ii) To resolve to give permission for the said installation

It was proposed, seconded and resolved that a very robust, deeper fixing on the inside of the fence, not on the dunes BE APPROVED.

It was suggested that the installers be given information about coastal historical photographs held by a Parishioner.

16. REPORT FROM CLERK

Had been circulated to Councillors

a) A 3 year contract for the electricity supply to the Parish Rooms, ending on 30 November 2025 has been signed with Engie36M to begin after the British Gas one ends in December 2022. The Chairman and Cllrs Best and Carver have approved. It has been signed now because information shows that prices will soon be rising.

Engie prices are lower than British Gas' present ones. British Gas was consulted out of courtesy and provided higher prices. British Gas's comment was, 'If you don't like it you are welcome to go elsewhere'.

Engie36M is a Green firm. They will let me know by e-mail whether the energy has come from wind, solar or turbine. There will be a Green certificate for display and a sticker to attach to e-mails, letters to say you are a Green Energy Parish. This firm does a blend and extend. If in 6 months time the prices do come down 20% they can be contacted to bring down the price mid-contract.

b) On 4 February I reported a dangerous mud and spillage was reported stretching from Lighthouse Farm, Ashton to the Germoe Crossroads as an emergency to Cornwall Highways. This mud was rapidly cleared.

c) I completed a CC verge cutting survey. See attached. At meetings it has been noted that most Councillors wished the verges to be cut regularly.

d) Mrs Orpin, the Cleaner, is back at work.

e) Social and environmental sustainability in Cornwall's town and parish councils – share your views. There was a Sustainability Development Survey from the University of Exeter in collaboration with CALC. It came via Launceston Council. The survey is designed to identify what is happening to support sustainable development and examine the barriers and opportunities in your area. I haven't completed it. It is open until 5 March. Let me know if you wish for it to be completed.

f) I have sent this through to you: Cornwall Council's Climate Change Development Plan Document (DPD). They are writing to Parish and Town Councils to share more information on the topics which are most likely to relate directly to Neighbourhood Planning (namely the renewable energy and coastal change sections) and to seek your input at an early stage. The Climate Change DPD team is in the process of developing a Scoping Report to identify key policy areas that the DPD could cover.

Views are asked for on:

- Whether you consider that there should be any limit to the scale/size for wind turbines in your parish and why?
- Whether there are any broad locations which are/are not appropriate in your parish?
- What policy can do to help ensure community support e.g. Community ownership/benefit/community share?
- Should the Climate Change DPD include a policy supporting community owned small-scale turbines in areas of greater landscape sensitivity, e.g. in the AONB?

The Clerk requested that Cllrs respond to her by e-mail.

g) Insurance details have been received. The contract is ongoing and has previously been accepted. GDPR has been updated and included and Councillors are included under the employed person definition. There are several other inclusions – all in order. This is due for payment in April.

h) Points of procedure (NALC) – a reminder

1. The legislation requires that in any meetings of the Council conducted virtually the public must be able to hear the Councillors deliberations and preferably see them.

Failure to comply will result in the sanction of not being able to vote on the issue under discussion.

2. It is further instructed that the chat box function should not be used by members during Council meetings for discussion internally or by members of the public who are participating virtually.

These regulations remain in place until May 2021 when the issue of virtual meetings continuing will be subject to review.

17. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Carleen defibrillator battery is reported as 'fine'.

Praa Sands defibrillator had recently been needed but was not in working order. The Clerk has been asked to contact all those people who are responsible for defibrillators in the Parish to check if the batteries are charged and that the leads and pads are in a good condition.

The Gabion cages at Praa Sands steps have further deteriorated and appear to be in a very dangerous state. Clerk to contact Donald Martin and report this again.

The properties at Byway 47 had been checked for further garden debris on Praa Green. There is no new debris.

Affordable homes at Carleen an update e-mail had been received. The PC Working group would need 2 new members because of resignations. PD and RWB volunteered.

The Engie contract was questioned as it has French connections not British. It was noted that the F&GP Committee had used due diligence in the selection of Engie.

Code of Conduct choices LGA or CC. The CC's Code was felt to be only suitable for CC not for the Parish/Town Councils whilst the LGA's was felt to be better for Parish and Town Councils and adequate for what they do.

Re. 16h Clerk's report an amendment to Standing Orders was proposed, seconded and resolved that during virtual meetings all Councillors microphones and videos should be enabled. The PC laptop may be signed out if a Councillor's own computer cannot enable.

Election: 28 March is when Purdah begins. Councillors were reminded to be careful of what they say or do. The nomination papers would soon be available.

18. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 31 MARCH 2021 – NOT A PHYSICAL OR VIRTUAL MEETING; THE ORDINARY PARISH COUNCIL MEETING TUESDAY 6 APRIL 2021– ZOOM MEETING AT 7.00 P.M. **Should Members of the Public wish to take part in public participation they should provide the Clerk with their e-mail address and a request to speak, by 4.00 p.m. on Friday 2 April, 2021.**

19. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

No requirement.

There being no further business the meeting closed at 10.09 p.m.

BREAGE PARISH COUNCIL
DRAFT NOTES OF PUBLIC PARTICIPATION HELD DURING THE PARISH COUNCIL MEETING ZOOM MEETING
TUESDAY 2 MARCH 2021

At 7.04 p.m. the Chairman closed the main meeting and introduced the part of the meeting open to public participation.

i) Mr Jeff Harrison, Principal Mining Engineer, Cornish Tin was in attendance to answer Parish Councillors' previously noted questions was introduced and welcomed.

Q. Are there any plans for green energy to mitigate the Carbon footprint of the mine?

A. As it is early days what we can do is limited. Green technology is used and electrical power for the machinery. Green energy will benefit transport costs.

Q. Where do you see all the pumped out water going? Gravity will be taking it to Porthleven. Will it be treated as Porthleven would not welcome millions of gallons of discoloured water?

A. At present it is just exploration. Surveys and investigations may take 5 years and will help us to understand such issues. There must be a licence to pump out and the water has to be made clean and acceptable under the licence. The water will travel downhill through to the water course.

Q. I appreciate the work at the moment is only exploratory with minimal disruption but if/whenever it gets started and if you are using modern techniques and not using the existing mine infrastructures.

A. Old mine workings will not be disturbed, there would be no metal there, neither will old structures or their foundations. It would be impossible to drill there as the drills would break.

Q. Will the shallow drilling lead to deeper drilling?

A. If the shallow drilling is encouraging then there may be deeper tests next year.

Q. Will bore holes be refilled?

A. A 2m wooden wedge, 1½ m of concrete, 60cm of soil.

Q. Are you working with people who have campsites and Bed & Breakfasts so that they are not disturbed during the main season?

A. 2 caravan sites have been contacted to see what we can do.

There has been no noise complaints from previous areas where we have worked. If the noise is a worry during drilling ring me. It will only be like a quiet fridge in the garden and you would have to listen hard to hear it.

Q. Will the drilling be night and day?

A. During the day.

The first bore hole will have easy access. We will be there for half a day, come and listen and chat.

Mr Harrison thanked the Parish Council and said he could be contacted by phone or e-mail if there were further questions that he would be happy to answer. He had received 20 e-mails and 1 phone call prior to the last PC meeting and 6 e-mails and 3 phone calls since. He had also received 4 letters.

Mr Harrison was thanked for attending and for the information he gave.

A Parishioner who had campaigned for many years to get the number 2 bus back to Praa Sands reported that it is working well.

Cllr Keeling's report had been circulated to the Councillors and he spoke briefly about matters that had been included.

It was noted that BPC has no responsibility for Praa Sands Toilets but that comments on social media had been disingenuous.

Cllr Keeling was thanked and he left the meeting to attend a meeting with Sithney Parish Council.

The Chairman stated that BPC would not be drawn into discussion. There is an apparently clumsy notice on the toilets' building advertising that it is available to let. Discussion ensued re. CC's spending on outside consultancy help when it already had staff to do this.

A Parishioner reported that the Vodafone mast has had no signal for 4 weeks. Apparently a required part cannot be obtained.

Public participation ended at 7.43 p.m. and the council meeting was re-opened.