



## **DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 1 MARCH 2022**

Attending Parish Councillors had each carried out a negative lateral flow test, worn Council supplied new face masks on entry and had used the bacterial hand gel. Seating places were spaced and all surfaces had been cleaned before the meeting. Anti-bacterially wiped covered agendas were provided. Although Plan B Covid measures have been lifted by the Government, Breage Parish Council has determined that Councillors will continue to carry out lateral flow tests and adhere to social distancing. Attending Members of the Public had been advised that the Council would be grateful if they would complete a Covid-19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending and had a negative lateral flow test result, wear a face mask and adhere to social distancing to help to maintain Covid security.

Present: Cllr A E Woodhams (Chairman)

Cllr A Best  
Cllr H Bradford  
Cllr C Carver  
Cllr P Darby  
Cllr C Ralph  
Cllr N Roberts  
Cllr M Southam  
Cllr D Thomas  
Cllr R Wyvern Batt

Cornwall Cllr J V Keeling MBR

2 Members of the Public

Mrs C Macleod (Clerk/RFO)

The Chairman wished all a Good Evening and thanked them for attending.

### **1. FIRE EVACUATION PROCEDURE**

Explained.

### **2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

Each Member to ensure that their register of interests is up-to-date

No declarations.

### **3. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence

No apologies.

### **4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 1 FEBRUARY 2022**

Page 12/22 item 23 Members' Reports, Ashton Hub - remove 'There is to be a 2-hour slide show presented to Parishes – details to come'.

**With the amendment it was proposed, seconded and resolved that the minutes be confirmed.**

### **5. PUBLIC PARTICIPATION** To include Cornwall Councillor's report – previously circulated to Councillors

Public participation was held here from 7.03 to 7.27 p.m.

### **6. FINANCE**

a) To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to British Gas for electricity supply to Parish Rooms

b) To resolve to appoint a bank signatory to authorise bank payments

CMR nominated.

c) To resolve to approve March payments

No	Code	Date	Payment	Supplier	Net	VAT	Total
329	Office Lifeline	10/01/2022	dd	Lifeline24	47.47		47.47
330	Loan Repayment	08/02/2022	dd	Public Works Loan Board	2,736.07		2,736.07
331	Playground & Leisure Equipment	31/01/2022	bank	Derek Real	475.00		475.00
332	Lengthsman work completed R Sanders	07/02/2022	bank	R Sanders	2,800.00	560.00	3,360.00
333	Contracts Grass & Hedge Cutting R Sanders	04/02/2022	bank	R Sanders	185.00	37.00	222.00
334	Covid-19 expenses	02/02/2022	dc	Alexa Group Ltd	5.82	1.17	6.99
335	Cemetery costs Grass cutting	04/02/2022	bank	R Sanders	125.00	25.00	150.00
336	Lengthsman work completed	04/02/2022	bank	R Sanders	175.00	35.00	210.00

16/22

337	Ashton Field costs Grass cutting	04/02/2022	bank	R Sanders	105.00	21.00	126.00
338	Miscellaneous expend. Ashton Hub	04/02/2022	bank	R Sanders	75.00	15.00	90.00
339	Queen's Platinum Jubilee costs	02/02/2022	dc	QPJ	592.00	118.40	710.40
340	Cemetery costs electricity	09/02/2022	dd	Yu Energy	15.46	0.77	16.23
341	Cemetery maintenance Capital works	07/02/2022	bank	Stephen Babbage	30.00		30.00
342	Maint/Repairs/Renewals Parish Rooms	07/02/2022	bank	Stephen Babbage	96.55		96.55
343	Nboards/Benches/Signs/Fences/P Kiosks	07/02/2022	bank	Stephen Babbage	435.00		435.00
344	Playground & Leisure Equipment	07/02/2022	bank	SWPlaygroundSafetyInspections	325.00	65.00	390.00
345	Electricity Parish Rooms	21/02/2022	dd	British Gas	222.96	44.59	267.55
346	Telephone/Mobile/Broadband	15/02/2022	dd	BT	184.36	36.87	221.23
347	Queen's Platinum Jubilee costs wrapping	22/02/2022	bank	AE & AB Woodhams	32.76		32.76
<b>Totals</b>					<b>8,663.45</b>	<b>959.80</b>	<b>9,623.25</b>

CC had checked the payments. She was thanked. **Proposed seconded and resolved a), b) and c).**

d) To acknowledge Receipt:

No	Code	Date	Bank	Description	Supplier	Net	VAT	Total
29	VAT recovered	04/02/2022	Business Premium Account	VAT refund	HMRC		2,414.69	2,414.69
<b>Totals</b>							<b>2,414.69</b>	<b>2,414.69</b>

Receipts acknowledged.

e) To receive bank balances

Clerk gave bank balances for 28 February. Bank statements not available at the time but once received were dated 25 February 2022. Cllrs were informed: As at 25 February 2022: Current: £7,187.26; Savings: £92,032.79; Ashton Amenity Area: £39.80; Petty cash: £150.00.

### 7.FOOTPATHS

i) Report PD

36 - Contractor removed the tree on path.

46 – Cycling had stopped but horse riders have been using the boardwalk causing damage to the support structure and leaving the boardwalk surface bent and unsteady. It was suggested that Enhanced LMP money be used for the boardwalk repairs. Contractor had spoken to Colin Bayes and budget figures to be sorted. Suggested that posts be put in at both ends with signs i.e. In the interests of safety this boardwalk is only suitable for foot traffic not horses. PD explained that notices had been put up before and CC said they had to be removed. It was felt that if the footpaths are not protected by CC and are being used as bridleways enforcement is needed.

66 – Blocked one end. Needs cutting out. The landowner has fenced it. PD to contact the Contractor.

ii) Bridleway 71

No further news.

iii) SWCP 54

Area chewed up and eroded along the Praa Green length. There is no contractor for the work. Not prepared to take BPC's offer to take on the work and be paid for it. Awaiting a new tender. Coastal Access is being looked at to fund the work. It will not be completed by Easter.

iv) Enhanced LMP

Ashton to Breage path 14 has been started and chippings/dust has been laid in places and gates inserted in place of stiles. The work is not yet completed.

v) Government consultation on the Glover Landscapes Review – an opportunity to stop 'off-roading' in the Areas of Outstanding Natural Beauty (AONBs)

Parish Council asked by Council if wish to take part in the consultation and ask for new legislation which will fully protect all green lanes in the AONBs

Cllrs were asked to complete the survey.

Cllr Darby is retiring at the end of April and Cllr Southam will be taking on footpath matters. He is to meet with Cllr Darby and the Clerk to go through paperwork, prices, etc. Cllr Darby was thanked for her work.

### 8.HIGHWAYS

i) Update 20 is plenty CC

Rupert Spencer had advised which logos could be used on Parish Council signs. The signs are not to be near Highways signs.

ii) Update Breage Parking TW

Police letters have been sent to those car owners whose cars have been causing obstruction. A meeting can still be facilitated but Breage residents need to send in their suggested solutions to the parking problems.

Cllr JK stated that he is arranging for a 2-car parking bay at Breage Post Office.

### 9.CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

There is a wall in a state of collapse in the Sethnoe Way closed graveyard. Breage House due to a tree has expressed concern for the residents' safety. Cormac has visited. This is a duty of care and the work will be done.

All work done. Fertilisers to go round hedge soon. Breage group removing ivy from trees.

Scribe system gradually being put in.

ii) Public Art CMR

Nothing further on this.

### 10. PLAYGROUND & EXERCISE AREAS

i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days.

It was agreed that this Risk assessment is no longer necessary. Signs should be removed.

ii) Safety inspections of equipment are carried out and reports provided each month

The February report for Breage was incorrect as it was showing red risk areas where the necessary work had already been undertaken.

Sand on shoes of people using the Praa Sands exercise equipment was causing paint loss. New paint to be applied.

### **11. PARISH ROOMS**

i) A Covid Risk Assessment for the Parish Rooms is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk.

Masks will be worn by Councillors and Public

This was reinforced. No-one had objection.

ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.

iii) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text

Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

### **12. POLICE**

i) Update CC

Little to report. Police had assisted at a risk assessment for Ashton Village Hub. PCSO: Speed detector at Germoe in the 30 m.p.h. limit. A motorcyclist was stopped because of noisy baffles. The mean limit in each direction at Germoe was 37 m.p.h. No further action will be taken for 2 years as this speed is acceptable.

ii) TW – The PCSO will be sending proformas to the Clerk re. wildlife rural crime and the reporting process.

### **13. HELSTON AND S KERRIER CNP**

i) Community Network Highways Scheme CMR + DT

The Expression of Interest (EOI) has been completed and submitted. Rupert Spencer has been contacted twice but there has been no reply.

ii) Next meeting 23 March 2022, 18.00 – 20.00

Both CMR and DT able to attend.

Concern was expressed re. Maxine Hardy having to take on so much extra work due to others having to leave and it was asked if this could be raised at the meeting. There were no other matters raised.

### **14. LENGTHSMAN**

i) Update AB

A ditch had collapsed near to Trevurvas Pond site. The Contractor has carried out repairs. The vast amount of rain means that ditches need to be cleared. There have been no floods since the Lengthsman work has been carried out.

### **15. ASHTON VILLAGE HUB**

i) Update NR

An egg hunt nearer to Easter. Public Liability insurance is in place. A risk assessment and the public liability document will need to be submitted to the Clerk.

Architect's drawings are being obtained for a proposed kitchen and toilet extension. If planning permission is obtained funding can be applied for. Breage PC could be named on the Planning Application Cllr JK and the Clerk have no problems with this. **Proposed, seconded and resolved that BPC may be named on the Planning Application for Ashton Village Hub.**

A picnic will hopefully be arranged for the Jubilee.

### **16. CORNISH TIN**

i) Update TW

A public meeting had taken place on Saturday 26 February with the Chief Executive and 70 attendees. TW chaired the meeting and 2 barristers were also in attendance.

This is a Permitted Development Order. The first test drilling will be in April; Parishioners will be informed and may attend to witness.

### **17. APPRENTICESHIP**

i) Update CC

Job description and all other documents have been completed and will be sent out to Councillors. CC to contact Cornwall Council re. finance.

### **18. TREVURVAS POND CL330**

i) Update DT & MS

DT gave a full report – available from the Clerk.

The National Lottery grant application was unsuccessful. The Awards4All team will be in touch to see if they can help to further progress the application

ii) £337.80 shortfall has been declared.

It has already been agreed that the shortfall could be met by money saved re. the removal of the Streetlights. It was advised by the Clerk that £492 could be used. It was proposed, seconded and resolved that £492 and the £220 grant received for wildflowers should be reserved by BPC for Trevurvas Pond work. It was asked if the £220 could be spent on non-invasive pond plants. Cllr JK would need to agree as it was from his Community Fund.

### **19. QUEEN'S PLATINUM JUBILEE**

i) Update TW

Coaches Corner green area adjacent to the church and the step area to the far side of the church will have small stone walls to tidy the area. Graham at Trevena Nursery has donated liner and plants.

A Breage tea is planned for children and one for adults. There will be a public meeting on 8 March. There will need to be a road closure and risk assessment. The Breage Jubilee Committee, a sub-committee of Breage Village Field, has submitted a grant request.

ii) **To resolve to award a £50 grant to Breage Jubilee Committee**

**Proposed, seconded and resolved.**

**20. KEEP BRITAIN TIDY**

i) Looking for Parish Council to take part and to complete a survey  
Has been sent to groups throughout the Parish.

**21. CLERK'S REPORT**

To be circulated to Councillors

The Clerk had requested a new aluminium notice board at Carleen. It was **proposed, seconded and resolved that a new board be purchased by the Clerk and put in place by the Handyman.**

Cllr JK left at 8.41 p.m.

A new notice board has been ordered for Praa Sands and will be sited on the Sandy Stores wall. The Clerk and Cllr DT would hold a key each. DT would put the notices on the board. She would be provided with paper.

**22. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

References for CMR re. his application to be a Breage School Governor have been requested of The Chairman and Clerk.

For his interview he had to complete a 2,000-word personal profile.

Breage Village Field - The willow workshop on Breage Field was very successful with good feedback. A good range of ages Village Works should be painting the play equipment on 9 March. If the weather is fine. Additional workshop days are being considered including a bird box building day.

A pothole was reported in Jew's Lane. Cllr advised to report it on Fix my Street.

Reach Out at Godolphin Cross – Rona Laity re. constitution – nothing back yet. A minor constitution change was needed.

Carleen Village Hall – Tabletop and Craft Fair on the last Saturday of the month, 26<sup>th</sup> February. Very successful. Carne to Cove on

Saturday 12 March – 'Behind the Postcard'. Jubilee event on 18 June. Window fund all in place and work going ahead. Shortage of sockets and fascia boards.

A Councillor expressed concern that a metre wide swathe had been cut through bracken and ferns on the Tregonning circular walk. PD to check with Contractor.

The exercise equipment on Praa Green had been extremely well used during half-term. Many holes in the Green. Mrs Board has bags of ash that can be used to fill the holes.

Concern was expressed that a road repair had not been carried out in Prospect Row.

Ashton Field – No news on the underground cable.

**23. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING**

**WEDNESDAY 30 MARCH 2022; ORDINARY PARISH COUNCIL MEETING TUESDAY 5 APRIL 2022. MEETINGS AT 7.00 P.M. IN THE PARISH ROOMS**

Confirmed.

**It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing.**

**Thank you.**

**24. EXCLUSION OF PRESS AND PUBLIC** To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

None.

**There being no further business the meeting closed at 9.05 p.m.**

At 7.03 p.m. the Chairman closed the meeting and opened Public Participation.

Attendees were told that they may remove their masks whilst speaking.

A new Parishioner had attended as they were interested in the local Community and had previously been a Parish Council Chairman.

Another new Parishioner spoke about their 4 generations-family and how they wished to build a lean-to annex for their 80-year-old mother.

They were advised to contact the Clerk and arrange a date for a pre-application meeting with Breage Parish Council. They agreed to do that.

Cllr Keeling referred to his report that had been circulated to Councillors. He spoke briefly about Ukraine.

He then gave a budget report saying it was probably the most difficult Cornwall Council Budget he had been involved with since the Unitary Authority was formed in 2009. He hoped main demand services of Adult Social Care, Children's Services, Homelessness and Waste would be protected.

The upcoming Highway Scheme has attracted a number of expressions of interest and will be the subject of the March Community Network Meeting.

He agreed that the north corner of the Sethnoe Way closed graveyard is in a terrible state. He had recommended action and temporary barrier.

He has been invited to the Queen's Annual Garden Party Event at Buckingham Palace in May

Qu: What had been overspent on as more Council Tax was being charged?

Ans: There is not enough money The pandemic caused pressure on services and inflation has risen from 2 to 6%.

Stated: All that is provided for Parishioners is Waste and recycling collection.

Ans: Waste collection is expensive.

Stated: CC people need to get back to work instead of working from home

Ans: It will be back to normal in due course.

Qu: Outstanding Highways matters: 1. the central reservation needed at Breage so that the lollipop man can safely take children and parents across the road. No answer given.

2. The costing of the removal of the gabions at Breage Church.

Ans: It will not get done yet. It will cost £1,000 a metre and there are 17 metres.

3. Byway 71, exit/entrance opposite Westward Ho, Ashton. This has been made into a Byway Open to All Traffic, (BOAT). BPC has suggested bollards with keys for the regular, permitted users of the byway both for vehicles and horses. Unrestricted traffic is not wanted at this dangerous area of the A394.

Ans: This had been misunderstood and it was thought that it was the bottom end that was being talked about.

4. Hendra Lane – Grateful for new surface but it has encouraged even more parking. It needs bollards down the side of the road. No reply.

5. Parking on the Common Land. – illegal. No reply.

Qu: Precepts/budgets. Finance figures for Breage Parish incorrectly show on JK's supplied figures. TW gave the full figures.

Ans: TW asked to send figures to Cllr JK.

Qu: There are to be many redundancies especially CNP officers in our area. Our officer will now have to be responsible for Helston, S Kerrier, Camborne and Redruth. Surely too much for one officer?

Ans: Will take back to the CNP meeting held every Thursday.

Cllr Keeling was thanked for attending.

Public participation ended at 7.27 p.m. and the meeting was re-opened.