

**BREAGE PARISH COUNCIL**

Mrs Carol Macleod  
Clerk to the Council  
Tel: 01326 574781  
E-mail: [breageparishcouncil@btconnect.com](mailto:breageparishcouncil@btconnect.com)  
Website: [www.breagepc.org.uk](http://www.breagepc.org.uk)

Parish Rooms  
Breage  
Helston  
TR13 9PD

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**FINANCE & GENERAL PURPOSES COMMITTEE MEETING TO BE HELD IN THE PARISH ROOMS**  
**BREAGE ON MONDAY 24 JULY 2017 AT 7.00 PM**

To: Members of the Finance & General Purposes Committee:  
You are hereby summonsed to attend the above meeting. The Clerk will prepare and circulate the relevant paperwork.

**X Carol Macleod**

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Carol Macleod  
Clerk and RFO to Breage Parish Council

**AGENDA**

1. FIRE EVACUATION PROCEDURE
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. PUBLIC PARTICIPATION
5. ELECTION OF CHAIRMAN 2017/2018
6. FINANCE
  - a) To review Financial Regulations and prepare a recommended resolution for Full Council
  - b) To review Financial Risk Assessment and make any necessary resolution and prepare a recommended resolution for Full Council  
Note A (v) Streetlighting repairs/Cemetery maintenance and work done by Handyman should be checked (This is not, at present, checked)
  - c) To hold a review into the effectiveness of the Internal Audit and prepare a recommended resolution for Full Council  
The Role of the Internal Auditor as given by CALC should be noted:  
They should be Independent and have no connection with the Council or Members  
They should check Systems and Controls/Financial decision making/Lawfulness of decisions/VAT/PAYE/Management of Risk/Effectiveness of internal systems of control.
  - d) To receive Clerk's report on Scribe
7. STANDING ORDERS REVIEW
  - a)To review Standing Orders and prepare a recommended resolution for Full Council
8. AGENDA ITEMS FOR NEXT COMMITTEE MEETING
9. AGENDA ITEMS FOR AUGUST MEETING OF BPC
10. DATE & TIME OF NEXT MEETING