

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 4 MARCH 2025

Present: Cllr A Woodhams (Chairman)

Cllr D Thomas

Cllr A J Best

Cllr H Bradford

Cllr C Oxford Pope

Cllr CM Ralph

Cllr G Smith MBE

Cllr M Southam

D Rutherford Clerk Designate

Mrs Carol Macleod Clerk/RFO

The Chairman welcomed all. It was stated that the meeting would be recorded to aid the Clerk with the minutes.

1. FIRE EVACUATION PROCEDURE

This was explained, no fire drills tonight

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations were made.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apology from CT/LT/RR received and accepted.

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 4 FEBRUARY 2025

Proposed, seconded and resolved confirmed.

5. PUBLIC PARTICIPATION

TW referred to the precept figures quoted in Cllr Keeling's report

6. FINANCE

a) To resolve confirmation of Barbara Goraus as internal auditor for the year 2024/25

b) To resolve that the Clerk Designate David Rutherford may apply to Barclays Business banking for the cards he will need in his name to access and update the Barclays Business account: Online Banking Membership card; telephone banking card; Authentication card and debit card

c) To resolve that Cllr Howard Bradford's name be removed from the signatory list at the bank as it is still being shown despite having already been removed

d) To resolve that the Clerk Designate David Rutherford may be added to the NEST Pension system as Primary delegate to enable him to enter monthly pension details and that Cllr H Bradford becomes an individual delegate and Cllr R Wyvern Batt's name be removed

e) To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to Engie for electricity supply to Parish Rooms

f) To resolve to approve March payments

| No | Date | Pay | Description | Supplier | Net | VAT | Total |
|-----|------------|------|-----------------|-----------------------------------|----------|--------|----------|
| 366 | 05/02/2025 | Bank | Amenity Areas | R Sanders | 120.00 | 24.00 | 144.00 |
| 367 | 09/01/2025 | DC | Office supplies | Alta & Co Trading Ltd | 6.41 | 1.28 | 7.69 |
| 368 | 13/01/2025 | DD | Admin | Information Commissioner's Office | 35.00 | 0.00 | 35.00 |
| 369 | 05/02/2025 | bank | Godolphin Shute | Jones Drainage & Groundworks Ltd | 1,381.44 | 276.29 | 1,657.73 |

| | | | | | | | |
|--------------|------------|------|------------------------------|--------------------------|------------------|---------------|------------------|
| 370 | 05/03/2025 | BANK | Amenity Areas | RGB Building Supplies | 174.89 | 34.98 | 209.87 |
| 371 | 10/02/2025 | DC | Amenity Areas | NextDayPaint | 24.78 | 4.96 | 29.74 |
| 371 | 10/02/2025 | DC | Amenity Areas | NextDayPaint | 3.33 | 0.66 | 3.99 |
| 372 | 05/03/2025 | Bank | Amenity Areas | RGB Building Supplies | 40.75 | 8.15 | 48.90 |
| 373 | 18/02/2025 | DD | Cemetery electricity | British Gas | 14.20 | 0.71 | 14.91 |
| 374 | 03/03/2025 | DD | Cemetery Water | Source for Business | 31.08 | 0.00 | 31.08 |
| 375 | 03/03/2025 | DD | Parish Rooms Water | Source for Business | 24.57 | 0.00 | 24.57 |
| 376 | 10/03/2025 | dd | Loan Repayment | PWLB | 1,818.18 | 0.00 | 1,818.18 |
| 377 | 10/03/2025 | dd | Loan Interest Cemetery | PWLB | 480.00 | 0.00 | 480.00 |
| 378 | 20/02/2025 | bank | Amenity Areas | A Whitehead | 920.05 | 0.00 | 920.05 |
| 379 | 05/03/2025 | bank | Travel | Clerk D | 94.68 | 0.00 | 94.68 |
| 380 | 05/03/2025 | bank | Travel | Clerk | 24.48 | 0.00 | 24.48 |
| 381 | 05/03/2025 | bank | Lengthsman | R Sanders | 1,920.00 | 384.00 | 2,304.00 |
| 382 | 26/02/2025 | DD | Electricity Parish Rooms | Engie Power Ltd | 266.29 | 13.31 | 279.60 |
| 383 | 05/03/2025 | bank | Amenity Areas | RGB Building Supplies | 16.36 | 3.27 | 19.63 |
| 384 | 15/02/2025 | DD | Telephone and Internet | BT | 146.59 | 29.32 | 175.91 |
| 385 | 01/03/2025 | DD | Telephone and Internet | BT | 10.79 | 2.16 | 12.95 |
| 386 | 09/02/2025 | DC | Office supplies | My Shop | 5.22 | 1.05 | 6.27 |
| 387 | 05/03/2025 | bank | Computer IT | Primary PC Solutions Ltd | 78.66 | 15.73 | 94.39 |
| 388 | 28/02/2025 | bank | Salaries | Administration | 1,403.22 | 0.00 | 1,403.22 |
| 389 | 28/02/2025 | bank | Salaries | Administration | 1,033.48 | 0.00 | 1,033.48 |
| 390 | 28/02/2025 | bank | Salaries | Administration | 54.12 | 0.00 | 54.12 |
| 391 | 28/02/2025 | bank | Salaries | HM Revenue & Customs | 207.60 | 0.00 | 207.60 |
| 392 | 28/02/2025 | bank | Employer's NI | HM Revenue & Customs | 211.16 | 0.00 | 211.16 |
| 393 | 07/03/2025 | DD | Salaries | NEST | 331.27 | 0.00 | 331.27 |
| 394 | 07/03/2025 | DD | Pension Employer | NEST | 49.69 | 0.00 | 49.69 |
| 395 | 07/03/2025 | DD | Salaries | NEST | 14.12 | 0.00 | 14.12 |
| 396 | 07/03/2025 | DD | Pension Employer | NEST | 10.59 | 0.00 | 10.59 |
| 397 | 05/03/2025 | bank | Amenity Areas | RGB Building Supplies | 58.94 | 11.79 | 70.73 |
| 398 | 05/03/2025 | bank | Inspection play equipment | SWPSI Limited | 33.33 | 6.67 | 40.00 |
| 399 | 05/03/2025 | bank | Inspection play equipment | SWPSI Limited | 66.66 | 13.33 | 79.99 |
| 400 | 05/03/2025 | bank | Cemetery grass cutting | R Sanders | 135.00 | 27.00 | 162.00 |
| 401 | 05/03/2025 | bank | Grass cutting & weed killing | R Sanders | 328.00 | 65.60 | 393.60 |
| Total | | | | | 11,574.93 | 924.26 | 12,499.19 |

g) March receipts

| No | Date | Receipt | Description | Supplier | Net | VAT | Total |
|--------------|------------|---------|---------------|-------------|---------------|-------------|---------------|
| 45 | 03/02/2025 | BANK | Cemetery fees | PC & M Kirk | 400.00 | 0.00 | 400.00 |
| Total | | | | | 400.00 | 0.00 | 400.00 |

GS had checked the payments and receipts. The Clerk gave amendments to 393 as the figure stated is correct, but Nest actually deducted the previous months figure (£339.20) this will be corrected via a £7.93 refund from NEST to BPC and figures as shown above were approved.

a,b,c,d,e,f,g, composite resolution Proposed, seconded and resolved approved

c) To receive bank balances as at 27-02-2025

Current - £ 4089.1; Savings - £176,347.47; Ashton Amenity Area - £ 40.81; Petty Cash £ 250

7. FOOTPATHS

i) Report MS

No issues raised since last meeting. Will send a note to contractor to be aware of nesting birds and flowers, when cutting.

8.HIGHWAYS

i) TW asked for the two potholes near Trevenna to be reported again.

ii) TW Update 20 is Plenty – it was reported that observations all complete, however it was noted this employed 3 cameras but only two were actually used and none on Castle Drive. It was noted that if users were not complying to the 30MPH limit they won't a 20MPH limit, therefore it was of import to demonstrate that this was an Urban (20MPH) not Rural (30MPH) area.

COP noted a delivery van almost hit another car on the blind bend at Praa Sands and requested a letter to Highways asking for a Bend warning sign between Castle Drive round to Pengersick Lane.

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW – Cornish Hedge work has begun with 70 tonnes of walling and 40 Tonnes of Rab being delivered to site and diggers went in today. A 12ft gate would be installed from the existing cemetery to access the new area being built, this will mirror the gate alignment from the road entering the cemetery.

ii) Clerk Designate to oversee cemetery planning, including software review.

10. PLAYGROUND & EXERCISE AREAS

- i) Breage Field Update GS/AB - The BBQ area in has begun construction and the excess willow has been collected and burnt. TW Now that GS is on BF Committee it was agreed the AB would step down. GS confirmed he had attended the last two meetings and advised committee members that his attendance was simply as a member of BPC. GS had visited the BBQ area and confirmed progress was going well. The next project will be to see how best to proceed with the Rotunda. The Committee had announced an Easter Fair, scheduled for Good Friday, more details as they are known and they have been advised that they must submit a risk assessment to BPC Clerk before proceeding. A question had been raised at the last committee meeting regarding when a 2nd bin would be provided. TW advised that it would not and referred to the minutes of the February meeting, indicating the it was down to BFC to conduct litter picking and a that black bag be taken home to dispose of in the general waste. GS advised that BFC would be conducting fundraising to ensure playground equipment could be replaced within a 5-year timeframe and were aware a substantial amount would be required to do so. Three new sensory pieces of equipment need installation and would be achieved via grant funding. It was agreed that there was no more space for additional playground equipment after this, only the replacement of existing items as appropriate. There had been a request to bring in a bouncy castle, this may be possible subject to risk assessment, suitable third-party insurance / public liability and agreement by BPC, however it was noted that trading is not permitted on BF, so thought must be given as to how to make it self-finance. A request had been made for a lock for storage cupboard as part of the BBQ area and this was agreed.
- ii) Ashton Field – The Clerk reported that the goals had been made safe. The hedge was doing well and the keep fit area machines were still to be painted and serviced. A power washer will need to be used to remove lichen from the play equipment.
- iii) Praa Sands – The Clerk reported that a faulty handle had been removed and new bearings had been fitted to an item of Gym equipment to keep it in working order. Weedkilling will be taking place soon. It is anticipated that as of June, central government would take over liability on Praa Green from BPC.

11. PARISH ROOMS

- i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible New smoke sensors are to be fitted.

12. LENGTHSMAN

- i) Update AB – no issues to report. He had spoken to the contractor about using “What three words” to improve location accuracy of cuts and stile.

13. POLICE

- i) Advocate Councillor has circulated reports to Councillors throughout the month DT

14. TREVURVAS POND

- i) A report has been circulated to Councillors DT
 ii) DT suggested that BPC contact Wild Cornwall to see if they would like to run a feature on the pond.

15. ASHTON VILLAGE HUB

- i) Update HB

Blinds to be installed, to provide blackout cover.

There were 20-25 attendees at the new lunch club on last Friday of the month which raised £100.

An Easter Fair had been scheduled for 12 April and a summer fete to be held in the chairman’s field date TBA.

Electricity costs had jumped from £70 to £170 per month. Looking for Solar Panel grants.

Awaiting quotes for gutter replacement and a shed had been ordered.

The Hub had already received a booking for a staff training event in Oct, just as a reminder the hub can be booked for £30 Morning or £60 all day.

The Committee is really doing an excellent job.

16. S KERRIER COMMUNITY AREA PARTNERSHIP

- i) Update COP. CAP meetings are taking a single topic focus meeting by meeting. The February meeting focused on the UN Charter Children’s Right to Play. COP outlined that this encouraged play and wondered if the Gym equipment at Praa might be better suited to swings etc. TW pointed out that the gym was what residents had requested at the time and that the beach was in fact a massive play area.

CMR updated that the Community Capacity Fund was open to December 25, for bids up to £25k but highlighted that applicants were more likely to be successful if bidding to develop strategic plans over delivery, as it was about capacity building.

17. PRAA SANDS

- i) TW noted final meeting of MS4S was scheduled for 25 March 2025. He also stated he had replied to several emails generated from a visitor to our February meeting and awaited further feedback. TW reminded that any proposals generated would need BPC agreement as the landowner. In their absence, TW advised that CT/LT had submitted another quote to MS4S for the proposed work to stop sand migration.

.ii) Toilets – TW advised there was a proposal in the offing for someone to take on the toilets but progress was slow. If they do, it should be ensured that any agreement specifies that CC will take them over if relinquished as BPC simply did not have the resources to do so as the present system was not fit for purpose.

18. TO CONSIDER A PLANNING APPLICATION RECEIVED FROM CORNWALL COUNCIL

i) Application PA25/00720 Proposal Erection of conservatory **Location** Loe View Main Road Ashton Helston
Proposed, seconded and agreed by all to support this application.

19. CLERK'S REPORT Previously circulated to Councillors

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

- i) Budleigh at end of the Breage village (Pellot Road) still not cut.
- ii) Godolphin Cross Community Association going well. 2 new trustees had been appointed both keen and engaged. They are looking to establish a play area and pop-up pub.
- iii) The new publicans at the Lion and Lamb, Ashton have settled in. Prospect Row potholes still in poor state.

21. CHAIRMAN'S COMMENTS

- i) Elections are coming up, please be aware of the timetable for registration, canvassing spending restrictions and need to report even if zero.
- ii) Need a volunteer to represent BPC and the PA24/0570 CC planning meeting to speak in support of it.
- iii) Noticeboard issue has been resolved with the supplier who has agreed to provide replacements FOC, with the old ones being returned. Handyman to take down and replace.

22. DATES AND TIMES OF NEXT MEETINGS

i) MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 26 MARCH 2025: ORDINARY PARISH COUNCIL MEETING TUESDAY 01 APRIL 2025. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.

ii) PROPOSED, SECONDED AND RESOLVED CONFIRMED THAT THE BPC ANNUAL PARISH COUNCIL MEETING & BPC ANNUAL MEETING BE HELD ON TUESDAY 13 MAY AT 6.30PM

There being no further business the meeting closed at 9.27 p.m.

DRAFT

BREAGE PARISH COUNCIL**NOTES PUBLIC PARTICIPATION ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE
ON TUESDAY 4 FEBRUARY 2025**

At 7.03 p.m. the meeting was closed and Public Participation opened.

A Praa Sand resident and friend, asked for guidance, looking to form a Friends of Praa Sands group with the hope of restoring the original steps to the beach down from Praa Green that have now been replaced by a set of wooden steps 80 metres further down the beach. They provided an outline of how they felt this could proceed using group members when formed and other volunteers.

The Chairman explained that Breage Parish Council and Cornwall Council were working together on an agreed plan re. the new wooden steps and cautioned that any potential proposals should not undermine existing agreed work for fear this may jeopardise this contract. The Chairman provided a great deal of background including reports (Cormac Report, Shoreline Management Plan and others) that indicated that it was neither feasible nor sustainable to reinstate the old steps, as stated in the Cornwall Council Feasibility report. Any plan brought forward by third parties would need to be fully costed and include insurance, maintenance and security of funding before coming back to Parish Council. A full Committee with a Constitution would need to be in place.

A BPC Councillor asked Cllr Keeling if he supported a Mayoral approach, he replied that Mayors require a population of 5 million, so would mean Cornwall, Devon, Plymouth, Torbay, Dorset and Wiltshire merging under one Mayor. The strong feeling within Cornwall was that Cornwall should stay as a foundation Authority and a Mayor would be opposed.

Public participation ended at 7.38 p.m. and the meeting was re-opened.

DRAFT