

**BREAGE PARISH COUNCIL**

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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**ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS BREAGE  
ON TUESDAY 3 DECEMBER 2019**

To: Members of the Public and Press

You are hereby invited to the above meeting.

**X** Carol Macleod

Carol Macleod

Clerk/RFO to Breage Parish Council

**AGENDA****1. FIRE EVACUATION PROCEDURE****2. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence

**3. DECLARATIONS OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS****4. CONFIRMATION OF MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 5 NOVEMBER 2019 AND THE BUDGET/PRECEPT MEETING ON 21 NOVEMBER 2019****5. PUBLIC PARTICIPATION INCLUDING REPORT FROM CORNWALL COUNCILLOR****6. FINANCE**

a) To accept the Scribe reconciliations September – checked by BPC Chairman

b) To resolve that Cllr Carver be nominated a Member of the F&amp;GP Committee

c) To resolve that it is BPC's interests to apply for the Business Debit Card service and be bound by the Business Debit Card Terms and Conditions and to authorise Cllr Best and the Clerk to apply for a debit card and accept the Business Debit Card Terms and Conditions on behalf of BPC.

d) To resolve to approve December payments

no.	Name	cheque	Service/item	Net	VAT	Total
155	Long Rock Memorials		Re-paint lettering War Memorial Godolphin Cross	£195.00	£39.00	£234.00
			Re- paint lettering War Memorial Breage	£395.00	£79.00	£474.00
		104290		<b>£590.00</b>	<b>£118.00</b>	<b>£708.00</b>
156	Mrs A Woodhams (Amigozone)	bank	12 cushions for Parish Meeting Room chairs	<b>£119.88</b>		<b>£119.88</b>
161	BT	dd	Mobile	<b>£20.00</b>	<b>£4.00</b>	<b>£24.00</b>
162	RM & SJ Jones & Son	104292	PS Toilets tank emptying and disposal September	<b>£220.00</b>	<b>£44.00</b>	<b>£264.00</b>
163	British Gas	dd	Parish Rooms 2 August - 1 November 2019	<b>£162.36</b>	<b>£8.11</b>	<b>£170.47</b>
164	BT	dd	Telephone/e-mails	<b>£77.69</b>	<b>£15.54</b>	<b>£93.23</b>
165	Cornwall Council	104293	PS Toilets Rates Dec	<b>£117.00</b>		<b>£117.00</b>
166	South West Water Business		PS Toilets Water 25 May to 8 November 2019			
		104294	4 September - 8 November	<b>£157.54</b>		<b>£157.54</b>
167	South West Water Business	dd	Cemetery Water 22 Aug - 8 Nov	<b>£13.77</b>		<b>£13.77</b>
168	South West Water Business	dd	P Rooms Water 22 Aug - 8 Nov	<b>£13.77</b>		<b>£13.77</b>
169	E-on	?	Streetlights electricity 1-31 October <b>incorrect charge</b>	<b>£454.04</b>	<b>£90.81</b>	<b>£544.85</b>
170	Cornwall Council Complete Business Solutions Group	104295	Planning Training Cllr Carver	<b>£15.00</b>		<b>£15.00</b>
171	Ltd	104296	Stationery	<b>£17.30</b>	<b>£3.46</b>	<b>£20.76</b>
172	Cormac Solutions Limited	104297	PSands Toilets blockage Ladies	<b>£109.12</b>	<b>£21.82</b>	<b>£130.94</b>
173	R Sanders		Contract grass cutting Ashton Field 1 cut	£95.00	£19.00	£114.00
			Greens cut	£70.00	£14.00	£84.00
			clear areas PGreen	£60.00	£12.00	£72.00
			Cemetery 1 cut	£70.00	£14.00	£84.00
		104298		<b>£295.00</b>	<b>£59.00</b>	<b>£354.00</b>
			<b>sub-totals</b>	<b>£2,382.47</b>	<b>£364.74</b>	<b>£2,747.21</b>
157	Mrs C L Macleod	BACS	Salary November	<b>£1,574.97</b>		<b>£1,574.97</b>

158	HMR & C		PAYE	£305.60		£305.60
			Employer's NI	£177.03		£177.03
		104291		<b>£482.63</b>		<b>£482.63</b>
159	NEST		Pension Oct Clerk	£121.27		£121.27
			Pension Oct Employer	£45.48		£45.48
		dd		<b>£166.75</b>		<b>£166.75</b>

no.	Name	cheque	Service/item	Net	VAT	Total
174	Mrs C L Macleod	104299	Travel 28.5 miles @ 45p	<b>£12.82</b>		<b>£12.82</b>
175	Mrs C L Macleod	104300	Petty cash	<b>£83.12</b>	<b>£3.79</b>	<b>£86.91</b>
160	Mrs S Orpin	BANK	Cleaner salary Nov	<b>£48.00</b>		<b>£48.00</b>
			<b>Totals</b>	<b>£4,750.76</b>	<b>£368.53</b>	<b>£5,119.29</b>

e) To acknowledge Receipts

CIL payment: £1,575; Donation box: £60.91; Credit for damaged parking post: £30

f) To receive bank balances

## 7. FOOTPATHS

a) Report from Cllr Darby

## 8. HIGHWAYS

## 9. CEMETERY AND CLOSED GRAVEYARDS

a) Update

## 10. PRAA SANDS

a) TOILETS

i) Update

ii) **To consider, discuss and resolve to sign the Full Lease for Praa Sands Toilets**

## 11. LENGTHSMAN

## 12. PLAYGROUND & EXERCISE EQUIPMENT

## 13. BREAGE NEIGHBOURHOOD DEVELOPMENT PLAN

Recommendations from the Steering Group (SG) in respect of the Spatial Strategy and Employment chapters. These have been previously circulated to Councillors.

a) Spatial strategy chapter: BPC has already approved draft development boundaries for the six settlements referred to in the chapter. The chapter has gone through a number of iterations at the SG and has the benefit of informal feedback from officers of CC who were particularly positive in respect of policy wording. **To consider and resolve to approve/amend the chapter in respect of the Spatial Strategy for inclusion in the Consultation Draft of the NDP.**

b) Employment chapter: This chapter has also gone through a number of iterations at the SG and has the benefit of informal feedback from officers of CC.

**To consider and resolve to approve/amend the chapter for inclusion in the Consultation Draft of the NDP**

## 14. REPORTS ON REMEMBRANCE SERVICES

## 15. HELSTON AND SOUTH KERRIER COMMUNITY NETWORK PANEL

a) Report from the meeting 6 November 2019

## 16. CLERK'S REPORT

## 17. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

## 18. CORRESPONDENCE

Current List available from Clerk

## 19. MATTER FOR INCLUSION AT FUTURE MEETINGS

## 20. DATES AND TIMES OF NEXT MEETINGS

**ORDINARY PARISH COUNCIL MEETING PLANNING AND LAND USE MATTERS THURSDAY 9 JANUARY 2020; ORDINARY PARISH COUNCIL MEETING TUESDAY 14 JANUARY 2020. MEETINGS IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.**

## 21. EXCLUSION OF PRESS AND PUBLIC

**To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972**

## 22. APPRAISALS

a) Cleaner

**To resolve to award salary increase**

b) Clerk

**c) To resolve to authorise amendments to Clerk's job description**