



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE
ON TUESDAY 2 JULY 2024**

Cllr A Woodhams (Chairman)
Cllr H Bradford
Cllr N Roberts
Cllr D Thomas
Cllr R Rogers

Mr David Rutherford
Mrs Carol Macleod Clerk/RFO

The Chairman welcomed everyone and stated that the meeting would be recorded to aid the Clerk with the minutes. Covid cases are very high in the area.

1. FIRE EVACUATION PROCEDURE

This was explained. There would be no fire drills.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date No declarations were made.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies for absence from AB, CMR and MS were received and accepted.

4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 4 JUNE 2024

Proposed, seconded and resolved confirmed.

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

Not held – no-members of the public present. Cllr Keeling's report had been received. There were no questions.

6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

Application PA24/03937 Proposal Demolition and construction of dwelling and associated works (following approval PA23/07250 for conversion and extension) **Location** Penhale Paddock Main Road Ashton Helston

Proposed, seconded and resolved that Breage Parish Council supports the application.

7. FINANCE

a) To resolve to approve payments for July 2024

No	Date	Pay	Description	Supplier	Net	VAT	Total
86	14/05/2024	dc	Computer IT	pdfguru.com	0.99		0.99
87	03/06/2024	bank	Computer IT	Primary PC Solutions Ltd	20.00	4.00	24.00
88	31/05/2024	dc	Office supplies	Amazon	14.98	3.00	17.98
89	08/07/2024	dc	Amenity Areas	RGB Building Supplies	19.59	3.92	23.51
90	08/06/2024	dd	Cemetery electricity	Yu Energy	15.18	0.76	15.94
91	11/07/2024	104373	Breage Gardening	Karen Badger	46.68		46.68
92	10/06/2024	dc	Amenity Areas	metals4U	50.98	10.20	61.18
93	08/07/2024	104366	Cemetery repairs	Colin Macleod	30.00		30.00
94	08/07/2024	104366	Praa Green	Colin Macleod	22.50		22.50
95	08/07/2024	104366	Amenity Areas	Colin Macleod	15.00		15.00
96	08/07/2024	104366	Praa Sands Dunes and other matters	Colin Macleod	22.50		22.50
97	08/07/2024	104371	SLCC subscription	SLCC	238.00		238.00
98	24/06/2024	cheque 104364	Salaries	Administration	2,188.95		2,188.95
99	24/06/2024	cheque 104365	Salaries	Administration	54.12		54.12

107	01/08/2024	dd	Cemetery rates	Cornwall Council	55.00		55.00
100	08/07/2024	dc	Salaries	HM Revenue & Customs	586.00		586.00
101	08/07/2024	dc	Employer's NI	HM Revenue & Customs	336.26		336.26
102	26/06/2024	dd	Salaries	NEST	266.16		266.16
103	26/06/2024	dd	Pension Employer	NEST	49.90		49.90
104	14/06/2024	dc	Land Registry	UK Map Centre LLP	35.44	7.09	42.53
105	14/06/2024	dc	Amenity Areas	Power Tools Direct	13.01	2.60	15.61
106	13/06/2024	dc	Land Registry	HM Land Registry	29.95	5.99	35.94
108	10/07/2024	dd	Office supplies	LifeConnect24	80.75		80.75
109	08/07/2024	104372	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
110	24/06/2024	dc	Amenity Areas	PegDev Ltd	41.39	8.28	49.67
111	15/06/2024	dd	Telephone and Internet	BT	160.59	32.12	192.71
112	29/06/2024	dd	Telephone and Internet	BT	10.79	2.16	12.95
113	08/07/2024	dc	Amenity Areas	RGB Building Supplies	49.16	9.83	58.99
Totals					4,496.23	98.42	4,594.65

b) July receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
9	03/06/2024	bank	Cemetery fees	Pendle Funeral Services	600.00		600.00
10	03/06/2024	bank	Bank interest	Barclays	638.40		638.40
11	03/06/2024	bank	Bank interest	Barclays	0.15		0.15
12	12/06/2024	cash to PO to bank	Admin	F Conway	3.00		3.00
13	25/06/2024	cheque to PO to bank	Donations	Mrs M Hodges	100.00		100.00
14	18/06/2024	bank	Cemetery fees	Steve Dyer	205.00		205.00
Total					1,546.55		1,546.55

NR had checked the receipts and payments.

The Clerk explained that items 102 and 103 show the amounts that NEST has taken by dd. NEST had duplicated the June payments. A further £192.13 will be taken by dd. The Clerk was asked to send details to the Cllrs. **Proposed, seconded and resolved that the payments as listed above be passed for payment.**

c) To receive bank balances

Received.

As at 28 June 2024: Current: £8,319.15; Savings: £174,830.51; Ashton Amenity Area: £40.51; Petty cash £150.00.

d) To resolve to confirm 3-year appointment of Barbara Goraus as Internal Auditor 2024/25, 2025/26 and 2026/27 to be further confirmed annually

Proposed, seconded and resolved.

8. FOOTPATHS

i) Report MS – not present.

ii) Queries about silver paths. These have now been cut.

iii) Query raised - whether permissive footpath, Prospect Way can be added to the definitive footpath map. The Chairman explained that as this is a permissive path it cannot be added.

iv) The cutting from Sandilands to Praa Green, Praa Sands was queried.

9. HIGHWAYS

i) Update Godolphin Cross Highways Scheme

No start date obtained – should be completed by March 2025.

ii) Dropped manhole A394 Ashton near Goon Rinsey Farm entrance

This has now been marked for attention.

iii) Overgrown hedges Pengersick Lane

Reported to Highways.

10. CEMETERY AND CLOSED GRAVEYARDS

i) Update

Grave audit should be started this month.

Necessary paperwork to proceed with Land Registry has not yet been received from the seller of the additional Cemetery land. Clerk to chase. Work on the collapsed wall, Sethnoe Way closed graveyard was to have begun last week but there has been no progress.

11. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Report on planned work and Committee Activity TW

The new equipment has been installed. The soil that has been dug out has been removed to Ashton Amenity Area and Praa Green rabbit holes.

Outside hedge tidying Higher Road

The hedge needs to be gently cut back without disturbing nesting birds. It should have been cut in March. Contractor to be reminded.

A large vehicle knocked down the red outside safety barrier at the Breage Field gate. This has since been repaired.

The barbecue shelter construction should soon be started.

All rotten wood has been removed from and replaced on the wooden play equipment. The summer house shelter is work in progress.

The willow nest has been removed by a Breage Field Committee Chairman as it was a health and safety hazard.

The BPOC Chairman will be meeting with the Play Equipment inspectors tomorrow.

iii) Ashton Field

Update TW

Dead tree to be replaced in the autumn.

The no bicycles sign has been affixed to the wrong gate and is not visible – sign to be returned to the small entrance gate.

iv) Praa Sands

Update TW

The mats are being cleaned and the corrosion is being lifted.

12. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

13. POLICE

i) Reports have been circulated to Councillors throughout the month DT

A summary was read out. Rick Milburn has been made the new Sector Inspector for the Falmouth/Helston area.

ii) 20 is Plenty update on publicity NR

No public promotion for BPC so far. PCSO has been asked to assist.

14. LENGTHSMAN

i) Update AB

The Lengthsman Scheme will continue for 2024/25 but there will be no increase in the grant from CC.

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

Martin and Glen have unstintingly continued with the work and they are thanked. Colin Macleod is thanked for grass cutting. Knowledge of specific plants is needed.

16. ASHTON VILLAGE HUB

i) Update NR

19 July Cheese and Wine and official opening, 7.00 p.m. Coffee mornings are raising approx. £30 each time and this pays for the electricity.

31 August dog show and fete. PCSO's grant for the shed was unsuccessful.

It was reported that it is The Oven Door, Helston's 25th year and they are giving community group grants – this may be useful towards the much needed shed.

17. PRAA SANDS

i) Steps to access the beach

Many comments on Facebook, some have been horrendous, were reported to the Police and have been removed.

2 steel brackets to be fitted then the steps can be used. The steps are oak with stainless steel fittings. The gabions have collapsed where the original steps were.

ii) Rock Armouring eastern end - CC pre-app

If this is permitted the public will not be able to go along the beach here at high tide.

iii) Toilets update

Tenders were in by 27 June. Heads of Terms will now be worked on. BPC will be informed of progress.

No Portaloos will be provided by CC as they cost £35,000 last year.

iv) Bojowan, Chy an Dour request for a pre-app with BPC.

18. GODOLPHIN CROSS INSTITUTE/SNOOKER CLUB

i) Update

No response from Mr Johnson.

19. CLERK'S REPORT

Previously circulated to Councillors

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

Cars illegally parked at Sea Meads and Hendra.

By Laws regarding tents, jet skis, etc. at Praa Sands were explained by the Chairman.

Woodlands Field at Ashton. Clerk asked to report issues raised to the Environment Agency and Enforcement.

21. CHAIRMAN'S COMMENTS

22. DATES AND TIMES OF NEXT MEETINGS

Meeting to discuss and vote on Planning and Land use matters Wednesday 31 July 2024; Ordinary Parish Council Meeting Tuesday 6 August 2024. Meetings, unless otherwise noted, to be held in the Parish Rooms, Breage at 7.00 p.m.

Confirmed.

There being no further business the meeting closed at 8.10 p.m.

DRAFT