



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE
ON TUESDAY 7 JUNE 2022**

Attending Parish Councillors had each carried out a negative lateral flow test, worn Council supplied new face masks on entry and had used the bacterial hand gel. Seating places were spaced and all surfaces had been cleaned before the meeting. Anti-bacterially wiped covered agendas were provided. Although Plan B Covid measures have been lifted by the Government, Breage Parish Council has determined that Councillors will continue to carry out lateral flow tests and adhere to social distancing and Members of the Public would be requested to comply.. No Members of the Public attended.

Present: Cllr A E Woodhams (Chairman)

Cllr A J Best

Cllr H Bradford

Cllr N Roberts

Cllr M Southam

Cllr D Thomas

Mrs C Macleod (Clerk/RFO)

1. FIRE EVACUATION PROCEDURE

A summary was given.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations were made.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies received from CC, CMR and RWB were accepted. RWB to be asked about non-attendance 1 June 2022 Apology received from Cllr Keeling.

4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING ON 10 MAY 2022

Proposed, seconded and resolved confirmed with two abstentions (Cllrs did not attend the meeting).

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

0 public present. Cllr Keeling report received. No questions.

6. GROUP & COMMITTEE VACANCIES

i) To resolve to fill vacancies

CC leaving in August vacancies to be filled: F&GP Chairman: to be decided at F&GP meeting; Police Advocate: DT; 20 is plenty: NR; Staffing Group: AB; Apprenticeship: TW. **Proposed, seconded and resolved that these changes be made.**

7. FINANCE

a) Finance and General Purposes Committee Matters

Members to know Internal Auditor and be aware of external audit procedures and organise a F&GP meeting.

b) Finance Regulations 6.6 Resolution for approval of use of a variable DD for payments to British Telecom for telephone/mobile/broadband/Cllrs' e-mail payments/365

b) To resolve to approve June payments

No	Code	Date	paymen t	Supplier	Net	VAT	Total
31	Office consumables and goods	05/05/2022	dc	Amazon	6.58	1.32	7.90
32	Cemetery maintenance Capital works	11/05/2022	bank	R Sanders	415.00	83.00	498.00
33	Covid-19 expenses	12/05/2022	dc	JBL INTL LTD	9.62	1.92	11.54
34	Covid-19 expenses	12/05/2022	dc	K-MART LIMITED	7.49	1.50	8.99
35	Maint/Repairs/Renewals Parish Rooms	12/05/2022	bank	Mately Electrical +Solar PV Ltd	45.00	9.00	54.00
36	Electricity Parish Rooms	20/05/2022	dd	British Gas	146.68	7.33	154.01
37	South West Coastal Path	16/05/2022	bank	R Sanders	748.31	149.66	897.97
38	Contracts - Footpaths	26/05/2022	bank	R Sanders	1,328.63	265.73	1,594.36
39	Office consumables and goods	16/05/2022	pc	Amazon	7.49		7.49
41	Office consumables and goods	25/05/2022	pc	Bowdens Home Hardware	15.63		15.63
42	Cemetery costs	25/05/2022	pc	Bowdens Home Hardware	9.33		9.33

							37/22
43	Notice boards/Benches/Signs/Fences/Phone Kiosks	25/05/2022	pc	KPCM Display Ltd	33.13		33.13
44	Office consumables and goods	06/07/2022	bank	Scribe	468.00	93.60	561.60
45	Breage Gardening	26/05/2022	bank	Karen Badger	1,000.00		1,000.00
46	Grants s137	26/05/2022	bank	Ashton Village Hub	50.00		50.00
47	Cemetery costs	08/06/2022	bank	R Sanders	260.00	52.00	312.00
48	Cemetery maintenance Capital works	08/06/2022	bank	R Sanders	75.00	15.00	90.00
49	Praa Sands/Praa Green	08/06/2022	bank	R Sanders	265.00	53.00	318.00
50	Ashton Field grass cutting	08/06/2022	bank	R Sanders	230.00	46.00	276.00
51	Contracts Grass & Hedge Cutting	08/06/2022	bank	R Sanders	420.00	84.00	504.00
52	Lengthsman work completed	08/06/2022	bank	R Sanders	30.00	6.00	36.00
54	Grants s137	14/05/2022	bank	Godolphin WI	50.00		50.00
55	Salaries	27/05/2022	bank	Administration	1,667.71		1,667.71
56	Salaries	27/05/2022	bank	Administration	59.40		59.40
57	Salaries	27/05/2022	bank	HM Revenue & Customs	343.20		343.20
58	National Insurance Employer	27/05/2022	bank	HM Revenue & Customs	207.80		207.80
59	Salaries	31/05/2022	bank	NEST	128.46		128.46
60	Pension Employer	27/05/2022	bank	NEST	48.17		48.17
61	Telephone/Mobile/Broadband	30/05/2022	dd	BT	21.60	4.32	25.92
62	Cemetery costs	01/07/2022	dd	Cornwall Council	66.00		66.00
63	Playground Inspection Ashton	08/06/2022	bank	SW Playground Safety Insp	30.00	6.00	36.00
64	Play and exercise inspections	08/06/2022	bank	SW Playground Safety Insp	125.00	25.00	150.00
					8,587.29	940.19	9,437.48

c) To acknowledge Receipts

N	Code	Date	Payment	Supplier	Net	VAT	Total
8	VAT recovered	09/05/2022	bank	HM Revenue & Customs		3,337.35	3,337.35
9	Cemetery fees interments	16/05/2022	PO	T B Pascoe	60.00		60.00
10	Enhanced LMP money in	26/05/2022	bank	Cornwall Council	5,150.00		5,150.00
11	Minutes/agendas	30/05/2022	bank	Mrs Board	25.00		25.00
12	Cemetery fees interments	01/06/2022	PO	David Mitchell & Son	250.00		250.00
					5,485.00	3,337.35	8,822.35

NR had checked the payments and Scribe monthly bank reconciliation.

Proposed, seconded and resolved a), b), and c) composite resolution. Receipts acknowledged.

d) To receive bank balances

As at 30 May 2022: Current: £3,285.23; Savings: £133,992.55; Ashton Amenity Area: £39.80; Petty cash £84.42.

8.FOOTPATHS

i) Report MS

16/3 – blocked and new waymarker, in place through the enhanced LMP, has been removed. A new track has been worn by walkers unable to access the definitive path. Reply from Countryside Access classes this as not a high priority safety issue and therefore you won't be able to be dealt with until resources allow. It was agreed that BPC feel it is a safety issue as the blockage is forcing walkers to trespass on a non-definitive route. MS to write to Colin Bayes and question if the matter should go to Linda Holloway, Enforcement. It is felt that the fence and gate need to be removed to allow the path to follow the definitive line.

58/2 at has been strimmed by AB. David Pilgrim has cut out the tree. The farmer is not permitted to cut hedges in the nesting season.

ii) DMMO update

Clerk had obtained expert opinion from Open Spaces who agreed that BPC has the right to champion its Parishioners and to challenge CC. It is the Inspector's judgement that counts. It was felt that it would be unwise for CC to charge BPC for requesting a judgement.

iii) Kiln Farm, Tregonning Lane, Carleen. – 5 new kissing gates, 2 have no automatic shut springs. Clerk to contact Contractor.

iv) Query re. a possible Planning breach re. traffic footpath 63/1 onto bridleway 71/1. Planning conditions have been checked. Clerk to contact Building Regulations.

9.HIGHWAYS

i) Update 20 is plenty

Nothing available.

ii) Pengersick Lane TRO yellow lines

Traffic horrendous to Praa Sands over the Bank Holidays and weekend. Vehicles were backed up to Blacksmith's Corner and along Castle Drive. The TRO re. yellow lines Pengersick Lane is to be carried out in August, the busiest part of the year at Praa Sands. It needs to be done now to prevent last year's parking problems recurring.

TRO amended without consultation with BPC.

- iii) Reports from Rupert Spencer
- iv) Mrs Kettle has been asked if no parking signs may be affixed to their wall opposite the basketball court T Praa Sands to try and keep access open for emergency and utility vehicles.
- v) The Greenways sign has been removed put a post remains that needs to be cut out.
- vi) Hendra Lane Common Ground – Martin Wright, Commons Officer, has confirmed that there is no reason why boulders cannot be placed here to prevent parking. Clerk to contact Martin Wright to see if it can be enforced.
- vii) Passing areas, Byway 47, Praa Green side of the road. It is illegal to park in these spaces but they are continually filled by vehicles parking in them. Large rocks are to be obtained to block the passing areas but giving room for pedestrians and buggies, etc.
- viii) Pentreath Lane – vehicles parking inside yellow lines. Once the TRO is in place prosecution can take place.
- ix) Damaged sign Shute Hill – to ask if it can be removed. It cannot be seen because it is buried in a hedge and is very rusty and dirty.
- x) Breage School – requested reservation refuge in middle of road to aid Parents with small children and prams in crossing the road. CC has no budget. DT to ask at CNP if this can be provided.
- xi) Gabions Breage Church – Costed package not yet received. Cllr Keeling to be contacted again. It has been stated that the Parochial Church Council does not want the gabions removed but the Church Warden has confirmed that the PCC does want them removed from the Grade I Listed Building.
- xii) 7 houses adjacent to Ashton Church – complaint about using rear exit onto Higher Lane. This is only temporary during construction.

10. CEMETERY AND CLOSED GRAVEYARDS

- i) Update TW
Gravel completed around arbours. Hedges have been cut. Brambles are being removed from yew trees and the ivy from the walls.
- ii) Interment of ashes, Josephine Dowling was held on 21 May, grave 235. Interment of Muriel Trembath was held on 31 May, grave 263

11. PLAYGROUND & EXERCISE AREAS

- i) Safety inspections of equipment are carried out and reports provided each month
No red warnings, only routine maintenance needed.
- ii) Dog signs damaged and post removed Ashton Amenity Field
New signs and post installed by C Macleod.
- iii) Slide split again Breage Village Field
Will be repaired.
- iv) Ashton trees are noted by people. Thank you given.

12. PARISH ROOMS

- i) A Covid Risk Assessment for the Parish Rooms has been carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public Councillors to make it known if they wish this to be changed.
- ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days.
- iii) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

To resolve to amend the text timing to every two hours

Proposed, seconded and resolved.

13. POLICE

No news.

14. HELSTON AND S KERRIER CNP

Next meeting 6 July. CMR and DT to link up with CNP with items 2 weeks before the meeting.

15. LENGTHSMAN

- i) Update AB
Contractor on top of everything.

16. ASHTON VILLAGE HUB

- i) Update NR
Now Planning permission has been granted fund raising is taking place. Magic Little Grants was suggested for a possible grant. The Platinum Jubilee event is on Saturday 11th June.
Sadly the Committee has dwindled to just 4 Members. NR is doing face painting and running a tombola stall at the event. The newsletter is delivered every 2 months. It was suggested that the shed at the rear of the building be weatherproofed so that it could be used for storage.
With Ashton Village Committee's closure items that were purchased with help from BPC grants are being returned to BPC. The Hub or other organisations may wish to borrow items. The items will need to be entered onto BPC's Assets Register.

17. APPRENTICESHIP

- i) Update
TW has completed a lot of the work. CC was going to apply for more funding. No news.

18. TREVURVAS POND

- i) Update DT & MS
DT gave a full report, available from the Clerk and also referred to last month's report.
The nettles, etc. have grown really tall around the pond. It will be cleared a week before the digging out begins. Water testing will be done once the pond is cleared. Bird life – two out of 3 of the bird boxes are in use.

19. QUEEN'S PLATINUM JUBILEE

i) Update TW

The Breage events were well supported. Ashton's is next Saturday. The footings for the wall at Coaches Corner have been dug. Stone is to be delivered soon. Cornish Tin has donated 3 crab apple trees for the area. Trevena is providing textile matting and plants.

20. CORNISH TIN

i) Update TW

The site has moved on to Poldown. Contact had been made with regard to concern about bore holes getting contaminated. A 25m cap will seal the bore holes. An inspection by the Environment has been requested.

21. TRESOWES PHONE KIOSK

To resolve that ownership of the telephone kiosk at Tresowes may be transferred to Germoe Parish Council at the cost of £1 and that the contract may be signed

Proposed, seconded and resolved. The agreement was signed by the Clerk and witnessed by the Chairman.

22. PUBLIC SPACES PROTECTION ORDER APRIL/MAY 2023

i) Public consultation Renewal of existing dog bans on beaches. Closing date 17 June 2022

To make any necessary resolution expressing early views the Council may have

Councillors are with the ban as it is at present.

23. CLERK'S REPORT

Previously circulated to Councillors

24. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

A report regarding what had happened at the Praa Sands Toilets during the Bank Holiday period and weekend was read out. All toilets were blocked and inoperative and raw sewage was overflowing from the manhole, where the cover had lifted, and flooding the public road and the area surrounding the toilet block. Liquid sewage had pooled further down the road and flowed onto the highway. The Cornwall Council Environment Agency and Cllr Keeling had been unobtainable since the start of the Bank Holidays despite being texted and telephoned. The Chairman BPC, because of the Health and Safety hazard contacted Roger Jones who kindly put off his own work to attend, empty the tank, clear the mess, reinstate the toilets and disinfectant the area. and the Chairman reset the individual Propelair toilets so that they were operating again. The two portaloos were completely blocked and filthy but nothing could be done about those. Cllr Keeling was eventually contacted and informed of what had taken place. He agreed that Breage Parish Council would be reimbursed for any costs incurred.

The situation with the toilets has not changed or improved over the years. Unless a method of treatment of the effluent in terms of a plant or a drainage field can be provided the facility is not fit for purpose. It is clear that the Propelair system is not the problem. It is the capacity of the system when set against numbers. The numbers that use the facility should not come as a surprise and were not exceptional at this time.

CC's policy of not supporting public toilets as being non-statutory either needs review or if the policy is to continue, the facility should close as not being fit for purpose until a solution is found It cannot carry on as it is continuing to put the health of the general public at risk. There is no point in attempting to persuade other parties such as the business community or the Parish Council to adopt the facility if the source of the problem is not addressed.

A query was made re. a Cornish hedge removal.

An Expression of Interest through CIL for the rebuild of a Cornish hedge in Higher Road, Breage has been submitted as also a bid for match funding has been submitted through GWR.

E-mail received from GCCA was discussed.

Possibility of Ashton Church becoming a Community Interest to be discussed with Canon Miller.

Damaged pole that held the Greenways sign near the basketball court must be removed.

Proposed, seconded and resolved that a new aluminium notice board be purchased.

Praa Sands

PSDCC has not applied for the CIL grant regarding its required new roofing. A grant obtained for new batteries for the defibrillator.

A Councillor had taken part in Beach cleaning carried out by Surfers Against Sewage and volunteers on 22 May.

A café selling coffee and cake has opened in Praa Sands.

The Post Office re-opened on Friday.

Jubilee celebrations were held at Pengersick Castle and a Jubilee lunch was held at PSDCC.

25. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING

WEDNESDAY 29 JUNE 2022; ORDINARY PARISH MEETING TUESDAY 5 JULY 2022. MEETINGS IN THE PARISH ROOMS AT 7.00 P.M.

It is requested that members of the public intending to attend the meetings of the Parish Council complete a Covid 19 lateral flow test within 48 hours of the meeting, advise the Clerk that they will be attending, wear a face mask and adhere to social distancing.

Thank you.

There being no further business the meeting closed at 9.44 p.m.